

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

May 5, 2020

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, May 5, 2020 at 12:00 pm via teleconference and was broadcast through the Metro Nashville Network, (MNN) <http://stream.nashville.gov> and select MNN, live on Nashville's Comcast Channel 3, AT&T UVerse Channel 99, Google Fiber channel 3 and streamed live on the MNN Roku app. Board members present were: Dr. Michelle Steele, Ms. Susannah Scott-Barnes, Mr. Stan Fossick, Ms. Tari Hughes, Mr. George Anderson, Mr. Jeff Haynes, Dr. Sharon Gentry and Ms. Macy Amos, representing the Metro Legal Department.

Dr. Michelle Steele, chair, called the meeting to order and stated that the first order of business will be a motion to determine under the Governor's Executive Order #16 that the meeting agenda constitutes essential business of this Board and meeting electronically is necessary to protect the health, safety and welfare of Tennesseans in light of the COVID-19 outbreak. Mr. Anderson moved for approval, Mr. Haynes seconded, and the Board approved without objection.

MINUTES OF MEETING HELD FEBRUARY 4, 2020 APPROVED

Upon motion of Ms. Hughes, seconded by Mr. Haynes, the Board approved the minutes of the board meeting held Tuesday, February 4, 2020 as presented.

V. METRO COUNCIL REFERRALS - none

VI. OLD BUSINESS

01-20-03

**BOARD GRANTS APPROVAL TO AMENDMENT OF JANUARY BOARD REQUEST
01-20-03 AS SUBMITTED BY THE FRIENDS OF WARNER PARKS**

Correspondence submitted by Ms. Jenny Hannon, Executive Director of Friends of Warner Park, requesting amendment to January board agenda request 01-20-03 by adding wi-fi and alarm systems in the Nature Center Library in the amount of \$5,200 was presented to the board for approval.

Upon motion of Mr. Anderson, seconded by Ms. Hughes, the board approved amendment of parks board agenda item 01-20-03 by adding \$5200 to the existing grant of \$2,984.00 from the Friends of Warner Parks for the purpose of adding WIFI and alarm systems in the Warner Nature Center Library, as itemized below:

	<u>AMOUNT</u>
WIFI at Warner Parks Headquarters	\$ 1,084.00
Copier at Warner Parks Headquarters	\$ 1,900.00
Nature Center Library Improvements	<u>\$ 5,200.00</u>
TOTAL	\$ 8,184.00

VI. OLD BUSINESS

01-20-03 (con't.)

**BOARD GRANTS APPROVAL TO AMENDMENT OF JANUARY BOARD REQUEST
01-20-03 AS SUBMITTED BY THE FRIENDS OF WARNER PARKS**

Please note that this grant period began January 1, 2020 and will be distributed quarterly to Metro Parks. All future expenses related to the WIFI and the Nature Center alarm system will be the responsibility of Friends of Warner Parks.

02-20-08

**BOARD APPROVES ACCEPTANCE OF A GREENWAY CONSERVATION EASEMENT
LOCATED AT 2841 LEBANON PIKE, PARCEL 09602001700**

Upon motion of Mr. Anderson, seconded by Mr. Fossick, the board granted conditional approval of this greenway conservation easement located in a proposed residential development at 2841 Lebanon Pike, parcel no. 09602001700. This easement is a segment of a future planned connection from the Stones River Greenway to the Music City Star Station at Lebanon Pike. Ms. Macy Amos, Metro Legal Representative to Metro Parks stated that conditional approval is necessary because a signed easement has not been received from the developer and this easement dedication is a condition of the project's Final Site Plan approval.

VI. CONSENT AGENDA

05-20-01

BOARD APPROVES MAY 2020 CONSENT AGENDA

Upon motion of Ms. Gentry, seconded by Ms. Hughes, the board approved the May 2020 consent agenda as presented.

