

# Metropolitan Board of Health of Nashville and Davidson County

## August 13, 2015 Meeting Minutes

The meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Sam Felker at 4:10 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville TN 37209.

### Present

Sam Felker, JD, Chair  
Carol Etherington, MSN, RN, Vice Chair  
Alicia Batson, MD, Member  
Henry W. Foster, Jr., MD, Member  
Francisca Guzman, Member  
Margreete Johnston, MD, Member  
William S. Paul, MD, MPH, FACP, Director of Health  
Jim Diamond, Interim Director of Administrative Services bureau  
Leslie Robeson, Human Resources Director  
Josh Lee, JD, Metro Department of Law  
Mark Naccarato, SEIU Local 205 Communications Coordinator

### BOARD OF HEALTH

#### Approval of Grant Applications

Jim Diamond presented one application for approval:

Plan4Health – Cohort 2 – American Planning Association and American Public Health Association  
Grant opportunity funded by the Centers for Disease Control. Term: April 2016 through July, 2017;  
Amount: \$245,125.00 (MPHD - \$97,880.00).

**Ms. Guzmán made a motion to approve the grants and contracts as presented. Dr. Batson seconded the motion, which passed unanimously.**

#### Approval of Grants and Contracts

Jim Diamond presented the grants and contracts for approval:

1. Memorandum of Understanding with Metro Action Commission. Term: July 1, 2015 through June 30, 2016; Amount: \$38,274.00.
2. Environmental Protection Agency 105 Air Pollution Grant – Assistance Amendment. Term: October 1, 2014 through September 30, 2016; Amount: \$1,467,406.00 (\$2,891.00 decrease).

**Dr. Foster made a motion to approve the grants and contracts as presented. Dr. Batson seconded the motion, which passed unanimously.**

#### Approval of July 23, 2015 Meeting Minutes

**Dr. Foster made a motion to approve the minutes of the July 23, 2015 meeting as written. Ms. Guzmán seconded the motion, which passed unanimously.**

#### Report of the Vice Chair

Ms. Etherington presented an overview of her attendance of the Annual Conference of the National Association of Local Boards of Health (NALBOH) August 5-7 in Louisville, KY. She said that the conference

exceeded her expectations and recommended that the Department send a Board member to the conference every year.

### **Election of Chair and Vice Chair**

**Dr. Foster made a motion that Chairman Felker continue as Board Chair, and that Vice Chair Etherington continue as Vice Chair. Ms. Guzman seconded the motion.**

Chairman Felker indicated his willingness to continue as Chair for another year, and Vice Chair Etherington indicated her willingness to continue as Vice Chair. Chairman Felker and Ms. Etherington left the room to allow the other members to deliberate. Dr. Foster, Dr. Batson, and Ms. Guzman deliberated.

**Dr. Foster called for the question. The motion passed unanimously.**

### **Report of the Director**

Dr. Paul referred to the Director's Update provided in the Board packet (Attachment I) and gave a brief summary of the report.

Board members asked Dr. Paul to inform them of what efforts the Department makes over the summer to notify parents of the necessity of vaccinating rising seventh graders prior to the beginning of the school year. He said he would and also shared that Metro Nashville Public Schools communicates heavily with parents to encourage timely vaccination.

### **Report of the Chair**

Chairman Felker asked Dr. Paul to comment on the recent news of Legionnaire's Disease in the country. Dr. Paul said that positive diagnoses for Legionnaire's Disease are reported by law to the Department. Shoana Anderson said the Department takes a travel history of any reported cases to see if they have traveled in the ten days prior to their diagnosis, and said that Public Facilities division follows up with facilities where affected travelers have visited to ensure that their most recent inspection is reviewed and that any public water is kept at appropriate temperature and chlorine levels. Dr. Areola said that routine public facilities' inspections and compliance with regulations help minimize the risk of an outbreak.

Chairman Felker invited Board members to share their ideas for the Retreat with him. He shared his thoughts of important topics. He reminded the Board that the Retreat would be held in the Lentz Board room on September 25 from 8:00 a.m., and conclude at 1:00 p.m., after a working lunch.

## **CIVIL SERVICE BOARD**

### **Personnel Changes**

Jim Diamond presented the personnel changes, which were unremarkable.

The Board asked that since the Exit Interview Report is now presented semi-annually, that they be informed more frequently if there were noticeable trends in the responses.

Chairman Felker adjourned the Board meeting.

