

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

August 7, 2018

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, August 7, 2018 at 12:00 pm in the Centennial Park Boardroom, 2565 Park Plaza, Nashville, TN. Board members present were: Mr. Stan Fossick, Dr. Michelle Steele, Ms. Tari Hughes, and Mr. Jeff Haynes. Mr. George Anderson and Ms. Susannah Scott-Barnes were not in attendance.

Staff present were: Ms. Chinita White, Administration and Finance; Mr. Rick Taylor, Consolidated Maintenance; Mr. Stevon Neloms, Community Recreation; Mr. Tim Netsch, Planning and Facilities; Ms. Misty Adfield and Mr. Wayne Evans for Mr. John Holmes, Revenue Producing Facilities; Mr. Jim Hester, Cultural and Outdoor Recreation/Special Events; Ms. Cindy Harrison, Greenways; Capt. Chris Taylor, Park Police; Ms. Jackie Jones, Superintendent/Public Information and **Ms. Macy Amos, representing the Metro Legal Department.**

Metro Councilmember at Large John Cooper was in attendance.

MINUTES OF MEETING HELD JULY 10, 2018 APPROVED

Upon motion of Mr. Haynes, seconded by Ms. Hughes, the Board approved the minutes of the board meeting held Tuesday, July 10, 2018 as presented.

V. METRO COUNCIL REFERRALS

VI. OLD BUSINESS

07-18-02

BOARD DEFERS APPROVAL OF AMENDMENT THREE TO THE EXISTING LEASE AGREEMENT WITH BELMONT UNIVERSITY WHICH INCLUDES THE ADDITION OF AN 80 X 135 FOOT INDOOR BATTING FACILITY TO E. S. ROSE PARK

Upon motion of Ms. Hughes, seconded by Mr. Haynes, the board deferred the request of Belmont University seeking board approval of amendment three to the existing lease agreement between Metro Government, through Metro Parks, with Belmont University for property improvement of the addition of an 80 x 135 foot indoor batting facility to be constructed in a different location in E. S. Rose Park than previously approved as requested by Councilmember Colby Sledge.

VI. OLD BUSINESS

07-18-05

BOARD APPROVES STAFF REQUEST SEEKING APPROVAL OF AN AMENDMENT TO THE WHITES CREEK GREENWAY CONSERVATION EASEMENT AND AMENDMENT TO AN EXISTING WHITES CREEK LICENSE AGREEMENT

Upon motion of Ms. Hughes, seconded by Dr. Steele, and as per committee recommendation the board approved an amendment to the Whites Creek Greenway Conservation Easement between Metro Government and John E. Ingram and approved an amendment to an existing Whites Creek License Agreement between TDOT and Metro Government in order to accommodate a project by the State of Tennessee to improve a bridge over Whites Creek that also passes over the Whites Creek Greenway.

During the right of way process for the SR-112 widening project with PIN 103764.00 and PE number 19046-2214-14 in Davidson County, it was discovered that one of TDOT's acquisition tracts, Tract 38, was encumbered by a permanent conservation easement owned by Metro, for a greenway trail under the Whites Creek Bridge. An accompanying License Agreement between TDOT and Metro is also in place for the right-of-way under the SR-112 Whites Creek Bridge. This license allows the greenway trail to continue uninterrupted across state right-of-way (under the bridge), by connecting up the conservation easement on Tract 38 on one side of the right-of-way with the greenway trail on the Metro owned property on the other side of the right-of-way.

The existing SR-112 right of way is not large enough for the widened facility and construction of the new bridge over Whites Creek, so acquisition of additional right of way is needed on both sides of the road. TDOT policies and procedures require clear, unencumbered title to properties acquired for state right of way. Therefore TDOT is proposing to amend the licensing agreement to allow the use of the widened right of way for its current use as a greenway. This amendment to the License Agreement has been approved by the TDOT excess land committee and signature of the TDOT Commissioner awaits only the approval and signature of the various Metro boards with jurisdiction over this matter.

Technically, the conservation easement across Tract 38 will also need to be amended by eliminating the area between the existing right of way and the proposed right of way as shown in the attached documents. Again, the area relinquished from the conservation easement will be added to the License Agreement. This will allow the greenway to remain in its current location on the new right of way after construction, but the conservation easement will be amended to show the area beginning at the proposed right of way line on tract 38 eastward so the title is clear.

