

Davidson County Election Commission

August 19, 2022 2:00 p.m.

The Davidson County Election Commission (DCEC) met at 2:00 p.m. in the Sonny West Conference Room at the Howard Office Building. Commissioners Jim DeLanis, Dan Davis, Ross Evans and Tricia Herzfeld were present. Commissioner A.J. Starling was not in attendance. DCEC staff members present included Administrator of Elections (AOE) Jeff Roberts, Jeremy Greene, Courtney Mott, Lisa Pierce, Bobby Medley, and Kelley Harrison.

Also present was Macy Amos of the Metropolitan Department of Law.

Chairman DeLanis convened the meeting.

Approve minutes from June 6, 2022

Deferred to next meeting

Certify August 4, 2022 State & Federal Primary, County General, Oak Hill Municipal Election

Motion stated: Commissioner Herzfeld made a motion to certify the August 4, 2022 State & Federal Primary, County General, Oak Hill Municipal election results.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Call 3 municipal elections for November 8, 2022

a. City of Belle Meade

Motion stated: Commissioner Herzfeld made a motion to call the City of Belle Meade election and approve the candidate list subject to any withdrawals for November 8, 2022.

Seconded by: Commissioner Evans

Outcome of motion: Passed unanimously

b. City of Forest Hills

Motion stated: Commissioner Herzfeld made a motion to call the City of Forest Hills election and approve the candidate list subject to any withdrawals for November 8, 2022.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

c. City of Goodlettsville

Motion stated: Commissioner Herzfeld made a motion to call the City of Goodlettsville election and approve the candidate list subject to any withdrawals for November 8, 2022.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Approve candidate list for November 8, 2022 ballot

Approval of candidates for municipal elections included in motion to call elections for Belle Meade, Forest Hills, and Goodlettsville.

Approve Early Voting schedule and locations for November 8, 2022 Election

**EARLY VOTING SCHEDULE
State & Federal General Election
Belle Meade, Forest Hills & Goodlettsville Municipal Elections
Tuesday, November 8, 2022**

Howard Office Building

700 President Ronald Reagan Way - Sonny West Conference Room

Wednesday, October 19 - Monday, October 24

Wednesday, October 19	8:00 am – 4:30 pm
Thursday, October 20	8:00 am – 7:00 pm
Friday, October 21	8:00 am – 5:30 pm
Saturday, October 22	8:00 am – 4:30 pm
Monday, October 24	8:00 am – 5:30 pm

All Early Voting Locations Open

Tuesday, October 25 – Thursday, November 3

Tuesday, October 25	8:00 am – 7:00 pm
Wednesday, October 26	8:00 am – 4:30 pm
Thursday, October 27	8:00 am – 7:00 pm
Friday, October 28	8:00 am – 5:30 pm
Saturday, October 29	8:00 am – 4:30 pm
Monday, October 31	8:00 am – 5:30 pm
Tuesday, November 1	8:00 am – 7:00 pm
Wednesday, November 2	8:00 am – 4:30 pm
Thursday, November 3	8:00 am – 7:00 pm

Belle Meade City Hall	4705 Harding Pike
Bellevue Library	720 Baugh Road
Bordeaux Library	4000 Clarksville Pike
Casa Azafrán Community Center	2195 Nolensville Pike
Edmondson Pike Library	5501 Edmondson Pike
Goodlettsville Delmas Long Community Center	200 Memorial Drive
Green Hills Library	3701 Benham Avenue
Hermitage Library	3700 James Kay Lane
Howard Office Building	700 President Ronald Reagan Way
Madison Library	610 Gallatin Pike South
Margaret Maddox East YMCA	2624 Gallatin Pike
Southeast Library	5260 Hickory Hollow Parkway

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Motion stated: Commissioner Herzfeld made a motion to approve the early voting schedule as presented.

Seconded by: Commissioner Evans

Outcome of motion: Passed unanimously

Approve Poll Officials for November 8, 2022 Election

Motion stated: Commissioner Herzfeld made a motion to approve all “active” poll officials to be utilized in their needed capacity.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Set date/time/location of Absentee Counting Board for November 8, 2022 Election

Motion stated: Commissioner Herzfeld made a motion to set the date, time, and location of Absentee Counting Board for Tuesday, November 8, 2022 at 8:00 a.m in the Green Hills Conference Room located at Metro Southeast (1417 Murfreesboro Pike).

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Set date/time/location of Provisional Counting Board for November 8, 2022 and set date/time and location for opening of provisional bags

Motion stated: Commissioner Herzfeld made a motion to set the date, time, and location of Provisional Counting Board for Monday, November 14, 2022 at 9:00 a.m. in the Absentee office located at Metro Southeast (1417 Murfreesboro Pike).

Seconded by: Commissioner Evans

Outcome of motion: Passed unanimously

Motion stated: Commissioner Herzfeld made a motion to set the date, time, and location for opening of provisional bags for Wednesday, November 9, 2022 at 9:00 a.m. in the Absentee office located at Metro Southeast (1417 Murfreesboro Pike).

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Set date and time of meeting to certify November 8, 2022 Election

Motion stated: Commissioner Herzfeld made a motion to set date and time to certify the November 8, 2022 election for Monday, November 28, 2022 at 2:00 p.m.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Approve compensation for Republican machine technician

AOE Roberts reported that the salary for the Republican machine technician will follow Metro policy guidelines for this fiscal year.

Motion stated: Commissioner Evans made a motion to approve the compensation for the Republican machine technician.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Approve compensation for Democratic machine technician

Motion stated: Commissioner Herzfeld made a motion to defer action on the Democratic machine technician salary until the next meeting.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Performance evaluation for Administrator of Elections

Each Commissioner present had an opportunity to speak regarding AOE Roberts' performance.

Approve compensation for Administrator of Elections

The discussion of salary for AOE Roberts was deferred to the next meeting.

Motion stated: Commissioner Herzfeld made a motion to give AOE Roberts an additional two (2) weeks of vacation time.

Seconded by: Commissioner Evans

Outcome of motion: Passed unanimously

AOE Report

- Poll Officials were paid 7 days after the election
- Received 500+ absentee ballot requests for November election
- Recall petition was submitted to Metro Clerk on July 15, 2022 and only 1,498 signatures were submitted. 1,800 signatures were needed to proceed with the recall election against Jonathan Hall, Metro Councilman District 1.

Public Comments

None stated

Set date and time of next meeting

Call of the Chairman

Adjourn

With no further election matters to discuss, Commissioner Herzfeld made a motion to adjourn the meeting.

Seconded by: Commissioner Evans

Outcome of motion: Passed unanimously

Tricia Herzfeld, Secretary