## **PUBLIC HEARING**

Chairman Felker called to order the hearing of comment on the proposed revisions to the Civil Service Rules.

Chairman Felker announced that he would close the meeting and asked that anyone wishing to comment at the hearing approach him and submit their name.

Chairman Felker closed the hearing.

Chairman Felker opened the hearing.

Chairman Felker announced that one individual requested to comment on the proposed revisions to the Civil Service Rules, and specified the time allotment for comment.

Mark Naccarato offered comments.

Dr. Paul addressed the proposed revisions.

Mr. Felker closed the hearing and the meeting was adjourned at 5:47 p.m.

**Next Meeting**

The next regular meeting of the Board of Health will be held at 4:00 p.m. on Thursday, September 17, 2015, in the Board Room (third floor) at 2500 Charlotte Avenue, Nashville TN 37209.

Respectfully submitted,

Samuel L. Felker, J.D.  
Chair

# **Director's Update to the Board of Health**

## **August 2015**

### **Improve and Sustain Family and Child Well-Being**

#### **School Health**

The first day of the school year was last week for Nashville's public school students, and so it has been a very busy time for us. The immunization clinics and in the immunization records section were bustling, and I offer my appreciation to the staff who handled the load with their usual professionalism. On August 3, the 66 school nurses returned from summer break for two days of in-service training here at Lentz. They completed mandatory trainings and brushed up on charting standards. Lisa Nistler reviewed data from last year and suggested ways to help impact the seven educationally relevant disparities (vision, asthma, teen pregnancy, aggression and violence, physical activity, breakfast, and inattention and hyperactivity). Also regarding school health, I met with Tony Majors (director of the Support Services department at MNPS) to discuss our relationship with the school system, in particular the school nursing program. We continue to hold out a reduction in the student-to-school nurse ratio as a substantial goal for the community.

#### **Breastfeeding**

August is World Breastfeeding Month. The Women, Infants, and Children program sponsors an event geared toward WIC participants and eligible families in recognition of it, this year's theme for which is *Let's Make It Work*. The event is tomorrow from 11:30 a.m. to 2 p.m. at the Nashville Fairgrounds. We anticipate having 20 vendors, four mini-workshops and a puppet show (courtesy of our friends at the Nashville Public Library). The workshops are "Getting Started Breastfeeding," "Breastfeeding Rights," "Safe Sleep" and "Infant CPR."

### **Create Healthier Community Environments**

#### **Summer Adoption Event**

The summer months can be difficult times for animal shelters. MACC recently had more than 200 animals looking for homes. Thanks to the flexibility the Board and shelter management collectively have built into the system there, we were able to run the Hot Dogs and Cool Cats free adoption event from August 1 through August 8. The initial stages were a success, with 112 pets finding homes in the first two days.

### **Prevent and Control Epidemics and Respond to Public Health Emergencies; Increase Access & Connection to Clinical Care**

#### **Ryan White**

Ryan White program director Pam Sylakowski has been invited to serve on the steering committee of the National Quality Center (NQC), a project of the New York state Department of Health AIDS Institute. NQC, in conjunction with the federal Health Resources and Services Administration's HIV/AIDS Bureau, provides technical assistance for all Ryan White-funded grantees to improve the quality of HIV care

nationwide. The steering committee provides input to NQC on the services they offer and also focuses on measuring the impact of those services on the quality improvement capacity of grantees, and on improved health outcomes.

## **Strengthen organizational performance**

### **Strategic Plan**

I am meeting with staff, bureau by bureau, to present and get feedback on the Strategic Plan. The first meeting was with the school nurses during their in-service here last week, followed by three meetings this week with Emergency Preparedness, the South Nutrition Center, and the Administrative Services Bureau.

### **Employee of the Month**

The Employee of the Month for July is Diedra Freeman from the TB Elimination group. Diedra will receive a one-month Sportsplex membership, and may park in the Employee of the Month parking space at Lentz from August 10 through September 9. She was nominated by June Employee of the Month Pam Williams. From Pam's nomination:

"Diedra is a very compassionate, patient and understanding person. She goes above and beyond the call duty. We have been short staffed. She has gone out in the field to give medication, covered for the nurses (including drawing blood, doing med refill and starting them on medication) and help out with the clerks. She has provided clothing and food for homeless or referred them to agency that can assist. She has an open door policy. If we have questions or concerns, she is usually available to help. She is also a good teacher. I have learned a lot from her. She is outstanding and I know she deserves Employee of the Month."

