

Metropolitan Board of Health of Nashville and Davidson County June 9, 2016 Meeting Minutes

The meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chairman Sam Felker at 4:05 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville TN 37209.

Present

Sam Felker, JD, Chair
Carol Etherington, Vice Chair
Henry Foster, MD, Member
Thomas Campbell, MD, Member
Francisca Guzman, Member
Margreete Johnston, MD, MPH, Member
William S. Paul, MD, MPH, FACP, Director of Health
Peter Fontaine, Director of Administration and Finance Bureau
Staci Cannon, DVM, Metro Animal Care and Control Veterinarian
John Finke, Director of Air Pollution Control Division
Leslie Robeson, Director of Human Resources
Mark Murray, JD, Metropolitan Department of Law

BOARD OF HEALTH

Approval of Grants and Contracts

Peter Fontaine presented eight items for approval:

1. State of Tennessee Department of Health - Grant in Aid
Term: July 1, 2016 through June 30, 2017
Amount: \$725,200.00
2. State of Tennessee Department of Health - Prenatal Presumptive Eligibility Expansion
Term: July 1, 2016 through June 30, 2016
Amount: up to \$206,600 (\$97,700 increase)
3. State of Tennessee, Department of Health TennCare Kids Outreach Services
Term: July 1, 2016 through June 30, 2019
Amount: \$1,884,200 (\$520,000 decrease)
Award this period, 07/01/16 through 06/30/17 is \$671,400 (\$130,000)
4. Notice of Award Amendment 1 from HRSA: Ryan White Part A HIV Emergency Relief Grant Program
Term: March 1, 2009 through February 28, 2017
Amount: \$4,584,909.00 (a decrease of \$97,205) for budget period, 03/01/16 through 02/28/17
5. State of Tennessee, Department of Health - Tuberculosis Control and Prevention
Term: July 1, 2016 through June 30, 2017
Amount: \$ 1,593,900 (\$62,600 increase)
6. State of Tennessee Department of Health - School Based Oral Health Services
Term: July 1, 2016 through June 30, 2018
Amount: \$1,808,722 (\$416,722 increase)
Award this period July 1, 2016-June 30, 2017 is \$904,361 (\$208,361 increase)

7. State of Tennessee Department of Health - Public Health Emergency Preparedness
Term: July 1, 2016 through June 30, 2017
Amount: \$775,800 (\$39,900 decrease)
8. State of Tennessee Department of Health -Amendment 1 HIV/STD Prevention and Surveillance Services
Term: July 1, 2016 through December 31, 2016
Amount: \$49,000 (\$522,000 for budget period-January 1, 2016-December 31, 2016)

Ms. Guzman made a motion to approve the grants and contracts as presented. Dr. Foster seconded the motion, which passed unanimously.

Approval of May 12, 2016 Meeting Minutes

Dr. Johnston made a motion to approve the minutes of the May 12, 2016 meeting minutes as written. Ms. Guzman seconded the motion, which passed unanimously.

Request to Set a Public Hearing Date – Tennessee Gas Pipeline

John Finke requested that the Board set a public hearing on Wednesday, July 27, 2016 at 4:30 p.m. to allow comment on the Tennessee Gas Pipeline, and that the Board appoint a hearing officer to preside at the hearing (Attachment I).

Dr. Foster made a motion to set a public hearing date on Wednesday, July 27, 2016 at 4:30 p.m. to allow comment on the Tennessee Gas Pipeline, and to appoint Dr. Paul as hearing officer. Dr. Campbell seconded the motion, which passed unanimously.

Animal Shelter Population Data

Dr. Staci Cannon presented the Basic Animal Data Matrix that would be used to present shelter data to the Board (Attachment II). Chairman Felker asked that Dr. Cannon provide a narrative of how the statistics are calculated.

Report of the Director

Dr. Paul referred to the Director's Update provided in the Board packet (Attachment III) and gave a brief summary of the report.