Finally TDOT's construction plans for this project will contain notes requiring the contractor to repair any damage to or replace the greenway trail in its existing location and signage to announce the temporary closing date of the greenway will also be required.

X. CONSENT AGENDA

08-18-01

BOARD APPROVES AUGUST 2018 CONSENT AGENDA

Upon motion of Mr. Haynes, seconded by Ms. Hughes, the board approved the August 2018 consent agenda as presented.

AMPLIFICATION APPROVAL

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| • Old Hickory Chamber of Commerce
Night Out Against Crime event | Old Hickory large ballfield | Tues., Aug. 7, 2018 |
| • Shuntrell King-picnic | Cedar Hill Park Shelter #2 | Sat., Aug. 11, 2018 |
| • Project Return Freedom Field Day | Richland Park-picnic | Sun., Aug. 12, 2018 |
| • Team Magic, Inc. – 5k | Centennial Park roads | Mon., Aug 13, 2018 |
| • MeMe Lyles “Your Trusted Consultant” | Hadley Park-community celebration | Sat., Aug. 18, 2018 |
| • Music City, Inc.-Walk of Fame Induction | Walk of Fame Park | Wed., Aug. 21, 2018 |
| • Rolling Hills Community Church | Sevier Park-Family Movie Night | Fri., Aug. 24, 2018 |
| • TN Woman Suffrage Monument Board | Centennial Park-TN Monuments program | Sat., Aug. 25, 2018 |
| • Music City Brass Ensemble | Cumberland Park-concert | Sun., Sept. 2, 2018 |
| • Karen Yazdian-picnic | Fannie Mae Dees Shelter 1 | Mon., Sept 3, 2018 |
| • Sebastian Velazquez- church service | Antioch Park Greenspace | Sun., Sept. 16, 2018 |
| • Wake Up America/N.C.P Church | Watkins Park-Wake Up America Crusade | Sept. 27-29, 2018 |
| • Chelsey Sears-wedding | Hodge House/Percy Warner Park | Sat., June 22, 2019 |

ALCOHOL APPROVAL

- | | | |
|---------------------------------------|-----------------------|--|
| • Wildhorse Saloon-private event | Riverfront Park | Thurs., Sept. 20, 2018 |
| • Percy Priest Yacht Club-2019 events | Hamilton Creek Marina | March 17; April 3, 13;
May 1, 18; June 5, 15, 29; July 10, 17; Aug. 7, 24; Sept. 4, 14, 25, 28; Oct. 5, 19; Nov. 2; Dec. 7, 8, 2019 |

AMPLIFICATION AND FUNDRAISING APPROVAL

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|---|------------------------------------|----------------------|
| • Mothers of Civilization | East Park-Festival and 5k | Sat., Oct. 6, 2018 |
| • Jovenes en Comino-Fiesta 5k | Edwin Warner Park Shelters 9 & 11 | Sat., Oct. 20, 2018 |
| • Girls on the Run of Middle TN | Shelby Event Field and Bottoms | Sat., Dec. 1, 2018 |
| • Community Options-Cupid’s Chase run/walk | Shelby Park/Riverview Shelter | Sat., Feb. 9, 2019 |
| • Conservancy for Parthenon/Centennial Park | Centennial Park Ellipse-festival | Sat., April 13, 2019 |
| • Parkinsons Foundation-walk | Centennial Park Event Shelter | Sat., April 27, 2019 |
| • American Lung Association in TN | Public Square Park-LUNG FORCE Walk | Sat., May 18, 2019 |
| • Crohn’s & Colitis Foundation walk/race | Two Rivers Park and Greenway | Sat., June 1, 2019 |

AMPLIFICATION AND ALCOHOL APPROVAL

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|--------------------------------------|-------------------------------|----------------------|
| • Water Lantern Festival | Centennial Park Ellipse | Sat., Oct. 20, 2018 |
| • Michelle Stafford-wedding | Cornelia Fort Airpark | Sat., April 27, 2019 |
| • Brittany Lassiter-wedding | Cornelia Fort Airpark | Sat., May 18, 2019 |
| • Mohamed Bradford wedding/reception | Centennial Park Sunken Garden | Fri., July 5, 2019 |