AMPLIFICATION APPROVAL

- | | | |
|--|---------------------------------------|-----------------------|
| • Metro Social Services | Cleveland Park-Ride 2 Thrive Event | Sat., June 13, 2020 |
| • Cumberland Pediatric Foundation | Centennial Park Event Shelter-picnic | Sun., June 14, 2020 |
| • Grace Evangelistic Ministries-picnic | Edwin Warner Park Shelter 11 | Sun., June 21, 2020 |
| • Bodies Race Company-walk/run | Shelby Park Event Field | Sun., July 19, 2020 |
| • Laronda Cockrell-picnic | Centennial Park Picnic Pavilion | Sat., Aug. 1, 2020 |
| • Nashville Speaks-picnic | Edwin Warner Park Shelter 4 | Sat., Aug. 15, 2020 |
| • Patrons at Play-concert | Sevier Park | Fri., Sept. 25, 2020 |
| • Percy Priest Community Baptist Church | Southeast Park – church event | Sat., Oct. 3, 2020 |
| • Nashville Striders-Shelby Bottoms Boogie | Shelby Park Event Field/Greenway | Sat., Oct. 3, 2020 |
| • Church of the Redeemer | Sevier Park-Festival of St. Francis | Sat., Oct. 3, 2020 |
| • Donyale Jackson/Dorress Garbett | Cumberland Park-wedding | Fri., Oct. 23, 2020 |
| • All Community Events | Two Rivers Park-Nashville Turkey Trot | Thurs., Nov. 26, 2020 |

May 2020 Parks Board Minutes

Page 3

VI. CONSENT AGENDA

05-20-01 (con't.)

BOARD APPROVES MAY 2020 CONSENT AGENDA

Upon motion of Ms. Gentry, seconded by Ms. Hughes, the board approved the May 2020 consent agenda as presented.

FUNDRAISING APPROVAL

- Lifeline Children’s Services Walk/Run Two Rivers Park Sat., Aug. 29, 2020
- Transformation Life Centers Cumberland Park – 5K and Food Fest Sat., Sept. 12, 2020
- Conquer Chiari Walk Across America Watkins Park – Walk/Run Sat., Sept. 26, 2020
- Open Arms Foundation-Open Arms 5k Two Rivers Park Sun., Oct. 18, 2020

AMPLIFICATION AND FUNDRAISING APPROVAL

- Friends of Shelby Park – Family Day Shelby Park Event Field Sun., June 7, 2020
- Spina Bifida Association Walk-N-Roll Edwin Warner Park Sat., June 20, 2020
- AIM at Melanoma - walk/run) Two Rivers Parks Sat., Aug. 22, 2020
- Neverthirst – Workout for Water Sevier Park Sat., Sept. 12, 2020
- American Fnd. for Suicide Prevention Shelby Park-Out of the Darkness Walk Sat., Oct. 10, 2020
- LUNgevity Foundation walk/run Shelby Park/Riverview Shelter Sat., Oct. 17, 2020
- MDS Foundation run/walk Edwin Warner Park Shelters 9 & 11 Sat., Oct. 17, 2020
- Safe Haven Family Shelter walk/run Edwin Warner Park Shelters 9 & 11 Sat., Nov. 7, 2020
- RAM Racing-Hot Chocolate 15k/5k Centennial Park Sat., Feb. 13, 2021

AMPLIFICATION AND ALCOHOL APPROVAL

- PRA Nashville-private conference event Riverfront Park Sat., June 13, 2020
- TN Wildlife Officers Association Shelby Park Event Field Wed., July 15, 2020

AMPLIFICATION, ALCOHOL, AND FUNDRAISING APPROVAL

- Music City Inc. Let Freedom Sing! Riverfront Park-July 4th celebration July 3 and 4, 2020
- Friends of Shelby Park and Bottoms East Park-Hot Chicken Festival Sat., July 4, 2020
- Friends of Green Hills Park-festival Green Hills Park Sat., Sept. 12, 2020
- Cystic Fibrosis Foundation Walk of Fame Park-cornhole tourney Thurs., Oct. 8, 2020

FARMER’S MARKETS

- Bellevue Farmer’s Market Bellevue Park Thursdays, May 7 – Oct. 29, 2020
- Richland Park Farmer’s Market Richland Park Saturdays, May 2 – December 19, 2020

05-20-02

Upon motion of Ms. Gentry, seconded by Ms. Hughes, the board approved Mr. Terry Cook’s request on behalf of the Nature Conservancy to enter into a permit with Metro Parks to preserve open space, improve ecological health and biodiversity and address the challenges of managing large acreages at Lytle Farms in Ravenwood Park.