### **Civil Service Medical Examiner**

The hiring process for the Civil Service Medical Examiner is under way, as are interviews for the bureau director in Community Health. We also have hosted downtown HR's consultants as we investigate whether to realign the finance and administrative functions in that bureau.

## **Enhance Public Health Communication**

### **Chinese Delegation**

The last week in July we were pleased to host a delegation from China here to learn about various aspects of the U.S. health care system, including public health. The group included local government officials from the The People's Government of Putian Municipality, a region of more than a million people on the eastern coast of the country. The delegation also included representatives of health care investment groups and hospital management companies.

# Metro Animal Care and Control

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Monthly Report  
JULY 2015

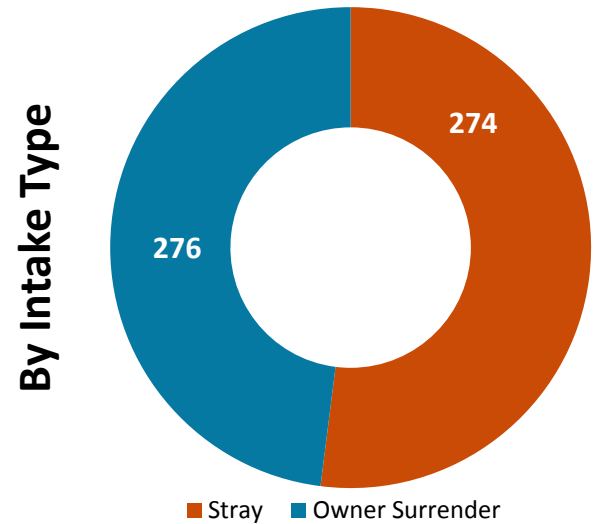
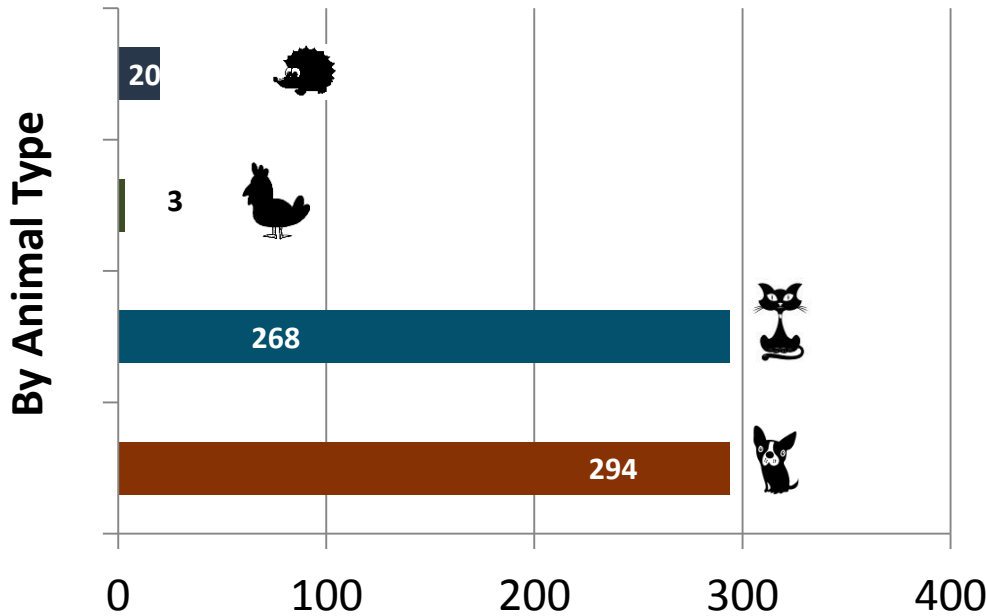


**METRO NASHVILLE**  
ANIMAL CARE & CONTROL

# July 2015 Intakes

	Kitten	Adult Cat	Puppy	Adult Dog	Other	Wildlife	Total
Owner Surrender	76	71	12	114	3	0	<b>276</b>
Request for Humane Euthanasia	4	9	2	20	0	0	<b>35</b>
Stray	73	35	16	130	0	20	<b>274</b>
<b>Total</b>	<b>153</b>	<b>115</b>	<b>30</b>	<b>264</b>	<b>3</b>	<b>20</b>	<b>585</b>