VIII. NEW BUSINESS

08-18-02

**BOARD APPROVES REQUEST OF THE WEST NASHVILLE SPORTS LEAGUE
TO MAKE IMPROVEMENTS TO THE BASEBALL FIELD AREA
IN EDWIN WARNER PARK AT NO COST TO METRO PARKS**

Mr. Scott Tygard, representing the West Nashville Sports League, was present to request board approval for the following improvements, with certain criteria as previously agreed upon between WNSL and Metro Parks' staff, to the baseball field area in Edwin Park (WNSL is funding the improvements and improvements will be gifted to Metro Parks upon completion):

- Small pavilion to cover grill area adjacent to concession stand. Pavilion for the cooking/grill area using the polygon standards or the same structure and design as the picnic pavilion. Posts must be black. Roof to be either green fabric or green standing seam metal.
- Black perimeter fencing and gates at three baseball fields. Fence must be black vinyl coated and layout to prevent vehicle traffic from entering the field areas. Metro Parks must approve the fence design.
- Addition of a batting cage and improvements of new netting, fencing and shade structure over the existing cage. Expansion of the batting cages will include the addition of one cage on the south side toward the high school field.

Renovation of the batting cages is to include removal of the nets and replacing with black vinyl chain link. Posts need to be on the outside of the hitting area or covered with padding for safety. Covering of the batting cages should be the same pavilion system that is currently on site where picnic tables are located. The roof can be the same matching green fabric or a green standing seam metal roof.

Upon motion of Mr. Haynes, seconded by Ms. Hughes, the board approved the request as presented.

08-18-03

**BOARD APPROVES STAFF REQUEST TO ADD A TEMPORARY SURCHARGE TO
EACH PARTHENON ADMISSION DURING THE REIMAGING AMERICA EXHIBIT**

Upon motion of Ms. Hughes, seconded by Mr. Haynes, the board approved the addition of a temporary surcharge of 50¢ to each Parthenon admission during the display of the *Reimaging America* exhibit. This surcharge will only be assessed during the time period of the exhibit (approx. Sept-Dec 2018 depending on start date) or if the \$35,000 is met before the end of the exhibit, the surcharge will cease.

VIII. NEW BUSINESS

08-18-03(con't.)

BOARD APPROVES STAFF REQUEST TO ADD A TEMPORARY SURCHARGE TO EACH PARTHENON ADMISSION DURING THE REIMAGING AMERICA EXHIBIT

The surcharge will cover the cost of the exhibit which is currently \$35,000 and will include:

- the honoraria for the 7 artists
- purchase of special equipment needed for their installations
- all exhibit text labels
- photography for and production of a catalog,
- all programming, including free workshops and lectures
- preparatory assistance for the installation and de-install of the exhibit

08-18-04

BOARD DEFERS STAFF REQUEST SEEKING APPROVAL OF A LAND DONATION LOCATED AT 6030 CLOVERLAND DRIVE, MAP NO. 172-00, PARCEL NO. 009.00, FOR A FUTURE NEIGHBORHOOD PARK AND EXPANSION OF THE SEVEN MILE CREEK GREENWAY

Upon motion of Mr. Haynes, seconded by Ms. Hughes, the board deferred staff request seeking approval to accept a land donation of approximately 8.0 acres located at 6030 Cloverland Drive (previously referred to O Edmondson Pike), Map No. 172-00, Parcel No. 009.00, for a future neighborhood park and expansion of Seven Mile Creek Greenway to the Acquisition Committee as per Parks Policy 3000.25. (This property was unnumbered and referred to as O Edmondson Pike by Planning and Public Property at the time the rezoning ordinance was passed back in 2017. The address of record is now 6030 Cloverland Drive, presumably assigned when the property was purchased by the current owner earlier this year. Map and Parcel will remain the same until it is subdivided.)

