

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Backup Center, 5240 Harding Place. Chair Cleo Duckworth called the meeting to order at 2:30 PM and presided over the meeting with the following board members present: William Johnson, Susan Mattson, Rick Cowan, and Carolyn Tucker. Board member Lorinda Hale was not in attendance. Board member Ruby Baker attended virtually. Others who attended the meeting in person were Mark Lynam (ECD Admin), Stephen Martini & Tim Watkins (Metro DEC), Russell Freeman (Legal Counsel), and Tiffany Childress (Finn Partners). Others who attended virtually were DEC employees Angie Milliken, Paul McCallister, Dwayne Vance, Patrice Coleman, Lynette Dawkins, Lisa McMahan, Kristin Mullen, and WKRN Channel 2 News reporter Jamie Vaughn.

### **Minutes**

Mr. Johnson made a motion to accept the minutes from the June 16, 2022 ECD Board meeting. Ms. Mattson seconded the motion and it carried unanimously by voice vote.

### **Financial Report**

Mr. Lynam went over the July financial report with board members. He reported that cash available for operations totaled \$21,187,655. This consisted of \$30,300 in our checking account and \$21,157,355 in our LGIP account.

Mr. Lynam went over the business transactions that took place during the month. He reported that income for July was \$24,908 while expenses amounted to \$1,682,741. This resulted in a net loss of \$1,657,333 for the month.

Ms. Mattson questioned why the interest earnings from our LGIP account had increased substantially. Mr. Lynam said that he had noticed the LGIP interest inching upwards since February. He said that he would do some research to see if he could find any specific reason for the improved interest earnings.

After discussion ended, Ms. Tucker made a motion to accept the financial statement as presented. Ms. Mattson seconded the motion and it carried unanimously by voice vote.

### **Public Awareness Update**

Ms. Tiffany Childress went over the Advertising handout with board members. She pointed out that the “Call Volume” and “New Movers” digital ads continue to perform well. She reported that the video ad continues to perform very well with over 116,000 impressions and a 99.58% completion rate.

Ms. Childress also went over the Rescue Rex report. She stated that the Rescue Rex program will be returning to in-person shows. Rehearsals are taking place and Rex is already scheduled for 15 shows. As a means of increasing Rex’s community presence, Ms. Childress and Rex will make an appearance before Metro Council’s Public Health and Safety Committee on August 30th. Ms. Ruby Baker has agreed to accompany them to represent the ECD Board.

### **DEC Directors Report**

Director Martini informed the Board that he has been in conversation with Metro Council's Public Health and Safety Committee regarding people understanding when to call 911 versus the 862-8600 non-emergency number. He asked if the Board would approve Finn Partners creating a visually engaging and informative one pager which would help clarify the appropriate use of 911. This document could then be submitted to Council members and neighborhood constituent services. Ms. Tucker asked if that same document could be aired on Metro Nashville Network (MNN). Mr. Martini indicated that he would follow up with MNN staff on that possibility. When discussion ended, Ms. Tucker made a motion that we engage Finn Partners to create this document. Mr. Johnson seconded the motion and it carried unanimously by voice vote. Ms. Duckworth asked that the document come back to the board for review before being released.

Director Martini went over the call performance report with board members. He indicated that call volume is dropping now that school is back in session thus improving answer times.

Currently there are 6 vacancies within DEC. A training class of 14 recruits started on August 15<sup>th</sup>. Director Martini hopes to have the forty new positions that were approved in this year's budget hired by end of the calendar year.

DEC continues to work with Gobbell Hayes on the design phase of the new 911 facility. They are hopeful that the new facility will be part of the capital budget to be put forth in February 2023.

DEC continues to work on a redundancy plan. AT&T is offering a 3 layer solution consisting of two different paths to bring phone calls into the building with a wireless solution on top of the roof. Tim Watkins is also working on a proof-of-concept project to share fiber between surrounding PSAPS which would allow sharing of phone systems.

### **TENA Board Ballot**

Mr. Lynam explained that TENA is holding an election to fill board positions. He added, that as a member of TENA, our District is allowed one vote in the process. Mr. Lynam serves as the district's voting delegate and will cast his vote as directed by board members.

Mr. Lynam provided the list of candidates who were on the ballot. The positions that our district will vote for are ... 2nd Vice President, Secretary, Middle Region Representative, & NENA At-Large Representative.

The slate showed only one person running in each position. Ms. Tucker made a motion that we accept the slate as presented and support the person running for each position. Mr. Johnson seconded the motion and it carried unanimously by voice vote.

### **Miscellaneous**

During the meeting Ms. Duckworth shared a letter which she had received from DEC supervisor Christy Perez. In the letter Ms. Perez expressed her thanks to ECD Board members for

providing the opportunity for her and other DEC employees to attend this year's APCO Conference.

Ms. Duckworth also informed those in attendance that Director Stephen Martini was elected to serve on APCO's Executive Committee as its 2<sup>nd</sup> Vice President. She went on to add that Assistant Director Paul McCallister was elected to serve as the Gulf Coast Regional Representative on APCO's Board of Directors.

**Adjournment**

Upon proper motion by Ms. Mattson and second by Mr. Johnson, the meeting adjourned at 3:07 PM. The next meeting of the ECD Board of Directors will be held on September 15, 2022.

Minutes submitted by Mark Lynam