

Metropolitan Board of Health of Nashville and Davidson County October 13, 2016 Meeting Minutes

The meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chairman Sam Felker at 4:00 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville TN 37209.

Present

Sam Felker, JD, Chair
Francisca Guzman, Member
Margreete Johnston, MD, MPH, Member
Thomas W. Campbell, MD, Member
William S. Paul, MD, MPH, FACP, Director of Health
Peter Fontaine, Director of Administration and Finance Bureau
Celia Larson, PhD, Director of Grants Management
Brad Thompson, Grants and Contracts Coordinator
Teresa Thomas, Director of Nutrition Services
Josh Lee, JD, Metropolitan Department of Law

BOARD OF HEALTH

Administration and Finance Bureau Presentation: Grants Process Update

Dr. Celia Larson presented a PowerPoint on the Grants Process (Attachment I). She and Brad Thompson addressed the Board's questions related to grants and contracts.

Community Health Bureau Presentation: WIC Update

Teresa Thomas presented a PowerPoint on the Women, Infants and Children (WIC) Program (Attachment II).

Approval of Grant Applications

Peter Fontaine presented one grant application for approval:

1. Part A Ryan White Program
Term: March 1, 2017 through February 28, 2018
Amount: \$4,884,909.00

Ms. Guzman made a motion to approve the grant application as presented. Dr. Johnston seconded the motion, which passed unanimously.

Approval of Grants and Contracts

Peter Fontaine presented eight items for approval:

1. Memorandum Of Understanding with Metro Department of Housing and Assistance (MDHA) for Women, Infants and Children (WIC) services
Term: February 1, 2016 through January 31, 2021
Amount: NA
2. Memorandum Of Understanding with Nashville Public Library (NPL) for Women, Infants and Children (WIC) services
Term: February 1, 2016 through January 31, 2021
Amount: NA
3. Contract with Progeso Center for Women, Infants and Children (WIC) services

- Term: February 1, 2016 through January 31, 2021
Amount: NA
4. Contract with World Relief for Women, Infants and Children (WIC) services
Term: February 1, 2016 through January 31, 2021
Amount: NA
 5. Contract with Matthews Memorial Church for Women, Infants and Children (WIC) services
Term: February 1, 2016 through January 31, 2021
Amount: NA
 6. Grant from the State of Tennessee Department of Agriculture - Retail Food Inspection
Term: January 1, 2017 through December 31, 2017
Amount: \$887,425.00; \$177,485.99/yr. (\$29,000.00 increase)
 7. Grant from Tennessee State Department of Health - H IV/STD Prevention and Surveillance Services
Term: January 1, 2017 through December 31, 2017
Amount: \$996,500.00 ((\$1,500.00 increase)
 8. Contract with Tennessee State Department of Health – Post Mortem Examinations and Consultations
Term: January 1, 2017 through December 31, 2021
Amount: \$1,191,445.00

Dr. Campbell made a motion to approve the grants and contracts as presented. Ms. Guzman seconded the motion, which passed unanimously.

Approval of September 26, 2016 Meeting Minutes

Ms. Guzman made a motion to approve the minutes of the September 26, 2016 meeting minutes with correction as noted. Dr. Campbell seconded the motion, which passed unanimously.

Report of the Chair

Chairman Felker reported that Mayor Barry is creating a Health and Wellness position in the Mayor's Office, which will liaise with the Department as well as highlight the importance of health in all Metro Departments. He said that Debby Dale Mason, the Mayor's Chief of Staff, has called on Dr. Paul to assist in the process of selecting a candidate.

Report of the Director

Dr. Paul referred to the Director's Update provided in the Board packet (Attachment III) and gave a brief summary of the report.

The Board requested a report on the effects of the recently permitted quarry operation in six months.

CIVIL SERVICE BOARD

Personnel Changes

Peter Fontaine presented the personnel changes, which were unremarkable.

Next Regular Meeting

The next regular meeting of the Board of Health is scheduled to be held at 4:00 p.m. on Thursday, November 10, 2016, in the Board Room (third floor) at 2500 Charlotte Avenue, Nashville TN 37209.

The meeting adjourned at 5:20 p.m.

