

MEGAN BARRY  
MAYOR



**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

**METRO HISTORIC ZONING COMMISSION (MHZC)  
AGENDA**

**February 15, 2017**

**Sonny West Conference Center/ Fulton Campus**

**2:00 p.m.**

700 Second Avenue South (between Lindsley Avenue and Middleton Street)  
*For directions and a map, visit [www.nashville.gov/mhc/mhzc/directions\\_hob.asp](http://www.nashville.gov/mhc/mhzc/directions_hob.asp)*

**Brian Tibbs, Chair**  
**Menié Bell, Vice-Chair**

Samuel Champion  
Kaitlyn Jones  
Aaron Kaalberg  
Elizabeth Mayhall

Ben Mosley  
Ann Nielson  
Cyril Stewart

**Tim Walker**

Executive Director, Metro Historical Commission and Metro Historic Zoning Commission

**Robin Zeigler**

Historic Zoning Administrator, Metro Historic Zoning Commission

Metro Historic Zoning Commission  
3000 Granny White Pike, Nashville, TN 37204  
615-862-7970  
615-862-7974, fax  
[www.nashville.gov/mhc](http://www.nashville.gov/mhc)  
[histlap1@nashville.gov](mailto:histlap1@nashville.gov)

**Notice to Public**

Please remember to turn off your cell phones.



The Metro Historical Commission does not discriminate on the basis of race, color, national origin, gender, gender identity, sexual orientation, age, religion, creed or disability in access to, or operation of its programs, services, activities or in its hiring or employment practices. **ADA inquiries should be forwarded to:** Yvonne Ogren, Metro Historical Commission ADA Compliance Coordinator, 3000 Granny White Pike, Nashville, TN 37204, (615) 862-7970. **Title VI inquiries should be forwarded to:** Ms. Shirley Sims-Saldana, Title VI Coordinator, Human Relations, 800 Second Avenue, South, 4<sup>th</sup> floor, Nashville, TN 37210, (615) 880-3391. **Contact Department of Human Resources for all employment related inquiries** at (615) 862-6640.

## **ABOUT THE COMMISSION**

The Metropolitan Historic Zoning Commission (MHZC) is an architectural review board which reviews applications for work on properties that are within a Historic Overlay and makes recommendations to Metro Council on designation of Historic Overlays. Its nine volunteer members, appointed by the mayor and confirmed by Metro Council, include representatives from zoning districts, the Metropolitan Planning Commission, the Metropolitan Historical Commission; architect(s), and other citizens of Davidson County.

Agendas and Staff Reports can be viewed online at <http://www.nashville.gov/Historical-Commission/About/Historic-Zoning-Commission/Meeting-Information> the Friday before the meeting.

Meetings may be viewed live on Channel 3 or at an alternative time on Metro's YouTube channel.

## **COMMUNICATING WITH THE COMMISSION**

Because the MHZC is a quasi-judicial body members are not permitted to discuss specific cases outside of a public hearing. For more information about a case or to submit comments to the commission before the meeting, please send to MHZC staff at least one day prior to the meeting. Only materials that further explain the project will be accepted at the meeting, please provide 11 copies. New or alternate designs will not be accepted at the meeting.

All meetings are open to the public and the public is invited to give testimony at the meetings. For advice on addressing the Commission, please see "How the Meeting Works" at the end of this agenda.

## **AFTER THE MEETING**

**Decisions:** The Commission meets the third Wednesday of each month. The decision on all cases before the Commission and minutes from the prior month, if ratified by the Commission, will be posted online the Friday after the meeting. All permits for work authorized by the MHZC must be obtained within 2 years of the date of the board's approval.

**Appeal:** Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, the MHZC's decisions may be appealed to the Chancery Court of Davidson County or the Circuit Court of Davidson County via a statutory writ of certiorari. If you choose to appeal, you are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met. You should also seek independent legal advice regarding the applicability of the writ of certiorari to the specific decision of the Historic Zoning Commission.

