



METROPOLITAN CIVIL SERVICE COMMISSION

AGENDA

Date: August 09, 2022

Time: 8:30 a.m.

Place: MNPS Board of Education
Boardroom
2601 Bransford Ave
Nashville, Tennessee 37204

MEMBERS: William H. Farmer, D. Billye Sanders, Jo Ann North, Alysia Jones, and Ethan Link

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

Approval of July 21, 2022, Minutes

Acknowledgement of Union Representatives

Announcement of Appeals Process: Metropolitan Code of Laws 2.68.030

Communiques from the public on pending hearings

- (A) Approval of Appointments
- (B) Approval of Terminations/Pensions
- (C) Approval of Eligibility Register report

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(A) APPOINTMENTS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
Codes Department			
*Douglas, Rhonda S.	Admin Svcs Officer 3	Department transfer	07/25/2022
Gregory, Justin T.	Mech/Gas Inspector 1	New Hire	07/25/2022
^Owen, Nicholas B.	Property Stan Insp 1	Department transfer/Promotion	07/11/2022
**Spurlock, Charles D.	Property Stan Insp 1	Department transfer/Promotion	07/11/2022
Teague, James D.	Property Stan Insp 1	New Hire	07/11/2022
**Townsend, Jesse R.	Property Stan Insp 1	Department transfer/Class change	07/11/2022
Dodd, William E.	Special Asst To The Dir	New Hire	07/11/2022

*Department transfer from Finance to Codes, same classification

^Department transfer from Water (Utility Maint Tech, TG7) to Codes (Prop Standards Insp, ST9)

**Department transfer from NDOT (Equipment Operator Sr, TG12) to Codes (Prop Standards Insp, ST9)

Fire

Armstrong, Ricki A.	Fire Arson Investigator	Promotion	07/16/2022
Torzilli, John T.	Fire Arson Investigator	Promotion	07/16/2022
Williams, Patrick L.	Fire Marshal-Asst	Promotion	07/16/2022
Young, Chad A.	Fire Marshal-Asst	Promotion	07/16/2022
*Weldon, Merri Noel	Office Support Spec 1	Department transfer/Transfer to CS	07/01/2022

*Department transfer from Juvenile Court to Fire, same classification

Juvenile Court

Robertson, Jessica L.	Probation Officer 3	Promotion	07/11/2022
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Municipal Auditorium

Thompson, Aaron M.	Bldg Maint Mechanic	New Hire	07/09/2022
Ross, Gatlin M.	Event Set Up Leader	New Hire	07/09/2022

Parks

*Mitchell, Joseph L	Bldg Maint Lead Mechanic	Department transfer/Promotion	06/27/2022
Day, Brian L	Maint & Repair Supv	Promotion	07/13/2022
^Bracht, Michael J II	Maintenance & Repair Worker	Transition To Civil Service	07/08/2022
Dees, Henry S	Maintenance & Repair Worker	Re-hire	07/15/2022
King, William Dewayne	Maintenance & Repair Worker Se	Re-hire	07/15/2022
Jackson, Tamatha Angelanette	Office Support Rep Sr	Re-hire	07/01/2022
Thompson, Brian A	Park Police Sergeant	Promotion	07/08/2022
Ashford, Allison M	Program Coord	Re-hire	06/27/2022

*Department transfer from Water (Customer Service Field Rep (ST7) to Parks (Bldg Maint Lead Mech, TL14)

^Transition to CS from seasonal status

Planning

*Albright, Richel	Administrative Svcs Mgr	Department transfer	07/25/2022
^Guenther, Kati	Finance Administrator	Department transfer	07/25/2022

