

**MEETING MINUTES
OF THE
TRAFFIC AND PARKING COMMISSION
May 9,2022**

Note: The monthly meetings of the Traffic and Parking Commission are documented via video and are available through Metro ITS Department (<http://www.nashville.gov/Information-Technology-Services.aspx>) and Metro Nashville's YouTube Channel (<https://www.youtube.com/MetroNashville>)

The regular monthly meeting of the Traffic and Parking Commission was held at 3:00 p.m., on Monday, May 9, 2022, at the Metro Office Complex, Sonny West Conference Room. The following were present unless noted otherwise: Chairman John Green called the meeting of May 9, 2022, to order at 3:05 p.m.

ATTENDEES

COMMISSIONERS

John Green , Feller Brown (absent), Saralee Woods , Karen Robbins, Pastor Marvin Neal (absent) Council Member Angie Henderson, Officer James Williams, Brandon Mason (absent) , Santiago Tefel

STAFF

Korby Bowden, Brad Freeze, Diane Marshall, Andrew Smith, Teresa Costonis, Diana Alarcon, Jason Oldham, Rory Rowan

OTHERS

Doug Sloan- Waller Law, Rebecca Barnes – Pins Mechanical

CALL TO ORDER

Chairman John Green mentioned ordinance No. BL2006-1050 regarding the appeals process of the Traffic and Parking Commission.

“If you are not satisfied with a decision made by the Traffic & Parking Commission, you may appeal the decision by filing for a writ of certiorari with the Davidson County Chancery or Circuit Court. Your appeal must be filed within 60 days of the date of the entry of the Commission’s decision. We advise that you seek your own independent legal advice to ensure that your appeal is filed in a timely manner and that all procedural requirements have been met

APPROVAL OF AGENDA

Commissioner Woods moved for approval of the May 9 , 2022 agenda, seconded by Officer Williams. The agenda was approved with no opposition.

APPROVAL OF MINUTES

Commission Woods moved for approval of the April 11, 2022, minutes and seconded by Commissioner Robbins. The minutes were approved with no opposition.

CONSENT AGENDA

RESOLUTION 22-05

- a) CD19: Authorize a change for the existing loading zone at 1414 Clinton St. from 8 a.m. to 8 p.m. to 8 a.m. to 3 p.m. requested by Nelson’s Green Brier Distillery, SR 1535703.

Officer Williams moved for approval of the consent agenda seconded by Commissioner Woods. The consent agenda was approved with no opposition.

OLD BUSINESS

- b) Smart Parking contract update

Diana Alarcon , Director of NDOT made the presentation. She advised the commission that the contract is with LAZ Parking. The contract is still in draft form. The contract will focus on the on-street meters. The single space meters will be replaced with multi – space meters. The contract is a 5-year contract and is based on a management fee structure based on the service provided. All revenue will be deposited in Nashville Department of Transportation account. The operator will be provided with 3 months of operating expenses. The contract will include the extend of an electronic citation system. She discussed different parts of the schedule. Schedule 2 is the operating schedule. Schedule 7 will list the special events. Schedule 11 will be provided 30 days prior to operation for the business plan. Schedule 14 regards the leasing of property from Metro. Schedule 15 shows the fee structure if we want to use their employees for special events. Commissioner Woods asked about the parking meters and what currency will be accepted. She will advise the meters will accept dollars or credit cards and no coins. Ms. Alarcon advised the citation management system is still being discussed. The contract will be awarded in July, the equipment will be purchased in November and installed in January. The staff at NDOT will remove the current meters and will assist with the installation. The proposal will be to adjust the fee for the time of November to January. Commissioner Tafel asked about the schedule, and he was advised this will be include in the new draft agreement. Commissioner Woods asked about minority business . She was advised this is not known. Council Member Henderson asked about documentation to show the contract is being executed. She was advised this is part of the key performance measures which is being worked on . Council Member Henderson asked about the capital management contract and if they are specifying venders. She was advised that the capital side will be for purchase of the equipment and at this time no citation management company has been selected. They will purchase the equipment and we will be reimbursed. Commissioner Santel asked about the equipment and if will be owned by the system. He was advised that the operator will be providing technical support, office staff and enforcement. Commissioner Robbins asked about the technology sides of the contract since the T&P Commission approves residential parking permit locations and

curb side management if this will be part of the contract. Commissioner Robbins expressed concerns about charges. Commissioner Green asked about the contract with the Nashville Downtown Partnership as it relates to the parking garage. He was advised that the company will assume the operation of the garage. Ms. Alcorna advised the commission that the operator will provide annual and quarterly reports. Council Member Henderson asked what the next step would be. Ms. Costonis advised that the information will be updated, and the Traffic & Parking Commission will need to approve the contract.

c) Connect Nashville:

Brad Freeze advised the Commission that the pause is for the period of December 2022 thru January 2023. Council Member Henderson asked about the practical matters with Planning and Nashville Department of Transportation and how does this impact people come to the Commission. Mr. Freeze advised that the staff recommendation will be to defer any action until the plan is developed. Council Member Henderson asked for a document to spell out the procedures. Mr. Freeze advised that the procedures will be available to the Commissioner. Mr. Freeze advised this will not impact construction or temporary permits. Commissioner Robbins asked if the plan will be presented to the Convention and Visitor Bureau. Commissioner Green asked about temporary permits. Officer Williams asked about the temporary permits and if they would be modified. Commissioner Tafel asked about special events. Council Member Henderson asked that the temporary valet permits be evaluated during the pause. Commissioner Green asked about the rationale. Ms. Alarcon advised the commission that it is hard to give and then take away permits. Councilmember Henderson asked about the enforcement of current valet. Commissioner Woods advised the Commission that she is in support of the program. CM Henderson moved for a one-month deferral of the agenda item with a request that staff present a precise plan on how this would be implemented. There was a second to this motion, and the motion was passed unanimously.

d.) CD19- Authorize new parking restrictions around the perimeter of the Fred D. Thompson Federal Courthouse and Federal

Building. No Parking or Standing Anytime (24/7) with tow-away restrictions start from the south side of Church St. to Polk Avenue to Rosa L. Park Blvd, thence on the east side of Rosa L. Parks

Blvd to Commerce St, thence on the north side of Commerce St to 7th Avenue N. , thence on the west side of 7th Avenue N to Church St. and thence approximately 90 feet along the south side of Church St. , requested by US General Service Administration, SR 1540419

Commissioner Woods recommended approval and the motion was seconded by Officer Williams.

- e) CD19: Authorize a new passenger Loading Zone on the south side of Church St. between Polk Avenue and 7th Avenue N. approximately 90 feet in length, requested by US General Service Administration, SR 1540410

Commissioner Woods recommended approval and the motion was seconded by Commissioner Tafel. The motion was approved with no opposition.

- f) CD19: Authorize a new valet lane at 151 1st Avenue S for the Rutledge at Four Seasons, requested by Metropolis. (Formerly Premier Parking) SR 1542135

Doug Sloan, Waller Law spoke regarding the need for a valet zone. The business will open on June 13 and if not approved it will impact the opening. The commission was advised that there is not a curb cut that they can use for a valet lane and if approved it will impact the flow of traffic. The business was advised that they can apply for a temporary permit.

Commissioner Woods recommended a 1-month deferral, and the motion was seconded by Commissioner Robbins. The motion to defer was approved by Commission.

- g) CD19: Authorize a new loading zone at 1102 Grundy St. , requested by Pins Mechanical, SR 1541512

The staff recommendation was to defer for 1 month based on the Connect Nashville Study. Councilmember Henderson made a motion to defer for 1 month and Commissioner Tefel seconded the

motion to defer. The motion to defer was approved for 1 month with no opposition.

- h) CD17: Authorize a new left turn lane configuration on eastbound Acklen Avenue at 12th avenue S. removing six on – street parking spaces on the south side of Acklen Avenue , requested by Catalyst Design Group, SR 1542139

Council Member Sledge requested a one-month deferral on this item. Commissioner Woods make a motion for a one-month deferral and the motion was seconded by Council Member Henderson . The motion was approved with no opposition.

- i) CD17: Authorize new parking restrictions, No Parking or Standing Anytime 24/7 on the west side of 18th Avenue South from Edgehill to Chet Atkins requested by constituent Sr 1535202.

Council Member Sledge requested a one-month deferral on this item. Commissioner Woods made a motion for a one–month deferral and the motion was seconded by Council Member Henderson. The motion was approved with no opposition.

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OTHER BUSINESS:

- j) New NDOT staff support announcement

Brad Freeze introduced Jason Oldham as the new staff member that will be handling the future Traffic & Parking commission meeting.

Jason Oldham gave a brief introduction of his background to the Commission.

BE IT RESOLVED by the Traffic and Parking Commission of the Metropolitan Government of Nashville and Davidson County, Tennessee as follows:

SECTION I: That Chapter 12 of said Metropolitan Code, said Chapter being entitled 'Vehicles and Traffic' is amended as follows:

SECTION II. BE IT FURTHER RESOLVED that this Resolution be published in a daily newspaper in Metropolitan Nashville/Davidson County, Tennessee, and that a certified copy be filed with the Chief of Police of the Metropolitan Police Department, and that a certified copy be filed with the Metropolitan clerk, and that said Resolution take effect five (5) days thereafter.

APPROVED: **May 9, 2022,**

EFFECTIVE: **May 14, 2022**

ADJOURNMENT

There being no further business, Officer Williams moved to *adjourn*. Commissioner Woods seconded. All in favor with no opposition. The meeting adjourned at 4:45 p.m.

Approved on the 9th day of May 2022

Department of Transportation

Chairperson Traffic and Parking
Commission