

DRAFT MINUTES: *Subject to change prior to approval by Authority or Committee at its next regular meeting*

**MINUTES OF THE 32nd MEETING OF THE
CONVENTION CENTER AUTHORITY OF THE
METROPOLITAN GOVERNMENT OF NASHVILLE &
DAVIDSON COUNTY**

The 32nd meeting of the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (CCA) was held on July 19, 2012 at 8:00 a.m., in Room 209-210 at the Nashville Convention Center, Nashville, Tennessee.

AUTHORITY MEMBERS PRESENT: Marty Dickens, Francis Guess, Vonda McDaniel, Willie McDonald, Luke Simons, Mona Lisa Warren, Leo Waters, and Vice-Mayor Diane Neighbors, Ex-Officio

AUTHORITY MEMBERS NOT PRESENT: Mark Arnold and Ken Levitan

OTHERS PRESENT: Larry Atema, Charles Starks, Charles Robert Bone, Barbara Solari, Terry Clements, Bob Lackey, Sharon Hurt, and Holly McCall

The meeting was opened for business by Chairman Marty Dickens who stated that a quorum was present.

ACTION: Appeal of Decisions from the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County – Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Convention Center Authority may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. These appeals must be filed within sixty days after entry of a final decision by the Authority. Any person or other entity considering an appeal should consult with private legal counsel to ensure that any such appeals are timely and that all procedural requirements are met.

ACTION: Willie McDonald made a motion to approve the 31st Meeting Minutes of July 12, 2012. The motion was seconded by Luke Simons and approved unanimously by the Authority with one clarification by Francis Guess.

Mona Lisa Warren was asked to report on the information received from Cushion Employer Services. (Attachment #1) There was discussion.

Charles Starks was then asked to discuss the upcoming staffing needs. (Attachment #2) There was discussion.

ACTION: Willie McDonald made a motion authorizing Charles Starks to post, interview, and hire for the positions presented through October 2012 within the salary ranges provided for in the Cushion study. The motion was seconded by Leo Waters and after discussion was approved unanimously by the Authority.

ACTION: Leo Waters made a motion to establish an Executive Committee consisting of the four committee chairs and Chairman Dickens to conduct an evaluation of the Executive Director and review of the salary for that position. The motion was seconded by Luke Simons and approved unanimously by the Authority.

With no pending business a decision was made to cancel the committee meetings on July 26, 2012 and the full Authority meeting on August 2, 2012.

There was closing discussion and then with no additional business a motion was made to adjourn, with no objection the CCA adjourned at 8:30 a.m.

Respectfully submitted,

Charles L. Starks
Executive Director
Nashville Convention Center

Approved:

Marty Dickens, Chairman
CCA 32nd Meeting Minutes
of July 19, 2012

Authority Board Requested Information

Cushion Peer Group

Atlanta
Austin
Baltimore
Birmingham
Boston
Charlotte
Dallas
Indianapolis
Louisville
Memphis
Minneapolis
Orlando
Raleigh
San Antonio
St. Louis

	Executive	Deputy Executive	Facilities
Average	\$ 201,016.64	\$ 129,128.29	\$ 97,696.00
High	\$ 276,380.00	\$ 179,419.00	\$ 128,000.00
Low	\$ 127,862.00	\$ 74,295.00	\$ 56,500.00

HVS Peer Group

Baltimore
Charlotte
Indianapolis
Louisville
Minneapolis
Raleigh
San Antonio
St. Louis

	Executive	Deputy Executive	Facilities
Average	\$ 181,024.83	\$ 97,575.00	\$ 90,775.50
High	\$ 275,000.00	\$ 120,855.00	\$ 128,000.00
Low	\$ 127,862.00	\$ 74,295.00	\$ 56,500.00

Authority and/or Equivalent

Birmingham
Boston
Charlotte
Indianapolis
Memphis
St. Louis

	Executive	Deputy Executive	Facilities
Average	\$ 250,668.25	\$ 179,419.00	\$ 117,456.00
High	\$ 276,348.00	**.*	\$ 106,912.00
Low	\$ 221,325.00	**.*	\$ 128,000.00

Government

Atlanta - State
Austin
Baltimore
Dallas
Louisville -State
Minneapolis
Orlando
Raleigh
San Antonio

	Executive	Deputy Executive	Facilities
Average	\$ 172,801.67	\$ 120,746.50	\$ 89,792.00
High	\$ 267,000.00	\$ 145,670.00	\$ 121,152.00
Low	\$ 127,862.00	\$ 74,295.00	\$ 56,500.00

Comparable Venue Size

Atlanta
Orlando
Dallas
San Antonio
Indianapolis

	Executive	Deputy Executive	Facilities
Average	\$ 210,085.00	\$ 142,515.00	\$ 124,576.00
High	\$ 267,000.00	\$ 145,600.00	\$ 128,000.00
Low	\$ 171,700.00	\$ 139,360.00	\$ 121,152.00

Experience

Of Venues Reporting Salary and/or Years of Hospitality Industry Experience

Atlanta
Austin
Baltimore
Birmingham
Boston
Charlotte
Dallas
Indianapolis
Louisville
Memphis
Minneapolis
Orlando

	Executive	Years of Hospitality Industry Experience
Average	\$ 207,162.10	25.2
High	\$ 275,000.00	38
Low	\$ 145,215.00	10

Convention Center Authority



July 19, 2012

Appeal of Decisions

Appeal of Decisions from the Convention Center Authority – Pursuant to the provisions of 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Convention Center Authority may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. These appeals must be filed within sixty days after entry of a final decision by the Authority. Any person or other entity considering an appeal should consult with private legal counsel to ensure that any such appeals are timely and that all procedural requirements are met.



POSITIONS POSTED NEED TO FILL IN AUGUST

- Engineering Manager
- Director of Facilities
- Director of Purchasing/DBE

POSITIONS TO BE FILLED - SEPTEMBER

- Director of Technology
- Director of Safety & Security

POSITIONS TO BE FILLED - OCTOBER

- Senior Event Manager
- Director of Operations
- Set-up Manager
- Engineering Manager
- Engineering Technician
- Technology Manager
- Technology Supervisor
- Assistant Director of Finance & Administration
- Accounting Clerk

Convention Center Authority



July 19, 2012

