

# **MINUTES OF THE 41<sup>st</sup> MEETING OF THE CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY**

The 41<sup>st</sup> meeting of the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (CCA) was held on June 6, 2013 at 8:00 a.m., in Room 205-AB at the Music City Center, Nashville, Tennessee.

**AUTHORITY MEMBERS PRESENT:** Mark Arnold, Marty Dickens, Francis Guess, Ken Levitan, Willie McDonald, and Leo Waters

**AUTHORITY MEMBERS NOT PRESENT:** Vonda McDaniel, Luke Simons, Mona Lisa Warren, and Vice-Mayor Diane Neighbors, Ex-Officio

**OTHERS PRESENT:** Charles Robert Bone, Rich Riebeling, Charles Starks, Larry Ate ma, Barbara Solari, Patrick Holcombe, Gary Schalmo, Joey Garrison, Mark Sturtevant, Ryan Johnson, Ed Henley, Mike White, Kristen Heggie, Bob Lackey, Brian Downey, Steve Curtis, Holly McCall, Heidi Runion, Patricia Douglas, Rich Boyd, Mary Brette Clippard, Thaddeus Dukes, Roxianne Bethune, Jasmine Quattlebaum, Jamie McGee. In addition, other members of the public were present.

The meeting was opened for business by Chairman Marty Dickens who stated that a quorum was present.

**ACTION:** Appeal of Decisions from the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County – Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Convention Center Authority may be appealed if and to the extent applicable to the Chancery Court of Davidson County for review under a common law writ of certiorari. These appeals must be filed within sixty days after entry of a final decision by the Authority. Any person or other entity considering an appeal should consult with private legal counsel to ensure that any such appeals are timely and that all procedural requirements are met.

Chairman Dickens recognized the project team and those involved in getting the Music City Center open.

Kristen Heggie was asked to share about the Governor's Environmental Stewardship Award in the green building category for the Music City Center.

It was announced that the next scheduled meeting will be on July 11, 2013 at 8:00am.

**ACTION:** Leo Waters made a motion to approve the 40<sup>th</sup> Meeting Minutes of May 2, 2013. The motion was seconded by Willie McDonald and approved unanimously by the Authority.

Charles Starks was asked to give an RFP update regarding temporary labor services.

**ACTION:** Willie McDonald made a motion (i) accepting the recommendation of the evaluation committee and (ii) authorizing Charles Starks to negotiate and execute an agreement with Industrial Staffing of Tennessee for temporary labor services on substantially the same terms as set forth in the RFP and considered this day. The motion was seconded by Mark Arnold, and after discussion and amendment to include a change of control clause in the agreement, was approved unanimously by the Authority.

Charles Starks then reported on tax collections and there was discussion. (Attachment #1)

Mr. Starks also gave an update on the Nashville Convention Center and transition of meeting rooms to the Renaissance Nashville Hotel at the end of the year and the transition of food and beverage services on July 1, 2013 upon the termination of the Ovations Food Services contract. There was discussion.

There was additional discussion regarding art in the Music City Center and its security.

Larry Ateama and the project team then gave a project and staffing plan update. (Attachment #2) Patrick Holcombe discussed the police station and arena. There was discussion. Gary Schalmo was asked to report on close-out tracking and there was discussion. (Attachment #1) Roxianne Bethune was asked to discuss the DBE program for the project. (Attachment #1)

**ACTION:** Francis Guess made a motion accepting the close-out staffing plan as presented by Larry Ateama and the project team. The motion was seconded by Willie McDonald and after discussion was approved unanimously by the Authority.

There were closing announcements and discussion. With no additional business a motion was made to adjourn, with no objection the CCA adjourned at 9:02 a.m.

Respectfully submitted,



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Charles L. Starks  
President & CEO  
Convention Center Authority

Approved:



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Marty Dickens, Chairman  
CCA 41<sup>st</sup> Meeting Minutes  
of June 6, 2013







June 6, 2013


## Convention Center Authority

## Appeal of Decisions

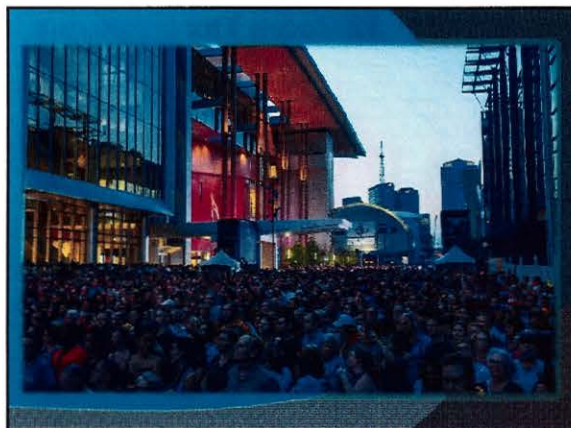
**Appeal of Decisions from the Convention Center Authority**– Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Convention Center Authority may be appealed if and to the extent applicable to the Chancery Court of Davidson County for review under a common law writ of certiorari. These appeals must be filed within sixty days after entry of a final decision by the Authority. Any person or other entity considering an appeal should consult with private legal counsel to ensure that any such appeals are timely and that all procedural requirements are met.



