

Metro Arts Commission
Minutes of the Commission Meeting
September 20, 2018
Metro Office Building 2nd floor, Davidson Conference Room
800 2nd Avenue South, Nashville, TN

Attending Commissioners: Dr. Ruth Ross Edmonds (Chair); Jane Alvis; Niki Coffman; Jackie Daniel; Manuel Delgado; Mohamed Shukri Hassan; Danielle McDaniel; K. Clay Haynes; Marielena Ramos; Jim Schmidt; Hope Stringer; and Marcus Whitney

Absent Commissioners: Larry Keeton, Toby Compton, and Bonnie Dow

Staff: Caroline Vincent; Laurel Fisher; Lauren Fitzgerald; Tré Hardin; Rebecca Kinslow; Van Maravalli; Ian Myers; Anne-Leslie Owens; Skylar Peterson; Olusola Tribble; Emily Waltenbaugh

Guests: Carly Elliot (Metro Legal), Jim Cooper (Metro Council), Sarah Bounse (Metro Public Health), Ellen Zinkiewicz (NCAC), Korey Kemper (NCAC), Teri Alea (Tennessee Craft)

A. Call to Order

Metro Arts Commission Chair Dr. Ruth Ross Edmonds called the September meeting to order at 12:00 PM.

B. Minutes of previous meeting

A motion to approve minutes from July 2018 meeting was offered by Commissioner Edmonds and the motion passed.

C. Consent Agenda Actions

Items on the consent agenda were as follows:

- Public Art Projects
- THRIVE

There was discussion amongst the board about the objectives and purpose of Learning Lab. The concern was surrounding the artistic connection between Learning Lab participants and social services agencies. Dr. Ruth referred to documents from the initial introduction of the Learning Lab and presented the previously set and approved objectives and purpose of the Learning Lab to the Commission.

A motion to approve all items on the consent agenda was offered by Commissioner Haynes, seconded by Commissioner Coffman, and the motion passed. Commissioner Stringer, Commissioner Alvis, and Commissioner Schmidt abstained.

Chair Edmonds clarified and eliminated rumors that surfaced in regards to the OZ Arts' Project Support Grant.

D. Mission Moment: Opportunity Now

- Guest: Ellen Zinkiewicz (Nashville Career Advancement Center)

Rebecca Kinslow introduced Ellen Zinkiewicz to the board. Zinkiewicz gave a presentation about Opportunity NOW, its relationship with Metro Arts, and working opportunities for young people that have been facilitated by this engagement.

E. Grants – Opportunity Now (ACTION)

Rebecca Kinslow reported to the board that Opportunity NOW, Nashville's youth employment initiative, will be working to provide young people in Davidson County access to employment. Through a partnership with Nashville Career Advancement Center (NCAC), Metro Arts provides pass-through funding for project-based work experiences that are centered in the arts for young people ages 14-16 years old. To allow the program budget to grow, funding will now be dispersed through a grant process versus a procurement process.

A motion to approve the FY19 Opportunity Now project grant guidelines as proposed was offered by Commissioner Schmidt, seconded by Commissioner Ramos, and the motion passed.

F. Board Retreat Planning

- Guest: Deb Palmer George, consultant

George introduced herself and her practice to the board members. She informed them of a survey they would be receiving via email prior to the November board retreat date that would allow her to create a plan and meaningful agenda for the retreat.

G. Executive Session

Commissioner Edmonds reminded board of the minimum qualifications and job description for the Metro Arts Executive Director position. The board members were all given a chance to voice opinions and give positive and negative feedback about each candidate. At the end of the discussion, a consensus to appoint candidate Caroline Vincent as Executive Director was reached.

A motion to approve candidate Caroline Vincent as Executive Director of Metro Arts was offered by Commissioner Delgado, seconded by Commissioner Whitney, and the motion passed.

The board set the salary for Caroline Vincent, newly appointed Executive Director, at \$118,000 annually and set vacation time at 15 days.

A motion to approve the proposed salary of \$118,000 annually for Executive Director was offered by Commissioner Alvis, seconded by Commissioner Delgado, and the motion passed.

A motion to approve the proposed vacation time of 15 days was offered by Commissioner Delgado, seconded by Commissioner Schmidt, and the motion passed.



Jim Schmidt (Secretary/Treasurer)

10-18-18
Date