

**Metropolitan Board of Health of Nashville and Davidson County
August 11, 2022, Meeting Minutes**

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Tené Franklin at 4:04 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Tené H. Franklin, MS, Chair
Calvin M. Smith III MD, Vice-Chair
David A. Frederick, BS, Member
Lloyda Williamson, MD, Member
Gill C. Wright, III, MD, Director of Health
Melva Black, EdD, Deputy Director
Jim Diamond, MBA, Finance and Administration Bureau Director
Rachel Franklin, MBA, Communicable Disease Response and Emergency Preparedness Bureau
Billy Reagon, RN, Director, TB Elimination Program
Tom Sharp, Director of Policy and Legislative Liaison
Joanna Shaw-KaiKai, MD, Medical Services Director
Laura Varnier, MNsc, APRN, FNP-BC, CEN, Clinical Services Bureau Director
Derrick Smith, JD, Metro Legal

BOARD OF HEALTH

Resolution Honoring Thoris Campbell

Chair Franklin read into the record a resolution honoring Thoris Campbell upon her retirement from the Department ([Attachment I](#)).

Approval of July 14, 2022, Meeting Minutes

Mr. Frederick made a motion to approve the July 14, 2022, meeting minutes, as distributed. Dr. Williamson seconded the motion, which passed unanimously.

Monkeypox Update

Dr. Shaw-KaiKai and Rachel Franklin provided an update on Monkeypox outbreak and response ([Attachment II](#)). Chair Franklin thanked Dr. Shaw-KaiKai, Ms. Franklin, Dr. Wright, and staff for the Department's efforts in responding to the outbreak. Dr. Shaw-KaiKai recognized the TB Elimination team for their effort in Monkeypox response. Mr. Frederick encouraged the broad-based dissemination of information regarding the response.

Approval of Grant Applications

There were no grant applications.

Approval of Grants and Contracts

Mr. Diamond presented seven items:

- 1. Grant with Neighborhood Health - Homeless Healthcare**
Term: July 1, 2022-June 30, 2023
Amount: \$355,200
- 2. Grant Amendment from the Environmental Protection Agency – Air Pollution 105**
Term: October 1, 2019-September 30, 2023
Amount: \$332,282 (total to date \$1,310,942)
- 3. Grant from the Environmental Protection Agency – Air Pollution**
Term: August 1, 2022-July 31, 2024

Amount: \$51,000

4. Grant from the Tennessee Department of Health – Medical Examiner

Term: March 1, 2022-February 28, 2023

Amount: \$450,000

5. Grant to the Mental Health Cooperative’s Mental Health Crisis Treatment Center

Term: July 1, 2022-June 30, 2023

Amount: \$2,508,000

6. Grant to the Mental Health Cooperative’s Partners in Care Co-Response Program

Term: July 1, 2022-June 30, 2023

Amount: \$1,435,574

7. Grant from A Step Ahead Foundation of Middle Tennessee

Term: November 17, 2021-October 31, 2024

Amount: \$222,000 (new total \$270,000)

Vice-Chair Smith made a motion to approve the grants and contracts. Mr. Frederick seconded the motion, which passed unanimously.

Program Presentation: Overview of Tuberculosis Elimination

Dr. Shaw-KaiKai and Billy Reagon provided an update on the Tuberculosis Elimination program, its challenges and staffing issues ([Attachment III](#)).

Report of the Director

Dr. Wright referred to the update provided in the Board packet ([Attachment IV](#)) and highlighted several elements, including the Health in All Policies (HiAP) Summit: Collaborations for Better Health to be held September 9, 2022, at the downtown public library, and invited Board members to attend.

Dr. Wright invited Laura Varnier to speak briefly on the Red Sand Project, which heightens awareness of human trafficking.

Dr. Wright noted that new Board member Dr. Marie Griffin had been confirmed by Metro Council and would attend the September 8 meeting.

Report of Chair

Chair Franklin recognized Tom Sharp for his prodigious work on the Charter amendments, which had been approved by the voters on August 4, 2022. She mentioned that the Charter will no longer require the director of health to be a medical doctor, and the Board of Health will be expanded to seven members.

Chair Franklin announced that she had attended the National Association of Local Boards of Health conference in Grand Rapids, Michigan, August 1-3, and noted that many directors of health also attend the conference, and that what the department is doing and the courageous conversations the department is having are occurring all over the country to support the public health workforce.

Chair Franklin announced that Board members would be polled regarding potential dates for a retreat.

Chair Franklin noted that Dr. Wright had shared the revised Strategic Plan with Board members and the document would be discussed at the September 8, 2022, Board meeting.

Chair Franklin asked Dr. Wright for a brief update on COVID education messaging, which he provided.

New Business / Review of Board Requests

Board Requests:

- Broad-based Monkeypox communications dissemination
- Board members will be polled for annual retreat dates

Adjournment

Dr. Williamson made a motion to adjourn the regular meeting. Vice-Chair Smith seconded the motion, which passed unanimously.

CIVIL SERVICE BOARD

Public Hearing: Proposed Changes to the Medical Doctor Job Description

Chair Franklin opened the hearing.

Dr. Black referred to the proposed changes to the Medical Doctor job description ([Attachment V](#)). She noted the material in the packet had been updated to reflect the requested changes.

Discussion was held, additional changes were proposed, and a second hearing will be held September 8, 2022. Chair Franklin invited comments.

There being no additional comments, Chair Franklin closed the hearing.

Approval of Proposed Changes to the Medical Doctor Job Description

Dr. Black requested Board approval of the proposed changes to the Medical Doctor job description ([Attachment VI](#)), to include the addition of doctor of osteopathy credential to the job description.

Dr. Smith made a motion to approve the proposed changes to the Medical Doctor Job Description, with the inclusion of doctor of osteopathy to the description. Dr. Williamson seconded the motion, which passed unanimously.

Personnel Changes

Dr. Black referred to the July 2022, Personnel Changes. The changes were extensive due to the position reclassifications as a result of the new pay plan.

Adjournment

Dr. Williamson made a motion to adjourn the Civil Service Board meeting. Vice-Chair Smith seconded the motion, which passed unanimously.

The meeting adjourned at 5:20 p.m.

Next Regular Meeting

The next regular meeting of the Board of Health is scheduled to be held at 4:00 p.m. on Thursday, September 8, 2022, in the Lentz Public Health Center Board Room, on the third floor, at 2500 Charlotte Avenue, Nashville, TN, 37209.

Tené H. Franklin, MS
Chair