

**METROPOLITAN NASHVILLE-DAVIDSON COUNTY  
TRANSPORTATION LICENSING COMMISSION**

**Minutes**

**May 26, 2022**

The Metropolitan Nashville-Davidson County Transportation Licensing Commission (TLC) met for a regular meeting on this date in the Jury Assembly Room of the Historic Davidson County Courthouse. Present were Chair Sal Hernandez with Commissioners Mona Lisa Warren, Carey Rogers, Michael Hayes and Betsy Williams. Commissioners Freddie Carr and Carol Westlake joined later (7). Present were Metro Legal Adviser Theresa Costonis with TLC staff members Lisa Steelman, Brandy Brantley, Amanda Mullins, TD Schlafer and Billy Fields.

The Chair called the meeting to order then led the Pledge of Allegiance followed by a reading of the Notice of Appeal Statement which outlined the right of appeal of TLC decisions.

Commissioner Hayes with a second from Commissioner Rogers moved approval of the previous meeting minutes:

ACTION:        Approved        4-0

The Chair introduced Metropolitan Mayor John Cooper to share a letter regarding Entertainment Transportation. Metropolitan Council Member at Large Bob Mendes was also present to speak as well.

The Chair recognized Nashville Department of Transportation and Multimodal Infrastructure Director Diana Alarcon and Chief Engineer Brad Freeze for a presentation on Connect Downtown. A brief discussion followed the presentation as the TLC continued its deliberations regarding a moratorium on changes to the curbside downtown until the conclusion of the Connect Downtown ([ConnectDowntown.Nashville.gov](http://ConnectDowntown.Nashville.gov)) traffic calming study to be completed in Q1 2023.

Commissioner Rogers with a second from Commissioner Hayes moved to approve the NDOT request to postpone the contractual requirement with Spin, Bird and Lime for shared bicycles or e-bikes until the completion of the Connect Downtown study or the end of the First Quarter, 2023 whichever comes first. He added this approval is contingent that NDOT will undertake to plan and operate a pilot project to provide e-bike share operations if practical and possible. Such pilot project will require that e-bikes are not available or used in the area to be studied in Connect Downtown but may be tested in a specific neighborhood or defined area of Metropolitan Nashville and Davidson County. NDOT will report to the MTLC on the progress of such a pilot program at the June 2022 meeting.

ACTION:        Approved        5-0

**Other Passenger Vehicles for Hire**

The following companies applied to operate as OPVH companies:

- B & N Limo Service
- Chapman Lux Transportation Svc LLC
- Chra Limo
- Daily Transportation
- DEPH Transportation Services
- Emad Limo
- Evergreen Quality Services
- GTL Transportation LLC
- Judah Elite Transportation Services

- My Personal Driver
- Nash Limo
- Oxford Transportation Group LLC
- Sam Limo Service LLC
- Zakho
- 3M Lemo LLCF

After some discussion, Commissioner Carr with a second from Commissioner Warren moved to approve the applications.

ACTION: Approved 5-0

Rock n Roll Rides applied to change address to 1110 Riverside Drive Nashville 37206. After some discussion, Commissioner Hayes with a second from Commissioner Warren moved to approve the request.

ACTION: Approved 5-0

Director Fields requested a brief time to announce the Application Deadline for pedal carriages and pedicabs Certificates Friday, July 1 Noon with public hearings set for August 25.

### **Wrecker and Towing Services**

Roland E. Paicely applied to be a wrecker driver but was not present. After some discussion, Commissioner Rogers with a second from Commissioner Hayes moved to disapprove.

ACTION: Approved 5-0

Priority Wrecker Service Inc., represented by owner Jonathon Maye, applied to operate as a general wrecker company. The Chair administered the oath to both Mr. Maye and Director Fields who shared information related the application. Danny King, owner of All Brothers Truck Repair, interrupted the meeting and was administered the oath as well. After a discussion, Commissioner Rogers with a second from Commissioner Hayes moved to disapprove the application.

ACTION: Approved 5-0

### **Entertainment Transportation**

The Chair then asked the TLC to continue its discussion regarding operational rules for Entertainment Transportation which began in the previous meetings. TLC staff and Metro Legal presented redrafted rules for its consideration.