Dr. Paul also invited Board members to attend Public Health 3.0 on June 14, an event being hosted at Lentz Center by Acting Assistant Secretary of Health Dr. Karen DeSalvo.

Report of the Chair

Chairman Felker requested an update on the budget and funding of salary increases at the next meeting.

Chairman Felker proposed that the bureau directors present a program to the Board in a rotation, resulting in each bureau presenting two programs per year.

CIVIL SERVICE BOARD

Personnel Changes

Peter Fontaine presented the personnel changes, which were unremarkable.

Exit Interviews

Leslie Robeson presented the Exit Interview Survey Results November 2015-May 2016 and Cumulative Data October 2014-May 2016, a copy of which can be obtained by contacting Records at 615-340-5679. She advised that the collection of data was great enough to provide a report on trends. The Board was receptive to the proposal.

Other Business: Proposed Civil Service Rules Revisions

Leslie Robeson advised that the Pay Plan required several changes to the Civil Service Rules, and asked that the Board schedule a hearing at the July Board meeting to hear comments about the proposed revisions.

The Board granted a hearing at the July Board meeting to hear comment about proposed revisions to the Civil Service Rules.

Next Regular Meeting

The next regular meeting of the Board of Health is scheduled to be held at 4:00 p.m. on Thursday, July 7, 2016, in the Board Room (third floor) at 2500 Charlotte Avenue, Nashville TN 37209. The meeting was rescheduled from July 14 at the Board's request.


The meeting adjourned at 5:45 p.m.

Respectfully submitted,

Samuel L. Felker, J.D.
Chairman

MEMORANDUM

TO: Dr. Bill Paul

FROM: John Finke 

DATE: June 2, 2016

SUBJECT: Request to Set a Public Hearing Date – Tennessee Gas Pipeline

On September 15, 2015, the Metro Public Health Department, Pollution Control Division (PCD) received a complete air pollution permit application for a natural gas compression station to be located at 7650 Whites Creek Pike, Joelton, Tennessee. The facility will consist of two natural gas-fired turbines, one boiler and one emergency generator. The application and draft construction permits are subject to Chapter 10.56, "Air Pollution Control" of the Metropolitan Code of Laws and Board of Health Regulation No. 3, "New Source Review" which require a 30 day public comment period. Due to the size of the facility, it will also be subject to Regulation No. 13, "Part 70 Operating Permit Program." This regulation applies to the operating permit that will eventually be issued after the facility has been constructed and operated for approximately six months. Regulation No. 13 requires a 30 day public comment period on the draft operating permit and provides for a public hearing, if requested. Following this process, EPA would have an additional 45 days to review the draft operating permit.

Due to the apparent public interest, we are proposing to conduct both the construction permit and operating permit reviews at the same time. This will allow for the public hearing and the EPA review to be conducted prior to the issuance of any construction permits.

Regulation No. 13 states that all hearings shall be conducted in accordance with Section 10.56.110, "Rules and Regulations – Hearing Procedures" of the Code. This means that public notice shall be given at least thirty days prior to the scheduled date of the hearing by public advertisement on three consecutive days in a newspaper of general circulation. PCD intends to individually notify all concerned citizens that have contacted the Department throughout the process. Section 10.56.110 also states that the hearing may be held before the Board or a hearing officer designated by the Board.

Due to the anticipated number of participants and the potential length of the public hearing, I would like to suggest that the hearing be scheduled apart from a regularly scheduled Board meeting. I will leave it to the Board's discretion whether they feel it should be presided over by the Board or an appointed hearing officer. We have identified 4:30PM on July 27, 2016, as a potential date for the proposed hearing.

cc: Sanmi Areola
Josh Lee

BASIC ANIMAL DATA MATRIX (VRS 4-2015)

Introduction to the Basic Matrix:

This basic matrix was designed to serve as a tool for basic data collection. It is a simple matrix containing what many (including Asilomar, ASPCA, National Federation of Humane Societies, American Humane, UC Davis, Maddies Fund, PetSmart Charities, HSUS and Shelter Animals Count) have agreed are the minimum data points (along with definitions) an organization should gather. Whether organizations already gather a great deal of data or have only gathered the basics, this matrix should facilitate the roll up or merging of data at the local, regional or national level by providing a common framework. This matrix does not reflect any preference in data analysis or the calculation of rates but is rather simply a tool for data collection.

