

Metropolitan Board of Health of Nashville and Davidson County May 14, 2015 Meeting Minutes

The meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Vice Chair Carol Etherington at 4:00 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville TN 37209.

Present

Carol Etherington, MSN, RN, Vice Chair
Alicia Batson, MD, Member
Henry W. Foster, Jr., MD, Member
Francisca Guzmán, Member
Ruth Stewart, M.D., Member
William S. Paul, MD, MPH, FACP, Director of Health
John Finke, Director of Pollution Control division
Chris Taylor, APN, RN, Director of Community Health bureau
Jim Diamond, Interim Director of Finance and Administration bureau
Becca Morris, Public Relations Coordinator
Josh Lee, JD, Metro Department of Law

BOARD OF HEALTH

Approval of Resolution Honoring Chris Taylor

Ms. Etherington read the resolution honoring Chris Taylor (Attachment I).

Dr. Foster made a motion to approve the resolution honoring Chris Taylor. Ms. Guzmán seconded the motion, which passed unanimously.

Requests for Variance from Stage II Requirements of Metro Public Health Department, Pollution Control Division's Regulation No. 7, "Regulation for Control of Volatile Organic Compounds"

John Finke, Director of the Air Pollution Control Division, requested that the Board set a public hearing on June 11, 2015, for three requests for variance from the Stage II Requirements of Metro Public Health Department, Pollution Control division's Regulation No. 7, "Regulation for Control of Volatile Organic Compounds" (Attachment II).

The Board unanimously granted a public hearing on June 11, 2015, for three requests for variance from the Stage II Requirements of Metro Public Health Department, Pollution Control Division's Regulation No. 7, "Regulation for Control of Volatile Organic Compounds."

Community Health Update

At the request of the Board, Chris Taylor shared his view of the status of the Community Health bureau.

Discussion of Draft Strategic Plan 2015-2020

Board members provided suggestions for the strategic plan. Dr. Paul invited Board members to share additional comment by Friday May 22, and advised that an updated version would be presented at the June 11, 2015 meeting for Board approval.

Approval of Grant Application

There were no grant applications.

Approval of Grants and Contracts

Jim Diamond presented the grants and contracts for approval:

1. Notice of Award from the U.S. Environmental Protection Agency 103 Air Pollution Program. Term: April 1, 2015 through March 31, 2016. Compensation: Partial funding \$128,809; total award \$130,000.
2. Award Amendment #1 from the U.S. Environmental Protection Agency 105 Air Pollution Program. Term: October 1, 2014 through September 30, 2016. Compensation: Partial funding \$312,130; total award \$1,470,297.
3. Opus Inspection Contract Amendment #5. Term: June 30, 2015 through June 30, 2017. Compensation: \$2,000,000.
4. Memorandum of Understanding with Tennessee Department of Health's Division of Family Health and Wellness. Term: NA. Compensation: NA.
5. Contract Renewal with Vanderbilt Department of Allied Health Dietetic Externship. Term: upon execution through May 31, 2020. Compensation: NA.
6. Internship Contract with the Marian University at St. Thomas Hospital. Term: June 1, 2015 through June 1, 2020.
7. Contracts with Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP). Term: NA. Compensation: NA.
8. Grant Contract with the State of Tennessee Department of Health – Grant in Aid. Term: July 1, 2015 through June 30, 2016. Compensation: \$725,200.00.
9. Medicare Enrollment Application to Center for Medicare and Medicaid Services (CMS). Term: until any changes occur. Compensation: NA

Dr. Foster made a motion to approve the contracts as presented. Dr. Stewart seconded the motion, which passed unanimously.

Approval of April 14, 2015 Meeting Minutes

Dr. Stewart asked that the roster of the April 14, 2015 meeting be corrected to reflect that she was in attendance.

Dr. Foster made a motion to approve the minutes of the April 14, 2015 meeting, with the addition of Dr. Stewart to the roster. Ms. Guzmán seconded the motion, which passed unanimously.

Report of the Vice Chair

Ms. Etherington acknowledged Dr. Stewart and thanked her for all her contributions as a member of the Board of Health.

Ms. Etherington also acknowledged Chris Taylor.

Ms. Etherington announced that Dr. Margreete Johnston has been appointed by Mayor Dean and confirmation by the Metro Council is expected on June 16. We will welcome her at the July meeting.

Ms. Etherington congratulated MPHD's nurses and recognized that the previous week was National Nurses' Week.

Ms. Etherington recognized Becca Morris, who announced that during a ten-day timeframe in the previous month Metro Animal Care and Control had adopted 130 animals, and the adoption rooms had been empty, a feat that had not been accomplished in more than 15 years.

Report of the Director

Copies of the Director's Update to the Board were provided to Board members (Attachment III). Dr. Paul gave a brief summary of the report.

Dr. Paul announced that Dr. Sanmi Areola has been appointed as Director of the Environmental Health bureau.

Dr. Paul also thanked Dr. Stewart and Chris Taylor for their service and noted that the Department is stronger and Nashville is healthier thanks to their efforts.

Dr. Paul also shared that he and Chairman Felker would be out of town July 9 and the Board meeting would be rescheduled.

Dr. Paul suggested that an annual retreat might be helpful to the Board and that September would be the optimal month to host it, as it's beyond the end of a fiscal year and prior to discussions of budget adjustments for the next fiscal year.

CIVIL SERVICE BOARD

Personnel Changes

Jim Diamond presented the personnel changes, which were unremarkable.

Mr. Diamond advised that the revised exit interview report would be presented to the Board at the June meeting.

Approval of Deputy Director Job Description

A copy of the job description for the Deputy Director position was provided to Board members; following brief discussion, the item was deferred to the June 11, 2015 meeting.

Timeline for Civil Service Revisions

Jim Diamond advised that the Department expected to present proposed revisions to the Civil Service Rules at the July meeting; that the Board could schedule a public hearing at the August meeting; and that a final draft would be presented for approval at the September meeting.

Pay Plan Fiscal Year 2016

Jim Diamond presented the Department's proposed Pay Plan for Fiscal Year 2016 (Attachment IV), and asked the Board to authorize Chairman Felker to sign the Pay Plan for Fiscal Year 2016, which was anticipated to be finalized subsequent to the Metro Civil Service Board's approval of the Metro Pay Plan for Fiscal Year 2016 at the Metro Civil Service Board meeting on May 19, 2015.

Dr. Stewart made a motion to authorize Chairman Felker to sign the finalized Metro Health Department Pay Plan for Fiscal Year 2016 as proposed, pending the Metro Civil Service Board's approval on May 19, 2015. Ms. Guzmán seconded the motion, which passed unanimously.

Next Meeting

The next regular meeting of the Board of Health will be held at 4:00 p.m. on Thursday, June 11, 2015, in the Board Room (third floor) at 2500 Charlotte Avenue, Nashville TN 37209.

The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Samuel L. Felker, J.D.
Chair