After some discussion, Commissioners Hayes with a second from Commissioner Williams moved to approve the following rules:

#### **010. Certificates of Public Convenience and Necessity**

- a) Each year the MTLC shall set a date to hold public hearings for the purpose of consideration of any applications to receive a certificate of public necessity and convenience to operate an ET company or to consider requests from existing Certificate holders to increase fleet numbers. Applications along with fee payment must be made at least 45 days prior to the meeting. If a completed application (including all supporting materials and required documents) is presented after the 45-day deadline, the application will not be considered.
- b) In making the finding for the award of a Certificate of Public Convenience and Necessity, the MTLC shall, at a minimum, take into consideration:
  - 1) The number of ETV already in operation.
  - 2) Adequacy of existing service to meet the public need.
  - 3) The applicant's experience in the operation of an ET company and its vehicles.

- 4) The applicant's history of violations and/or citations of alcohol laws, noise violations, HUB Nashville complaints, and other non-compliant behavior.
- 5) The ability of the applicant to comply with the laws and regulations, including the equipment and service proposed to be furnished.
- 6) The applicant's financial responsibility and condition.
- 7) Safety of the public in the operational area.
- 8) The probable effect of increased service on local traffic conditions.
- 9) Traffic flow.
- 10) Compliance with existing noise ordinances.

**020. Fees**

a) ET Company Initial application fee	\$ 500.00
b) Certificate of Public Convenience and Necessity fee	\$ 5,000.00
c) Certificate of Public Convenience and Necessity annual renewal fee	\$ 5,000.00
d) Vehicle annual fee	\$ 1,000.00
e) Driver Initial application fee includes the background check	\$ 125.00
f) Driver annual permit fee	\$ 50.00
g) Driver permit replacement fee	\$ 20.00
h) Background check fee	\$ 75.00

Note: Fees are non-refundable and are not prorated.

**030. Insurance requirement**

- a) Certificate holders must comply with, but not limited to, the liability insurance requirements contained in T.C.A. title 65, chapter 15.
- b) Holders of certificates of public convenience and necessity shall maintain commercial general (public) liability insurance, inclusive of contractual liability, in an amount of not less than one million dollars written on an occurrence basis. Insurance shall be issued by an insurance company qualified to do business in the state and naming the metropolitan government as an additional insured.
- c) Such holders shall also maintain commercial automobile liability insurance that shall afford protection to any third-party sustaining injury or damage as a result of the negligent operation of any ETV, with the minimum amount of insurance being as follows for the following types of vehicles:
  - 1) three million dollars per incident, known as combined single limit insurance coverage for medium and large buses with 16-person or more passenger capacity,
  - 2) two million dollars per incident, known as combined single limit insurance coverage, for modified trucks or vehicles with less than 16 passengers.
- d) Such holders operating tractors or trucks pulling trailers/wagons shall also maintain commercial automobile liability insurance that shall afford protection to any third party sustaining injury or damage as a result of the negligent operation of any ETV, with the minimum amount of insurance coverage being two million dollars per incident, known as combined single limit insurance coverage, and uninsured/underinsured motorist insurance coverage in an amount not less than two million dollars (bodily injury per person and property). These policies shall be issued by an insurance company qualified to do business in the state and naming the metropolitan government as an additional insured.
- e) With regard to any holder of a certificate of convenience and necessity who serves or dispenses alcoholic beverages to customers, whether or not the certificate holder also supplies the alcoholic beverages served to the customers, adequate insurance coverage shall also mean a policy of liquor liability insurance, with the

minimum amount of liquor liability insurance to be one million dollars, issued by an insurance company qualified to do business in the state and naming the metropolitan government as an additional insured, and complying in all other respects with the terms of this section.

- f) Any insurance policy issued in compliance with this article shall remain in place at least through the length of the licensing, and for any ETV insured thereunder such policies shall expressly provide that they may not be canceled, except after thirty days written notice to the MTLC.
- g) The MTLC or its staff may establish a “grace period” for compliance with insurance limits required by these rules for insurance policy holders currently under contract.

ACTION: Approved 6-0

Commissioner Williams moved that any ETV licensed to operate in Davidson County be required to meet the definition of an enclosed vehicle, but there was no second. The Chair asked that the matter be deferred until the next meeting and asked that a distinction between “party vehicles” and “sightseeing vehicles” is provided by staff.

