



Notice of Intent to Award

Solicitation Number	191243	Award Date	3/30/2022 2:34 PM CDT
Solicitation Title	Community Health Workers		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Matthew Walker Comprehensive Health Center, Inc	Company Contact	Katina Beard	
Street Address	1035 14th Ave N			
City	Nashville	State	TN	Zipcode 37208

Company Name	Siloam Health	Company Contact	Laura Upchurch	
Street Address	820 Gale Lane			
City	Nashville	State	TN	Zipcode 37204

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

____ Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

**RFQ 191243 Community Health Workers
Evaluation Committee Scoring Sheet**

Offeror	Matthew Walker Comprehensive Health Center, Inc	Siloam Health
Contract Acceptance (Yes/No)	Yes	Yes
Cost (5)	5.00	5.00
Agency Background (20)	20.00	20.00
Agency Capacity and Staffing (20)	20.00	15.00
Population Overview and Cultural and Linguistic Competency (25)	20.00	20.00
Best Practices Project Approach and Work Plan (25)	20.00	25.00
Diversity Practices (5)	0.00	5.00
Total Evaluation Scores	85.00	90.00

Evaluation Comments

Matthew Walker Comprehensive Health Center, Inc
Strengths
Agency Background section was very detailed and specific. In section Agency Capacity and Staffing, went above and beyond to include cost principles.
Weaknesses
In the Population Overview and Cultural and Linguistic Competency section, did not detail/confirm what community you are serving.

Siloam Health
Strengths
Best Practices Project Approach and Work Plan section had a very detailed and drawn out work plan.
Weaknesses
In the Population Overview and Cultural and Linguistic Competency section, did not detail/confirm what community you are serving. In Agency Capacity and Staffing, no details of education given for the staffing plan chart.