**METRO HISTORIC ZONING COMMISSION (MHZC)  
AGENDA**

**February 15, 2017**

**Sonny West Conference Center/ Fulton Campus**

**2:00 p.m.**

**I. RECOGNITION OF COUNCILMEMBERS**

**II. APPROVAL OF MINUTES**

- a. January 18, 2017

**III. OVERLAY RECOMMENDATIONS & DESIGN GUIDELINE ADOPTION**

**b. 906 BRADFORD AVE**

Application: Historic Bed & Breakfast  
Council District: 17  
Project Lead: ROBIN ZEIGLER

**IV. CONSENT AGENDA**

**NOTICE TO THE PUBLIC:** Items on the Consent Agenda will be voted on at a single time. No individual public hearing will be held, nor will the Commission debate these items unless a member of the audience or the Commission requests that the item be removed from the Consent Agenda.

**c. 1508 LILLIAN STREET**

Application: New construction-outbuilding/detached accessory dwelling unit; setback determination  
Council District: 06  
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Baldock

**d. 1706 ORDWAY PLACE**

Application: New construction-addition  
Council District: 06  
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay  
Project Lead: Paul Hoffman

**e. 2000 BENJAMIN ST**

Application: New construction-addition  
Council District: 06  
Overlay: Eastwood Neighborhood Conservation Zoning Overlay  
Project Lead: Paul Hoffman

**f. 1218 FORREST AVE**

Application: New construction-outbuilding-detached accessory dwelling unit; Setback determination

Council District: 06

Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay

Project Lead: Paul Hoffman

**g. 1001 BROADWAY**

Application: Signage

Council District: 19

Overlay: Historic Landmark

Project Lead: Robin Zeigler

**h. 1904 SWEETBRIAR AVE**

Application: New construction- outbuilding and setback determination

Council District: 18

Overlay: Belmont-Hillsboro Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Sajid

**i. 1108 GARTLAND AVE**

Application: New construction-outbuilding (detached accessory dwelling unit) and setback determination

Council District: 06

Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Sajid

**j. 917 CARUTHERS AVENUE**

Application: New construction-outbuilding (detached accessory dwelling unit)

Council District: 17

Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Sajid

**k. 2011 18<sup>TH</sup> AVENUE SOUTH**

Application: New construction- outbuilding and setback determination

Council District: 18

Overlay: Belmont-Hillsboro Neighborhood Conservation Zoning Overlay

Project Lead: Sean Alexander

**V. PREVIOUSLY DEFERRED ITEMS**

The items below were deferred at a previous MHZC meeting at the request of the applicant.

None

## **VI. MHZC ACTIONS**

### **l. 2502 ASHWOOD AVE**

Application: Violation correction  
Council District: 18  
Overlay: Hillsboro-West End Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Baldock

### **m. 1206 FERGUSON AVE**

Application: Violation correction  
Council District: 18  
Overlay: Belmont-Hillsboro Neighborhood Conservation Zoning Overlay  
Project Lead: Sean Alexander

### **n. 506 MONROE STREET**

Application: Violation correction  
Council District: 19  
Overlay: Germantown Historic Preservation Zoning Overlay  
Project Lead: Robin Zeigler

### **o. 2202 NINTH AVENUE S**

Application: New construction-addition and outbuilding; setback determination  
Council District: 17  
Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Baldock

### **p. 306 BROADWAY**

Application: Signage  
Council District: 19  
Overlay: Broadway Historic Preservation Zoning Overlay  
Project Lead: Paul Hoffman

### **q. 904 GILMORE AVE**

Application: New construction-addition  
Council District: 17  
Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay  
Project Lead: Sean Alexander

### **r. 1400-1402 ORDWAY PLACE**

Application: New construction-infill and detached accessory dwelling unit; Setback determination  
Council District: 06  
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Baldock