VI. CONSENT AGENDA

05-20-03

Upon motion of Ms. Gentry, seconded by Ms. Hughes, the board approved request of Mr. Phillip Claiborne, representing the Friends of Two Rivers Mansion, to accept a grant from The Friends of Two Rivers Mansion to provide the salary equivalent to 19 hours per week (\$20,889.41) for the fiscal year of 2020-21, July 1, 2020 thru June 30, 2021 for Laura Carrillo. This number includes a 3% COLA increase if approved by Metro Council; if not, the number will be 3% less than grant requested.

05-20-04

Upon motion of Ms. Gentry, seconded by Ms. Hughes, the board approved request of Mr. Phillip Claiborne, representing Friends of Two Rivers Mansion, to accept a grant in the amount of \$3,113.50 to fund 2 part time workers (host/hostess-12 hours each) for the purpose of conducting tours during the months of June, July and August 2020. This number includes a 3% COLA increase if approved by Metro Council; if not, the number will be 3% less than grant requested.

05-20-05

Upon motion of Ms. Gentry, seconded by Ms. Hughes, the board approved request of Mr. Phillip Claiborne, representing Friends of Two Rivers Mansion, to accept a grant in the amount of \$518.92 to fund 2 part time workers (host/hostess and for 12 hours each, December 7-13, 2020 during the 2020 holiday season at Two Rivers Mansion. This number includes a 3% COLA increase if approved by Metro Council; if not, the number will be 3% less than grant requested.

VII. NEW BUSINESS

05-20-06

BOARD GRANTS APPROVAL TO THE TWO RIVERS GOLF ASSOCIATION AND THE TWO RIVERS SENIOR GOLF ASSOCIATION TO CONSTRUCT A NEW BRIDGE AT THE 5TH HOLE OF TWO RIVERS GOLF COURSE

Correspondence representing Mr. Steven Counce, President of the Two Rivers Golf Association, requesting approval to construct a new bridge from the cart path to the white tee box on the 5th hole at Two Rivers Golf Course was presented to the board.

Upon motion of Ms. Gentry, seconded by Ms. Hughes, the board accepted a grant in the amount of \$3,000 from the Two Rivers Golf Association and the Two Rivers Senior Golf Association to construct a new bridge from the cart path to the white tee box on the 5th hole at Two Rivers Golf Course.

VII. NEW BUSINESS

05-20-06 (con't.)

BOARD GRANTS APPROVAL TO THE TWO RIVERS GOLF ASSOCIATION AND THE TWO RIVERS SENIOR GOLF ASSOCIATION TO CONSTRUCT A NEW BIRDGE AT THE 5TH HOLE OF TWO RIVERS GOLF COURSE

All final details of these proposed improvements will be coordinated with and approved by Metro Parks prior to installation. Installation will be completed in accordance with Metro Parks; third party construction agreement. Please note that the Metropolitan Government will not be required to match any funds.

05-20-07

BOARD GRANTS APPROVAL TO THE FRIENDS OF HADLEY PARK TENNIS PROGRAM TO RAISE FUNDS FOR TENNIS COURT RENOVATION AT MCFERRIN PARK

Correspondence representing Mr. Joe Goldthreate, Executive Director of the Friends of Hadley Tennis Program, requesting approval to raise funds to renovate two tennis courts at McFerrin Park for the purpose of extending their summer program was presented to the board.

Upon motion of Ms. Gentry, seconded by Ms. Hughes, the board granted permission, as per park policy 3000.31, to the Friends of Hadley Park Tennis Program to raise funds for the purpose of renovating two tennis courts at McFerrin Parks. It is also noted that no matching project funds are requested from Metro Parks and all improvements are subject to approval by Metro Parks.

05-20-08

BOARD APPROVES MEMORANDUM OF UNDERSTANDING BETWEEN METRO PARKS AND THE METROPOLITAN BOARD OF EDUCATION FOR SHARED USE OF NAPIER RECREATION CENTER AND NAPIER ELEMENTARY SCHOOL

Upon motion of Ms. Scott-Barnes, seconded by Ms. Hughes, the board approved a Memorandum of Understanding between Metro Parks and the Metropolitan Board of Education for use of the gymnasium at Napier Recreation Center by Napier Elementary School and use of the Napier Elementary School cafeteria by Metro Parks.

