

**Metropolitan Board of Health of Nashville and Davidson County
December 9, 2021, Meeting Minutes**

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Tené Franklin at 4:00 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Tené H. Franklin, MS, Chair
Calvin M. Smith III, MD, Vice-Chair
Carol Etherington, RN, Member
David Frederick, MS, Member
A. Alex Jahangir, MD, Member
Lloyda B. Williamson, MD, Member
Gill C. Wright, III, MD, Director of Health
Hugh Atkins, Environmental Health Bureau Director
Jim Diamond, Finance and Administration Bureau Director
John Finke, P.E., Air Pollution Control Division Director
Matthew Garth, JD, Metro Legal

BOARD OF HEALTH

Approval of November 19, 2021, Retreat Meeting Minutes

Vice-Chair Smith made a motion to approve the November 19, 2021, retreat meeting minutes, as distributed. Ms. Etherington seconded the motion, which passed unanimously.

Approval of November 19, 2021, Regular Meeting Minutes

Dr. Williamson made a motion to approve the November 19, 2021, regular meeting minutes, as distributed. Dr. Jahangir seconded the motion, which passed unanimously.

Approval of Grant Applications

Mr. Diamond presented two items:

1. **NACCHO Implementing Overdose Prevention Strategies at the Local Level (IOPSLL)**
Term: January 1, 2022-June 30, 2023
Amount: \$375,000
2. **SAMSHA GAINS Sequential Intercept Model (SIM) Mapping Workshop**
Term: March 2022-August 2022
Amount: NA

Vice-Chair Smith made a motion to approve the grant applications. Dr. Williamson seconded the motion, which passed unanimously.

Approval of Grants and Contracts

Mr. Diamond presented one item:

Grant from Friends of Metro Animal Care and Control - Medical Emergency & Safety Net Fund
Term: NA
Amount: \$14,500

Dr. Williamson made a motion to approve the grant. Vice-Chair Smith seconded the motion, which passed unanimously.

Air Pollution Permit Fees for Calendar Year 2021

Mr. Finke presented the Air Pollution Permit Fee Schedule for Calendar Year 2021 ([Attachment I](#)), explained the method of calculation to establish the fee rate and requested Board approval.

Dr. Jahangir made a motion to approve the Air Pollution Permit Fee Schedule for Calendar Year 2021 as presented. Dr. Williamson seconded the motion, which passed unanimously.

Report of the Director

Dr. Wright referred to the update provided in the Board packet ([Attachment II](#)) and spoke briefly about the Omicron variant of COVID.

Report of Chair

Chair Franklin shared that she had encountered a narcotic overdose situation on her way to the meeting, and was able to call 911 and also the behavioral health number. She praised the Board, ELT and Department staff for their passion for public health, and Trevor Henderson of the Behavioral Health division for his assistance and for speaking to various groups and for drug overdose advocacy.

Chair Franklin iterated that she wanted to proceed with committees to help strategically offer guidance to the department as well as to learn more about the work of the department.

New Business / Review of Board Requests

There were no requests for new business.

Board Requests:

- Update from Behavioral Health division at the January 13, 2022 meeting.
- Update on the Equity Analysis of Pay on January 13, 2022 agenda
- Defer Request for exception to Civil Service Rule 4.5A to January 13, 2022 agenda

To formalize the Board's committees, Chair Franklin invited Board members to inform Dr. Wright or the recording secretary what areas of interest they may have in committees. She noted Vice Chair Smith and Ms. Etherington had already expressed interest in opioid abuse and behavioral health respectively.

Ms. Etherington announced that the Annual Season to Remember ceremony in memory of victims of homicide, would be held at Centennial Park later in the evening. The event is sponsored by the District Attorney's office, Metro Police Department, Tennessee Voice for Victims, and the U.S. Attorney's Office.

Vice-Chair Smith made a motion to adjourn the regular meeting. Dr. Jahangir seconded the motion, which passed unanimously.

CIVIL SERVICE BOARD

Chair Franklin opened the Civil Service Board meeting.

Request to Schedule a Public Hearing for Requested Changes to Bureau Director Job Descriptions

Mr. Diamond requested the Board schedule a public hearing on January 13, 2022, at the next Civil Service Board of Health meeting, regarding proposed changes to Bureau Director Job Descriptions.

Dr. Jahangir made a motion to schedule a public hearing on January 13, 2022, regarding proposed changes to Bureau Director Job Descriptions. Mr. Frederick seconded the motion, which passed unanimously.

Public Hearing for Requested Changes to Environmental Engineering Job Descriptions

Chair Franklin opened the public hearing.

Mr. Diamond presented the proposed changes to Environmental Engineering Job Descriptions ([Attachment III](#)).

Chair Franklin opened the floor to comments. Mr. Atkins and Blake McClain spoke at length in favor of the changes.

Chair Franklin closed the hearing and there was discussion.

Dr. Jahangir made a motion to approve changes to the Environmental Engineering Job Descriptions as presented. Mr. Frederick seconded the motion, which passed unanimously.

Approval of Salary Above Midpoint for Civil Service Medical Examiner

Dr. Jahangir made a motion to approve a salary above the midpoint for the Civil Service Medical Examiner. Vice-Chair Smith seconded the motion, which passed unanimously.

Request for Exception to Civil Service Rule 4.5A

Mr. Garth advised the Metropolitan Department of Law was reviewing the requested exception and the Board to defer the matter.

The matter was deferred to the January 13, 2022 meeting.

Personnel Changes

Mr. Diamond referred to the November 2021 Personnel Changes.

Dr. Jahangir made a motion to adjourn the Civil Service Board meeting. Vice-Chair Smith seconded the motion, which passed unanimously.

The meeting adjourned at 5:15 p.m.

Next Regular Meeting

The next regular meeting of the Board of Health is scheduled to be held at 4:00 p.m. on Thursday, January 13, 2022 in the Board Room (third floor) at 2500 Charlotte Avenue, Nashville, TN, 37209.

Tené H. Franklin, MS
Chair