

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
AUDIT COMMITTEE MEETING MINUTES
December 14, 2021**

On Tuesday, December 14, 2021, at 4:00 p.m., the Metropolitan Nashville Audit Committee met in the Metropolitan Courthouse, 2nd Floor, Committee Room 2. The following people attended the meeting:

Committee Members

Brackney Reed, Chamber of Commerce
Tom Bates, Tennessee Society of CPAs
Sharon Hurt, Council Member
Kyonzte Toombs, Council Member
Kelly Flannery, Director of Finance

Others

Lauren Riley, Metropolitan Auditor
Theresa Costonis, Department of Law
John Crosslin, Crosslin
David Hunt, Crosslin
Jenneen Kaufman, Metro Finance
Faye DiMassimo, NDOT
Scott Potter, Metro Water Services
Amanda Deaton-Moyer, Metro Water Services
Dr. Joseph Webb, Nashville General Hospital
Bruce Naremore, Nashville General Hospital
Julie Groves, Nashville General Hospital
Mary Cole, Office of Internal Audit
Bill Walker, Office of Internal Audit

Committee Member Absent

Jim Shulman, Vice Mayor

Quorum present? Yes

CALL MEETING TO ORDER

Mr. Reed called the meeting to order.

APPROVAL OF MINUTES

A **motion** to approve meeting minutes for November 23, 2021, was made, seconded, and carried.

NEW BUSINESS

Metropolitan Nashville Government Annual Comprehensive Financial Report –for the Year Ended June 30, 2021

Mr. Crosslin summarized the objectives, components, and deliverables of the report. Crosslin answered clarifying questions about their auditing process. A question was raised as to if there were any material weaknesses or significant deficiencies. Crosslin requested to defer disclosure of any potential deficiencies until a later meeting, so potential comments could be vetted with management.

Audit of Public Works Revenue Collections

Ms. Riley explained that Public Works became the Nashville Department of Transportation and certain functions were moved to Metro Water Services during the audit process. Ms. Riley summarized the objectives, observations, and recommendations of the report. Council Member Hurt questioned who was held accountable for the findings and what actions would be taken for

correction. A discussion ensued with Ms. DiMassimo, Ms. Deaton-Moyer, and Council Member Hurt. Committee members determined that a separate conversation would be needed to discuss specifics about the details and disciplinary action from the findings. A discussion was had about the next steps to ensure remediation of observations noted in the audit.

Audit Recommendations Follow-up – Audit of the Nashville Public Library Building Security

Ms. Riley summarized the objectives, observations, and recommendations of the report. No questions or discussion occurred.

Investigation Report on Allegations of Nashville General Hospital –issued by BerryDunn.

Ms. Riley summarized the allegations, observations, and conclusions of the report. Mr. Bates questioned why some documentation was requested by BerryDunn but was not provided by Nashville General Hospital. Ms. Groves stated that all requested information had been provided. Council Member Hurt inquired about the frequency of Finance Directors making allegations against Metro departments or component units. Ms. Riley stated it was rare, but allegations could originate from any source.

Additional questions were raised as to why specific allegations were substantiated instead of being not unable to determine or vice versa. It was determined that Ms. Riley would relay these inquiries to BerryDunn for clarification.

Action Item: Ms. Riley stated she would provide additional details at the following meeting.

Audit Recommendations Follow-up – Audit of EEOC form 164, State and Local Government Information (EEO-4)

Mr. Walker summarized the objectives, observations, and recommendations of the report. No questions or discussion occurred.

Request to revise 2021 Internal Audit Work Plan to include an Audit of Social Services Homeless Impact Division

Ms. Riley requested a change to the Audit Work Plan to maintain staff workload and best fit audit progress. The Social Services Homeless Impact division hasn't been evaluated recently and is relevant to current events.

A **motion** to revise the 2021 Internal Audit Work Plan to include an audit of Social Services Homeless Impact Division, was made, seconded, and carried.

OTHER ADMINISTRATIVE MATTERS

On Going Projects, Recommendation Implementation, FY2022 Budget Status

Ms. Riley went over on-going projects in process. Ms. Riley provided an update on the status of recommendation follow-up. Ms. Riley gave an overview of the budget status for the Office of Internal Audit. No discussion ensued.

Ms. Riley presented the proposed meeting dates for calendar year 2022. Ms. Riley went over the reason for some of the dates and movement of some to accommodate budget season and holidays.

A **motion** to approve the 2022 meeting plan was made, seconded, and carried.

Executive Session

Mr. Reed inquired if there was a need to go into Executive Session. Ms. Riley advised no.

The next regularly scheduled meeting is February 8, 2022, at 4:00 p.m.

The public meeting adjourned after approximately 1 hour.

The minutes for the December 14, 2021, Metropolitan Nashville Audit Committee meeting are respectfully submitted.



Lauren Riley, Metropolitan Auditor
Secretary, Metropolitan Nashville Audit Committee

Approved by the Metropolitan Nashville Audit Committee on February 9, 2022