08-18-05

BOARD APPROVES OPEN RANGE SALARY INCREASE FOR THE DIRECTOR OF PARKS

Upon motion of Ms. Hughes, seconded by Dr. Steele, the Board approved an open range salary increase as per the 2018-19 Metropolitan Government Pay Plan for Monique Odom, Director of Metro Parks, This pay plan designates a 2.5% salary increase to all eligible employees in the open range series and the Board must approve all salary increases for the Director of Metro Parks.

IX. SPECIAL PRESENTATIONS/INTRODUCTIONS

Mr. Tim Netsch introduced Ms. Amrita Chatterjee to the board. Ms. Chatterjee is an Architect and Urban Planner and has recently joined the Metro Parks Planning staff.

THE FRIENDS OF SHELBY PARK PRESENT ANNUAL UPDATE TO THE BOARD

Mr. Paul Hoffman, President of the Friends of Shelby Parks, was in attendance to present their annual report to the board. He stated that the friends group was founded in 2008 to preserve, protect and enhance the 1300 acres of Shelby Park. Mr. Hoffman reported that the board had been focusing on strategic planning consisting of:

- **Board Development and Recruitment** – a strategic planning meeting was held in February to align activities with newly defined goals and will begin drafting a 3-year strategic plan in October. Currently focusing on new, enthusiastic members and what they can bring to the board.
- **Community Visibility** – conducting outreach through community groups and neighborhood associations.
- **Improved Use of Technology** - updated website, active with constituent emails, and have grown a more social media presence.
- **Memberships and Fundraising** – looking at how to leverage the BIG PAYBACK as well as how to raise private capital dollar to support the park. Fundraising events held:

Cornelia Fort Pickin' Parties – 4th season with monies raised staying in the Cornelia Fort area to support renovation/maintenance of facilities.

Hot Chicken Festival – 11th year as the beneficiary of the festival

Volunteer and Educational Events:

Scheduled cleanups in October in the Cornelia Fort area of park.

Working with the Nature Center on community bike rides and exploring greenways.

Engaging the community with the Nashville environment by educating on the installation and managing of bee hives in the park.

Partner Events:

Golden Pheasant Triathlon

Night Out Against Crime

Support of the East Nashville Little League with field repair and scholarships for players

Projects:

Provided water fountain at Dog Park

Support of the Nature Center staff education by providing \$3000 annually, reprinting the Jr. Naturalist activities booklet and in the planning stages of a children's trail booklet.

Identifying ongoing signage needs

Secure storage facility

Extracting honey from the 6 bee hives on site

IX. SPECIAL PRESENTATIONS/INTRODUCTIONS

**THE FRIENDS OF SHELBY PARK PRESENT
ANNUAL UPDATE TO THE BOARD (con't.)**

Projects looking forward and identified by the community:

Boardwalk around Lake Sevier
Pedestrian improvements @ Davidson Street entrance
Playground at Cornelia Fort
Ongoing building repairs and beautification

Next Steps:

- How can the board of the Friends of Shelby Park improve upon their work with Parks to be better stewards of Shelby Park?
- How can the Friends of Shelby Park leverage their privately raised funds with a public budget to support high-priority projects?

**THE NASHVILLE STEAM PRESERVATION SOCIETY
PRESENTS PROGRESS REPORT TO THE BOARD**

Mr. Bill Ozier, representing the Nashville Steam Preservation Society, was present to provide the progress report to the board. Mr. Ozier stated that Engine No. 576 is a J3-57 Class 4-8-4 locomotive built by the American Locomotive Company in August of 1942 as a dual purpose locomotive. It was designed to haul passenger trains at high speeds and heavy freight trains. After 10 years of service (1942-1952) and logging of 750,000 miles No. 576 was retired. No. 576 was placed into "dead line" in 1952 and all other locomotives were scrapped.

Local Nashville leaders wanted to save No. 576 and the railroad agreed to donate the engine to the City of Nashville and it was placed in Centennial Park in 1953. The intent of the Nashville Steam Preservation Society is to:

- Rebuild No. 576 and operate it out of downtown Nashville
- Use Tennessee Central Railway Museum equipment and Nashville's locomotive to recreate the past.
- Make No. 576 completely self-sustaining through revenue generated ticket sales, once operational.
- Use the engine to educate, inspire and benefit the community by working with area schools.