*Department transfer from Codes to Planning, same classification

^Department transfer from Finance to Planning, same classification

Police

Cunningham, Mandy	Admin Svcs Officer 4	Promotion	06/30/2022
Elkins, Lindsley D.	Admin Svcs Officer 4	Promotion	06/30/2022
Jamison, Teressa A.	Admin Svcs Officer 4	Promotion	06/30/2022
Mccollum, Adrienne L.	Crime Lab Forensic Scientist 1	Promotion	06/30/2022
Walker, Delanie Paige	Crime Lab Forensic Scientist 1	Promotion	07/16/2022
Kent, Monica J.	Crime Lab Forensic Supv	Promotion	06/30/2022
Andrews, Nickolas Benjamin	Police Officer 2	New Hire	07/16/2022
**Masteller, Jacob L.	Police Officer 2	Reinstate-Disciplinary	06/30/2022
Mikles, Christopher R.	Police Officer 2	New Hire	06/30/2022
*Powell, Timothy J.	Police Officer 2	Return From pension	06/30/2022
Remson, Joseph Frank III	Police Officer 2	New Hire	06/30/2022
Tolzmann, Mitchell J.	Police Officer 2	Re-Employment	06/30/2022
Tucker, Forrest Trevor	Police Officer 2	New Hire	07/16/2022
Ferris, Reva A.	Police Operations Coord 2	Promotion	06/16/2022
Dinning, Jennifer Leigh	Police Operations Supv	Promotion	06/30/2022
^Elkins, Lindsley D.	Professional Spec	Voluntary Reduction in Salary grade	07/16/2022
Morley, Matthew D.	Special Projects Mgr	Promotion	06/16/2022

***Return from pension to same classification**

^Voluntary reduction from ASO 4 (OR5) to Professional Specialist (OR4)

****Reinstated to Police Officer 2 from Police Sgt due to disciplinary action**

Public Library

*Islam, Mohammad A.	Bldg Maint Mechanic	Department transfer	07/11/2022
Dew, Haley M.	Circulation Assistant	New Hire	07/11/2022
Forsythe, Meade S.	Circulation Assistant	New Hire	07/11/2022
Grabish, Myriah J.	Circulation Assistant	New Hire	07/11/2022
McLean, Evelyn C.	Circulation Assistant	New Hire	07/11/2022
^Powell, Stephanie Michelle	Circulation Assistant	Voluntary Reduction in Salary grade	07/11/2022
Thomas, Angela L.	Circulation Assistant	New Hire	07/11/2022
**Menifee, Steven L.	Custodian	Department transfer/Transition to CS	07/25/2022
Janes, Elizabeth A.	Program Spec 2	Promotion	07/11/2022
Holt, Eric J.	Security Guard	New Hire	07/11/2022

***Department transfer from Mun Auditorium to Library, same classification**

^Voluntary reduction in grade from Security Guard (ST6) to Circulation Asst (ST5)

****Department transfer from MAC (Custodian) to Library (Custodian)**

Public Works

Russell, Adrienne P.	Admin Svcs Officer 3	Promotion	07/11/2022
Pickett, Macio D.	Equipment Operator	New Hire	07/11/2022
Ballard, Samuel C.	Maintenance & Repair Worker	New Hire	07/11/2022
Finney, Ke Andrea L.	Maintenance & Repair Worker	New Hire	07/11/2022
Hines, Steven B.	Maintenance & Repair Worker	Re-hire	06/27/2022
Null, Roger R.	Maintenance & Repair Worker	New Hire	07/11/2022
Offutt, Kenneth E. Jr	Maintenance & Repair Worker	New Hire	07/11/2022

Social Services

Zheng, Jiali	Contract Admin	New Hire	06/27/2022
Sullivan, Andrew C.	Finance Mgr	Promotion	07/11/2022
Dancy, Shalanica S.	Social Worker	New Hire	07/11/2022
*Kutcher, Jacqueline Marie	Social Worker Senior	Department transfer/Transition to CS	06/27/2022

***Department transfer from Office of Family Safety (Domestic Violent Vic Adv) to Social Services (Social Worker Sr, OR3)**

