

Metropolitan Government of Nashville
and Davidson County

John Cooper, Mayor
Charles Kizer, Interim Executive
Director



Nashville Farmers' Market
900 Rosa L. Parks Blvd.
Nashville, TN 37208
615-882-2001
farmersmarket@nashville.gov

NFM Regular Board Meeting Meeting Minutes

May 17, 2022 9:30 am

Attendees:

Angela Crane-Jone; NFM Board Chair	Will Radford; NFM Board
Brenda Butka; NFM Board Secretary	Darrell Lane; NFM
Grace Dodds; NFM	Charles Kizer; NFM
Alex Dickerson; Metro Legal	Jamie Peco; NFM
Anna Fields; Bubble Love	Ilex Pounders; Made in TN
Tim McKinney; Clay Daddy	Elodie Habert; Cocorico
Ronald Cerdas; Succulent Vegan	Sung Ja Park; Farmers' Deli
Anna Webb; Heart of Nash	

- Public Comments
 - NA
- Approval of April 19, 2022 Regular Meeting Minutes
 - Vote: Move, Brenda. Second, Will. Passed.
- Financial Overview
 - Darrell presents FY22 numbers through 4/2022
 - Income is below budget; utilities expenses are trending up.
 - 2.48 Unstaffed positions open
 - 1 applicant for Repair and Maintenance worker at 32k/yr
 - Freezer contamination settlements to pass through council tonight. Vendors to be paid via General Judgement Loss Fund.
 - GLK kitchen repairs continue to move forward with funds from 200k insurance payout last year. Budget is expected to be exhausted.
- Executive Director's Report
 - Safety Committee update; safety walks, first aid kits, increased security.
 - Operations update: Program Coordinator is scheduled Sat/Sun. Unstaffed Repair and Maintenance worker to hold weekend schedule. Unstaffed GLK kitchen position to work weekend.
 - Strawberry Jubilee; staff maned art booths, bubble stations, guess the strawberries, a scavenger hunt and a newly placed info booth.
 - Leak detection service is in procurement phase for water leak. Will asks team to present costs associated with putting in individual meters for Garden's of Babylon to more accurately delegate water costs.
 - NFM continues to have 24/7 security. Will suggests presenting plans to suspend 24/7 security pending opening of GLK kitchens. Angela suggests observing costs and need over the next few months before presenting a new plan/schedule for major costs of janitorial and security.
 - Picnic Tap has erected a central structure between the farm sheds. Will reiterates the benefits to the market of profit sharing using alcohol sales v vegetables as an example.
 - Vote to approve Chicago Gyro contract amendment to be placed on next month's agenda.
 - Insurance procedures need to be created for events.
- Other Business
 - Board attendance policies are presented by Alex. Board Chair can email other members encouraging participation.
 - Angela stresses the importance of a singular vision at the market and the creation of a strategic plan with a third party consultant. Alex explains the processes to the board accepting donations for goods/services via council. Angela and NFM staff to review budget for such a contract.
- Adjournment
 - Vote: Brenda, move. Will, second. Passed.