

Metropolitan Board of Health of Nashville and Davidson County November 15, 2018 Retreat Minutes

The annual retreat of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Carol Etherington at 8:05 a.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville TN 37209.

Present

Carol Etherington, RN, MSN, Chair
Samuel Felker, JD, Member
Alex Jahangir, M.D., Member
Thomas Campbell, M.D., Member
Margreete Johnston, M.D., MPH, Member
Quan Poole, JD, Metropolitan Department of Law
Jane Madden, Metro Human Resources
Jason Lusk, Metro Human Resources

Review of Agenda and Candidate Questions

Chair Etherington reviewed the agenda of the retreat, and reached agreement on Board members' suggestions to the proposed questions for the candidates for the Director of Health position.

Discussion of Onboarding for Director

Various aspects of onboarding a new director were proposed.

Election of Vice Chair

Chair Etherington shared that Ms. Guzman had stepped down from the Board of Health, and invited nominations for Vice Chair.

Dr. Campbell nominated Dr. Jahangir to serve as Vice Chair. Chair Etherington seconded the motion, which passed unanimously.

Discussion of Onboarding for Future Board Members

Board members shared their opinions about the strengths and shortcomings of their own introductions and integration to the Board, and various aspects of onboarding new Board members were proposed.

Candidate Interview

The Board interviewed Dr. Wendy Long.

Discussion of Topical Areas for Board Agenda, First Quarter 2019

Topics proposed for regular Board meetings during the first quarter of 2019, included Budget, management vacancies, Accreditation, Ryan White program, Workforce Development, Equity, School Health program, and Metro Animal Care and Control. An update on the School Health program was requested for the August 2019 meeting.

Dr. Campbell requested a presentation from the Homelessness Commission.

Mr. Felker proposed that bureau directors prepare a quarterly SWOT (Strengths, Threats, Opportunities and Weaknesses) report to the Board, and the Board could pose questions about the reports at the following Board meeting. Other Board members were receptive to the proposal.

Chair Etherington expressed interest in inviting Judith Byrd, the newly-appointed Mayor's Senior Advisor on Health and Wellness Policy, to report to the Board at regular Board meetings.

Candidate Interview

The Board interviewed Dr. Allen Craig.

Chair Etherington closed the meeting. The meeting was relocated to the Charlotte Room on the first floor to accommodate a previously scheduled meeting in the Board Room.

Chair Etherington opened the meeting.

Board Discussion

The Board selected a candidate.

Dr. Sanmi Areola answered questions regarding the Director of Health position and pay range. Quan Poole answered questions regarding the formulation of a contract with a new director.

The Board agreed unanimously to make an offer of employment to the selected candidate and determined the specific elements of a proposed contract. The Board requested that Metro HR and Metro Legal assist in negotiating the specifics of a contractual agreement.

The retreat adjourned at 2:50 p.m.

Respectfully submitted,

Carol Etherington, MSN, RN
Chair