Water Services

Welz, Sarah M.	Admin Svcs Officer 3	New Hire	07/09/2022
Huey, Corey D.	Equipment Operator Senior	Promotion	07/09/2022
Lazenby, Thomas M.	Treatment Plant Tech 1	New Hire	07/09/2022
*Biggerstaff, Thomas L.	Utility Engineer Technician	Class Change/Lateral	07/09/2022
Jaramillo, Carver L.	Utility Engineer Technician	Promotion	07/09/2022
Felton, Christopher G.	Utility Maintenance Tech	New Hire	07/09/2022

***Class change from Utility Field Tech 2 (ST8) to Utility Engineer Tech (ST8)**

(B) TERMINATIONS/PENSIONS

Name	Classification	Type	Department	Date
Hinkle, Sidney C.	Bldg Inspector 2	Retirement	Codes Administration	07/12/2022
Smith, George M.	Property Stan Insp 1	Resignation	Codes Administration	06/29/2022
Perry, Marcus W.	Emer Telecomm Off 2	Resignation	Emergency Communications	06/29/2022
Anderson, Kory B.	Adv Emrg Med Tech	Resignation	Fire	07/06/2022
Shouse, Cody Monroe	Emerg Medical Tech 1	Resignation	Fire	06/28/2022
Martin, Eric S.	Fire Captain	Retirement	Fire	07/07/2022
Jackson, Brian Alan	Fire Fighter 2	Retirement	Fire	07/11/2022
Joecken, Dorothy J.	Fire Inspector 2	Retirement	Fire	07/07/2022
Bistodeau, Deana R.	Application Tech 1	Resignation	General Services	07/11/2022
Coble, Trina L.	Application Tech 1	Resignation	General Services	07/05/2022
Crenshaw, Jerrel L.	Equip Mechanic	Resignation	General Services	07/22/2022
Reece, Kevin D.	Master Tech	Resignation	General Services	07/15/2022
Hively, Gene D.	Info Systems Advisor 1	Dismissal	ITS	07/21/2022
Pratt, Kenneth S.	Admin Svcs Officer 2	Resignation	Juvenile Court	07/08/2022
Eggerson, Kimberly D.	Probation Officer 1	Resignation	Juvenile Court	06/30/2022
Williams, Reed R.	Program Mgr 1	Resignation	Metropolitan Clerk	06/30/2022
Branick, Jarrod D.	Custodian	Resignation	Parks	06/30/2022
Bobo, James L.	Maint & Repair Worker	Retirement	Parks	07/19/2022
Welty, Jacob M.	Maint & Repair Worker	Resignation	Parks	06/25/2022
Davis, Gerald W. II	Spc Programs Coord	Resignation	Parks	07/07/2022
Hooper, Julia E.	Exe Admin Police/Fire	Retirement	Police	07/05/2022
Dragon, Derick Jeffrey	Police Officer 2	Resignation	Police	06/01/2022
Fikes, Hunter	Police Officer 2	Resignation	Police	07/22/2022
Mccoy, Eric Michael	Police Officer 2	Resignation	Police	07/17/2022
Oden, George H.	Police Officer 2	Resignation	Police	07/13/2022
Sturgeon, Adam P.	Police Officer 2	Dismissal	Police	07/07/2022
	Police Officer 2-Flt			
Reed, Corey C.	Trng Ofcr	Resignation	Police	07/08/2022