Tracking by Species and Age:

The risks associated with being an adult dog, puppy, adult cat or kitten (or neonate of any kind) in a shelter environment will vary a great deal. To help shelters assess and understand the differing risks for these populations of animals, this basic animal stats matrix includes a break out by species and age. If tracking statistics broken out by species and age is beyond the capacity of an agency, simply tracking statistics by species would be a place to begin. This document defines puppy and kitten as under 5 months of age (see below: Determining Age). Again – given the differing level of risk – breaking age down further to include a neonate category for both dogs and cats can also be very informative.

Determining Age:

This basic matrix utilizes 5 months as the break point between puppy/kitten and adult. At or near 5 months of age there are changes in the teeth which can help guide trained staff regarding proper categorization of the animal. For cats, at 4-5 months of age permanent canines, premolars and molars are coming in (all in by 6 months of age). For dogs, at 5-7 months of age permanent canines, premolars and molars are coming in (all in by 7 months of age). Source: "How to . . . series" from *Animal Sheltering*, visit: www.shelteranimalscount.org for a copy of the document.

Beginning and Ending Shelter Counts:

These numbers help frame the population of the animals sheltered and cared for by the organization. We are recommending that a shelter do a walk through – physically counting the animals sheltered within the organization, and not forgetting to count those animals who have been admitted but who are not currently within the shelter (foster care, in the care of a veterinary hospital, etc).



Defining Owner Intended Euthanasia:

Some shelters offer pet euthanasia to the public as a service whose cost may be subsidized and therefore more affordable than local veterinary clinics, thus ensuring access to this service. Defining when euthanasia should be recorded as “at the request of the owner”, or not, is the subject of much discussion. For the purposes of this document, we are choosing to define owner INTENDED euthanasia as the euthanasia of a pet whose owner brought the pet to the shelter for that service. In other words, the owner brought the pet in specifically for that service – it was their intent before arriving. Any other definition of “owner requested” euthanasia leaves much up to interpretation and therefore a great deal of variation among organizations and their reporting. We believe the simplicity of this definition helps to ensure consistent application and record keeping.

Live Admissions Only:

For the purposes of this matrix we are tracking LIVE admissions only, i.e. animals who are alive when they come into an agency's possession. Animals who are dead when taken in to an agency's possession may be a data point to track, but that information is not tracked by this matrix.

What is Possession?

"Adoption" and "Transferred to another Agency" both make reference to possession. The primary concept here is one of ownership. For example, in foster care, the agency still has possession or ownership. If adopted or transferred to another Agency, possession is now with the new owner, or with another Agency.

Where are the “Others”?

This basic data matrix focuses on canines and felines. Many organizations also provide extraordinary services for other pets (pocket pets, rabbits, ferrets) and animals (wildlife), and that good work is not captured here.

Why a Basic Matrix?

This basic matrix was designed to serve as a tool for data collection. It is a simple matrix containing what many have agreed are the minimum data points an organization should consider gathering. By agreeing to this basic matrix - we hope organizations will gather AT LEAST this data, or if an organization all ready gathers a great deal of data, that they will consider rolling up their data into this format to help facilitate (if individual agencies are interested) data collection at a local, regional or national level, which would allow participating agencies to benchmark their work against similar agencies around their region or the nation. This matrix does not reflect any preference for the variety of live release rates used in animal sheltering and welfare. Most rates, other than full Asilomar which requires a conditions matrix, should be able to be calculated from the data points included.



