

MEGAN BARRY  
MAYOR



**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

**METRO HISTORIC ZONING COMMISSION (MHZC)  
AGENDA**

**August 16, 2017**

**Sonny West Conference Center/ Fulton Campus**

**1:30 p.m.**

700 Second Avenue South (between Lindsley Avenue and Middleton Street)  
*For directions and a map, visit [www.nashville.gov/mhc/mhzc/directions\\_hob.asp](http://www.nashville.gov/mhc/mhzc/directions_hob.asp)*

**Brian Tibbs, Chair**  
**Menié Bell, Vice-Chair**

LaDonna Boyd  
Eric Brown  
Kaitlyn Jones  
Elizabeth Mayhall

Ben Mosley  
Ann Nielson  
Cyril Stewart

**Tim Walker**

Executive Director, Metro Historical Commission and Metro Historic Zoning Commission

**Robin Zeigler**

Historic Zoning Administrator, Metro Historic Zoning Commission

Metro Historic Zoning Commission  
3000 Granny White Pike, Nashville, TN 37204  
615-862-7970  
615-862-7974, fax  
[www.nashville.gov/mhc](http://www.nashville.gov/mhc)  
[histlap1@nashville.gov](mailto:histlap1@nashville.gov)

**Notice to Public**

Please remember to turn off your cell phones.



The Metro Historical Commission does not discriminate on the basis of race, color, national origin, gender, gender identity, sexual orientation, age, religion, creed or disability in access to, or operation of its programs, services, activities or in its hiring or employment practices. **ADA inquiries should be forwarded to:** Yvonne Ogren, Metro Historical Commission ADA Compliance Coordinator, 3000 Granny White Pike, Nashville, TN 37204, (615) 862-7970. **Title VI inquiries should be forwarded to:** Ms. Shirley Sims-Saldana, Title VI Coordinator, Human Relations, 800 Second Avenue, South, 4<sup>th</sup> floor, Nashville, TN 37210, (615) 880-3391. **Contact Department of Human Resources for all employment related inquiries** at (615) 862-6640.

## **ABOUT THE COMMISSION**

The Metropolitan Historic Zoning Commission (MHZC) is an architectural review board which reviews applications for work on properties that are within a Historic Overlay and makes recommendations to Metro Council on designation of Historic Overlays. Its nine volunteer members, appointed by the mayor and confirmed by Metro Council, include representatives from zoning districts, the Metropolitan Planning Commission, the Metropolitan Historical Commission; architect(s), and other citizens of Davidson County.

Agendas and Staff Reports can be viewed online at <http://www.nashville.gov/Historical-Commission/About/Historic-Zoning-Commission/Meeting-Information> the Friday before the meeting.

Meetings may be viewed live on Channel 3 or at an alternative time on Metro's YouTube channel.

## **COMMUNICATING WITH THE COMMISSION**

Because the MHZC is a quasi-judicial body members are not permitted to discuss specific cases outside of a public hearing. For more information about a case or to submit comments to the commission before the meeting, please send to MHZC staff at least one day prior to the meeting. Only materials that further explain the project will be accepted at the meeting, please provide 11 copies. New or alternate designs will not be accepted at the meeting.

All meetings are open to the public and the public is invited to give testimony at the meetings. For advice on addressing the Commission, please see "How the Meeting Works" at the end of this agenda.

## **AFTER THE MEETING**

**Decisions:** The Commission meets the third Wednesday of each month. The decision on all cases before the Commission and minutes from the prior month, if ratified by the Commission, will be posted online the Friday after the meeting. All permits for work authorized by the MHZC must be obtained within 2 years of the date of the board's approval.

**Appeal:** Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, the MHZC's decisions may be appealed to the Chancery Court of Davidson County or the Circuit Court of Davidson County via a statutory writ of certiorari. If you choose to appeal, you are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met. You should also seek independent legal advice regarding the applicability of the writ of certiorari to the specific decision of the Historic Zoning Commission.