Respectfully submitted,

Samuel L. Felker, J.D.
Chairman

Grants and Contracts Management

October 13, 2016



Metro Public Health Dept

N a s h v i l l e / D a v i d s o n C o u n t y

Protecting, Improving, and Sustaining Health

Agenda

- Purpose and Approach
- Components of Grants & Contracts Control System
- Specific Processes
- Accomplishments
- Plans for Continuous Improvement

Purpose Statement

The Division of Grants and Contracts Management is responsible for establishing a system of processes that support, maintain and monitor grants and contracts to provide reasonable assurance regarding the achievement of goals and objectives as well as compliance with policies and procedures.

Integrated Approach

The framework and approach are based on the thought leadership established by the Committee of Sponsoring Organizations' (COSO)* that provide national guidance on risk management and internal controls.

The MPHD risk management processes are built into the organization's operations and require participation at all levels.

*Institute of Internal Auditors; Assoc. of Accountants & Financial Professions; Financial Executives International; American Institute of CPAs; American Accounting Assoc.

Components of Grants & Contracts Control System

1. Establish a Control Environment
2. Conduct Risk Assessments
3. Establish Monitoring Activities
4. Establish a System for Communication and Information Sharing

Components of Grants & Contracts Control System

1. Establish a Control Environment

This component establishes expectations and helps ensure that the system operates effectively and with integrity.

- Governance and Staffing
- Documented Policies and Procedures

1. Establish a Control Environment: Governance

- Grants and Contracts Management Division established October, 2014
- Staffing consists of 2 FTEs

Celia Larson, PhD, Director

- Administrative oversight
- Supports Grant Seeking, Grant Applications & Proposal Development, Grants Management Education and Training, Monitoring , Grants/Contracts Documentation Management

Brad Thompson, BS, Grants and Contracts Coordinator

- Coordination and monitoring of activities for the life-cycle of all grants and contracts: Including external audits, establishment of new contracts and amendments, routes through Metro approval process, closeout; liaises with legal support, Program Managers, Finance Manager; supports grant applications, grants/contracts documentation management

1. Establish a Control Environment: Governance

- Grant Review Team (GRT) established in 2014
 - Pre-application process: GRT reviews all grant and contract renewals, amendments and new grant applications and contracts.
 - Members:
 - Bureau Directors
 - Finance Manager
 - Policy Director
 - Grants and Contracts Staff

- Requests for Letters of Support Review established in 2014

1. Establish a Control Environment: Documentation

- *MPHD Grants Guide: Application, Management and Monitoring* first published in 2014 (updated annually)
 - Establishes policies and procedures
 - Approval process
 - Grants and Contracts Monitoring
 - Grants Management Support
 - Links to resources
 - Forms
 - Templates

Components of Grants & Contracts Control System

2. Conduct Risk Assessments

Assess the risks involved as they relate to the operations and fiscal accounting of grant programs and compliance with requirements.

- Pre-Award
- Post-Award

2. Conduct Risk Assessments

Pre-Award/Contract

➤ Grant and Contract Application Approval

Process

- GRT Pre-application Review
- GRT Administrative Risk Assessment Review
- GRT Public Health Risk Assessment (where applicable)

Post-Award/Contract

➤ Risk Assessment of Monitoring Results

- Tool that assesses level of risk to the organization based on specific findings

Components of MPHD Grants Control System

3. Establish Monitoring Activities

- Ongoing self-monitoring and evaluation help ensure compliance with requirements.
- Allows for resolving any issues that by taking action when instances of noncompliance are identified.

3. Establish Monitoring Activities

➤ Fiscal

- Monthly
- Verify expenditures align with contract terms
- Verify financial records are accurate and on track

➤ Program

- Semi-annual
- Verify contract scope of service accomplishments and deliverables comply with contract objectives

➤ Reporting

- Financial Monitoring - Quarterly
- Program Monitoring - Semi-Annually
- Identifies areas of concern
- Placed in Grant File
- Communication with Grant Managers

Components of MPHD Grants Control System

4. Establish a System for Communication and Information Sharing

- This component establishes mechanisms for information sharing to prevent and mitigate risks.
- Management communication enables staff to understand the objectives and the importance of their control responsibilities.
- Communication between GC Coordinator and managers helps the department meet grant objectives and comply with requirements.