**s. 2200 GRANTLAND AVE**

Application: New construction-infill

Council District: 17

Overlay: Woodland-in-Waverly Neighborhood Conservation Zoning Overlay

Project Lead: Paul Hoffman

**t. 1616 DOUGLAS AVE**

Application: New construction-infill

Council District: 6

Overlay: Eastwood Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Sajid

**u. 3707 KATHERINE ST**

Application: New construction-infill

Council District: 07

Overlay: Inglewood Place Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Sajid

**v. 1826 WILDWOOD AVE**

Application: New construction-infill

Council District: 18

Overlay: Belmont-Hillsboro Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Sajid

**w. 1300 DOUGLAS AVE**

Application: New construction-infill

Council District: 06

Overlay: Eastwood Neighborhood Conservation Zoning Overlay

Project Lead: Sean Alexander

**VII. PRELIMINARY SP REVIEW**

**x. 1401 HOLLY STREET**

Application: New construction-addition

Council District: 06

Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay

Project Lead: Sean Alexander

**VI. OTHER BUSINESS**

**VIII. ADMINISTRATIVE ACTIONS**

**y. ADMINISTRATIVE PERMITS ISSUED FOR PRIOR MONTH**

## HOW DOES THE MEETING WORK?

The Metropolitan Historic Zoning Commission meeting is open to the public. Please turn off all cell-phones. Each case follows this format:

- a. Staff will make a presentation about each project up for consideration and provide an analysis on how it does or does not meet the design guidelines.
- b. The applicant will have the opportunity to present (up to **ten minutes**) and answer questions of the Commission. The applicant may reserve two minutes of the ten to rebut public comment.
- c. The public will have **two minutes** each to comment on the application. Someone representing an organization may have **five minutes**. Please state your name and address for the record before making your comments. Please be sure to direct all comments to the microphone so that they are a part of the official record. (Comments may also be sent in advance to the project lead via email, fax or mail. Please see agenda for contact information.)
- d. The applicant has the option of responding to public comments, once all have been made, and if the full ten minutes was not used.
- e. After all public comments, the Chair will close the “public hearing” which means there is no more opportunity for public or applicant comments, unless the Commission invites either back.
- f. The Commission will make a decision which could be to approve, disapprove, or approve with conditions. The applicant may also request that a decision be postponed.
- g. Appeals to decisions of the MHZC may be taken to a court of competent jurisdiction as provided for by law.
- h. If the project is approved or approved with conditions, the applicant will receive a permit.
- i. A building permit may be necessary for the proposed project. Preservation Permits are not a substitute to a building permit. Contact Metro Department of Codes Administration, Howard School Building, 700 2nd Avenue South. (615) 862-6500 (615) 862-6514 fax.
- j. Projects that are disapproved will receive written notice of the Commission’s decision. These projects may be revised and resubmitted for review. The exact same project may not be resubmitted for review.

## HINTS FOR PREPARING FOR THE MEETING

### **If you are not the applicant:**

- Copies of the staff recommendations are available online prior to the meeting.
- If you are not the applicant, but would like to speak about a project, be sure to have your comments well organized so that you can share all your thoughts within the **two minute** time limit. Comments may also be sent in advance to the project lead via email, fax or mail. Please see staff recommendation for contact information of the project lead.
- If multiple people wish to speak on the same topic, consider selecting a spokesperson to speak for all of you.

### **If you are the applicant:**

- Copies of the staff recommendations are available online prior to the meeting. Review it and contact your project lead with any questions you may have.
- Organize your notes well so that you are sure to cover every important aspect of your project during the presentation.
- Keep in mind that staff will present an overview of the project, prior to your presentation. You do not need to repeat what has already been said.
- The Commission will not review new information but you are welcome to bring items that further illustrate what is proposed such as photographs, models, or additional drawings.

If you plan to make an electronic presentation, please send to the project lead listed on the agenda, in advance.