

# **METROPOLITAN BOARD OF PARKS AND RECREATION**

## **MINUTES OF BOARD MEETING**

**May 7, 2019**

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, May 7, 2019 at 12:00 pm in the Centennial Park Boardroom, 2565 Park Plaza, Nashville, TN. Board members present were: Dr. Michelle Steele, Mr. Stan Fossick, Ms. Tari Hughes, Mr. George Anderson, and Mr. Jeff Haynes. Ms. Susannah Scott-Barnes and Dr. Sharon Gentry were not in attendance.

Staff present were: Ms. Chinita White, Administration and Finance; Mr. Rick Taylor, Consolidated Maintenance; Mr. Stevon Neloms, Community Recreation; Mr. Tim Netsch, Planning and Facilities; Mr. John Holmes, Revenue Producing Facilities; Mr. Jim Hester, Outdoor Recreation/Special Events; Ms. Cindy Harrison, Greenways; Capt. Chris Taylor, Parks Police and **Ms. Macy Amos, representing the Metro Legal Department.**

### **MINUTES OF MEETING HELD APRIL 2, 2019 APPROVED**

Upon motion of Mr. Haynes, seconded by Mr. Fossick, the Board approved the minutes of the board meeting held Tuesday, April 2, 2019 as presented.

#### **V. METRO COUNCIL REFERRALS - none**

#### **VI. OLD BUSINESS**

**09-18-05**

### **BOARD DEFERS PROPOSED PARKING PLAN SUBMITTED BY CHEEKWOOD**

Upon motion of Ms. Hughes, seconded by Mr. Anderson, the board accepted the recommendation of the acquisition committee to defer the request submitted by Cheekwood to enter into a 15 year MOU with Metro Parks for use of Warner Park for overflow parking.

This request has been deferred until June or until the parking plan, in the form of a lease, has been approved by Metro Legal, reviewed by both parties of the lease and resubmitted to the Park Board's Acquisition Committee for consideration.

**04 -19-05**

### **COUNCILMEMBER PULLEY WITHDRAWS REQUEST TO LOCATE A HISTORICAL MARKER IN PUBLIC SQUARE PARK RECOGNIZING REVEREND BILL BARNES**

Councilmember Russ Pulley, representing Council District 25, withdrew his request to locate a historical marker in Public Square Park recognizing Reverend Bill Barnes because the Metro Historical Commission voted against the Public Square Park location in favor of placing the marker at Reverend Barnes' church in Edgehill.

**VII. CONSENT AGENDA**

**05-19-01**

**BOARD APPROVES MAY 2019 CONSENT AGENDA**

Upon motion of Ms. Hughes, seconded by Mr. Fossick, the board approved the May 2019 consent agenda as presented.