4. System for Communication & Information Sharing

➤ Grant Documentation System

- Grant Files on Shared Directory
- Hard copy of contracts and invoices

➤ Regular Communication

- Program Managers present grant renewals/amendments and new grant applications to GRT for review
- Grants/Contracts Coordinator has ongoing communication with Program Managers on matters as they arise pertaining to contracts and monitoring
- Grants/Contracts Coordinator has ongoing communication with Metro Division of Grants Coordination

➤ Grant Training

- Grants Management, USA
- Development of internal grant management training workshop

FY 2016 Accomplishments:

- 43 pre-applications for grants, contracts and various applications were reviewed and processed
- Pre-application administrative risk assessments revealed:
 - 100% low risk; avg.=1.5 (1 to 12 scale)
- 13 requests for letters of support were processed.

FY 2016 Accomplishments

- Grants & contracts monitored
 - Administration & Finance – 1
 - CDEP – 7
 - Community Health – 4
 - Environmental Health – 3
 - Population Health – 13

- External Audits and Program Reviews
 - External audits – 4
 - Program reviews – 22

FY 2016 Accomplishments

➤ Training

- All grant managers are trained by Grants Management USA (on-going)
- Grant Management training workshop in development
- Grant Writing training workshop in development

Grants and Contracts (GC) Management & Monitoring Roadmap

To create and maintain a system that assures accurate, timely and efficient processes using quality improvement methods and data informed decision making.

Phase 1: Information Gathering & Compilation/ Development / Strategies & Resources Identification/ Evaluation and Decision Making

Phase 2: Implementation Cycle of Improvement - PDCA

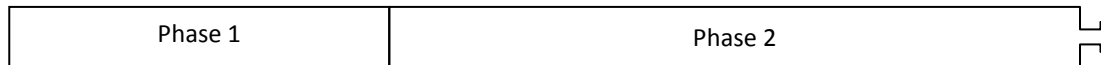
Phase 3: Adoption of Strategy with Continuous Improvement / Ongoing data collection

May-June 2016	Jul-Sep 2016-	Oct-Dec 2016	Jan-Mar 2017	Apr-June 2017	Jul-Sept 2017	Oct-Dec 2017
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Deliverables

Monitoring Activities

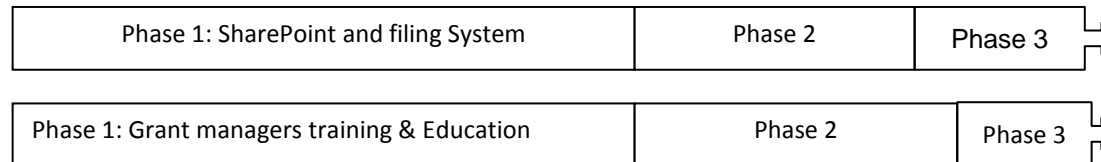
Monitoring (includes internal monitoring, external audits)



Grants Guide, Procedures Manual (flow charts), and evaluation products (monitoring metrics, resource usage, customer interviews) Annual Report

Communication & Information

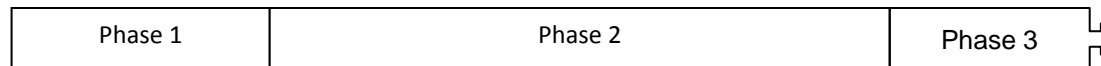
GC Management Support (includes secure data storage system customer and staff education, training and tools)



SharePoint site, Grants Guide updates, Trained staff, Procedures Manual (flow charts), & evaluation products (resource usage, customer interviews) Annual Report

Risk Assessment

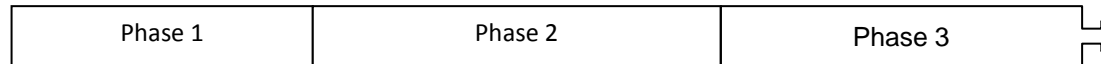
Pre-Application Process



Grants Guide updates, Procedures Manual (flow charts), & evaluation products (resource usage, customer interviews) Annual Report

Governance

Grant seeking process



Quality Improvement Activities Planned

Monitoring Activities

- Test revised monitoring results report format

Communication and Information

- Continue centralizing grants and contracts
- Explore SharePoint for grant files to provide greater security
- Submit annual reports to ELT

Risk Assessment

- Pre-Award: Evaluate GRT process for pre-application/risk assessment
- Post-Award: Test revised Monitoring Risk tool

Governance

- Explore feasibility and processes for grant applications to foundations' open-call for proposals
- Explore methods to expand grant seeking resources

MPHD Core Values serve as the hallmark for risk management

PRIDE

“Internal control can only be as effective as the people responsible for its functioning”

“A system of internal control can be circumvented if people collude. Further, if management is able to override controls, the entire system may fail. Even though an entity’s system of internal control should be designed to prevent and detect collusion, human error, and management override, an effective system of internal control can experience a failure.”

