



METROPOLITAN CIVIL SERVICE COMMISSION

AGENDA

Date: December 14, 2021

Time: 8:30 a.m.

Place: Howard Office Building
Sonny West Room
700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, D. Billye Sanders, Jo Ann North, Alysia Jones, and Ethan Link

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

Approval of November 9, 2021 Minutes

Acknowledgement of Union Representatives

Announcement of Appeals Process: Metropolitan Code of Laws 2.68.030

Communiques from the public on pending hearings

- (A) Approval of Appointments
- (B) Approval of Terminations/Pensions
- (C) Approval of Eligibility Register report

APPOINTMENTS	PG. 2-4
TERMINATIONS/PENSIONS	PG. 5-6
ELIGIBILITY REGISTER REPORT	PG. 6
HUMAN RESOURCE ITEMS	PG. 7-8

(B) APPOINTMENTS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
<u>Codes Administration</u>			
Neal, Madison A.	Admin Svcs Officer 2	Re-hire	11/08/2021
Moore, Teresa G.	Admin Svcs Officer 3	Promotion	11/01/2021
Keyes, Frederic T.	Mech/Gas Inspector 1	Re-hire	11/15/2021
*Patterson, Teresa A.	Office Support Spec 1	Voluntary Reduction in grade	11/15/2021
Kuykendall, Emily L.	Zoning Examiner	New Hire	11/01/2021
^Waller, Sean D.	Zoning Examiner	Department transfer/Promotion	11/01/2021
*Voluntary Reduction in grade from Property Standards Insp 1 (ST9) to Office Support Spec 1 (ST7)			
^Department transfer from Public Works (M&R Worker, TG5) to Codes (Zoning Examiner, ST11)			
<u>Finance</u>			
*Gravert-Spitzer, Stephanie E.	Application Tech 2	Department transfer/Class change	11/15/2021
Parker, Rhasheca L.	Application Tech 2	New Hire	11/15/2021
^Smith-Dumas, Angela B.	Application Tech 2	Department transfer/Class change	11/15/2021
Minter, Brianna R.	Procurement Officer 1	New Hire	11/01/2021
Bell, Von Latreace	Procurement Officer 2	New Hire	11/01/2021
Patel, Sneha P.	Research Analyst 2	Re-hire	11/15/2021
*Department transfer from Library (Office Support Spec 2, ST8) to Finance (Application Tech 2, ST8)			
^Department transfer from Water (Office Support Spec 2, ST8) to Finance (Application Tech 2, ST8)			
<u>Fire</u>			
*Robinson, Rodonna L.	Admin Svcs Officer 4	Department transfer/Transition to CS	11/01/2021
*Department transfer from OEM (Operations Mgr) to Fire (ASO 4)			
<u>General Services</u>			
*Carney, Matthew T.	Admin Svcs Officer 2	Class Change/Lateral	10/18/2021
^Eady, Preston B.	Admin Svcs Officer 2	Class Change/Lateral	10/18/2021
Cantrell, Richard B.	Technical Specialist 2	Re-hire	11/01/2021
*Class change from Automotive Mech-Cert (TG11) to ASO 2 (OR1)			
^Class change from Radio Tech 2 (TG11) to ASO 2 (OR1)			
<u>Information Technology Services</u>			
Gawel, Cheryl M.	Information Sys Oper Analyst 1	New Hire	11/13/2021
Sinjo, Kovan A.	Information Systems Advisor 1	New Hire	10/30/2021
<u>Juvenile Court</u>			
*Butler, Andrew James	Probation Officer 1	Department transfer/Transition to CS	11/17/2021
^Smith, Katelynn M.	Probation Officer 1	Department transfer/Transition to CS	11/01/2021
**Studstill, Alger M.	Probation Officer 1	Department transfer/Transition to CS	11/01/2021
*Department transfer from County Clerk (Office Support Spec 1, ST7) to Juvenile Court (Probation Officer 1, OR1)			
^Department transfer from State Trial Courts (Case Officer) to Juvenile Court (Probation Officer 1, OR1)			
**Department transfer from Juvenile Court Clk (Office Support Rep, ST5) to Juvenile Court (Probation Officer 1, OR1)			

Metropolitan Clerk

Howard, Rebecca A.	Admin Svcs Officer 3	New Hire	11/29/2021
--------------------	----------------------	----------	------------