**METRO HISTORIC ZONING COMMISSION (MHZC)  
AGENDA**

**August 16, 2017**

**Sonny West Conference Center/ Fulton Campus**

**1:30 p.m.**

**I. EXECUTIVE SESSION WITH METRO LEGAL 1:30pm**  
Not open to the public. Room 1941, Howard School Building

**a. PROPOSED RESOLUTION OF FIRST FARMERS AND MERCHANTS BANK V.  
METRO LAWSUIT (Chancery Court No. 16-1220-I)**

*Regular Public Hearing Begins at 2:00pm in the Sonny West Conference Center*

**I. ADOPTION OF AGENDA**

**NOTICE TO THE PUBLIC:** Items on the agenda may be removed or moved at this time. New items will not be added.

**II. RECOGNITION OF COUNCILMEMBERS**

**III. APPROVAL OF MINUTES**

**a. July 19, 2017**

**IV. CONSENT AGENDA**

**NOTICE TO THE PUBLIC:** Items on the Consent Agenda will be voted on at a single time. No individual public hearing will be held, nor will the Commission debate these items unless a member of the audience or the Commission requests that the item be removed from the Consent Agenda.

**b. 916 BOSCOBEL**

Application: New construction-setback determination  
Council District: 06  
Overlay: Edgefield Historic Preservation Zoning Overlay  
Project Lead: Melissa Baldock

**c. 1620 ORDWAY PLACE**

Application: New construction-addition  
Council District: 06  
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Baldock

- d. 102 SOUTH 17<sup>TH</sup> STREET**  
Application: New construction-addition and setback determination  
Council District: 19  
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Baldock
- e. 3701 RICHLAND AVENUE**  
Application: New construction-infill and outbuilding; setback determination  
Council District: 24  
Overlay: Richland-West End Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Baldock
- f. 1426 ROBERTS AVENUE**  
Application: New construction-outbuilding with setback determination  
Council District: 06  
Overlay: Eastwood Neighborhood Conservation Zoning Overlay  
Project Lead: Paul Hoffman
- g. 150 WINDSOR DRIVE**  
Application: New construction-addition and Partial demolition  
Council District: 23  
Overlay: Belle Meade Links Neighborhood Conservation Zoning Overlay  
Project Lead: Robin Zeigler
- h. 208-210 BROADWAY**  
Application: Signage  
Council District: 19  
Overlay: Broadway Historic Preservation Zoning Overlay  
Project Lead: Robin Zeigler
- i. 1504 SWEETBRIAR AVENUE**  
Application: New construction-addition and outbuilding with setback determination  
Council District: 18  
Overlay: Belmont-Hillsboro Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Sajid
- j. 1322 6<sup>TH</sup> AVENUE NORTH**  
Application: New construction-outbuilding; Appurtenances - Exterior lighting;  
Council District: 19  
Overlay: Germantown Historic Preservation Zoning Overlay  
Project Lead: Sean Alexander
- k. 4503 PARK AVENUE**  
Application: Demolition; New construction-addition; Setback determination  
Council District: 24  
Overlay: Park-Elkins Neighborhood Conservation Zoning Overlay  
Project Lead: Sean Alexander

**I. 1010 LAWRENCE AVENUE**

Application: New construction-outbuilding  
Council District: 17  
Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay  
Project Lead: Sean Alexander

**m. 1116 ORDWAY PLACE**

Application: New construction-outbuilding (detached accessory dwelling unit) and  
Setback determination  
Council District: 06  
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Sajid

**V. OVERLAY RECOMMENDATIONS & DESIGN GUIDELINE ADOPTIONS**

**n. GERMANTOWN HISTORIC PRESERVATION ZONING OVERLAY**

Application: Design Guideline Revision  
Council District: 19  
Project Lead: Robin Zeigler

**VI. PREVIOUSLY DEFERRED ITEMS**

The items below were deferred at a previous MHZC meeting at the request of the applicant.

None

**VII. PRELIMINARY & FINAL SP REVIEW**

None.

**VIII. VIOLATIONS**

**o. 119 3<sup>RD</sup> AVENUE SOUTH**

Application: Signage and Alteration  
Council District: 19  
Overlay: Broadway Historic Preservation Zoning Overlay  
Project Lead: Paul Hoffman

**p. 421 BROADWAY**

Application: Alteration  
Council District: 19  
Overlay: Broadway Historic Preservation Zoning Overlay  
Project Lead: Paul Hoffman

**q. 423 BROADWAY**

Application: Signage and Alteration  
Council District: 19  
Overlay: Broadway Historic Preservation Zoning Overlay  
Project Lead: Paul Hoffman

**IX. MHZC ACTIONS**

**r. 406-408 BROADWAY**

Application: Alteration  
Council District: 19  
Overlay: Broadway Historic Preservation Zoning Overlay  
Project Lead: Melissa Sajid