This is a cooperative agreement between Metro Parks and the Metropolitan Board of Public Education to permit Napier Elementary School use of the gymnasium in Napier Community Center during the school year and Metro Parks to have access to the kitchen in Napier Elementary School during the summer to provide lunch to youth participants in the summer enrichment program. This request has been reviewed and approved by staff and the Metro Legal Department.

VII. NEW BUSINESS

05-20-09

BOARD DEFERS REQUEST OF PIEDMONT NATURAL GAS COMPANY FOR PERMANENT AND TEMPORARY CONSTRUCTION EASEMENTS IN SHELBY PARK

As per parks policy 3000.25 the board deferred request of Piedmont Natural Gas Company for approval of permanent and temporary construction easements in Shelby Park for the purpose of installing a new natural gas line and above ground improvements to the area.

05-20-10

BOARD ACCEPTS GRANT IN THE AMOUNT OF \$50,000 FROM THE FRIENDS OF SHELBY PARK AND BOTTOMS

Upon motion of Mr. Anderson, seconded by Ms. Gentry, the board accepted a grant with an estimated total of \$50,000 from the Friends of Shelby Park and Bottoms to improve Shelby Park and Bottoms. The following projects are to be fully funded by the Friends of Shelby Park and Bottoms and will require no monetary match or other obligations from Metro Parks:

- Installation of a primitive trail around Lake Sevier that will create a one mile separated pedestrian loop.
- Installation of a fence and additional beehives at Cornelia Fort Airport.
- Installation of a split rail fence around the historic concrete water fountain structure with interpretive signage on the history of the structure,
- Replacement of interpretive signage at historic Cave Spring, an original park structure designed by E. C. Lewis.
- Replacement of 1960's cabinetry and countertops at the Shelby Park Community Center.
- Replacement of lighting in the storage room of Hanger One at the Cornelia Fort Airport and removal of decommissioned, outdated and hazardous metal equipment that remains from when the site was a working airport.

All final details of these proposed improvements will be coordinated with and approved by Metro Parks prior to installation. Installation will be completed in accordance with Metro Parks; third party construction agreement. Please note that the Metropolitan Government will not be required to match any funds.

VII. NEW BUSINESS

05-20-11

BOARD GRANTS APPROVAL TO THE FRIENDS OF MILL RIDGE PARK TO RAISE FUNDS FOR TRAIL DEVELOPMENT AND TRAILHEAD IN MILL RIDGE PARK

Correspondence representing Mr. Darrell Hawks, Executive Director of Friends of Mill Ridge Park, requesting approval to fundraise up to \$10,000 during the Big Payback on May 6-7, 2020 for the purposes of trail development and trailhead at Mill Ridge Park was presented to the board.

Upon motion of Ms. Scott-Barnes, seconded by Ms. Hughes, the board granted permission, as per park policy 3000.31, to the Friends of Mill Ridge Park to raise funds up to \$10,000 during the Big Payback on May 6-7, 2020 for the purpose of trail development and a trailhead in Mill Ridge Park. It is also noted that no matching project funds are requested from Metro Parks and all improvements are subject to approval by Metro Parks.

05-20-12

BOARD APPROVES IN-KIND GIFT FROM THE HISTORIC CAPITOL CORRIDOR FOUNDATION FOR THE PURPOSE OF IMPROVING CHURCH STREET PARK

Correspondence provided by the Historic Capitol Corridor Foundation requesting approval of an in-kind gift of approximately \$465,000 for the purpose of improvements to and programming for Church Street Parks was presented to the board.

Upon motion of Ms. Scott-Barnes, seconded by Ms. Gentry, the board accepted a grant in the amount of \$465,000 from the Historic Capitol Corridor Foundation for the purpose of improvements to and programming for Church Street Park. **PLEASE NOTE THAT MR. ANDERSON AND MR. FOSSICK ABSTAINED FROM VOTING ON THIS REQUEST.** These initial improvements and programming are to include:

- Updated lighting to existing landscaping;
- Addition of colorful seasonal plants;
- Introduction of high-quality, outdoor-grade flexible furnishings: moveable tables and chairs, shade umbrellas, and planters;
- A six-week "preview season" of free educational and entertainment programming for the public; and,
- An initial six-week period (to coincide with the programming schedule) of gold-standard operation, including daily presence of a park ambassador/caretaker and regular horticultural maintenance.

Metro Parks is aware that the first phase is an anticipated phase for both planned improvements and programming to Church Street Park expected to be completed in advance of the suffrage celebration events in August and will require the park to be closed for a short period of time in order to protect public safety and allow work to proceed as efficiently as possible.