(<http://COSO.org>, Improving Organizational Performance and Governance)

Thank you!

Questions?

WIC Update to the Board of Health

Teresa Thomas, MS, RD
Nutrition Services Division Director

October 13, 2016



Metro **Public Health** *Dept*
Nashville/Davidson County
Protecting, Improving, and Sustaining Health

2016-17 WIC Budget - \$4,498,300

- \$4 million State Budget Reduction
- \$234,900 MPHD Cut
- Loss of four FTE's but no reduction in services
- Five percent participation decline nationally in 2014
 - This is the largest drop in one single year since the program's inception
- Decrease in WIC participation largely the result of decline in U.S. births beginning in 2008

Capital Improvement Projects

- \$125,000 Courtyard Renovations at South Nutrition Center
- \$110,000 Infrastructure Grant – Mobile Van

South Nutrition Center Renovation





Breastfeeding Update

- Two International Breastfeeding Certified Lactation Counselors (IBCLC)
- Sixteen Certified Lactation Counselors (CLC)
- Five Breastfeeding Peer Counselors
- 52% Post-Partum Status Women, Breastfeed

“Loving Support Award of Excellence”



Social Media

- Facebook Breastfeeding “Private” Support Group
 - Pregnant and breastfeeding moms
 - Share, ask, learn

Davidson County WIC Breastfeeding Support Group



A support group for all moms and moms-to-be to share, ask, and learn!



Why Join?

The Davidson County WIC Breastfeeding Group was developed to meet a need in the community for mother to mother breastfeeding support. This group will be an avenue for you to connect with other local moms for encouragement and support, so you are able to

reach your breastfeeding goals. WIC peer counselors and nutritionists will be a part of the group, available to provide evidenced based information to allow you to make the decisions you feel are best for your family.

"The success rate among mothers who want to breastfeed can be greatly improved through active support from their families, friends, communities, clinicians, health care leaders, employers, and policymakers." -CDC



How to join the Davidson County WIC Breastfeeding Support Facebook Group

1. Search the email address **wic.nashville@nashville.gov** on Facebook and send a friend request to **Kelly Wic** requesting to be added to the Davidson County WIC Breastfeeding Support Facebook Group.
2. You will receive a "friend request" to accept Kelly Wic. Once you have accepted you will be added into the group.



FYI: The Davidson County WIC Breastfeeding Support Group is a "secret" group for breastfeeding moms, and only moms added to this group can see the posts. No other Facebook friends will be able to see comments made within this group on your "wall". This allows moms to have privacy and conversation about breastfeeding within this group only.



WIC/USDA is an equal opportunity provider.

Revised 5/6/2016

WIC Access in Davidson County

- Four WIC clinic locations to choose as WIC Home
 - Lentz
 - Woodbine
 - East
 - South
- Mobile WIC services at 18 different locations throughout Davidson County
- Bedside service in four area hospitals
 - Vanderbilt
 - General
 - St. Thomas Midtown
 - Centennial

Back To Basics vs. Innovative Programs

- Linkage to more than 20 internal and external organizations in the Nashville community to deliver services to WIC Participants
- Community partnerships basis for WIC Outreach Programs:
 - Hospital Bedside Services
 - Mobile WIC

Mobile Outreach WIC



Hospital Collaboration and Education

- Help hospitals achieve Baby-Friendly Hospital Status
- Serve 10% of Davidson County Participants
- Certify families that may otherwise not receive services
- Vanderbilt Medical Residents shadow at local WIC clinics
- Social Workers and NICU staff collaborate with WIC staff



What is Women, Infants, and Children?
WIC is a federal program which provides supplemental foods, nutrition education, breastfeeding support, and referrals to other healthcare agencies. WIC services are available for low-income pregnant, postpartum and breastfeeding women, infants and children until the age of five.