**AMPLIFICATION APPROVAL**

- Campaign Monitor-company field day Cumberland Park Fri., May 10, 2019
- Asurion-block party Riverfront Park (the Green) Fri., May 10, 2019
- Vanderbilt Rowing-ACRA Henley Regatta Hamilton Creek Park May 11-13, 2019
- Sudden Chance-Singles Mingle Centennial Park Event Shelter Sun., May 12, 2019
- The Nashville Food Project Mill Ridge Park-opening of community farm Sat., May 18, 2019
- Mister Car Wash-picnic Edwin Warner picnic shelter 10 Sun., May 19, 2019
- Enyssa Bryson-picnic West Park picnic shelter Sun., May 19, 2019
- Atlanta Braves-youth/fan activity Walk of Fame Park Fri., May 24, 2019
- Cynthia Johnson-picnic Fannie Mae Dees picnic shelter 1 Sat., May 25, 2019
- The Belonging Co.-summer picnic Centennial Park Event Shelter Thurs., May 30, 2019
- Kam Chan – picnic Edwin Warner picnic shelter11 Sat., June 1, 2019
- Sudden Chance-Singles Mingle Centennial Park Event Shelter Sun., June 2, 2019
- Our Planet. Theirs Too. Centennial Park Ellipse-street theater Sun., June 2, 2019
- U.S. Fleet Forces Band-concert Southeast Park Wed., June 5, 2019
- Cindy Clark-picnic Centennial Park picnic pavilion Fri., June 7, 2019
- U.S. Fleet Forces Band-concert Public Square Park Sat., June 8, 2019
- Jesse McKnight – picnic Cedar Hill Park picnic shelter 1 Sat., June 8, 2019
- Tomorrow’s Leaders for Change Southeast Park-celebration for youth Sat., June 8, 2019
- Shirl Groves-picnic Centennial Park picnic pavilion Sun., June 9, 2019
- Compass-Yoga event Centennial Park Ellipse Tues., June 11, 2019
- DAR Annual Flag Day Celebration City Cemetery Fri., June 14, 2019
- Carla Williams – picnic Cane Ridge Park picnic shelter 1 Sat., June 15, 2019
- Outdoor Voices – yoga event Centennial Park Event Shelter Thurs., June 20, 2019
- Juneteenth615 Committee Southeast Park-yoga event Fri., June 21, 2019
- Senior Ride – picnic Edwin Warner picnic shelter 9 Sat., June 22, 2019
- 92Q WQQK-Family Day in the Park Shelby Park Event Field Sun., June 23, 2019
- Henrietta Lewis-picnic Cedar Hill Park picnic shelter 5 & 6 Sat., June 29, 2019
- Anthony Douglas-Unity in Community Fest Centennial Park Event Shelter Sun., June 30, 2019
- Nashville Striders-picnic Edwin Warner Park picnic shelter11 Sat., July 27, 2019
- Sports Profiles Plus-Health/Wellness event Walk of Fame Park Sat., Sept. 28, 2019
- Barre3 Nashville- barre3 class Centennial Park Ellipse Sat., Sept. 28, 2019

**FUNDRAISING APPROVAL**

- HCA – Bark Breaks fundraiser Centennial Park Event Shelter Tues., May 14, 2019
- Voices of Single Mothers-talent show Fisk Park Sat., June 1, 2019

**ALCOHOL APPROVAL**

- River Queen Voyages-doggie day Shelby Park Event Field Sat., May 23, 2019
- River Queen Voyages – doggie day Shelby Park Event Field Sat., Aug., 31, 2019

**VII. CONSENT AGENDA**

**05-19-01(con't.)**

**BOARD APPROVES MAY 2019 CONSENT AGENDA**

Upon motion of Ms. Hughes, seconded by Mr. Fossick, the board approved the May 2019 consent agenda as presented.

**AMPLIFICATION AND FUNDRAISING APPROVAL**

- Global Water Dances-water awareness event      Shelby Park Lakeview Shelter 2      Sat., June 15, 2019
- Run4Water- walk/race      Shelby Park      Sat., July 20, 2019
- Special Olympics TN- walk/race      Public Square Park      Sat., Sept. 7, 2019
- Recovery Fest 2019      East Park      Sat., Aug., 28, 2019
- Achilles International-walk/race      Richland Creek Greenway      Sat., Oct. 19, 2019
- NAMI Davidson County- walk      Shelby Park Event Field      Sat., April 18, 2020
- American Liver Foundation – walk      Warner Park shelters 9 & 11      Sat, May 2, 2020

**AMPLIFICATION AND ALCOHOL APPROVAL**

- The Jewish Federation of Nashville-Israel Independence Day Centennial Front Lawn Sun., May 19, 2019
- Beneath the Canvas-Art Crawl/Music Festival      Mullins Park      Sat., June 1, 2019
- River Queen Voyages-Beer, Bands & Boats      Shelby Park Event Field      Sat., June 8, 2019
- River Queen Voyages-Beer, Bands & Boats      Shelby Park Event Field      Sat., July 20, 2019
- Freestyle Artistry Fashion Show      Cumberland Park      Sun., Sept. 1, 2019
- River Queen Voyages-Beer, Bands & Boats      Shelby Park Event Fiels      Sat., Sept. 14, 2019

**AMPLIFICATION, ALCOHOL AND FUNDRAISING APPROVAL**

- Friends of Shelby Park and Bottoms      East Park-Hot Chicken Festival      Thurs., July 4, 2019
- Move the World Operations-fitness/health/wealth festival      Walk of Fame Park      Sat., Sept. 7, 2019
- Youinspire-Fall Barn Dance      Centennial Park Event Shelter      Sat., Nov. 9, 2019

**FARMERS MARKETS**

- Azafran Park Farmers Market on Wednesdays      Azafran Park      May 15 – Oct. 30, 2019

**VIII. NEW BUSINESS**

**05-19-02**

**BOARD AFFIRMS REAPPOINTMENT OF MR. GEORGE ANDERSON  
AS A MEMBER OF THE PARKS BOARD**

Upon motion of Mr. Fossick, seconded by Mr. Haynes, the board affirmed the reappointment of Mr. George Anderson as a member of the Parks Board effective May 7, 2019. (Mr. Anderson's term will expire April 30, 2024.)