VII. NEW BUSINESS

05-20-13

NOMINATION OF PARKS BOARD OFFICERS

Board members were nominated for office and will be held as record of nominations until the June Parks Board meeting when voting will occur.

Dr. Michelle Steele was nominated by Mr. George Anderson and Dr. Steele accepted the nomination for chairperson.

Ms. Susannah Scott-Barnes was nominated by Ms. Hughes and Ms. Scott-Barnes accepted the nomination for vice-chairperson.

Ms. Monique Odom was nominated by Dr. Michelle Steele and Ms. Odom accepted the nomination for secretary.

Upon motion of Ms. Hughes, seconded by Mr. Anderson, the board closed the nomination for Parks Board Officers for 2020-21.

VIII. CAPITAL PROJECTS UPDATE – Submitted by Tim Netsch

MAY 2020

Aaittifama Archeological – Phase One

Design complete
In the queue for construction bidding
Frozen until FY21

Kossie Gardner Sr. – Phase One

Construction underway
Construction complete: Summer 2020

Antioch – Community Center Renovation

Construction underway
Construction complete: Summer 2020

Madison-Tennis Courts Reconstruction

Construction contract execution frozen until FY21
Construction complete: Fall 2020

Beaman – Trails

- Frozen until FY21
- Construction complete: TBD

Mill Ridge – Phase One

Design complete
Construction bidding underway

Centennial – Phase Two

- Construction underway
- Construction complete: Fall 2020

Percy Warner – Allee Restoration

Construction underway
Construction complete: Summer 2020

Hadley – Pavilion

- Design complete
- Construction bid evaluation underway
- Contract award frozen until FY21

Ravenwood – Phase One

Design complete
Construction bidding underway

COMPLETED IN THE LAST TWELVE MONTHS

- Bellevue – Red Caboose playground replacement
- Bellevue -- community center
- Frankie Pierce – new park
- Mansker Creek – new park
- Orchard Bend – Swings and pavilion
- Shelby Bottoms – Cornelia Fort playground
- Smith Springs – swings and pavilion

Wharf – Master Plan

Frozen until FY21
Master Plan complete: TBD due to covid-19 implications for public engagement

IX. UPCOMING SPECIAL ACTIVITIES/EVENTS – Submitted by Jackie Jones

MAY 2020 EVENTS

Bellevue Farmer’s Market, 4:00 p.m. to 7:00 p.m., every Thursday beginning May 21 – December 19, 2020

12 South Farmer’s Market, 4:00 p.m. – 7:00 p.m., every Tuesday beginning May 5 – October 27

Richland Farmer’s Market, 10 a.m. – Noon, every Saturday until through December 19, 2020

X. DEPARTMENT UPDATES - none

XI. REPORT OF THE DIRECTOR

Ms. Odom voiced her appreciation to the board for their support of her and the department during this very challenging time in our city and nation.

Ms. Odom made the following announcement for the benefit of the public:

The events and activities approved during this Parks Board meeting are a formality and if activities return to some semblance of normalcy then the appropriate approval process has been adhered to. However, we know that we are still under the “Safer at Home” order and don’t know if that will be extended, so given the uncertainty of an extension or another order put in place and Metro Parks is prohibited from allowing certain activities in the park these approvals will be rescinded administratively and all will be notified.

Ms. Odom announced:

- Pleased that Mayor Cooper’s Roadmap for Reopening Nashville is data driven, rather than date driven to give us scientific and professional guidance as to when it is safe to reopen our facilities. Metro Parks will be working closely with the Metro Health Department and the COVID-19 Taskforce to establish guidelines for safely reopening our facilities. A meeting has been scheduled on Friday, May 8th with Dr. Caldwell and his team.
- Metro Parks has had approximately 300 essential staff working throughout the “Safer at Home” order and she expressed her appreciation for their dedication and hard work. Other staff members have been working remotely to keep critical processes for the department ongoing in human resources, payroll and accounts payable.

XI. REPORT OF THE DIRECTOR (con't.)

- Mayor Cooper presented his budget to the Metro Council on Tuesday, April 28th. The Mayor's recommended budget includes a \$246,000 reduction for Metro Parks which includes the elimination of longevity pay and travel across Metro departments and the permanent elimination of target savings. Metro Parks target savings are 89 positions resulting in the amount of \$1,065,000. These are positions that have been frozen (unfilled) for the past two fiscal years. During the past two budget years they have been loaded into the budget and then debited. The recommended budget is contingent upon Mayor Cooper's proposed property tax increase. Should the proposed budget not be approved by the Metro Council, we will determine how to absorb whatever changes need to be made as per Metro Finance. Ms. Odom is certain it will change the amount of the reduction as a department and will re-evaluate how to absorb those changes.
- Metro Parks Council Budget hearing is scheduled for Tuesday, May 12 at 4:00 pm and will be held by WEBex.
- Grounds maintenance staff have been focusing on storm damage of the last two days while still performing their normal job duties and they are considered essential Parks employees.
- Thank you to our staff at the Nature Centers for their virtual programming online and/or facebook; please view them if you have a chance.
- The Parks Police will continue to assist with security for the emergency homeless shelter at the Fairgrounds for until June.
- Thank you to Greenways for Nashville (GFN) for providing signage for trails reminding users to practice safe social/physical distancing. These were provided in addition to Metro Parks signage posted at facilities.
- Golf course maintenance staff are working while free golf is offered during this time. The courses have remained open along with our trails and open spaces. We have found that throughout the covid-19 experience that parks, open spaces and trails are essential for the mental and physical health of our community. Thank you to the members of the public who have sent their appreciation and support to Ms. Odom for keeping parks open. Thank you, Parks Board, for your support as well.
- Four community centers (Madison, Hermitage, Hartman, Looby) have been food distribution sites for the past several weeks in cooperation with the Mayor's Food Security Working Group, including Second Harvest Food Bank. To date 1,923 food boxes have been distributed. Metro Parks is very pleased to be a part of this as the lifeblood of Parks and Recreation is community service. Thursday is distribution day and we will continue this project into the unforeseeable future.
- We hope to have a decision on the community center's summer enrichment programming in the near future. Given the uncertainty of covid-19 "Safer at Home" order, there has been no determination if we will be able to have the capacity and if it will be safe to move forward. We will make the board aware of this decision when it has been finalized.

XI. REPORT OF THE DIRECTOR (con't.)

- Big Band Dances, Tales @ Twilight and the Red Caboose Concert Series have been canceled for this year. These are large events which attract a larger crowd and it seemed best to cancel.
- Thank you to staff for their hard work and dedication particularly during this turbulent time

Ms. Hughes asked Ms. Odom where the \$246,000 reduction is coming from . . . last year's budget or from the current budget submitted and did Parks submit a lower budget? Ms. Odom responded that this number is current in FY20 budget for longevity bonus pay employees receive based on years of service and budgeted out of town travel. Out of town travel was approximately \$15,000 and longevity pay \$230,000 and this is technically where the reduction is and our target savings amount (\$1,065,000) will be permanently removed from the budget. Ms. Hughes asked if this was Ms. Odom's request as she was curious when it was called a reduction? Was the 20/21 request the same as the 19/20 request or is it status quo minus the things mentioned? Ms. Odom stated that it is status quo minus the reductions mentioned. Ms. Odom said that Parks submitted requests for improvements totaling 6 million plus and since none are in play at this point, we will not get those and the \$246,000 is from status quo. Ms. Hughes thanked Ms. Odom for clarifying and stated all total it doesn't seem like a terrible reduction, it could have been more expensive, but always sorry we can't get the improvements needed.

XII. ANNOUNCEMENTS/ REQUESTS FOR FUTURE AGENDA ITEMS/OPEN ITEMS - none

Dr. Steele expressed her appreciation to be back with everyone since the board hasn't met since February and she hopes that all is well with everyone's family. Quite a bit has happened with the tornado of March 3 (Dr. Steele's birthday) as well as covid-19 "Safer at Home" and the straight-line winds of the past two nights. Dr. Steele asked if there were any concerns or anything that the board could be of assistance with? She announced that Mr. Fossick had fallen trees and is in the process of having them removed. She asked if anyone else was impacted by the storms or with covid-19 or had any updates to share? There were none. She stated the board will meet next month and information will be forthcoming.

With there being no further business, the meeting was adjourned.

Monique Horton Odom, Director

Dr. Michelle D. Steele, Chairperson