After some discussion, Commissioner Westlake with a second from Commissioner Hayes moved to approve rules 050 and 060:

#### **050. Safety**

- a) Certificate holders must comply with, but not limited to, the safety rules and regulations contained in T.C.A. title 65, chapter 15.
- b) Entrances and exits of all vehicles must be clearly marked and securely closed when the vehicle is in operation. These areas must also have barriers capable of stopping a person from falling through the opening.
- c) The certificate holder’s staff shall ensure that passengers understand that they may not and do not open the primary door or any emergency doors at any time during the chartered transportation period.
- d) Vehicles must have additional devices to protect public safety as well as prevent violations of the noise ordinance.
- e) Rails must be used on all unenclosed ETV. Rails must measure 48 inches in height. Rails must be constructed of metal or wood. Balusters (short columns or pillars made of metal, hard plastic or wood) may be present for safety purposes. The top rail must not be large enough to serve as a food or drink resting area.
- f) To enhance safety and encourage traffic flow, vehicles must travel in a manner consistent with the flow of traffic and may not operate during peak rush hours to be determined by NDOT.
- g) Vehicles must undergo a full mechanical inspection annually. Additional mechanical inspections maybe required if determined to be necessary by MTLC staff or the Metropolitan Police Department.
- h) Prior to the use and operation of any vehicle under the provisions of chapter 6.77, the vehicle shall be thoroughly examined and inspected by the certificate holder or a third party in accordance with rules and regulations prescribed by the MTLC. These rules and regulations shall be promulgated to provide safe transportation and specify such safety equipment and regulatory devices as the MTLC shall deem necessary. When a certificate holder finds that a vehicle has met all the terms established by the MTLC, the holder shall certify this under oath to the MTLC director, who shall authorize a permit to be issued.
- i) Any ETV in which open containers of alcoholic beverages are present, with up to 25 passengers onboard, shall have one staff member, in addition to the driver, assigned to ride with the passengers to ensure that behavior is compliant with the rules and not unsafe. If an ETV has 26 or more passengers onboard and open containers of alcoholic beverages are present, it shall have 2 staff members, in addition to the driver, dedicated to this purpose.

#### **060. Compliance Required**

- a) Certificate holders are responsible for knowing and complying with all local, state and federal safety laws, ordinances and regulations whether or not they are mentioned in MTLC rules.
- b) Compliance with all local, state, and federal regulations and rules is required, which includes (but is not limited to) providing evidence of a Davidson County Business License, appropriate Metropolitan Beer Board permits, appropriate Metropolitan Public Health permits as well as other necessary documents.

ACTION: Passed 6-0

After some discussion, Commissioner Hayes with a second from Commissioner Rogers moved to approve rule 070:

#### **070. Vehicle Operations**

- a) No ETV may conduct normal operations within a one city block boundary of a school, daycare center, or church. Operations will be silent, and passengers cautioned on behavior when routes to/from loading zones require passage inside the boundary of a school, daycare center, or church.
- b) ETV may only operate in the zones established by the MTLC or its staff. These rules may be amended in future to refer to specific zones.
- c) Certificate holders must not permit a passenger to ride on any part of an ETV other than the designated seating area while the ETV is in motion. All ETV in which passengers may at any time be standing while the vehicle is in operation, shall be equipped safety devices, such as hand straps, grab bars, and padded hard surfaces, that meet with the approval of the MTLC Director.
- d) ETV may only load and unload in locations in the public right of way approved by the Metropolitan Government or on private property with the owner's approval.
- e) A driver operating an ETV at the time of an accident involving bodily injury is required to report for a DOT drug screen, within 24 hours from the time of occurrence, at a testing site approved by the MTLC. Failure to report for a screen shall result in revocation of the driver's permit.
  - 1) The following companies are approved for drug testing:
    - i. LabCorp
    - ii. CareNow
    - iii. Quest Labs
    - iv. Concentra Medical Center
- f) ETV may begin operations after 9 a.m. and must cease operations from the public roadway at 11 p.m. Any deviations from this schedule must be requested in writing to the MTLC Director 10 days in advance of the requested deviation. Where merited, the MTLC Director may grant this request.
- g) In the event of inclement weather, ETV may not operate. Inclement weather exists when the National Weather Service issues any of the following or if ET operators are notified by NDOT:
  - 1) Severe Thunderstorm Warning
  - 2) Tornado Warning
  - 3) Flood Warning
  - 4) If either snow or ice is present on the roadway surface, operations should be halted until the notice is given by NDOT to allow operations to resume.