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West, Chris A.	Police Sergeant	Retirement	Police	07/31/2022
Kammerman, Amy E.	Librarian 2	Resignation	Public Library	06/30/2022
Keeney, Samantha J.	Library Assoc 1	Resignation	Public Library	07/01/2022
French, Ashy M.	Engineer In Training	Resignation	Public Works	07/08/2022
Pickett, Macio D.	Equipment Operator	Resignation	Public Works	07/13/2022
Ragland, Thomas R.	Equipment Operator	Resignation	Public Works	07/01/2022
Felts, Zachary D.	Senior		Public Works	07/01/2022
Marshall, Rebecca D.	Technical Specialist 2	Retirement	Public Works	07/15/2022
Jefferson, Laurie Melissa	Correctional Officer 1	Resignation	Sheriff	06/28/2022
Hamilton, Jessica Renee (Hamilton)	Correctional Officer 2	Resignation	Sheriff	07/01/2022
Nelson, Harry D. Jr	Correctional Officer 2	Resignation	Sheriff	07/18/2022
Coon, Dani R.	Correctional Officer Sergeant	Resignation	Sheriff	07/20/2022
Lyons-Oten, Teresa	Admin Svcs Officer 3	Retirement	Water Services	07/08/2022
Jinnette, Sara A.	Application Tech 2	Retirement	Water Services	07/08/2022
Casteel, Benjamin R.	Engineer In Training	Resignation	Water Services	07/21/2022
Brown, Jo Ann Ann H.	Office Support Spec 2	Resignation	Water Services	07/18/2022
Jordan, William H. Jr	Sanitation Worker	Resignation	Water Services	07/13/2022
Tucker, Quince D.	Treatment Plant Tech 1	Resignation	Water Services	06/17/2022
Conwell, Rowena M.	Utility Maintenance Tech	Resignation	Water Services	07/06/2022

(C)ELIGIBILITY REGISTER REPORT

Classification	Department	On list	Type	Date	Est/Abolish
Administrative Services Officer 4- Legislation Manager	Water	1	Dept	7/5/2022	Establish
Emergency Telecommunications Officer 1	DEC	6	Cont	7/5/2022	Establish
Police Officer Trainee	Police	57	Cont	7/5/2022	Establish
Administrative Services Officer 4- Police/Chaplain	Police	28	Open	7/5/2022	Establish
Engineer In Training	Water	5	Cont	7/6/2022	Establish
Fire Arson Investigator	Fire	93	Open	7/6/2022	Establish
Park Police Trainee	Parks	12	Cont	7/6/2022	Establish
Correctional Officer Trainee	Sheriff	42	Cont	7/7/2022	Establish
Utility Environmental Compliance Officer 1	Water	11	Open	7/14/2022	Establish
Treatment Plant Manager-Wastewater	Water	5	Dept	7/14/2022	Abolish
Police Officer 2 - Lateral	Police	21	Cont	7/14/2022	Establish
Equipment Mechanic	General Services	5	Cont	7/14/2022	Establish
Park Police 2-Lateral	Parks	3	Cont	7/15/2022	Establish
Utility Maintenance Technician-Water Services	Water	12	Cont	7/15/2022	Establish
Utility Field Technician 1-Water	Water	22	Cont	7/15/2022	Establish
Codes Admin. Asst. Director-Finance & Administration	Codes	1	Dept	7/15/2022	Establish
Utility Equipment Operator-Dump Truck	Water	5	Cont	7/15/2022	Establish
Technical Specialist 1- Water/Permits	Water	7	Open	7/15/2022	Establish
Finance Manager-Social Services	Social Services	1	Dept	7/13/2022	Establish
Administrative Services Officer 4- Legislation Manager	Water	1	Dept	7/5/2022	Establish
Emergency Telecommunications Officer 1	DEC	6	Cont	7/5/2022	Establish
Police Officer Trainee	Police	57	Cont	7/5/2022	Establish