Parks

*Deas, Cassie R.	Aquatics Coord	Class Change/Lateral	11/12/2021
Hewitt, William P.	Maintenance & Repair Worker	New Hire	11/22/2021
Lindsey, Aaron T.	Maintenance & Repair Worker	New Hire	11/12/2021
Northern, Lakeya Y.	Maintenance & Repair Worker	Re-hire	11/15/2021
Spurlock, David R.	Maintenance & Repair Worker	New Hire	11/15/2021
Tucker, William N.	Maintenance & Repair Worker	New Hire	11/16/2021
Webb, Ledarius M.	Maintenance & Repair Worker	New Hire	11/17/2021

***Class change from Program Coord (ST9) to Aquatics Coord (ST9)**

Police

Cunningham, Mandy	Admin Spec	Promotion	10/16/2021
Michaelson, Shane Edward	Admin Svcs Officer 4	New Hire	11/01/2021
Reed, Jeanette Gail	Admin Svcs Officer 4	Promotion	10/16/2021
Bright, Emily N.	Crime Lab Asst Dir/Qual As Mgr	Promotion	10/16/2021
*Townsend, Phillip David	Crime Lab IT Manager	Department transfer/Promotion	11/16/2021
Fuller, Michal Irene	Police Operations Assistant	New Hire	11/16/2021
Jones, Demetria Lashawn	Police Operations Assistant	New Hire	11/16/2021

***Department transfer from ITS (IS Operations Analyst 1, OR3) to Police (Crime Lab IT Mgr, OR7)**

Public Library

Romines, Jude A.	Circulation Assistant	New Hire	11/15/2021
Sun, Yishu	Circulation Assistant	New Hire	11/01/2021
McElhose, Nicole M.	Librarian 1	New Hire	11/15/2021
Mahdi, Jahan S.	Librarian 2	Promotion	11/01/2021
Battilla, Bailey T.	Library Assoc 1	New Hire	11/15/2021
Clark, Ashley M.	Library Assoc 1	Re-Employment	11/15/2021
Shivers, Carlos M.	Library Mgr 2	Promotion	11/01/2021
Dodson, Evans D.	Mail Clerk Carrier	New Hire	11/15/2021
Fahmy, Teriz R.	Program Coord	New Hire	11/01/2021
Townsend, Montoya S.	Program Mgr 1	Promotion	11/15/2021
Blount, Deana E.	Program Mgr 2	New Hire	11/15/2021
Howard, Ezra Anthony	Program Mgr 2	Re-hire	11/15/2021
Love, Joshua D.	Program Mgr 2	New Hire	11/01/2021

Public Works

Dearman, Anna L.	Admin Svcs Mgr	New Hire	11/15/2021
Bourne, Tyler Carr Jr	Engineer Technician	New Hire	11/01/2021
Bowen, Bailey C.	Equipment Operator Senior	Promotion	10/18/2021
Shelton, William C. Jr	Equipment Operator Senior	Promotion	10/18/2021
*Wahlstrom, Sharon K.	Finance Mgr	Voluntary Reduction in Salary Grade	11/01/2021
Briley, Austin D.	Maintenance & Repair Worker	New Hire	11/15/2021
Inmon Iv, Fred	Maintenance & Repair Worker	New Hire	11/15/2021
	Transportation Chief		
Freeze, Phillip B.	Engineer/Asst Director	New Hire	11/01/2021

***Voluntary Reduction in grade from PW Asst Director (OR11) to Finance Manger (OR9)**

Social Services

Calvin, April M.	Contract Admin	New Hire	11/08/2021
Cooper, Stephanie L.	Program Mgr 1	New Hire	11/08/2021

Water Services

Briggs, Teresa L.	Customer Service Field Rep	Re-hire	10/30/2021
Mitchell, Joseph L.	Customer Service Field Rep	New Hire	10/30/2021
Oten, Irvin B.	Customer Service Field Rep	Re-Employment	10/30/2021
Walker, Maureen A.	Customer Service Field Rep	New Hire	10/30/2021
Christain, Clay T.	Engineer 2	Promotion	10/30/2021
Mathews, Paisley M.	Engineer 2	Promotion	11/13/2021
Thomas, Aaron C.	Engineer 2	Promotion	10/30/2021
*Como, Jesse J.	Equipment Operator Senior	Department transfer/Class change	10/30/2021
Augustine, Raymond P.	Indust Maint Supv 2	Promotion	10/30/2021
Fulton, Robbin L.	Office Support Spec 1	New Hire	11/13/2021
Holihan, Thomas R. Jr	Sanitation Supv	Promotion	10/30/2021
Canfield, Kellie Ann	Service Rep 2	Return From Pension	10/30/2021
Keen, Marla L.	Service Rep 2	Re-hire	10/30/2021
Smalls, Harold Jr	Service Rep 2	New Hire	10/30/2021
Hanserd, Brandon I.	Treatment Plant Tech 1	New Hire Above Base	10/30/2021
Santiago Muniz, Carlos M.	Utility Maintenance Spec 2	Promotion	10/30/2021
Phillips, Micah B.	Utility Maintenance Tech	New Hire Above Base	11/13/2021