## HAPPY BIRTHDAY!



*Francis Guess – June 14<sup>th</sup>*  
*Larry Atema – June 25<sup>th</sup>*



## RFPs

- Temp Labor

### MCC/Hotel Tax Collection

As of March 31, 2013

	2/5 of 5% Occupancy Tax	Net 1% Occupancy Tax	\$2 Room Tax	Contracted Vehicle Tax	Rental Vehicle Tax	Total	Variance to FY 11-12
July	\$980,966	\$396,506	\$893,316	\$40,583	\$108,516	\$2,465,887	1.83%
August	\$924,309	\$374,097	\$893,228	\$61,843	\$119,420	\$2,372,897	3.41%
September	\$964,456	\$387,224	\$881,814	\$45,978	\$101,375	\$2,380,847	5.27%
October	\$1,136,710	\$455,842	\$932,880	\$49,425	\$114,161	\$2,688,118	5.06%
November	\$879,214	\$344,876	\$783,439	\$44,467	\$97,305	\$2,149,301	3.40%
December	\$879,425	\$331,370	\$814,836	\$53,836	\$84,357	\$2,163,824	8.99%
January	\$845,553	\$322,200	\$753,127	\$44,521	\$57,748	\$2,023,149	14.29%
February	\$893,970	\$365,182	\$802,834	\$62,783	\$109,157	\$2,233,926	12.15%
March	\$1,183,483	\$481,390	\$988,410	\$55,918	\$105,900	\$2,815,101	3.51%
April							
May							
June							
YTD Total	\$8,688,086	\$3,458,787	\$7,789,884	\$459,354	\$897,939	\$21,294,050	6.03%

These numbers are still subject to change by Metro/Division of Accounts Auditors

### MCC/Hotel Tax Collection

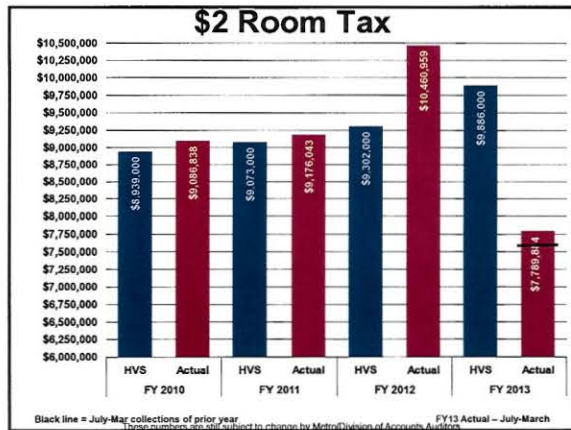
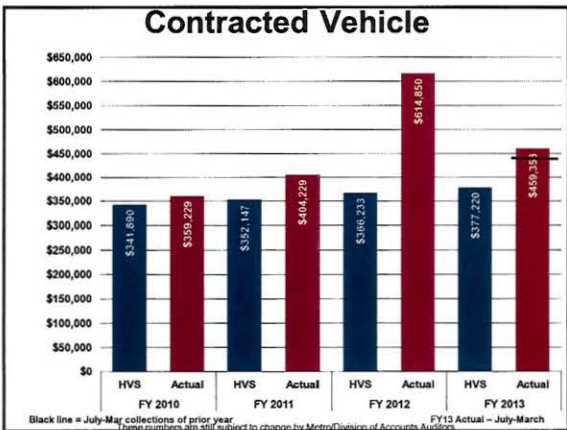
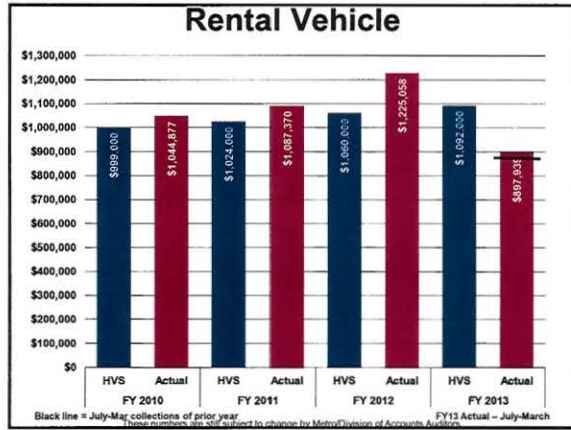
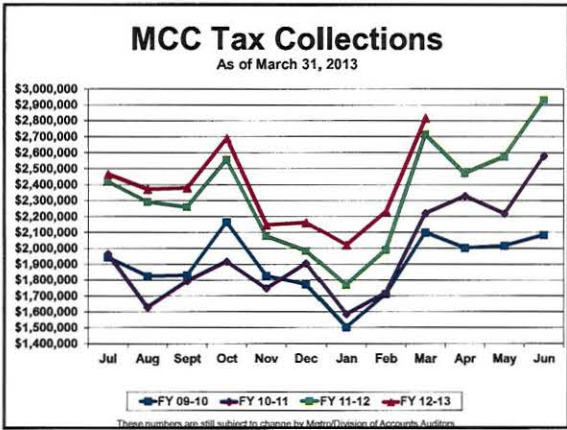
March Total Tax Collections