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Circulation Supervisor	Public Library	15	Open	7/15/2022	Establish
Plumber	Parks	4	Cont	7/14/2022	Establish
Equipment Operator Senior-Roads and Waste	Water	5	Cont	7/15/2022	Establish
Sanitation Supervisor	Water	6	Dept	7/18/2022	Abolish
Codes Administration Assistant Director - Trades	Codes	1	Dept	7/19/2022	Establish
IS Communications Analyst 1-Radio	ITS	16	Open	7/19/2022	Abolish
Fire Plans Examiner 1	Fire	19	Open	7/19/2022	Abolish
Compliance Inspector 2-NDOT/TLC	Public Works	17	Open	7/20/2022	Establish
IS Operations Analyst 1 - Imaging Specialist	ITS	1	Dept	7/20/2022	Establish
Special Events Coordinator (ASO 3)	Sports Authority	52	Open	7/21/2022	Establish
Administrative Services Officer 3-NDOT/GIS Records	Public Works	12	Open	7/21/2022	Establish
Maintenance & Repair Worker	Public Works	27	Cont	7/21/2022	Establish
Crime Lab Forensic Technician	Police	81	Cont	7/21/2022	Establish
Police Support Technician (formerly POA Sr)	Police	92	Open	7/22/2022	Abolish
Sanitation Worker - Water Services	Water	24	Cont	7/22/2022	Establish
Property Standards Inspections Chief - Codes	Codes	2	Dept	7/22/2022	Establish
Administrative Services Manager - Codes/HR	Codes	1	Dept	7/22/2022	Establish
Treatment Plant Technician 1	Water	16	Cont	7/22/2022	Establish
Recreation Leader Senior - Parks	Parks	38	Open	7/25/2022	Establish
Human Resources Administrator - Planning	Planning Commission	18	Open	7/27/2022	Establish
Office Support Specialist 1 - Arts Commission	Arts	43	Open	7/28/2022	Establish
Custodian	Parks	14	Cont	7/28/2022	Establish
Administrative Services Officer 3-Records Archivist	Metro Clerk	12	Open	7/28/2022	Abolish
Professional Specialist - HRC	Human Relations Commission	14	Open	7/29/2022	Establish

Eligible Registers Abolished due to changes to job classifications effective 7/1/22

Finance Officer 1-Financial Accountability	Finance	16	Open	7/1/2022	Abolish
Human Resources Analyst 3-Employee Relations	Human Resources	50	Open	7/1/2022	Abolish
Human Resources Analyst 3-Benefits Services	Human Resources	1	Dept	7/1/2022	Abolish
Human Resources Analyst 3-Employee Relations	Human Resources	1	Dept	7/1/2022	Abolish
Human Resources Analyst 3-HR/Training	Human Resources	53	Open	7/1/2022	Abolish
Human Resources Analyst 4-Pension/Disability Svc	Human Resources	1	Dept	7/1/2022	Abolish
Library Associate 1	Library	35	Open	7/1/2022	Abolish
Police Operations Assistant	Police	66	Cont	7/1/2022	Abolish
Safety Coordinator-Parks & Recreation	Parks	24	Open	7/1/2022	Abolish
Safety Inspector 1-Parks	Parks	87	Open	7/1/2022	Abolish
Utility Technical Specialist 2-Grading	Water	4	Dept	7/1/2022	Abolish

HUMAN RESOURCE ITEMS

Item #1: Review Initial Order of Default and Dismissal -Michael Burum, Metro Water– Termination

Item #2: Review – Initial Order- Latanya Lester, DCSO– Termination

Item #3: Metro Nashville Police Department employee Cory Fetner is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Item #4: Metro Nashville Police Department employee Joshua Hausman is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Item #5: Metro Nashville Police Department employee Micah Wright is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Item #6: Nashville Fire Department and Metro Legal requests the addition of Civil Service Policy 8.2B-VI NFPA Medical Guide Implementation

Item #7: The Metro Human Resources Department's request to hire above base Electrical Inspector 1

Item #8: Nashville Fire is requesting Job Descriptions Revision for

- Advance Emergency Medical Technician
- Paramedic
- ESM Captain
- Fire Fighter Paramedic

Item #9: Metro Nashville Police Department (MNPD) is requesting job description revisions for Police Officer 2- Field Training Officer

Item #10: Administrative Law Judge Hearing Calendar

Item #11: Human Resource Updates

Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640