**VIII. NEW BUSINESS**

**05-19-03**

**GRETCHEN PRITCHETT INTRODUCED AS THE EXECUTIVE DIRECTOR  
OF THE NASHVILLE PARKS FOUNDATION**

Mr. Brian Taylor, President of the Nashville Parks Foundation, was present to introduce Ms. Gretchen Pritchett to the board as the Executive Director of the Nashville Parks Foundation.

Ms. Pritchett comes to the Nashville Parks Foundation from the Friends of Radnor Park where she served as Operations Manager since 2012.

**05-19-04**

**BOARD GRANTS APPROVAL TO THE NASHVILLE PARKS FOUNDATION TO  
ACCEPT PRIVATE DONATIONS UP TO \$500,000 FOR THE DEVELOPMENT  
OF FRANKIE PIERCE PARK**

Mr. Brian Taylor, President of the Nashville Parks Foundation, was present to request approval from the board for the Nashville Parks Foundation to accept private donations up to \$500,000 for the development of Frankie Pierce Park. Frankie Pierce Park, currently under construction, is subject to the terms of an existing agreement between the Metropolitan Government and Capital View Joint Venture. The funds received by the Nashville Parks Foundation will supplement the total project budget and will be expended per terms agreeable between Nashville Parks Foundation and Capital View Joint Venture. As per the Metropolitan Government/Capital View Joint Venture agreement the completed project, including those portions funded with these donations, will be turned over to Metro Parks upon completion. Please note that this gift will require no matching funds from the Metropolitan Government.

Upon motion of Mr. Anderson, seconded by Ms. Hughes, the board granted permission to the Nashville Parks Foundation to accept private donations up to \$500,000 for the development of Frankie Pierce Parks. **LET THE RECORD REFLECT THAT MR. HAYNES RECUSED HIMSELF FROM AGENDA ITEM 05-19-04.**

**VIII. NEW BUSINESS**

**05-19-05**

**BOARD ACCEPTS DONATION FROM THE FRIENDS OF SHELBY PARK AND BOTTOMS TO SUPPORT THE CORNELIA FORT PLAYGROUND PROJECT**

Ms. Katey Burriss, President of the Friends of Shelby Park and Bottoms, was present to request the board to accept a donation in the amount of \$27,780.00 to support the Cornelia Fort Playground project.

Upon motion of Mr. Haynes, seconded by Mr. Anderson, the board accepted a donation of \$27,780 from the Friends of Shelby Park in support of the Cornelia Fort Playground project. Please note that Metro Government has funded \$100,000 toward this project.

**05-19-06**

**BOARD ACCEPTS DONATION FROM THE FRIENDS OF GREEN HILLS PARK TO FUND IMPROVEMENTS IN GREEN HILLS PARK**

Ms. Lora Fox, President of the Friends of Green Hills Park, was present to request the board to accept a donation in the amount of \$75,000 to fund the following improvements:

- Wooden enclosure to hide the porta-potty
- New park sign at corner of Lone Oak and Belmont Park Terrace
- Several disc golf baskets
- Dog Waste Station
- Trees for shade
- Cherry trees
- Bike rack(s)
- Benches
- Shade pavilion, similar to the red pavilion in the park but smaller (12' x 12'), and installed adjacent to the water fountain

All final details and locations of these proposed improvements will be coordinated with and approved by Metro Parks prior to installation. Installation will be completed in accordance with Metro Parks; third party construction agreement. Please note that the Metropolitan Government will not be required to match any funds.