	2012	2013	Variance
5% Occupancy Tax	\$2,801,435	\$2,958,707	5.61%
Gross 1% Occupancy Tax	\$560,287	\$591,741	5.61%
\$2 Room Tax	\$1,010,229	\$988,410	-2.16%
Contracted Vehicle	\$46,912	\$55,918	19.20%
Rental Vehicle	\$106,497	\$105,900	-0.56%
\$.50 Room Tax	\$252,559	\$247,102	-2.16%
<b>Total Collections</b>	<b>\$4,777,920</b>	<b>\$4,947,779</b>	<b>3.56%</b>
<b>Total YTD Collections</b>	<b>\$34,954,242</b>	<b>\$37,159,042</b>	<b>6.31%</b>

MCC Portion of March Tax Collections

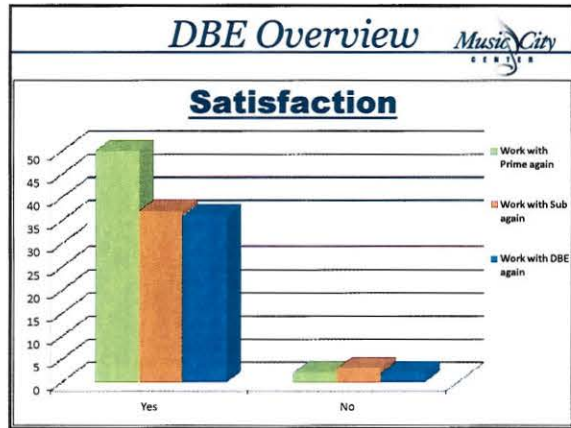
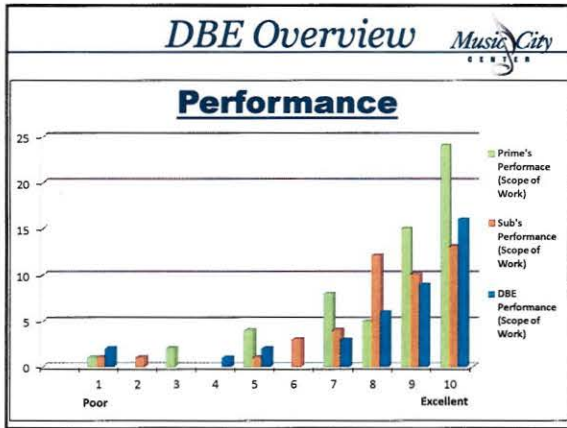
	2012	2013	Variance
2/5 of 5% Occupancy Tax	\$1,120,574	\$1,183,483	5.61%
Net 1% Occupancy Tax	\$435,394	\$481,390	10.56%
\$2 Room Tax	\$1,010,229	\$988,410	-2.16%
Contracted Vehicle	\$46,912	\$55,918	19.20%
Rental Vehicle	\$106,497	\$105,900	-0.56%
<b>MCC Collections</b>	<b>\$2,719,606</b>	<b>\$2,815,101</b>	<b>3.51%</b>
<b>MCC YTD Collections</b>	<b>\$20,083,122</b>	<b>\$21,294,050</b>	<b>6.03%</b>

