

**Continuum of Care Shelter Committee**  
**THURSDAY February 10, 2022 8:30 AM**  
Safe Haven Family Shelter, 1234 3rd Ave S, Nashville, TN 37210

## Minutes

Welcome & Introductions : Present: Jim Shulman, Caty Jennings John Rizzo, Jay Servais, Miriam Leibowitz, Vicky Batchner (CAB visit) Carrie Siquerois, Mary Catherine Rand, Jesse Call, Edward

- DeBrief on Cold Weather Shelters  
NRM: Trend is typically the mission is lower on nights the Overflow shelter opens, but that is not happening this year. Rough Numbers (Number in bold is not an overflow night, and is used for comparison:  
November: **596**, 607, 588  
December: **599**, 619, 625, 644  
January: **599**, 649, 651, 623
- Salvation Army Overflow/Metro  
The Salvation Army has opened and overflow to Metro Shelter 5 nights. Numbers are 70-150. Troubles with transportation (dropping off at TSA first) have been resolved

Discussion of Eviction and Bars at Emergency Shelter.

The shelter committee requested:

- In general, if a resident violates program requirements, the shelter may terminate assistance in accordance with a formal process established by the program that recognizes the rights of individuals and families affected. The program is responsible for providing evidence that it considered extenuating circumstances and made significant attempts to help the client continue in the program. Programs should have a formal, established grievance process in its policies and procedures for residents who feel the shelter wrongly terminated assistance.
- Shelters must provide the client with a written copy of the program rules and the termination process before he/she begins receiving assistance.
- Shelters may only evict shelter guests to the custody of Mobile Crisis, EMS, police, or alternative service provider;
- Shelter should maintain a detailed incident report for each eviction available to client for grievance process;
- Shelter should maintain a "bar" list and exclude individuals from the shelter only to the extent they are on said list;
- Shelter should create a detailed incident report documenting the basis for each exclusionary bar which is available for grievance process.
- Termination must be reversible. While an agency may carry a suspension list when a client has presented a terminal risk to staff or other clients, if a suspended client presents him/herself at a later date, programs should review the case to determine if the suspension can be removed given mitigating circumstances, demonstrated progress, and environmental conditions.

Clauses were added to Standards of Care recommendations sent to Standards of Care Committee Kari Gornick and Grant Winter by Cathy Jennings 2/26/22.

- Shelter 2022/2023

Discussion of contracting, RFP, and retreat to be held early April

- ESG funding-would like ESG funding to be prioritized for emergency shelter.
- Next meeting at City Council Chambers
- Other business/next steps

Next meeting tentatively scheduled for: **March 17, 2022**