***Department transfer from Public Works (Equipment Operator, TG7) to Water (Equipment Operator Sr, TG9)**

(C) TERMINATIONS/PENSIONS

Name	Classification	Type	Department	Date
Nethery West, Karene	Admin Svcs Officer 4	Retirement	Codes Administration	10/29/2021
Stephens, Condra D.	Office Support Spec 1	Resignation	Codes Administration	11/12/2021
Earles, William O. Jr	Property Stand Insp 2	Retirement	Codes Administration	10/29/2021
Nichols, Scott T.	Emerg Medical Tech 2	Retirement	Fire	11/12/2021
Street, Michael Joe	Paramedic 2	Retirement	Fire	11/08/2021
Rushing, Ronnie J.	Paramedic 2	Retirement	Fire	11/04/2021
Kelly, Karen R.	Info Sys App Tech 2	Retirement	IITS	11/26/2021
Mitchell, Monika L.	Info Systems Advisor 2	Resignation	ITS	11/01/2021
Fortenberry, Alexia Rose	Office Support Rep Sr	Resignation	Juvenile Court	11/26/2021
Hill, Macy K.	Admin Svcs Officer 2	Resignation	Metropolitan Clerk	10/29/2021
Flatt, John P.	Maint & Rep Worker	Dismissal	Parks	10/12/2021
Bryant, Monica H.	Museum Spec 2	Resignation	Parks	10/16/2021
Gregory, Latony L.	Recreation Leader	Resignation	Parks	10/23/2021
Crutcher, Jamar D.	Recreation Leader	Resignation	Parks	11/18/2021
Patterson, Estelle R.	Recreation Leader	Retirement	Parks	10/31/2021
Bernard, Nicholas B.	Specialized Skills Instr	Resignation	Parks	10/15/2021
O'Conner, Sharon C.K.	Planning Tech 3	Resignation	Planning Commission	11/10/2021
Slattery, Dalton James	Crime Lab For Scienc 2	Resignation	Police	11/11/2021
Pierce, Logan Rhett	Crime Lab For Scienc 2	Resignation	Police	11/12/2021
Bandy, Tabitha A.	Crime Lab For Supv	Resignation	Police	11/15/2021
Renfro, Leah M.	Info Syst App Ana 2	Deceased	Police	10/22/2021
Williams, Mary L.	Info Syst App Tech 2	Resignation	Police	11/17/2021
Towers, Joseph A. V.	Police Lieutenant	Retirement	Police	11/05/2021
Leavitt, David S.	Police Lieutenant	Retirement	Police	11/11/2021
Lauton, Joshua Daniel	Police Officer 2	Resignation	Police	11/11/2021
Adcock, Tyler W.	Police Officer 2	Resignation	Police	10/25/2021
Roberson, John E. Jr	Police Officer 2	Deceased	Police	10/22/2021
Coleman, Stephen E.	Police Officer 2	Retirement	Police	10/31/2021
Murrell, D Scott	Police Officer 2	Retirement	Police	11/08/2021
Riggs, Jonathan T.	Police Officer 2	Retirement	Police	11/19/2021
Wyatt, Sheri Nicole	Police Operations Asst	Resignation	Police	10/20/2021
Adams, Julian T.	Police Operations Asst	Resignation	Police	11/16/2021
Cantrell, Kristyn Mikayla	Police Operations Asst	Resignation	Police	11/30/2021
Mattes, Jeff F.	Circulation Assistant	Retirement	Public Library	11/17/2021
Hagerty, Derek J.	Engineer 2	Resignation	Public Works	10/22/2021
Bourne, Tyler Carr Jr	Engineer Technician	Dismissal	Public Works	11/09/2021
Lane, William B.	Equipment Operator	Resignation	Public Works	11/05/2021
Battle, Damien L.	Equipment Operator	Resignation	Public Works	11/17/2021
Waggoner, Amanda J.	HR Analyst 1	Resignation	Public Works	10/22/2021
Grace, Scott B.	Maint & Repair Wkr	Resignation	Public Works	10/22/2021
Shannon, Satrina S.	Correctional Officer 1	Resignation	Sheriff	11/04/2021
Davis, Jessica Nichole	Correctional Officer 1	Resignation	Sheriff	11/22/2021
Hall, Cody Dalton	Correctional Officer 1	Resignation	Sheriff	11/22/2021
Martin, Joshua A.	Correctional Officer 1	Resignation	Sheriff	11/06/2021
Graham, Kennysa Nyree	Correctional Officer 1	Resignation	Sheriff	11/12/2021
Graham, Clifford B.	Correctional Officer 1	Resignation	Sheriff	11/12/2021
Joseph, Jason O.	Correctional Officer 2	Dismissal	Sheriff	11/15/2021
Howell, Kenneth E.	Correctional Officer 2	Deceased	Sheriff	10/17/2021
Hardison, Buist E.	Program Spec 2	Retirement	Social Services	11/01/2021
Tackett, Judith R.	Special Projects Mgr	Resignation	Social Services	10/22/2021