**s. 420 NORTH 16<sup>TH</sup> STREET**

Application: New construction-infill  
Council District: 06  
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay  
Project Lead: Sean Alexander

**t. 1126 SHELTON AVENUE**

Application: New construction-infill  
Council District: 07  
Overlay: Inglewood Place Neighborhood Conservation Zoning Overlay  
Project Lead: Sean Alexander

**u. 3926 CAMBRIDGE AVENUE**

Application: New construction-addition and outbuilding  
Council District: 24  
Overlay: Cherokee Park Neighborhood Conservation Zoning Overlay  
Project Lead: Melissa Sajid

**v. 1211 7<sup>th</sup> AVENUE NORTH**

Application: New construction-infill  
Council District: 19  
Overlay: Germantown Historic Preservation Zoning Overlay  
Project Lead: Melissa Baldock

**w. 910 WALDKIRCH**

Application: New construction-infill and outbuilding (detached accessory dwelling unit)  
Council District: 17  
Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay  
Project Lead: Paul Hoffman

**x. 519 ACKLEN PARK DRIVE**

Application: New construction-infill and outbuilding

Council District: 24

Overlay: Richland-West End Addition Neighborhood Conservation Zoning Overlay

Project Lead: Sean Alexander

**X. OTHER BUSINESS**

**y. BUILDING AND SIGNAGE ILLUMINATION**

Revision to Design Guidelines

**z. COMMISSIONER TRAINING**

**XI. ADMINISTRATIVE ACTIONS & UPDATES**

**aa. ADMINISTRATIVE PERMITS ISSUED FOR PRIOR MONTH**

## HOW DOES THE MEETING WORK?

The Metropolitan Historic Zoning Commission meeting is open to the public. Please turn off all cell-phones. Each case follows this format:

- a. Staff will make a presentation about each project up for consideration and provide an analysis on how it does or does not meet the design guidelines.
- b. The applicant will have the opportunity to present (up to **ten minutes**) and answer questions of the Commission. The applicant may reserve two minutes of the ten to rebut public comment.
- c. The public will have **two minutes** each to comment on the application. Someone representing an organization may have **five minutes**. Please state your name and address for the record before making your comments. Please be sure to direct all comments to the microphone so that they are a part of the official record. (Comments may also be sent in advance to the project lead via email, fax or mail. Please see agenda for contact information.)
- d. The applicant has the option of responding to public comments, once all have been made, and if the full ten minutes was not used.
- e. After all public comments, the Chair will close the “public hearing” which means there is no more opportunity for public or applicant comments, unless the Commission invites either back.
- f. The Commission will make a decision which could be to approve, disapprove, or approve with conditions. The applicant may also request that a decision be postponed.
- g. Appeals to decisions of the MHZC may be taken to a court of competent jurisdiction as provided for by law.
- h. If the project is approved or approved with conditions, the applicant will receive a permit.
- i. A building permit may be necessary for the proposed project. Preservation Permits are not a substitute to a building permit. Contact Metro Department of Codes Administration, Howard School Building, 700 2nd Avenue South. (615) 862-6500 (615) 862-6514 fax.
- j. Projects that are disapproved will receive written notice of the Commission’s decision. These projects may be revised and resubmitted for review. The exact same project may not be resubmitted for review.

## HINTS FOR PREPARING FOR THE MEETING

### **If you are not the applicant:**

- Copies of the staff recommendations are available online prior to the meeting.
- If you are not the applicant, but would like to speak about a project, be sure to have your comments well organized so that you can share all your thoughts within the **two minute** time limit. Comments may also be sent in advance to the project lead via email, fax or mail. Please see staff recommendation for contact information of the project lead.
- If multiple people wish to speak on the same topic, consider selecting a spokesperson to speak for all of you.

### **If you are the applicant:**

- Copies of the staff recommendations are available online prior to the meeting. Review it and contact your project lead with any questions you may have.
- Organize your notes well so that you are sure to cover every important aspect of your project during the presentation.
- Keep in mind that staff will present an overview of the project, prior to your presentation. You do not need to repeat what has already been said.
- The Commission will not review new information but you are welcome to bring items that further illustrate what is proposed such as photographs, models, or additional drawings.

If you plan to make an electronic presentation, please send to the project lead listed on the agenda, in advance.