

# Davidson County Election Commission

December 17, 2021 3:30 p.m.

The Davidson County Election Commission (DCEC) met at 3:30 p.m. in the Green Hills Conference Room at Metro Southeast. Commissioners Jim DeLanis, Ross Evans, Dan Davis, and Tricia Herzfeld were present. Commissioner A.J. Starling was not present. DCEC staff members present included Administrator of Elections (AOE) Jeff Roberts, Courtney Mott, John Hite, Bobby Medley, and Rick Brown. Also in attendance was Macy Amos of the Metropolitan Department of Law.

Chairman DeLanis convened the meeting.

### **Approve minutes from September 20, 2021 meeting**

**Motion stated:** Commissioner Evans made a motion to approve the September 20, 2021 minutes as presented.

**Seconded by:** Commissioner Davis

**Outcome of motion:** Passed unanimously

### **Approve Early Voting schedule for Berry Hill Election**

AOE Roberts reported to the Commission that it was the City of Berry Hill's preference to have their Early Voting at the main office of the Davidson County Election Commission instead of the DCEC satellite office downtown.

Discussion ensued.

**Motion stated:** Commissioner Herzfeld made a motion to approve the Berry Hill Early Voting schedule as presented.

**Seconded by:** Commissioner Davis

**Outcome of motion:** Passed unanimously

### ***EARLY VOTING SCHEDULE***

***Berry Hill Municipal Election***

***Tuesday, March 15, 2022***

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### **Davidson County Election Commission Office**

***Metro Southeast***

***1417 Murfreesboro Pike***

***February 23, 2022 - March 10, 2022***

***Wednesday, February 23***

***9:00 AM – 4:00 PM***

***Thursday, February 24***

***9:00 AM – 4:00 PM***

***Friday, February 25***

***9:00 AM – 4:00 PM***

***Saturday, February 26***

***9:00 AM – 12:00 PM***

***Monday, February 28***

***9:00 AM – 4:00 PM***



**Tuesday, March 1** 9:00 AM – 4:00 PM  
**Wednesday, March 2** 9:00 AM – 4:00 PM  
**Thursday, March 3** 9:00 AM – 4:00 PM  
**Friday, March 4** 9:00 AM – 4:00 PM  
**Saturday, March 5** 9:00 AM – 12:00 PM

**Monday, March 7** 9:00 AM – 4:00 PM  
**Tuesday, March 8** 9:00 AM – 4:00 PM  
**Wednesday, March 9** 9:00 AM – 4:00 PM  
**Thursday, March 10** 9:00 AM – 4:00 PM

**Lock provisional bags and absentee ballot boxes for Berry Hill Election**

This agenda item was completed by Commissioners Herzfeld and Evans.

**Approve Poll Officials for Berry Hill Election**

**Motion stated:** Commissioner Herzfeld made a motion to approve all active Poll Officials and for them to be used in the appropriate capacity.

**Seconded by:** Commissioner Davis

**Outcome of motion:** Passed unanimously

**Review Cards**

Commissioners reviewed voter registration cards for accuracy in accordance with state law requirements.

**AOE Report**

- Staff assignment began in March 2021 – approximately 477,000 voter registration applications have been reviewed
- 18,600 felon records have now been converted from paper to an electronic record
- February 2021 – met with ES&S regarding electronic poll book updates
- Plans are to update website bios of Commissioners; John Hite will take pictures at a future meeting
- Planning Commission has submitted and approved their portion of redistricting; Council will have 1<sup>st</sup> vote on December 21, 2021; last vote will be January 18, 2022
- Once redistricting has been completed, every active voter will be sent a new voter registration card
- In the process of possibly utilizing DocuSign for Poll Official applications

**Set date and time for next meeting**

Call of the Chairman

**Public Comment**

Nicole Williams

**Adjourn**

With no further election matters for discussion, Commissioner Evans made a motion to adjourn.

**Seconded by:** Commissioner Davis

**Outcome of motion:** Passed unanimously

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Tricia Herzfeld, Secretary