## **VIII. NEW BUSINESS**

**05-19-07**

### **BOARD ACCEPTS DONATION OF TWO MURALS FROM COMMUNITY ARTS OF BELLEVUE TO THE RED CABOOSE PLAYGROUND PROJECT IN BELLEVUE PARK**

Correspondence from Mr. Glen Biggs, President/CEO of Community Arts of Bellevue, requesting acceptance of a donation of two murals to be applied to the comfort station and backdrop of the stage as part of the Red Caboose Playground project in Bellevue Park was presented to the board.

Upon motion of Ms. Hughes, seconded by Mr. Fossick, the board accepted this donation of art, valued at \$6,000, to be placed in Bellevue Park as part of the Red Caboose Playground Rehabilitation project. The art will be fully funded and maintained by Community Arts of Bellevue (CAB) and consists of two murals to be applied to structures in the park. The Red Caboose reconstruction project in Bellevue Park is a partnership effort between the Metro Board of Parks and Recreation and the Bellevue Community with Metro Government funding the playground equipment. It is Metro Parks' understanding that the community has raised funds for the following additional park improvements: painting structures and the red caboose, landscaping and art. CAB will fund, install and maintain the proposed artwork, at no cost or commitment from Metro, in accordance with a Letter of Understanding to be signed by both parties. The Metro Arts Commission has agreed that the donation will be considered temporary art and does not need approval of the Public Art Committee.

**05-19-08**

### **BOARD ACCEPTS DONATION OF A 2005 LOGAN HORSE TRAILER TO BE USED BY THE METRO PARKS MOUNTED PATROL UNIT**

Correspondence from Ms. Jane Kleiman, representing Friends of Warner Parks, requests acceptance of donation of a 2005 Logan horse trailer valued at \$9,999.00 to be used by the Metro Parks Mounted Patrol Unit.

Upon motion of Mr. Fossick, seconded by Mr. Anderson, the board accepted a donation of a 2005 Logan horse trailer valued at \$9,999.00 from the Friends of Warner Park to be used by the Metro Parks Mounted Patrol Unit to allow our mounted patrol to better assist the citizens of Nashville and Davidson County.

## VIII. NEW BUSINESS

05-19-09

**BOARD DEFERS STAFF REQUEST TO RECEIVE DEDICATION OF TWO (2) GREENWAY CONSERVATION EASEMENTS FROM BINNS' FARM LAND COMPANY LLC, AS PER PARK POLICY 3000.25 ACQUISITION AND DISPOSITION OF PARK PROPERTY**

The request of staff asking board approval to receive the dedication of two (2) Greenway Conservation Easements from Binn's Farm Land Company LLC, located on parcel 52, tax map no. 74 of Davidson County and 3100 LF of new 12 foot wide greenway trail to be constructed as part of phase one construction of Parkhaven Communities residential development was deferred to the Acquisition Committee of the Parks Board as per park policy 3000.25 Acquisition and Disposition of Park Property.

05-19-10

**BOARD APPROVES COST OF LIVING ADJUSTMENT FOR METRO PARKS SEASONAL/PART TIME EMPLOYEES EFFECTIVE JULY 1, 2019 CONTINGENT UPON THE APPROVAL OF THE FY20 PAY PLAN BY THE METRO COUNCIL**

Upon motion of Mr. George Anderson, seconded by Mr. Haynes, the board approved a cost of living adjustment (COLA) for Metro Parks Seasonal/PT employees effective July 1, 2019 and contingent upon the approval of the FY20 Pay Plan by the Metro Council.

05-19-11

**BOARD DEFERS STAFF REQUEST TO ENTER INTO A TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH BOSCOBEL HEIGHTS DEVELOPMENT COMPANY, INC. FOR USE OF LOT 2 OF KIRKPATRICK PARK SUBDIVISION, PARCEL #09304006700**

The request of staff asking board approval to enter into a temporary construction easement agreement with Boscobel Heights Development Company, Inc. for use of Lot 2 of Kirkpatrick Park Subdivision, Parcel #09304006700 was deferred to the Acquisition Committee of the Parks Board as per park policy 3000.25 Acquisition and Disposition of Park Property.

