

Metropolitan Housing Trust Fund Commission Meeting

July 28, 2016 Meeting Minutes – to be approved by Commission

Present – Commissioners Sledge, Silva, Bodenhamer, Tucker, Friskics-Warren, and Ferrell.

Staff – Cole, Harris; Metro Legal –Murray; Consultants –Lawrence, Johnson

Vice Chair Ferrell called the meeting to order.

The Commission unanimously approved the minutes of the June 23, 2016, meeting.

Old Business

Harris discussed nonprofit capacity building sessions. The first session scheduled for 7/29/16 at Regions Bank

Commission Administration Plan

Request to authorize at a minimum \$250k annually for administration of the Barnes Fund.

The Commission would like to see an organizational chart, specifically the main contact and how work is divided between staff and consultant.

Unanimously approved funding and position (Friskics-Warren moved, Sledge 2nd)

Policies & Procedures Discussion

Harris gave an overview of the draft policies and procedures document and comments received from the public and Commission members.

Approved unanimously (Tucker moved, Sledge 2nd)

The document will be available online.

Applications

Melanie Lawrence outlined and discussed Commission draft applications.

- 2016 Homeowner Rehabilitation Funding Application
- 2016 Home Buyer Funding Application
- 2016 Rental Funding Application

Each application will be available online as requested by the Commission. Commission members asked questions and suggested amendments/edits. Final applications will be circulated to the Commission. Several suggestions were made including the following:

--Include a word limit in narrative.

--Review “passing” threshold? 88 on a 110 scale. Policy decisions should aim at what we want to produce. Weigh the “scoring” and the points based upon priorities/needs.

--Question about income diversity points – incentivize in points. Mixed-income, income-diverse is our long-term goal and a better outcome.

--Work on proposed scoring and points for encouraging development in higher-income, non-minority areas.

--Review points for special needs populations (10 points may be too high)

Final applications will be circulated to the Commission.

Grant application review committee and selection process to next meeting agenda.

Meeting adjourned.