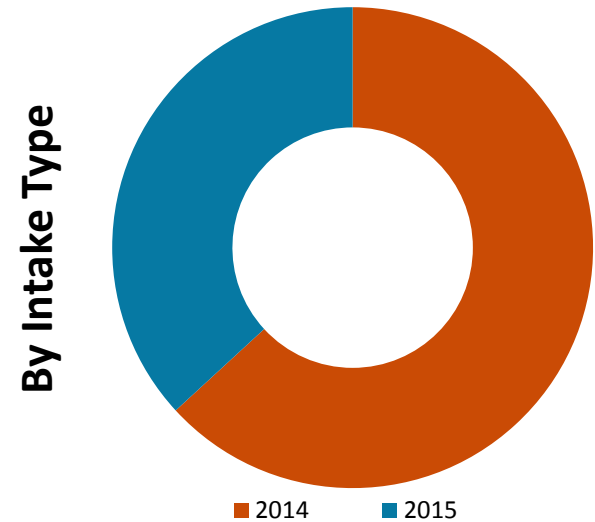
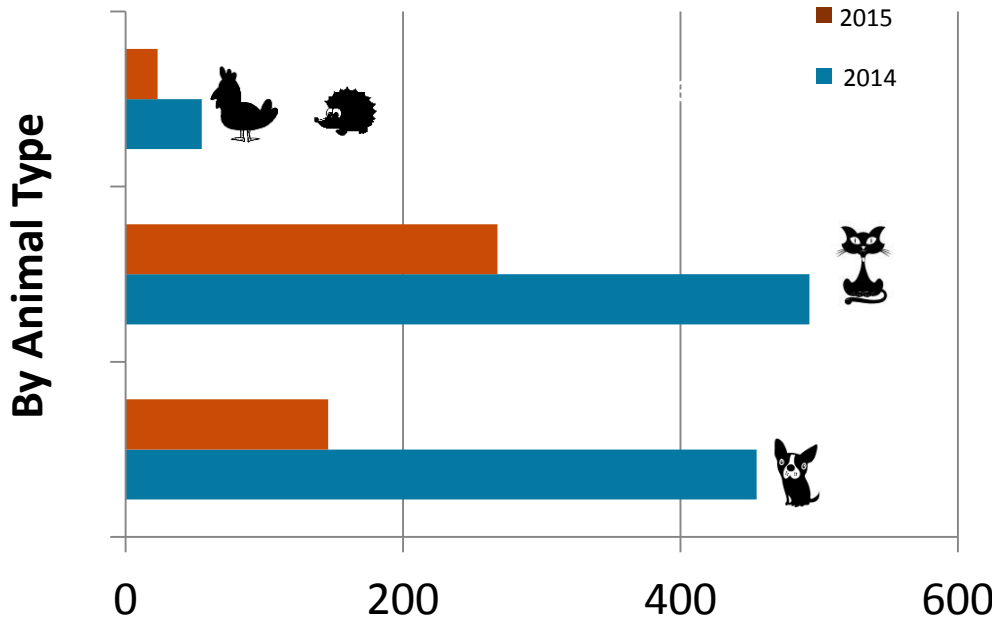
**Kitten/Puppy:** 6 weeks old to 11 months old  
**Adult Cat/Dog:** 1 year or older  
**Other:** Includes Livestock, small animals



# July 2014 to 2015 Intakes

	2014				2015			
	Cats	Dogs	Other	Total	Cats	Dogs	Other	Total
Owner Surrender	207	261	11	<b>479</b>	147	126	3	<b>276</b>
Request for Humane Euthanasia (Owner Surrender)	4	14	1	<b>19</b>	13	22	0	<b>35</b>
Stray	282	180	43	<b>505</b>	108	146	20	<b>274</b>
<b>Total</b>	<b>493</b>	<b>455</b>	<b>55</b>	<b>1003</b>	<b>268</b>	<b>294</b>	<b>23</b>	<b>585</b>