## **IX. SPECIAL PRESENTATIONS/INTRODUCTIONS**

### **THE FRIENDS OF HADLEY PARK TENNIS PROGRAM PRESENT ANNUAL REPORT TO THE BOARD**

Mr. Joe Goldthreate Executive Director of the Friends of Hadley Park Tennis, began his presentation by introducing Ms. Fannie Holmes, President, and Ms. Betty White. Ms. Holmes has been with this group for 40 years and Ms. White for 50+ years. The Friends of Hadley Park Tennis were approved as an official Metro Parks friends group in April 2018; however the tennis center didn't open until July 17<sup>th</sup>. Currently have a staff of 15 and all are retirees. When the tennis center opened a free program on Saturday mornings, 8:00 am – 12:00 pm, was offered using 4 courts with a maximum enrollment of 15; however 179 applications were received. Began a program called Quick Start and it was offered to 5 community centers in the inner city during from October to January. In January 2019 new programing with emphasis on the inner city began again. The USTA is bringing a NJTL rally to Nashville for the first time and it will be held July 18 – 21, 2019. Ms. Holmes addressed the board asking for their continued support and thanked Ms. Odom and the board for all of their past support.

### **THE FRIENDS OF WARNER PARKS PRESENT ANNUAL REPORT TO THE BOARD**

Mr. Kevin Roddy, board chair, began his presentation stating that since 1987 the Friends of Warner Parks have raised over 30 million dollars for the benefit of Warner Parks and serve over one million people per year.

Accomplishments in 2018:

- Percy Warner Memorial Sandstone Entrance Renovation Project (awarded the 2018 Preservation Award for Monuments and Memorials by the Metro Historical Commission)
- Capital Campaign for the Allee was announced
- Warner Parks Nature Center served 35,117 visitors, 312 school field trips and 4,435 students
- Barn was renovated for the Metro Parks Mounted Police

Fundraising Events in 2018:

- Six Full Moon Pickin' Parties
- Flying Monkey Marathon
- Sunday in the Park
- Hummingbird Happy Hour



## **IX. SPECIAL PRESENTATIONS/INTRODUCTIONS**

### **THE FRIENDS OF WARNER PARKS** **PRESENT ANNUAL REPORT TO THE BOARD (con't.)**

2018 Volunteer Program:

Paul Fowler manages the volunteer program and in 2018 there were 3,372 visits and 9,432 volunteer hours expended in Warner Parks. Volunteers provided trail maintenance, invasive plant removal, tree planting, Nature Center Environmental Education, and community events.

2018 Summer Programming:

**PEN Pals Summer Program** – 170 youth from 12 community centers are served through the PEN Pals Camp.

**SWEAT Summer Program** – employed 6 crew members who worked 1720 hours on trails in Warner Parks.

1.3 million dollar budget for 2019:

- Supports staff salaries and programming at Warner Park Nature Center
- Sustains outreach/education programming for city youth
- Supports bird research programs
- Restores historic structures and WPA-era stonework
- Maintains trails and other park amenities for one million+ visitors

A new Executive Director is to be named Friday, May 10 pending board approval and Mr. Roddy stated that should be accomplished unanimously. Ms. Jenny Hannon, former Parks Board member is to be selected. Ms. Hannon has an impressive resume which includes former Executive Director of the Sports Council, TNFL, NBA, currently Director of Institutional Advancement at Ensworth High School and a former 12 year member of the Parks Board. In taking this position Ms. Hannon sees this as a calling and the Friends of Warner Parks are happy to welcome her.

## **X. CAPITAL PROJECTS UPDATE – Tim Netsch**

- **Bellevue-Red Caboose Playground Replacement** – Community build event was held on Sunday, May 5 and construction should be complete June 2019.
- **Hadley Park - Pavilion** – New pavilion will replace existing pavilion.
- **Jefferson Street** – Construction contract negotiations underway by MDHA; construction should be complete Fall 2019.

**X. CAPITAL PROJECTS UPDATE** – Tim Netsch (con’t).

- **Shelby Bottoms – Cornelia Fort Playground** – New project, equipment ordered and construction should be complete summer 2019.
- **Tony Rose Park – renovations** – Saturday, May 11 @ 10:00 am the mural celebration by Oasis Center will be held.
- **Wharf – Master Plan** – Currently in contract negotiation stages with a landscape architectural firm called Agency out of Cambridge, Massachusetts. This firm submitted a strong proposal with local, public sub-contractor participation including Hodgson Douglas Landscape Architects and Hastings Architects.