York, Alexander B.	Sanitation Worker	Resignation	Water Services	10/21/2021
Newsome, Robert E. Jr	Sanitation Worker	Resignation	Water Services	11/01/2021
Mostilla, Jonathan R.	Sanitation Worker	Resignation	Water Services	10/29/2021
Cunningham, Christopher	Utility Field Tech 1	Resignation	Water Services	11/10/2021
Baucom, Noah N.	Utility Maint Tech	Resignation	Water Services	10/28/2021
Lavender, David R.	Utility Maint Tech	Resignation	Water Services	11/26/2021

D)ELIGIBILITY REGISTER REPORT

<u>Classification</u>	<u>Dept</u>	<u>On List</u>	<u>Type</u>	<u>Date</u>	<u>Establish/Abolish</u>
Correctional Officer Trainee	Sheriff	19	Cont	11/01/2021	Establish
Admin Svcs Ofcr 4-Communications	Arts Commission	40	Open	11/01/2021	Establish
Transportation Director	Public Works	18	Open	11/01/2021	Establish
Professional Specialist	Human Relations				
	Comm.	49	Open	11/03/2021	Abolish
Application Tech 2 - Payroll	Finance	17	Open	11/03/2021	Establish
Police Officer 2 - Lateral	Police	1	Cont	11/03/2021	Establish
Police Officer Trainee	Police	27	Cont	11/05/2021	Establish
Crime Lab Forensic Scientist 1-Toxicology	Police	317	Open	11/05/2021	Establish
Admin Svcs Ofcr 2-Codes/Short Term Rental	Codes	47	Open	11/05/2021	Establish
Mechanical/Gas Inspector 1	Codes	10	Cont	11/05/2021	Establish
Progr Mgr 2-NAZA Partnerships Mgr	Library	20	Open	11/05/2021	Establish
Prog Mgr 2-NAZA Data&Eval Mgr	Library	16	Open	11/05/2021	Establish
Finance Officer 3-Parks & Rec	Parks	24	Open	11/05/2021	Establish
Golf Course Assistant Manager	Parks	8	Dept	11/05/2021	Establish
Utility Tech Specialist 2-Grading	Water	5	Dept	11/08/2021	Establish
Crime Lab IT Manager	Police	11	Open	11/08/2021	Establish
Program Manager1-Library Svcs	Library	2	Dept	11/08/2021	Establish
Research Analyst 2-Diversity, Equity & Inclusion	Finance	12	Dept	11/10/2021	Establish
Maint & Repair Worker-Grounds/Landscaping	Parks	12	Cont	11/10/2021	Establish
Emerg Telecomm Supervisor	DEC	8	Open	11/10/2021	Abolish
IS Operations Analyst 1 - Field Svcs	ITS	60	Cont	11/12/2021	Establish
Emerg Telecomm Ofcr 1	DEC	6	Cont	11/12/2021	Establish
Records Archivist-Metro Clerk's Ofc	Metro Clerk	13	Open	11/15/2021	Establish
Industrial Mechanic 1-Operations	Water	9	Cont	11/15/2021	Establish
Admin Svcs Mgr - Transportation					
Planning/Bikeways/Walkways	Public Works	6	Open	11/15/2021	Establish
Correctional Officer Lieutenant	Sheriff	12	Dept	11/16/2021	Establish
Treatment Plant Supt-Water	Water	2	Dept	11/16/2021	Establish
IS Communications Analyst 3-Radio	ITS	4	Open	11/19/2021	Abolish
Maintenance & Repair Worker	Public Works	6	Cont	11/17/2021	Establish
Building & Grounds Lead Electrician-Parks	Parks	1	Dept	11/17/2021	Establish
Admin Svcs Off 4 - STRP Chief	Codes	4	Dept	11/18/2021	Establish
Finance Officer 2	Social Services	57	Open	11/22/2021	Abolish
Social Worker	Social Services	115	Open	11/22/2021	Abolish
IS Operations Analyst 2	Juvenile Court	10	Open	11/23/2021	Establish
Finance Officer 1 - Fin Accountability	Finance	17	Open	11/23/2021	Establish
Sanitation Worker	Water	47	Cont	11/23/2021	Establish
Treatment Plant Technician 1	Water	18	Cont	11/24/2021	Establish
	Human				
Human Resources Analyst 3-ER	Resources	51	Open	11/29/2021	Establish