SHELTER ANIMALS COUNT
BASIC ANIMAL DATA MATRIX
(vrs 04-2015)

BASIC DATA MATRIX (201)

Species By Age		Canine		Feline		Total
		Adult	Up to 5 months	Adult	Up to 5 months	
A	Beginning Animal Count (date:)					
Live Intake						
B	Stray/At Large					
C	Relinquished by Owner					
D	Owner Intended Euthanasia					
E	Transferred in from Agency					
F	Other Intakes					
G	TOTAL LIVE INTAKE					
Outcomes						
H	Adoption					
I	Returned to Owner					
J	Transferred to another Agency					
K	Returned to Field					
L	Other Live Outcome					
M	Subtotal: Live Outcomes					
N	Died in Care					
O	Lost in Care					
P	Shelter Euthanasia					
Q	Owner Intended Euthanasia					
R	Subtotal: Other Outcomes					
S	TOTAL OUTCOMES					
T	Ending Shelter Count (date:)					

Age at Intake

Should include animals in shelter and animals admitted but currently in foster care or other offsite facility.

Admitted through animal control/stated to be unowned or freeroaming

Admitted by owner

Limited to this definition: Admission of pets whose owner brought the pet to the shelter with the INTENT of requesting euthanasia

An admission from another agency - for adoption, large scale seizure support, etc.

Impounds for cruelty cases & protective custody. Also, pets born while in care, and others types of admission not captured above.

Sum of B, C, D, E and F

Final adoptions only, having permanently left the Agency's possession. For example, it does NOT include animals placed in foster care or on overnight 'trial' stays.

Stray or Owner Relinquished animal returned to their owner

Transferred out of the Agency's possession to another entity

Animals included in Intake, altered and returned to stray capture location as free-roaming felines

Barn cat programs, etc

Sum of H, I, J, K and L

Animals who die while sheltered

Animals whose outcome is unknown (may have escaped the shelter, outcome was not recorded and unknown)

All euthanasia other than that performed by the definition below as Owner Intended Euthanasia.

Limited to this definition: Euthanasia of pets whose owner brought the pet to the shelter with the INTENT of utilizing euthanasia services

Sum of N, O, P and Q

Sum of M and R

Should include animals in shelter and animals admitted but currently in foster care or offsite facility

Note: To check your statistics and calculations: A plus G should equal S plus T

Total A + Total G =

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Total S + Total T =

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Director's Update to the Board of Health

June, 2016

Promote and Support Healthier Living

City with Heart

Nashville has been chosen as the first *Cities/Communities with Heart Initiative* (CCHI) by the Women's Heart Alliance, a collaboration between entertainer Barbra Streisand and businessman Ronald O. Perelman to raise awareness, encourage action and drive research to fight women's heart disease.

Nashville's was selected after the organization evaluated health service availability, quality, and uptake, commitment of the Mayor's office, and strengths of the local health department. The Women's Heart Alliance made its initial site visit in May to begin planning implementation. The launch is scheduled for later this year.

Hypertension

I participated on a panel on hypertension at an event organized by NashvilleHealth, the new non-profit founded by former Sen. Bill Frist, and the Vanderbilt University School of Medicine. NashvilleHealth has identified hypertension as a focus of its efforts, along with children's health and smoking.

Create Healthier Community Environments

Gas Compressor Stations

The public hearing you were asked to set earlier today regards a natural gas compressor station in the Joelton area that has generated a lot of public interest. The Metro Council recently considered an ordinance change and a resolution, both of which arose after residents of the area expressed concerns about the facility. We have conferred at length with the sponsor of the legislation, Metro Law, and other interested parties in an effort to ensure the Council's actions did not have unintended consequences for air pollution control in Davidson County. Final consideration of both the ordinance and the resolution were scheduled for this past Tuesday. The resolution requests this board to amend its Regulation #3. (UPDATE on Council action).