Davidson County WIC Clinics

Lentz WIC Clinic 2500 Charlotte Avenue Nashville, TN 37209 Phone: 615-340-5619	South Nutrition Center 3718 Nolensville Pike Nashville, TN 37211 Phone: 615-880-3210
East WIC Clinic 1015 East Trinity Lane Nashville, TN 37216 Phone: 615-862-6626	Woodbine WIC Clinic 224 Oriel Avenue Nashville, TN 37210 Phone: 615-862-7940

Davidson County offers postpartum hospital certifications at **Vanderbilt, General, St. Thomas-Midtown, and Centennial Hospitals.**



To find WIC documents, formulary, income guidelines, and locations of out-of-county clinics please visit:
<http://health.state.tn.us/wic/>

Davidson County also has a **Mobile WIC Clinic** that travels around Nashville providing WIC services.
For more information, call 615-905-1942.



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EBT - TNWIC

Hunger Free Kids Act 2010 (P.L. 11-296)

The law mandates that by 2020, WIC benefits must be distributed through an Electronic Benefits Transfer (EBT) system.

Fully Implemented in 2018



Questions?

Thank you for your support!



Metro **Public Health** *Dept*

Nashville / Davidson County

Protecting, Improving, and Sustaining Health

Director's Update to the Board of Health October, 2016

Improve and Sustain Family and Child Well-Being

Domestic Violence

The Nashville Coalition Against Domestic Violence held its annual "Meet Us At the Bridge" event on Oct. 1 to commemorate women who lost their lives to domestic violence in Davidson County within the previous year. Ten women were memorialized, including two MPHD employees, Laura Jones and Dr. Sandra Thomas-Trudo. Prior to that event we hosted a group presentation from the YWCA's MEND initiative, an anti-domestic-violence campaign targeted at young men and boys. We are investigating ways we can assist the YWCA in this effort.

Infant Loss

This Saturday (Oct. 15) the Fetal Infant Mortality Program and its partners are hosting a local observance of the National Pregnancy and Infant Loss Remembrance Day. The event will be at Centennial Park from 4 p.m. to 5:30 p.m. at the park's main event shelter (adjacent to the airplane and the train). The latest data show Nashville with an infant mortality rate of 7.6 deaths per 1,000 live births, worse than the national average of 6 deaths per 1,000 live births.

Promote and Support Healthier Living

Child Health Week

Child Health Week was last week. Our TennCare Kids Community Outreach group partnered with the Parks Department to hold events at different community centers each day (it was fall break for MNPS), with presentations on healthy food, including healthy snack options.

Public Health 3.0

The U.S. Department of Health and Human Services is hosting a "national conversation about Public Health 3.0" in Washington on Oct. 18. I have been invited to sit on a panel for the event. You may recall we were one of five communities across the country visited earlier this year by Karen DeSalvo, the Acting Assistant Secretary for Health, for one of her listening sessions. HHS is to release at the Oct. 18 event a final white paper and series of recommendations for continuing to improve the practice of public health in the United States.

Let's Move!

The YMCA of Middle Tennessee and partners held a "Let's Move! Outside" summit here on Tuesday. Let's Move! is an initiative of First Lady Michelle Obama aimed at reducing childhood obesity. The summit's goal was to set a community-wide process of mobilizing thousands of volunteers in service to public lands. Mayor Barry was scheduled to attend.

Create Healthier Community Environments

Quarry Permit

The Air Pollution Control Division on Sept. 29 issued operating permits to Industrial Land Developers LLC for a rock quarry on Burnett Road in the Old Hickory area. The permits were issued after receipt of

public comments. The department's responses to the comments were compiled by division director John Finke. The responses are posted on the MPHD website in the "News" section, and everyone who sent us a comment was notified by email of the decision and provided a link to the responses.

Natural Gas Compressor Station

MPHD Permit Review. As you know, The MPHD Air Pollution Control Division is currently reviewing the Tennessee Gas Pipeline application based on applicable air quality regulations and determining whether the proposed project is capable of meeting the requirements. There are many regulations that will apply to this project, especially at the federal level, including New Source Performance Standards (NSPS) and National Emission Standards for Hazardous Air Pollutants (NESHAPS). These are regulations are targeted at specific types of sources to ensure emissions are kept at levels that do not pose significant risk to public health and the environment.

Once our review is complete, we will either deny the application or proceed with the permitting process. If we determine that the source can comply with all applicable health-based air pollution requirements, we will prepare drafts of construction and operating permits, which are sent to EPA for approval.

We are currently reviewing and preparing responses to all comments received on the draft permits, including comments unrelated to the air quality regulations. Investigation is ongoing and some of the comments have, and will, pertain to the applicable air quality regulations and lead to changes in the plan to keep emissions as low as possible.