Following additional discussion related to drug-testing, NDOT Director Alarcon asked the TLC to approve this rule as is but stated that staff would bring additional recommendations from the Metropolitan Police Department regarding the rule.

ACTION: Approved 6-0

After some discussion, Commissioner Westlake with a second from Commissioner Hayes moved to approve rule 080:

#### **080. Vehicles**

- a) Vehicles operated under MCL 6.77 shall be divided in categories as follows:
  - 1) Buses
    - i. Small Bus with up to 15 passenger capacity
    - ii. Medium Bus with 16-to-30-passenger capacity
    - iii. Large Bus with 31-or-more-passenger capacity
  - 2) Modified Trucks
  - 3) Modified Automobiles
  - 4) Tractors
  - 5) Trailer/Wagons
- b) Each vehicle while in operation must remain in compliance with all federal, state, and local regulations as well as all rules established by the MTLC. Each vehicle will be inspected in the manner specified by the MTLC staff.
- c) Certificate holders must attest under oath that the vehicle has met all regulations and rules established in Chapter 6.77 of the Metropolitan Code of Law as well as the MTLC or its staff.
- d) The vehicle must be equipped with a fire extinguisher marked with the vehicle number and the location of such equipment shall be marked and clearly visible.
- e) The vehicle must be equipped with road hazard electronic flares and/or cones/markers for safety in the event of a roadside breakdown.
- f) The vehicle must be properly marked with the company's name displayed in letters not less than 6" on both sides of vehicle. Lettering must be painted or otherwise permanently attached (no magnetic signs).
- g) The assigned number must be displayed in letters/numbers not less than 4", located on the rear quarter panel behind tires on both sides of vehicle.
- h) The vehicle must be marked with a QR Code not less than 6" on both sides of the vehicle that links to HUB Nashville.
- i) The exterior of the vehicle may not be equipped with strobe lights, flashing lights, neon lights, laser lights, or spotlights.
- j) Certificate holders must have each vehicle inspected and approved for operations by an authorized third-party vendor.
- k) The list of approved vehicle inspection vendors includes:
  - 1) West Power Services, 117 Tredco Drive, Nashville, TN 37210
  - 2) At the discretion of MTLC staff, additional inspection vendors may be added.
- l) Vehicles may not operate until approved inspection documents are filed with MTLC staff.

ACTION:           Approved 6-0

Following some discussion, Commission Warren moved with a second from Commissioner Carr moved to approve rule 090:

#### **090. Sound**

- a) Compliance with the noise ordinance in Title 9, chapter 20 of the Metropolitan Code of Laws is required.
- b) ETV must have installed devices which are able to monitor and govern all sound amplification. These devices must be able to be "locked" to allow no tampering or raising the sound above approved levels.
- c) No amplification devices including speakers may be aimed outside of the vehicle's interior.
- d) No airhorns, sirens, whistles, or after-market noise-making devices allowed.

ACTION: Approved 6-0

After some discussion, Commissioner Westlake with a second from Commissioner Hayes moved to approve rule 100:

**100. Alcohol**

- a) Certificate holders may not allow service or consumption of alcoholic beverages unless the certificate holder has been issued a permit from the Metropolitan Beer Board.
- b) The certificate holder shall be responsible for verifying that all passengers are 21 years of age or older via a personal identification application or scanning device.
- c) If passengers are under 21-years of age, the certificate holder must ensure that a chaperone be designated for the duration of the chartered transportation period and shall require that chaperone to:
  - 1) Sign a form provided by MTLC which outlines the duties and responsibilities of the chaperone.
  - 2) Notify the driver if, at any time during the trip, a person under 21 years of age consumes alcohol.

ACTION: Approved 6-0

Following discussion, Commissioner Warren with a second from Commissioner Carr moved to approve rule 110:

**110. Miscellaneous**

- a) Driver must be in uniforms as described by the company in its application.
- b) All ETV must be equipped with GPS devices and the data from these devices must be stored in such a way as to allow the MTLC and/or designated third party to be able to capture data related to operations with material being retained for a period of 30 days.
- c) All ETV must be equipped with cameras which record activities outside the vehicle in the front and the back. These video and/or photographic records must be maintained for a period of 30 days and be available to MTLC staff or the Metropolitan Police upon request.
- d) All vehicles are subject to inspection at any time by MTLC staff, NDOT, MNP, and other governmental departments.
- e) Vehicles may not dispose of trash accumulated throughout the course of an ETV excursion in Metro owned trash receptacles. Trash must be properly disposed on private property with written permission from the property owner/manager on file with the MTLC staff and recycling is encouraged. Any litter resulting from an ETV excursion would be considered a violation of this rule.