**Other:** Includes Livestock, small animals and wildlife





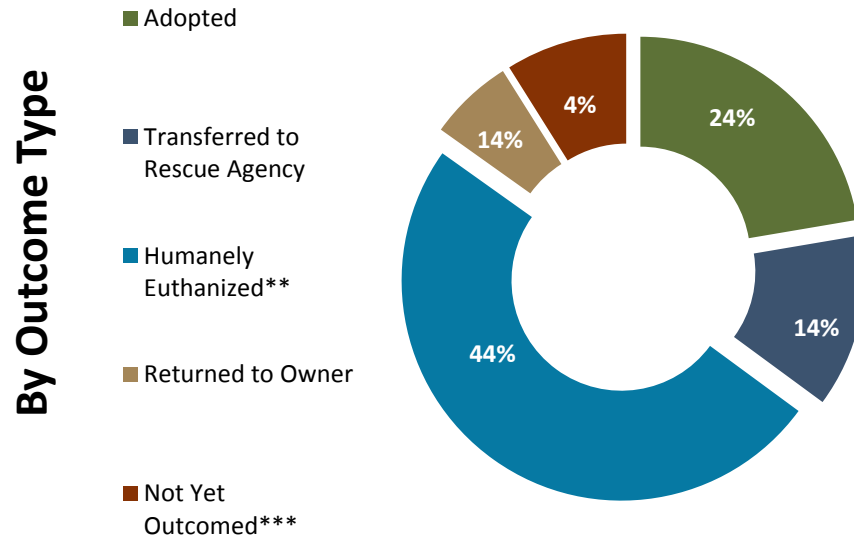
# July 2015 Outcomes\*

	Kitten	Adult Cat	Puppy	Adult Dog	Other	Wildlife	Total
Adopted	43	23	10	64	0	0	140
Transferred to Rescue Agency	15	1	18	41	3	2	80
Returned to Owner	1	2	1	35	0	0	39
Community Cats Program	0	0	0	0	0	0	0
Humanely Euthanized**	116	51	4	129	0	12	312
<b>Total</b>	<b>175</b>	<b>77</b>	<b>33</b>	<b>269</b>	<b>3</b>	<b>14</b>	<b>571</b>

**Kitten/Puppy:** 6 weeks old to 12 months old

**Adult Cat/Dog:** 1 year or older

**Other:** Includes Livestock, small animals and wildlife



\*Outcome Data will rarely match Intake Data due to the fluidity of the shelter census. Animals are constantly being moved through the "Animal Flow Through" process.

\*\*This percentage does not include Owner Requested Euthanasia and Wildlife.

\*\*\*Not Yet Outcomed refers to animals that are still in the shelter or foster care.

# July 2014 to 2015 Outcomes\*

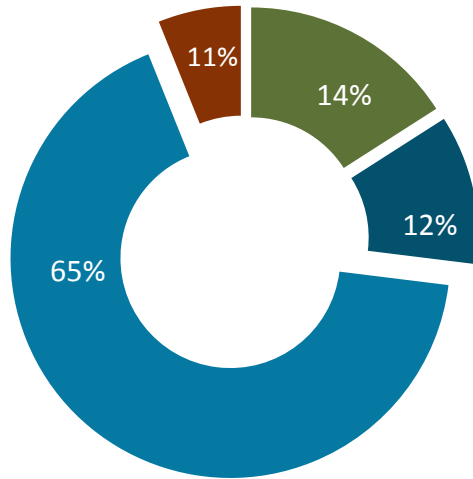
	2014				2015			
	Cats	Dogs	Other	Total	Cats	Dogs	Other	Total
Adopted	54	102	9	<b>165</b>	66	74	0	<b>140</b>
Transferred to Rescue Agency	11	96	7	<b>114</b>	16	59	5	<b>80</b>
Returned to Owner	4	59	0	<b>63</b>	3	36	0	<b>39</b>
Community Cat Program	4	0	0	<b>4</b>	0	0	0	<b>0</b>
Humanely Euthanized	455	217	21	<b>693</b>	167	133	12	<b>312</b>
<b>Total</b>	<b>528</b>	<b>474</b>	<b>37</b>	<b>1039</b>	<b>252</b>	<b>302</b>	<b>17</b>	<b>571</b>

**Other:** Includes Livestock, small animals and wildlife

**By Outcome Type**

**2014**

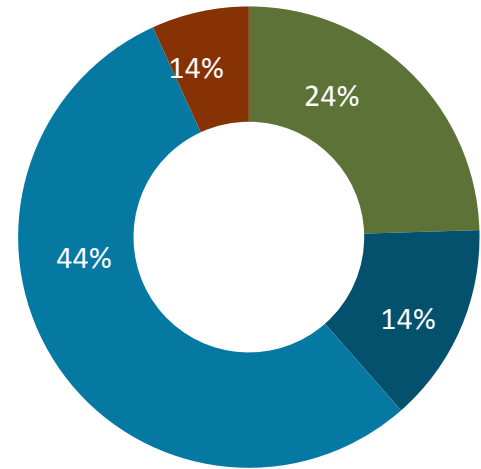
- Adopted
- Transferred to Rescue Agency
- Humanely Euthanized\*\*
- Returned to Owner