**XI. UPCOMING SPECIAL ACTIVITIES/EVENTS** – Jackie Jones

Listed are series events in Metro Parks:

May 19 – June 9	4:00 pm	Dragon Music Sundays-Fannie Mae Dees Park
May - June	4:00 pm	Musicians Corner – Fridays
May – June	12:00 pm	Musicians Corner - Saturdays
through June 19		<b>Seventeen Men</b> exhibit at Fort Negley Visitors Center
May - October	6:00 pm	Full Moon Pickin Party-4 <sup>th</sup> Friday of each month Percy Warner Park
May – October	11:30 am	Brown Bag Lunch Concerts-Wednesdays Centennial Park Event Shelter
May – October	5:30 pm	Jazz on the Cumberland-3 <sup>rd</sup> Sunday of each month Cumberland Park

Ms. Jones stated that all events are listed on the Metro Parks website and a newsletter will be coming out this week.

**XII. DEPARTMENT UPDATES - none**

**XIII. REPORT OF THE DIRECTOR**

Ms. Odom distributed the following document which includes items in the Mayor’s recommended budget, particularly Metro Parks operating budget.

## 40 Parks & Recreation – Financial

Recommendation			Impact
<b>Community Center Opening</b>			
Staffing and supplies for Bellevue Community Center	GSD	\$761,800 13.48 FTEs	Funding to fully support fall 2019 opening of Bellevue Community Center
<b>Music Repository</b>			
License Agreement	GSD	5,500	License agreement with music repository to allow public performance of certain musical compositions at Metro facilities

**XIII. REPORT OF THE DIRECTOR (con't.)**

**40 Parks & Recreation – Financial**

<b>Recommendation</b>		<b>Impact</b>	
<b>Parthenon Expanded Hours</b>			
Staffing for Parthenon	GSD	94,000 2.44 FTES	Additional staffing for expanded hours of the Parthenon will allow Metro to collect additional revenue and improve services to the public
<b>Non-allocated Financial Transactions</b>			
ESRI (GIS) Licensing Transfer to ITS	GSD	(800)	Transfer of ESRI (GIS) licensing to ITS from departmental budgets
Budget Savings Target	GSD	1,065,000	Savings target restored to Parks & Recreation
<b>Special Purpose Fund Adjustments</b>			
Changes in special purpose funds	SPF**	(96,600)	Adjustment of special purpose funds to meet expected revenue; no impact on performance
<b>General Services District Total</b>		\$1,925,500 15.92 FTES	
<b>Special Purpose Fund Total</b>		\$(96,600)	
<b>TOTAL</b>		\$1,828,900 15.92 FTES	

\*\* SPF – Special Purpose Fund

Ms. Odom stated that it was exciting to see the Budget Savings Target in place this fiscal year. Previously these were frozen positions and the department had to take a reduction and it now appears to be unfrozen at an amount of \$1,065,000.

Ms. Odom announced:

- Metro Parks’ budget hearing before the Metro Council is scheduled for Wednesday, May 22 at 4:00 pm in David Scobey Metro Council Chambers.
- A site tour for board members to visit various park facilities and staff is currently being planned.
- Metro Parks is receiving numerous requests from peer departments, developers or private entities for use of parks land and we should be mindful of these requests as they will eventually come before the board.

### **XIII. REPORT OF THE DIRECTOR (con't.)**

- There is a homeless encampment at the Adventure Science Center near their parking area and site of the former encampment. Metro Parks is coordinating with Metro Police, Parks Police, Adventure Science Center and the Homeless Commission to encourage these folks to move on. (The Adventure Science Center has reported a few incidents).

### **XIV. ANNOUNCEMENTS/ REQUESTS FOR FUTURE AGENDA ITEMS/OPEN ITEMS**

Ms. Hughes requested a future agenda item to develop a procedure to nominate board officers. Ms. Amos, Metro legal representative, stated that there is policy in the board rules and it can be modified, if necessary. Dr. Steele requested that this request be included on the next agenda.

**With there being no further business, the meeting was adjourned.**

---

**Monique N. Odom, Director**

---

**Dr. Michelle Steele, Chairperson**