ACTION: Approved 6-0

After some discussion, Commissioner Williams with a second from Commissioner Carr moved to approve rule 120:

**120. Violations**

All provisions of chapter 6.77 shall be governed by the enforcement provisions of Section 6.77.390 thereof, which provides:

The inspectors of the metropolitan government are authorized and are instructed to observe the conduct of holders of certificates and permits operating under this chapter. Upon discovering a violation of the provisions of this chapter, the inspector may either report the violation to the licensing MTLC, which will order or take appropriate action, or issue a citation as authorized under Section 6.77.420.

Section 6.77.420 in turn provides in pertinent part:

**6.77.420 Violations-Penalties-Additional regulations.**

- a) All provisions of this chapter shall be governed by the penalties and procedures for general ordinance violations set forth in Section 1.01.030.
- b) Notwithstanding any provision contained herein, the MTLC shall have the authority to enforce the provisions of this chapter.

In the case of enforcement pursuant to Section 6.77.390, where the violation is reported to the licensing MTLC, if the MTLC determines after a properly noticed hearing (at which the alleged violator may appear, present evidence and be represented) that a violation occurred, the MTLC may suspend, revoke or place on probation the certificate holder's certificate or the driver's permit, as appropriate. In the case of enforcement via a citation as authorized under Section 6.77.420 and Section 1.01.030, the citation shall be tried by the Metropolitan Environmental Court in accordance its procedures, and as set forth in Metro Code Section 1.24.030, and upon a finding by the court that a violation occurred, the court may order civil penalties (fines) of \$50 per violation per day and/or injunctive relief. Likewise, the citation process described above may also be pursued again any unlicensed, unpermitted party who operates an ET within Davidson County.

The following constitute violations:

a) Certificate Holders

- 1) Allowing unpermitted ETV to operate within the Metropolitan government area.
- 2) Allowing unpermitted person to operate an ETV within the Metropolitan government area.
- 3) Allowing unpermitted ETV to operate without required liability insurance.
- 4) Allowing ETV to operate in an unsafe manner.
- 5) Failure to report any changes in insurance to the MTLC immediately.
- 6) Failure to comply with a correction order issued to MTLC staff or the Metropolitan Police Department within the time specified in the order.
- 7) Failure to comply with the requirements established in Chapter 6.77 of the Metropolitan Code of Law or rules promulgated by the MTLC, or any other applicable federal, state or local law, ordinance or regulation.
- 8) Breaching the terms of the certificate.
- 9) Failure to pay required taxing and fees to the Metropolitan government, state of Tennessee or the federal government.
- 10) Failure to adequately train their company employees to comply with all provisions of Chapter 6.77 of the Metro Code and these regulations.

b) Driver Permitting

- 1) Operating an ETV while under the influence of intoxicating beverages or drugs.
- 2) Operating an ETV while possessing a lighted cigarette, cigar, e-cigarette, smokeless tobacco or pipe at any time.
- 3) Operating an ETV without an ETV driver's permit.
- 4) Allowing more passengers to be carried in an ETV than for which there is proper seating, and at no time shall the driver allow any passenger to ride in any area of the ETV not specifically designed or designated as a seat.

- 5) Allowing a passenger under twenty-one years of age or younger to ride in an ETV unaccompanied by an adult chaperone.
- 6) Failure to observe and obey all state and local noise, environmental, and traffic laws and regulations.
- 7) Failure to comply with all metropolitan government, state, and federal laws, ordinances and regulations.

ACTION: Approved 6-0

**Shared Urban Mobility Devices (SUMDs)**

Legal Adviser Costonis explained that the SUMD contract expires and the Certificate of Public Convenience and Necessity for SUMDs expires on June 11, 2022. After some discussion, Commissioner Hayes with a second from Commissioner Rogers moved to renew scooter contract and certificate of public necessity for one year subject to earlier scooter moratorium motion.

ACTION: Approved 6-0

With no further business, the meeting was adjourned.

ATTEST:

APPROVED:

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**Billy Fields**  
Director/Executive Secretary

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**Sal Hernandez**  
Chair

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Date