Complete Streets

On May 23 I was invited to be present as Mayor Barry signed Executive Order No. 031, the "Green and Complete Streets Program." This order is an extension and expansion of an order issued by then-Mayor Dean in 2010. The order reflects Metro's efforts to build a healthier, safer and more sustainable environment. One additional element in the new order calls on specified Metro departments, including MPHD, to collaborate with each other and other institutions on a variety of issues "with the goal of achieving zero traffic-related deaths on Nashville Streets."

Prevent and Control Epidemics and Respond to Public Health Emergencies

Zika

We are partnering with the Nashville Academy of Medicine to provide local physicians with pertinent information on the Zika virus. We are working closely with the Tennessee Department of Health and the

CDC to ensure that all disease information, testing guidance and prevention messages remain current and that any new developments are shared with our medical partners in a timely manner. Last month the first case in Middle Tennessee was confirmed in a Rutherford County man who recently had returned from South America.

Increase Access and Connection to Clinical Care

Presumptive Eligibility

During the first quarter of the Presumptive Eligibility Expansion project we enrolled 161 women through the federal Marketplace insurance portal. This project addresses what has been a persistent shortcoming in the enrollment of pregnant women into a health insurance plan.

Organizational Updates

Sexual Assault

I am continuing to work with stakeholders on the issue of forensic examinations for sexual assault victims, a group I've been convening and facilitating at Mayor Barry's request.

Budget

The second reading of the Metro budget was on Tuesday. Final approval is scheduled for June 21. The Mayor released a \$475 million Capital Improvements budget since you met last. It does not include funding for a Woodbine replacement facility.

Metro Animal Care and Control

Monthly Report

May 2016



METRO NASHVILLE
ANIMAL CARE & CONTROL

May 2016 Intakes

	Kitten	Adult Cat	Puppy	Adult Dog	Other	Wildlife	Total
Owner Surrender	67	45	45	110	32	0	299
Request for Humane Euthanasia	0	19	0	16	0	0	35
Stray	106	37	12	136	6	24	321
Total	173	101	57	262	38	24	655

Kitten/Puppy: 6 weeks old to 11 months old

Adult Cat/Dog: 1 year or older

Other: Includes Livestock, small animals

May 2015 to 2016 Intakes

	2015				2016			
	Cats	Dogs	Other	Total	Cats	Dogs	Other	Total
Owner Surrender	93	124	14	235	112	155	32	299
Request for Humane Euthanasia (Owner Surrender)	17	18	0	35	19	16	0	35
Stray	99	148	52	299	143	148	30	321
Total	213	290	66	569	274	319	62	655

Other: Includes Livestock, small animals and wildlife

May 2016 Outcomes*

	Kitten	Adult Cat	Puppy	Adult Dog	Other	Wildlife	Total
Adopted	13	16	24	143	12	0	208
Transferred to Rescue Agency	28	6	18	31	1	15	99
Returned to Owner	0	1	1	51	0	0	53
Community Cats Program	0	22	0	0	0	0	22
Humanely Euthanized	19	30	1	56	0	4	110
Total	60	75	44	281	13	19	492

Kitten/Puppy: 6 weeks old to 12 months old

Adult Cat/Dog: 1 year or older

Other: Includes Livestock, small animals and wildlife

May 2015 to 2016 Outcomes*

	2015				2016			
	Cats	Dogs	Other	Total	Cats	Dogs	Other	Total
Adopted	17	48	11	76	29	167	12	208
Transferred to Rescue Agency	55	68	10	133	34	49	16	99
Returned to Owner	1	37	0	38	1	52	0	53
Community Cat Program	0	0	0	0	22	0	0	22
Humanely Euthanized	66	100	32	198	49	57	4	110
Total	139	253	53	445	135	325	32	492

Other: Includes Livestock, small animals and wildlife