Metro Council Ordinance. The state Air Pollution Control division will hold a public hearing on Nov. 15 to consider Metro's request to include into the State Implementation Plan (SIP) recent changes made to the Metro Code regarding the regulation of air pollution sources. The changes seek to grant additional authority to the department in certain instances, and to add into the air pollution control regulations a new requirement that potential pollution sources comply with local zoning requirements. The hearing will be in Conference Room E on the third floor of the William Snodgrass Tennessee Tower, 312 Rosa L. Parks Ave. There is an information session scheduled to begin at 1 p.m., followed by the public hearing at 2 p.m. The information session is a question-and-answer format with officials from the Tennessee Department of Environment and Conservation. Once the formal public hearing begins, the question and answer format will end and all public comments will be collected for the record without response from TDEC during the hearing. TDEC staff will provide written responses to all oral and written comments after the public hearing and provide them to the Air Pollution Control Board prior to the Board's decision.

Vehicle Emissions

If you recall, the state legislature last spring authorized local jurisdictions with vehicle emissions testing programs to exempt new vehicles for three years. That legislation requires the local legislative body, in our case the Metro Council, to agree by the end of this calendar year that its jurisdiction wants to participate in that expanded exemption when it becomes an option. A resolution stating such agreement is expected to be heard in the Council next month. The resolution itself does not grant an additional exemption. The expanded exemption is contingent on other factors, such as the expiration of existing vendor contracts and approval by the EPA of an amended State Implementation Plan. Without this legislative agreement Davidson County would not have the option of adopting a three-year exemption when and if the other requirements are met.

Advancing Health Equity

We are working with the Planning Department to develop a scoring system to integrate equity / reduction of disparities as a factor in the Metro capital budget prioritization process. The Planning Department is now the lead agency for prioritizing the substantial number of capital budget requests (currently more than \$6 billion worth) for inclusion in the Capital Spending Plan, which are the items that get funded each year. We are basing our work on an equity tool created in Seattle/King County, Wash. We have briefed the Mayor's office on this process and received a positive response.

Prevent and Control Epidemics and Respond to Public Health Emergencies

Flu Shots

We began offering flu shots last month, including our annual program to vaccinate Metro employees. We gave more than 1,400 vaccinations at employee clinics the week of Sept. 26, and have distributed more than 4,600 additional doses to other Metro departments. This year we are also partnering with the Mobile WIC program to provide flu vaccinations at some sites. The clinics here, at Woodbine and East are now offering vaccines to the public. The nasal spray vaccine is not recommended for use this year due to decreased effectiveness, so we are offering only the injectable vaccine.

Violence

Vice Mayor David Briley has asked me, along with Metro Police Chief Steve Anderson, to address a special meeting of the Metro Council on Oct. 18 regarding gun violence in Nashville. Specifically the Vice Mayor asked us to address five questions:

- 1) Has there been an increase in gun violence in the past 24-36 months?
- 2) Are there any trends that can be identified regarding the type of gun violence?
- 3) Is there empirical evidence indicating the cause of gun violence in Nashville or generally?
- 4) What are we doing to combat gun violence in Nashville?
- 5) What resources are necessary to reduce gun violence in Nashville?

Ryan White

MPHD's Ryan White program, in collaboration with the Ryan White Planning Council, has completed its five-year strategic plan for HIV prevention and treatment in the region. The plan was developed in coordination with the state Department of Health's STD/HIV Section and the Memphis Ryan White Part A program as way to move toward a fully integrated state plan. A diverse group of community stakeholders was involved, including HIV providers, people who have the virus, state government agencies, youth programs and MDHA.

Increase Access and Connection to Clinical Care

ACA

The open enrollment period for health insurance under the Affordable Care Act begins Nov. 1 and concludes at the end of January. As we have in the past we will make space available to volunteer counselors who enroll people in the insurance plans offered via the Federal Marketplace. We will involve our newly trained Certified Application Counselors to the extent allowed by their grant funding

for the enrollment of pregnant women and their family members in TennCare, including two new hires scheduled to begin Oct. 24 who will do this work on a full-time basis.

Organizational Updates

NashvilleHealth

I have accepted an invitation to serve on the Nashville Health Board of Directors. For now, I am also serving on the Nashville Health Steering Committee.

