

Metropolitan Board of Health of Nashville and Davidson County December 10, 2015 Meeting Minutes

The meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Sam Felker at 4:00 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville TN 37209.

Present

Sam Felker, JD, Chair
Thomas Campbell, MD, Member
Henry W. Foster, Jr., MD, Member
Francisca Guzmán, Member
Margreete Johnston, MD, MPH Member
William S. Paul, MD, MPH, FACP, Director of Health
Jim Diamond, Interim Director of Finance and Administration Bureau
Leslie Robeson, Director of Human Resources
Lillian Maddox-Whitehead, MS, Tobacco Prevention Program Coordinator
Josh Lee, JD, Metropolitan Department of Law

BOARD OF HEALTH

Chairman Felker welcomed Dr. Thomas Campbell to the Board. He shared that Dr. Campbell is a renowned psychiatrist and psychotherapist, who trained at Vanderbilt. He is now an assistant professor at Vanderbilt, and has taught at Yale. He is an avid walker.

Tobacco Program Update

Lillian Maddox-Whitehead, Tobacco Prevention Program Coordinator, presented an update on the Tobacco Prevention Program (Attachment I).

Approval of Grant Applications

There were no grant applications.

Approval of Grants and Contracts

Jim Diamond presented the grants and contracts for approval:

1. Grant Award: Retail Program Standards Grant Program
Term: December, 2015-November, 2016
Amount: \$5,500 total that includes: 1 food inspector training award @ \$2,500.00, 1 self-assessment award @ \$3,000.00
2. Contract with Village Learning Center, LLC I – Project Diabetes Grant: Gold Sneakers
Term: Date of Contract through June 30, 2016
Amount: No Compensation.
3. Contract with Village Learning Center, LLC II – Project Diabetes Grant: Gold Sneakers
Term: Date of contract through June 30, 2016
Amount: No Compensation
4. Grant Contract Amendment from State of Tennessee Department of Health – Family Planning Services
Term: July 1, 2012 through June 30, 2017
Amount: Total award \$4,359,800.00 (an increase of \$86,800).

5. Grant from State of Tennessee, Department of Health – Immunization Services
Term: January 1, 2016 through December 31, 2016; Amount: \$512,400.00.
6. Contract Agreement with the Centers for Medicare and Medicaid Services
Term: At contract approval renewable annually
Amount: \$0.00

Dr. Foster made a motion to approve the grants as presented. Dr. Johnston seconded the motion, which passed unanimously.

Approval of November 12, 2015 Meeting Minutes

Dr. Johnston made a motion to approve the minutes of the November 12, 2015 meeting as submitted in the updated packet. Ms. Guzmán seconded the motion, which passed unanimously.

Report of the Chair

Chairman Felker noted the article about Metro Animal Care and Control in the December 3, 2015, *Nashville Scene*, “The quest continues to reduce Middle Tennessee’s dog and cat overpopulation — and find homes for adoptable pets.”

The “Ban the Box” proposal would be addressed at the January 14, 2016 meeting.

Chairman Felker wished everyone a happy holiday.

Report of the Director

Dr. Paul referred to the Director’s Update provided in the Board packet (Attachment II) and gave a brief summary of the report.

Dr. Paul gave a brief update on the efforts in hiring for the three bureau director positions and the Civil Service Medical Examiner position.

Dr. Paul referred to the document of the Healthy Nashville Leadership Council (Attachment III) and advised that he would be in contact with Mayor Barry’s office about housing and how the Board might voice its opinion.

CIVIL SERVICE BOARD

Approval of November 12, 2015 Personnel Committee Meeting Minutes

Dr. Johnston made a motion to approve the November 12, 2015 Personnel Committee meeting minutes as submitted. Ms. Guzmán seconded the motion, which passed unanimously.

Consideration of Proposed Civil Service Rule 5.3 (Absent Without Leave – AWOL)

Ms. Guzman made a motion to approve Civil Service Rule 5.3 (Absent Without Leave – AWOL) as submitted. Dr. Foster seconded the motion, which passed unanimously.

Consideration of Proposed Civil Service Rule 5.12 (Authorized Leave Without Pay)

Ms. Guzman made a motion to approve Civil Service Rule 5.12 (Authorized Leave Without Pay) as submitted. Dr. Foster seconded the motion, which passed unanimously.

Personnel Changes

Jim Diamond presented the personnel changes, which were unremarkable.

Exit Interviews

Jim Diamond presented the Exit Interview report for the period June-November 2015 (Attachment IV).

Next Regular Meeting

The next regular meeting of the Board of Health will be held at 4:00 p.m. on Thursday, January 14, 2016, in the Board Room (third floor) at 2500 Charlotte Avenue, Nashville TN 37209.

The meeting adjourned at 5:17 p.m.

Respectfully submitted,

Samuel L. Felker, J.D.
Chair