DEPARTMENTAL ITEMS

Metropolitan Clerks Office

Item #1: Metropolitan Clerk Elizabeth Waites requests an Open Range salary increase for the Administrative Services Officer 3, Michelle Bauder, to be effective at the start of pay period of October 31, 2021.

HUMAN RESOURCE ITEMS

Item #2: Review Initial Order, Marc Giguere, Human Resources-Termination

Item #3: Davidson County Sheriff's Office employee Alisha Edwards is requesting to extend her IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Item #4: Metro Nashville Police Department employee Jacob Krispin is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Item #5: Davidson County Sheriff Office (DCSO) request to hire above base Correctional Officer 1

Item #6: Metro Nashville Police Department's request to hire above base Police Officer 2- Lateral

Item #7: The Davidson County Assessor of Property is requesting revisions to the Appraiser Analyst 2, 3, 4 and Assessments Manager job descriptions

Item #8: The Parks Department is requesting a revision to the Specialized Skills Instructor job description

Item #9: The Water Department is requesting revisions to the Utility Water Quality Analyst 3 and Utility Environmental Compliance Officer 3 job descriptions

Item #10: Approved Civil Service Employee Layoff Plan – Nashville Department of Transportation and Multimodal Infrastructure (NDOT)

Item #11: Election of Chair and Vice-Chair

Item #12: Administrative Law Judge Hearing Calendar

Item #13: Human Resource Updates

Item #14: Appeal of Medical Disqualifications: BK, Applicant for EMT Recruit

Item #15: Appeal of Medical Disqualifications: CR, Applicant for Fire Recruit

Item #16: Appeal of Medical Disqualifications: CT, Applicant for EMT Recruit

Item #17: Appeal of Medical Disqualifications: DG, Applicant for Fire Recruit

Item #18: Appeal of Medical Disqualifications: GH, Applicant for Fire Recruit

Item #19: Appeal of Medical Disqualifications: JI, Applicant for EMT Recruit

Item #20: Appeal of Medical Disqualifications: JK, Applicant for EMT Recruit

Item #21: Appeal of Medical Disqualifications: KA, Applicant for EMT Recruit

Item #22: Appeal of Medical Disqualifications: KL, Applicant for EMT Recruit

Item #23: Appeal of Medical Disqualifications: NR, Applicant for EMT Recruit
CIVIL SERVICE COMMISSION

Item #24: Appeal of Medical Disqualifications: WR, Applicant for Fire Recruit

Item #25: Appeal of Medical Disqualification: AB, Applicant for Police Officer Trainee.

Item #26: Appeal of Medical Disqualification: KS, Applicant for Police Officer Trainee.

Item #27: Appeal of Medical Disqualification: LH, Applicant for Police Officer Trainee.

Item #28: Appeal of Medical Disqualification: SR, Applicant for Police Officer Trainee.

Item #29: Appeal of Medical Disqualification: SS, Applicant for Police Officer Trainee.

Item #30: Appeal of Medical Disqualification: ST, Applicant for Police Officer Trainee.

Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640