Service Awards

Seven of our employees with 30 years of experience as Metro employees were recognized by Mayor Barry at an event last month. Congratulations to: Marcia Banda, Rhonda Brooks, Raymond Huffines, Doretha Fykes, Bich Thu Nguyen, Leslie Robeson and Cathy Seigenthaler.

Tennessee Health Care Hall of Fame

The Tennessee Health Care Hall of Fame inducted six new members this past Monday, including Dr. Henry W. Foster, Jr. Congratulations to Dr. Foster for a well-deserved honor.

Metro Animal Care and Control

Monthly Report
September 2016



METRO NASHVILLE
ANIMAL CARE & CONTROL

September 2016 Intakes

	Kitten	Adult Cat	Puppy	Adult Dog	Other	Wildlife	Total
Owner Surrender	81	64	18	116	10	0	289
Request for Humane Euthanasia	32	30	0	27	1	0	90
Stray	63	29	43	157	3	8	303
Total	176	123	61	300	14	8	682

Kitten/Puppy: 6 weeks old to 11 months old

Adult Cat/Dog: 1 year or older

Other: Includes Livestock, small animals

September 2015 to September 2016

	2015				2016			
	Cats	Dogs	Other	Total	Cats	Dogs	Other	Total
Owner Surrender	138	145	7	290	145	134	10	289
Request for Humane Euthanasia (Owner Surrender)	22	30	0	52	62	27	1	90
Stray	99	148	20	267	92	200	11	303
Total	259	323	27	609	299	361	22	682

Other: Includes Livestock, small animals and wildlife

September 2016 Outcomes*

	Kitten	Adult Cat	Puppy	Adult Dog	Other	Wildlife	Total
Adopted	37	17	26	109	9	0	198
Transferred to Rescue Agency	34	2	33	53	1	4	127
Returned to Owner	1	5	5	47	0	0	58
Community Cats Program	8	12	0	0	0	0	20
Humanely Euthanized	40	52	2	62	0	2	158
Total	120	88	66	271	10	6	561

Kitten/Puppy: 6 weeks old to 12 months old

Adult Cat/Dog: 1 year or older

Other: Includes Livestock, small animals and wildlife

September 2015 to September 2016

	2015				2016			
	Cats	Dogs	Other	Total	Cats	Dogs	Other	Total
Adopted	102	106	3	211	54	135	9	198
Transferred to Rescue Agency	18	76	5	99	36	86	5	127
Returned to Owner	5	26	0	31	6	52	0	58
Community Cat Program	31	0	0	31	20	0	0	20
Humanely Euthanized	94	99	10	203	92	62	2	158
Total	250	307	18	575	208	337	16	561

*Outcome Data will rarely match Intake Data due to the fluidity of the shelter census. Animals are constantly being moved through the "Animal Flow Through" process.

***Not Yet Outcomed refers to animals that are still in the shelter or foster care.

Metro Animal Care and Control

Trailing 12 Month - Data Report

A		Sep-16	Ending Sept 30, 2016
B	Intake Total	682	562
C	Stray	303	258
D	Owner Surrender	289	244
E	Owner Req. Euth	90	40
F	Wildlife	8	9
G	Other	14	15
H	Adopted	198	205
I	Transfer	127	102
J	RTO	58	57
K	ORE Euthanized	63	34
L	Wildlife Euthanized	2	4
M	Euth Total	158	123

Data Report Key

Intakes

Outcomes



METRO NASHVILLE
ANIMAL CARE & CONTROL

Metro Animal Care and Control

Data Report – Summary

Metro Animal Care and Control uses the National Federation of Humane Societies – Basic Animal Stats Matrix as a tool for data collection.

This basic matrix was designed to serve as a tool for data collection. It is a simple matrix containing what many (including Asilomar, ASPCA, National Federation, American Humane, UC Davis, Maddies Fund, PetSmart Charities and HSUS) have agreed are the minimum data points (along with definitions) an organization should gather. By using the basic matrix - we will have the opportunity to benchmark the work at MACC against similar agencies around the region or the nation.

Additionally, MACC prepares a Trailing 12-Month Report monthly. This reports includes the monthly Euthanasia Percentage. The Euthanasia Percentage is calculated using the recommended standards for an animal shelter.

Euthanasia Percentage Formula –

$$\frac{L - (J+K)}{A}$$



METRO NASHVILLE
ANIMAL CARE & CONTROL