All components (air compressors, pumps, headlights, bell, pistons from cylinders) that can be removed and worked on off-site have been done. Work sessions are held on Fridays and Saturdays.

Two Open Houses have been held: 2016 open house attracted 500 visitors and the 2017 open house brought in 1,000.

IX. SPECIAL PRESENTATIONS/INTRODUCTIONS

**THE NASHVILLE STEAM PRESERVATION SOCIETY
PRESENTS PROGRESS REPORT TO THE BOARD (con't.)**

Nashville Steam Preservation Society is working in phases and currently are in the 2nd phase:

- 1st Phase – agreement, 99 year lease with Nashville Metropolitan Government
- 2nd Phase – begin restoration process in Park (currently underway)
move locomotive to Tennessee Central Museum site
major undertaking to generate media attention
- 3rd phase – continued fundraising
- 4th phase – rebuild Locomotive 576
- 5th phase – Inspire/Educate/Operate
- 6th phase – build interactive facility

The Nashville Steam Preservation Society currently has raised approximately \$420,000.00 with \$200,000.00+ from foundation support and corporate sponsors.

Corporate sponsors are:

Strato, Inc.
The Lincoln Electric Company
UNARCO
Volunteer Welding Supply
Kano Laboratories
World Testing Inc.
HMS Capital Mgt., LLC
AES Manufacturing
Wehby Plumbing

Individual Donors have contributed amounts ranging from \$30.00 to \$50,000.00 totaling over \$200,000.00.

Volunteer hours: 8,000 hours logged by individuals working on locomotive in the park and 2000 hours logged in administrative duties.

A going away party has tentatively been set for Saturday, October 27, 2018 with the actual move taking place late 2018 or early 2019. Tennessee Crossroads has filmed a segment about No. 576 which is scheduled to air late summer or early fall.

X. CAPITAL PROJECTS UPDATE – Tim Netsch

- **Antioch Community Center Renovation** – Design complete and construction bid is in the queue at Purchasing.
- **Bellevue/Red Caboose Playground Replacement** – Design complete and construction bidding pending additional FY19 funding. Metro Council looking to secure extra funding.
- **Jefferson Street Park** – Design underway with a public meeting scheduled for August 28 at 6:00 pm at Hadley Regional Center.
- **Tony Rose Park** – design work 90% complete with a planning meeting scheduled with the residents tonight (August 8th); construction staging should be out of park by September. The Oasis Center is managing the public art project and Metro Public Works has agreed to the closure of the cul de sac.

Tim distributed jars of honey (collected from the bee hives located on the island on Lake Watauga in Centennial Park) to board members.

XI. UPCOMING SPECIAL ACTIVITIES/EVENTS

Ms. Jackie Jones announced the following upcoming Metro Parks events:

August 10	3:00 pm	USTA Outdoor Tennis Renovation Reveal Hadley Park Tennis Center
August 11	10:00 am	Azafrán Park Grand Opening
August 18	2:00 pm	West Park Ribbon Cutting Ceremony
August 18	6:00 pm	Cornelia Fort Pickin Party-Cornelia Fort Airpark
August 25	6:00 pm	Full Moon Pickin Party-Percy Warner Park

XII. DEPARTMENT UPDATES

Wayne Evans distributed the annual E. S. Rose Park Facility Usage Report and reported that according to the hours recorded there is plenty of available time for others to utilize the facilities.

XIII. REPORT OF THE DIRECTOR

Ms. Odom thanked Jackie Jones, Consolidated Maintenance and Community Recreation employees and others who have assisted in making the numerous events and ribbon cuttings held recently successful. These employees work to make these events successful in addition to their daily work obligations.

Ms. Odom reported:

- The Summer Enrichment Program which served 2700 children has ended and after-school programming begins today at our community centers.
- Metro Parks had 2 employees retire in July:
 - Cheryl Brown with 41 years of service
 - Faye Shepherd with 15 years of service

XIV. ANNOUNCEMENTS/ REQUESTS FOR FUTURE AGENDA ITEMS/OPEN ITEMS

With there being no further business, the meeting was adjourned.

Monique N. Odom, Director

Stan Fossick, Vice-Chairperson