These numbers are still subject to change by Metro/Division of Accounts Auditors









#### MUSIC CITY CENTER SUBCONTRACTOR CLOSEOUT TRACKING

Subcontractor	OPEN Punchlist Issues	FINAL Warranty Approved	Training Complete	As-Builts Approved	O&M Approved	AT&E Stock Turned Over	Final Release of Lien	Consent of Surety	FINAL Contract Amount	FINAL Released Retention
ACE	0	No	Pending Submission	Yes	Yes	N/A	Pending	Pending	TBD	No
Admittal	16	No (Joint Retain)	N/A	Submitted	Yes	Yes	Pending	Pending	TBD	No
Alexander Mason	24	No	N/A	Yes	No	N/A	Pending	Pending	TBD	No
Asian Spear	11	No	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
Alpha	2	Yes	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
Andrew Millam	0	No	Submitted	N/A	No	Yes	Pending	Pending	TBD	No
Associated Impacts	16	No (Joint Retain)	N/A	Yes	Yes	Yes	Pending	Pending	TBD	No
Baker Roofing	56	No	Pending Submission	N/A	No	No	Pending	Pending	TBD	No
Best	55	No (Joint Retain)	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
Com	162	No	Pending Submission	URL	No	No	Pending	Pending	TBD	No
Conce	23	No	Submitted	Submitted	JOB (N/A)	Yes	Pending	Pending	TBD	No
Loggins	78	Yes	N/A	N/A	Yes	Yes	Pending	Pending	TBD	No
Hardy Construction	0	N/A	N/A	N/A	N/A	N/A	Pending	Pending	TBD	N/A
Federal Equipment	0	No	Pending Submission	Submitted	No	N/A	Pending	Pending	TBD	No
Faber	113	No	Submitted	Submitted	URL	No	Pending	Pending	TBD	No
Four Star Paving	0	URL	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
Girtman	18	Yes	Submitted	N/A	Yes	No	Pending	Pending	TBD	No
Hannah	5	Yes (URL)	Pending Submission	Yes	Yes	No	Pending	Pending	TBD	No
Hufner	225	Yes	Submitted	Yes	Yes	No	Pending	Pending	TBD	No

#### MUSIC CITY CENTER SUBCONTRACTOR CLOSEOUT TRACKING

Subcontractor	OPEN Punchlist Issues	FINAL Warranty Approved	Training Complete	As-Builts Approved	O&M Approved	AT&E Stock Turned Over	Final Release of Lien	Consent of Surety	FINAL Contract Amount	FINAL Released Retention
ACC	18	Yes	Pending Submission	Submitted	Yes	Yes	Pending	Pending	TBD	No
Jarvis	15	No	N/A	N/A	Yes	N/A	Pending	Pending	TBD	No
John E Green	0	N/A	N/A	N/A	N/A	N/A	Yes	Yes	FINALIZED	N/A
KCC	0	N/A	N/A	N/A	N/A	N/A	Yes	Yes	FINALIZED	N/A
Kovach	124	No	N/A	Yes	Yes	No	Pending	Pending	TBD	No
Lane	0	Yes	N/A	Yes	N/A	N/A	Pending	Pending	TBD	No
Lighthouse	0	Submitted	Submitted	Submitted	N/A	Pending	Pending	Pending	TBD	No
Lo	0	N/A	N/A	N/A	N/A	N/A	Pending	Pending	TBD	N/A
Majer Commercial	10	N/A	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
Magna Waterproofing	20	No	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
MIS	3	No	N/A	No	N/A	N/A	Pending	Pending	TBD	No
Mountain States	0	Submitted	N/A	Submitted	N/A	N/A	Pending	Pending	TBD	No
Nashville Machine	2	Yes	Submitted	N/A	Yes	Yes	Pending	Pending	TBD	No
Payson	0	N/A	N/A	N/A	N/A	Yes	Yes	FINALIZED	N/A	No
Peak	13	Submitted	Submitted	Submitted	Yes	Yes	Pending	Pending	TBD	No
Resolute	10	N/A	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
Russell	31	No (Joint Retain)	N/A	N/A	Submitted	N/A	Pending	Pending	TBD	No
Ryan Construction	1	Yes	Submitted	Yes	Yes	Yes	Pending	Pending	TBD	No
Schuff	4	No	N/A	Submitted	N/A	N/A	Pending	Pending	TBD	No
Spectra	13	No	N/A	N/A	Yes	Yes	Pending	Pending	TBD	No
Stonew	0	Submitted	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
Summit	0	N/A	N/A	Yes	N/A	N/A	Yes	Yes	FINALIZED	N/A
Tate	6	No	N/A	N/A	N/A	N/A	Pending	Pending	TBD	No
Worcut	0	N/A	N/A	N/A	N/A	N/A	Pending	Pending	TBD	N/A





Music City Center  
Close Out Staffing Plan

