

Procurement Standards Board
Minutes
Tuesday July 28, 2015

Members attending: Mr. Richard Riebeling, Chair, Mr. Saul Solomon, Ms. Cynthia Croom and Ms. Shannone Raybone.

Others present: Mr. Jeff Gossage, Procurement Division; Mr. Rick Brown, Procurement Division, Katie Downey, Department of Law; Ms. Nicki Eke, Department of Law; Ms. Michelle Lane, Procurement Division; Ms. Angela Doss, Procurement Division

Chairman Riebeling called the meeting to order.

Mr. Riebeling entertained an approval of the last meeting's minutes. They were approved unanimously.

Procurement Standards Overview-Mr. Jeff Gossage

Mr. Gossage reviewed the Prompt Pay reports submitted to the Board by the Office of Financial Accountability for the 4th quarter. Both Metro and Schools (MNPS) maintained their timeliness performance from the previous quarter.

Metro overall timeliness remained at 11.0 days average. MNPS remained the same at 6 days average.

The 4th quarter volume was as higher than the 3rd quarter but typical of the other 4th quarters.

Procurement Performance Measurements- Mr. Jeff Gossage

Mr. Rick Brown presented the Board with the reported savings by the Procurement Division. He also gave an overview of how savings are measured at three levels: Historical Savings, Budget Savings, and Negotiated Savings. The Historical Savings for 4th Quarter FY 15 totaled **\$10,084,809**. Budgeted Savings for 4th quarter was **\$6,633,425** and the Negotiated Saving for 4th quarter was **\$2,780,223**. He also presented the 4th quarter Workload Metrics, 27 RFPs completed, 49 ITBs completed, and 50 Contract Amendments completed.

Mr. Rick Brown also presented the Board with the reported savings for the entire fiscal year. He also gave an overview of how savings are measured at three levels: Historical Savings, Budget Savings, and Negotiated Savings. The Historical Savings for FY 15 totaled **\$38,476,107**. Budgeted Savings for FY15 quarter was **\$23,601,913** and the Negotiated Saving for FY15 quarter was **\$7,236,069**. He also presented FY15 Workload Metrics, 106 RFPs completed, 247 ITBs completed, and 175

Contract Amendments completed.

Minority-owned, Woman-owned, Service Disabled Veteran-owned and Small Business Utilization Report – Ms. Michelle Lane

Ms. Michelle Lane reviewed the reports submitted to the Board on utilization. The Disadvantaged Business report for the 4th quarter of FY 15 reveals an 9.11% MWBE participation and 37.6% SBE participation for a total DBE percent of 46.71%.

No additional questions were asked by the board.

New Business

Next Meeting Date- TBA

Adjournment – Mr. Richard Riebeling, Chairman

Chairman Riebeling moved that the meeting be adjourned. Receiving a second and unanimous vote, the meeting was adjourned.

Respectfully submitted,

Angela Doss, Secretary to the Board

APPROVED:

Richard M. Riebeling, Board Chair