**By Outcome Type**

**2015**

- Adopted
- Transferred to Rescue Agency
- Humanely Euthanized\*\*
- Returned to Owner

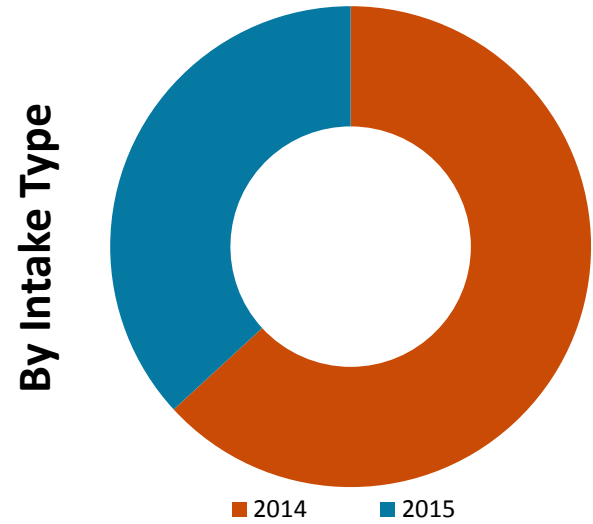
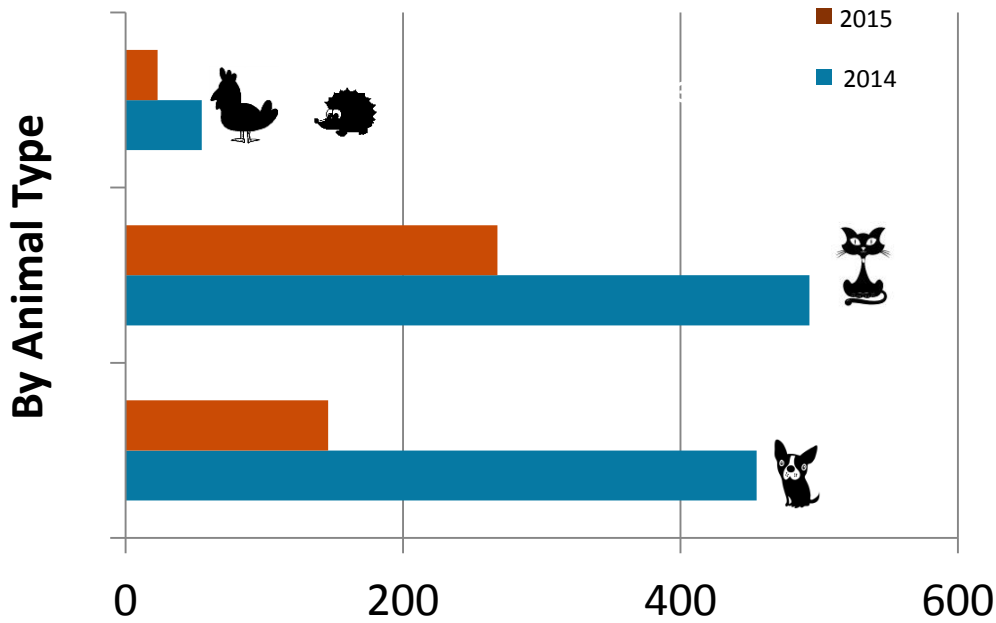


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# Year to Date Comparison

**Other:** Includes Livestock, small animals and wildlife





**METRO NASHVILLE**  
ANIMAL CARE & CONTROL

## 2014 - 2015 Year to Date

	2014	2015
<b>Animal Intake</b>	<b>5168</b>	<b>3794</b>
<b>Owner Surrenders</b>	<b>2390</b>	<b>2262</b>
<b>Strays</b>	<b>2778</b>	<b>1532</b>
<b>Adopted</b>	<b>964</b>	<b>803</b>
<b>Transferred to Rescue Agency</b>	<b>533</b>	<b>781</b>
<b>Community Cat Program</b>	<b>34</b>	<b>13</b>
<b>Returned to Owner</b>	<b>357</b>	<b>306</b>
<b>Humane Euthanasia</b>	<b>55%</b>	<b>27%</b>