

Metropolitan Board of Health of Nashville and Davidson County September 8, 2022, Meeting Minutes

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Tené Franklin at 4:00 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Tené H. Franklin MS, Chair

Calvin M. Smith III MD, Vice-Chair

David A. Frederick BS, Member

Marie Griffin MD, Member

Gill C. Wright III MD, Director of Health

Jim Diamond MBA, Finance and Administration Bureau Director

Rachel Franklin MBA, Communicable Disease Response and Emergency Preparedness Bureau

Fonda Harris PhD, Population Health Bureau Director

Joanna Shaw-KaiKai MD, Medical Services Director

Laura Varnier MNsc APRN FNP-BC CEN, Clinical Services Bureau Director

Matthew Garth JD, Metro Law Department

BOARD OF HEALTH

Welcome New Board of Health Member Marie Griffin MD MPH

Chair Franklin introduced and welcomed Dr. Marie Griffin, new Board of Health member. Dr. Griffin shared brief details about career and current endeavor to become a Tennessee Naturalist.

Other Business

Chair Franklin recognized Deputy Mayor Brenda Haywood, who expressed her thanks to the Board for their service to the city.

Chair Franklin also recognized observers from the League of Women Voters Nashville.

Approval of August 11, 2022, Meeting Minutes

Vice-Chair Smith made a motion to approve the August 11, 2022, meeting minutes, as distributed. Mr. Frederick seconded the motion, which passed unanimously.

Approval of Grant Applications

Mr. Diamond presented one item:

Grant Application to the Department of Health and Human Services, Centers for Disease Control and Prevention for State, Tribal, Local and Territorial Support Division of Program, and Partnership Services - Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems

Term: August 31, 2021-August 30, 2022

Amount: \$8,567,514

Board members received "MPHD Public Health Infrastructure Grant Application Summary" (Attachment I). Mr. Diamond noted that extensive details of how the grant funds would be expended had been included in the advance packet and public notice.

Mr. Frederick made a motion to approve the grant application. Vice-Chair Smith seconded the motion, which passed unanimously.

Approval of Grants and Contracts

Mr. Diamond presented seven items:

1. **Grant from the Tennessee Department of Health - HIV/STD Prevention and Surveillance Services**

- Term: January 1, 2022-December 31,2022
Amount: \$1,616,950
2. **Grant and Amendment from the Health Resources and Services Administration – Nashville Strong Babies**
Term: April 1, 2022-March 31, 2023
Amount: \$1,144,121
 3. **Grant from the Office of Justice at the U.S. Department of Justice – Comprehensive Opioid Abuse Site-based Administrative Adjustment**
Term: October 1, 2019-September 30, 2023
Amount: \$1,040,371
 4. **Contract with Vanderbilt University Medical Center – Vanderbilt Mobile WIC**
Term: October 4, 2022-October 3, 2027
Amount: NA
 5. **Grant from STARS – Epi Amendment**
Term: December 16, 2020-August 30, 2025
Amount: NA
 6. **Contract with Siloam -- Community Health Workers Business Associate Agreement**
Term: October 14, 2022-September 14, 2025
Amount: NA
 7. **Contract with Matthew Walker Comprehensive Health Center -- Community Health Workers Business Associate Agreement**
Term: October 14, 2022-September 14, 2025
Amount: NA

Mr. Frederick made a motion to approve the grants and contracts. Vice-Chair Smith seconded the motion.

Rachel Franklin provided additional information about COVID Prevention Strategy as related to the HIV/STD Prevention and Surveillance Services grant.

The motion passed unanimously.

Presentation of Strategic Plan 2022-2025

Dr. Wright presented the Strategic Plan (Attachment II). Discussion was held and Dr. Wright invited Dr. Harris to comment on the process of the revision. Chair Franklin thanked the Executive Leadership Team their work in revising the document.

Dr. Wright noted that specific goals and measures would be included in the Implementation Plan, and that the document had been presented to staff in a virtual Town Hall on September 7, 2022, and would be presented again to supervisors and managers at the September 21, 2022, Supervisors' and Managers' meeting.

Mr. Frederick made a motion to approve the Strategic Plan 2022-2025 as presented. Vice-Chair Smith seconded the motion, which passed unanimously.

Dr. Wright also presented board members with a brief explanation and a printout of the Internal Strategic Driver Dashboard (Attachment IV) and pledged to provide bureau and program goals and objectives regularly.

Report of the Director

Dr. Wright referred to the update provided in the Board packet (Attachment III) and highlighted several elements, including the Health in All Policies (HiAP) Summit: Collaborations for Better Health to be held September 9, 2022, at the downtown public library, and invited Board members to attend.

Dr. Wright also noted that the proposed changes to the Metro Charter had passed the referendum and he anticipated that Mayor Cooper would appoint an additional board member soon.

Mr. Frederick mentioned that he and several acquaintances had had very favorable experiences at the Monkeypox clinic at Lentz and encouraged better messaging at Music City PrEP and other locations to drive interested parties to the clinic at Lentz.

Dr. Wright alerted Board members' attention to a survey email they would be receiving from boards@granicuslabs.com, that is being sent to all Metro Boards and Commission members.

Dr. Wright noted that the Health in All Policies Summit would be held the next day at the downtown Public Library, and that if any Board members had yet to register there were still spots available and he encouraged them to attend.

Dr. Wright noted that bivalent vaccines, once available, would be offered at pop-up events only, due to their wide availability in the community.

Report of Chair

Chair Franklin said she is encouraged that the department is focused on the path forward.

Chair Franklin announced that she planned to attend the annual conference of the American Public Health Association in November as part of her professional position and looked forward to sharing the ideas she would glean from the conference.

Chair Franklin expressed her support for staff and others who have been impacted by violence and her commitment to discuss and strategize about solutions to violence.

Chair Franklin announced the Board's annual retreat would be held Friday, October 28, from 12:30-4:30; and details about the location would be forthcoming. She advised that Dr. Wright has already begun working on competencies and capabilities for a director.

New Business / Review of Board Requests

Board Requests:

- Regular provision of programmatic metrics, goals and competencies related to the Strategic Plan.

Election of Chair and Vice-Chair

Vice-Chair Smith made a motion to nominate Tené Franklin to a second term as Chair, which passed unanimously.

Mr. Frederick made a motion to nominate Calvin Smith to a second term as Vice-Chair, which passed unanimously.

Adjournment

Vice-Chair Smith made a motion to adjourn the regular meeting. Dr. Griffin seconded the motion, which passed unanimously.

CIVIL SERVICE BOARD

Public Hearing: Proposed Changes to the Medical Doctor Job Description

Chair Franklin opened the hearing.

Dr. Wright requested approval of proposed changes to the Medical Doctor job description (Attachment V).

There being no comments, Chair Franklin closed the hearing.

Vice-Chair Smith made a motion to approve the Medical Doctor job description as presented. