

MEETING MINUTES  
OF THE  
TRAFFIC AND PARKING COMMISSION  
August 10, 2020

Note: The monthly meetings of the Traffic and Parking Commission are documented via video and are available through Metro ITS Department (<http://www.nashville.gov/Information-Technology-Services.aspx>) and Metro Nashville's YouTube Channel (<https://www.youtube.com/MetroNashville>)

The regular monthly meeting of the Traffic and Parking Commission was held at 3:00 p.m., on Monday, August 10, 2020, via WebEx.

Attendees

Commissioners

John Green (chair), Feller Brown (vice chair, absent), Betsy Williams, Sara Lee Woods, Karen Robbins, Pastor Marvin Neal (absent), Council Member Freddie O'Connell, Captain Ken Walburn, Nora Kern

Staff

Chip Knauf, Diane Marshall, Korby Bowden, Jon Boghozian, Jorge Riveros, Mary Beth Ikard, Teresa Costonis, Derek Hagerty

Others

Council Member Erin Evans, Dawn Miller

**CALL TO ORDER**

Chairman John Green announced Ordinance No. BL2006-1050 regarding the appeals process of the Traffic and Parking Commission.

*"If you are not satisfied with a decision made by the Traffic & Parking Commission, you may appeal the decision by filing for a writ of certiorari with the Davidson County Chancery or Circuit Court. Your appeal must be filed within 60 days of the date of the entry of the Commission's decision. We advise that you seek your own independent legal advice to ensure that your appeal is filed in a timely manner and that all procedural requirements have been met."*

**Motion to comply with the Governors Executive Order 16 regarding electronic meetings:**

*"The items on the meeting agenda constitute essential business of this body and meeting electronically is necessary to protect the health, safety, and welfare of Tennesseans in light of the COVID-19 outbreak."*

Motion to comply: Council Member O'Connell

2<sup>nd</sup>: Commissioner Kern

Motion passed: no opposition

**APPROVAL OF AGENDA**

Commissioner Woods moved to approve the August agenda and Commissioner Kern seconded the motion. All in favor, no opposition.

**APPROVAL OF MINUTES**

Commissioner Green made a motion to defer the July minutes for one meeting. Commissioner Woods seconded the motion. Motion passed.

## CONSENT AGENDA

Consent agenda 20-09 was presented by Chairperson Green.

### CONSENT AGENDA

Resolution 20-08

CD12: Authorize speed limit reduction of 30 mph to 25 mph for the following streets in the Seven Points area; requested by CM Evans

Seven Points Trace  
Seven Points Pass  
Seven Points Circle  
Kaylee Meadow Lane  
Leona Pass

CD16: Authorize all way stop at McCall Street and Mimosa Av; requested by CM Welsch

CD16: Authorize no trucks over 8 tons on Keystone Av from Allied Dr to Veritas Street; requested by resident

CD19: Authorize all way stop at 12th Av N at Herman Street; requested by Catalyst Design Group

CD19: Authorize 15-minute parking for passenger loading at 1511 Herman Street; requested by Catalyst Design Group

CD19: Authorize 15-minute parking on west side of 5th Av N from Jefferson St to Jr Gilliam Way; 8am-5pm; requested by Barge Cauthen and Associates

CD24: Authorize no trucks over 8 tons on the following streets, requested by CM Murphy

37th Av N from Murphy Road to Sentinel Dr  
Dakota Av from 46th Av N to 42 Av N  
Nebraska Av from 46th Av N to 37th Av N  
Colorado Av from 46th Av N to 40th Av N

CD25: Authorize speed limits reduction from 30mph to 25mph on Duncanwood Dr from Granny White Pike to Brookmeade Dr; requested by CM Pulley

CD26: Authorize no trucks over 8 tons on Baxter Lane from Trousdale Dr to Overton Rd; requested by CM Johnston

Motion to approve was made by Council Member O'Connell; seconded by Commissioner Woods. No opposition.

Deferred Items

Chairperson Green continued the agenda by introducing an item deferred at the July 2020 meeting.

- CD19: Authorize valet zone at #1 Music Square West for Virgin Hotel; requested by Premier Parking

Ms. Marshall was unable to communicate electronically at that time. Commissioner O'Connell stated that he would like to continue the discussion of the 'bigger picture' when considering curb management. Mr. Knauf suggested that we move on to the presentation under 'Other Items' regarding curbside fee structuring. Chairperson Green agreed and introduced Mary Beth Ikard.

## OTHER ITEMS

### - BL 2020-380

An Ordinance amending Chapter 12.48 of the Metropolitan Code regarding loading and unloading zones to allow the Traffic and Parking Commission to make rules establishing a curb loading zone management program, governing the use of certain designated curb loading zones, and allowing it to set the amounts of related fees including fees to be charged to users thereof.

Ms. Ikard started by saying that today's discussion will lead to the Traffic Commission making a recommendation to Council regarding a "Smart Zone Parking Program" project and changes in the Metro Code. She continued by introducing Dawn Miller from Coord.

Ms. Miller stated that Coord is a curb space management company that assists cities with better managing their curb space by using pilot programs to introduce technology to better understand the needs of the space. She continued by saying that mismanaged curb usage can introduce concerns in other related areas such as increased vehicle circulation, poorly placed loading, and underutilized curb space. "The program will use applications on cell phones that will provide information to the users", she went on to say.

Chairperson Green asked for more detail on the phone app. Ms. Miller stated that the management process will not use in-pavement detection and would rely on a reservation system via the app. "Each space will be for use by commercial users by reservation only", she said. Ms. Miller continued by showing images of the driver application and describing that the potential user uses the app to sign up and make reservation for specific loading zones and that those zones will show on the application map.

Council Member O'Connell asked if Metro would have access and ownership of any collected data. Ms. Miller confirmed that is the case. She then concluded her presentation with a question session.

Chairperson Green asked about other cities doing similar pilots. Ms. Miller mentioned Dublin, Ireland as being somewhat similar but the local version would rely on signage more than that case. She stated that Coord is also currently working with West Palm Beach, Omaha, and Aspen.

Commissioner Kern asked about the fee structure. Ms. Ikard referred to BL 2020-380 and stated that the proposed Ordinance change would allow the Traffic and Parking Commission to set fees as necessary in relation to curb usage. She continued by saying that the fee changes would be based on data gathered via the Coord application. Commissioner Kern asked how enforcement would be factored into the program. Ms. Miller said that some violations would occur, but she did not feel like strict enforcement would be necessary. She continued by saying that the program does not allow advanced reservations and any reservations would be within a 24-hour period. Ms. Miller also said that the application has a way to notify local enforcement if a space is occupied by someone other than the reserving party. Ms. Ikard added that enforcement would be like the existing conditions that Metro Public Works currently covers.

Chairperson Green asked about the proposed locations and projected timeline. Ms. Ikard stated that the exact locations have not yet been determined as they were waiting to see how the proposed Ordinance change proceeds. She also said that the projected timeline would be after the year end holidays.

Ms. Costonis then presented Ordinance BL 2020-380 (attached). She pointed out that the proposed Ordinance would allow the Commission to set different fees for various loading zones. She also said that BL 2020-380 would eliminate that loading zones could be designated for specified users. She further explained that action take today would only be related to the Ordinance and would not be related to any specific fees or locations.

Commissioner Kern made a motion for a favorable recommendation to Council. The motion was seconded by Captain Walburn.

Chairperson Green called for a vote. The motion passed unanimously.

The Chair then proceeded to introduce the previously postponed deferred item.

#### DEFERRED ITEMS

- CD19: Authorize valet zone at #1 Music Square West for Virgin Hotel; requested by Premier Parking. Deferred from June 2020 meeting.

Ms. Marshall explained that the request is for a valet zone at the Virgin Hotel at #1 Music Square West. She stated that the original request was for a 10 space valet zone and that it has been reduced to 8 spaces due to a fire hydrant and driveways.

Commissioner Woods asked what the expected operating times are. Ms. Marshall stated that this would be a 24/7 valet zone. Commissioner Woods then asked if this would interrupt rush hour traffic. Ms. Marshall said that the valet operators have the responsibility to minimize impacts to traffic flow.

Council Member O'Connell asked Chairperson Green if it would be more appropriate to defer this item pending the presentation by Faye DiMassimo at the September Commission meeting. Chairperson Green expressed concern about new fees being in place by years end based on the yearly renewal schedule.

Commissioner Woods made a motion to defer one month and was seconded by Commissioner Kern.

#### ADJOURNMENT

There being no further business, Commissioner Woods moved to adjourn, seconded by Captain Walburn. The motion was approved by voice vote with no opposition. The meeting adjourned at 4:18 p.m.

on the 10th day of August 2020.

Traffic and Parking Commission Resolution No. 20-08 authorized by Chapter 9  
Of the Charter of the Metropolitan Government of Nashville and Davidson  
County, Tennessee as amended

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BE IT RESOLVED by the Traffic and Parking Commission of the Metropolitan  
Government of Nashville and Davidson County, Tennessee as follows:  
SECTION I: That Chapter 12 of said Metropolitan Code, said Chapter being  
entitled 'Vehicles and Traffic' is amended as follows:

APPROVED: August 10, 2020 EFFECTIVE: August 15, 2020

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**The above-mentioned Resolution items were previously approved under the Consent Agenda or  
other action items.**

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**Metro staff designee of the  
Traffic and Parking Commission**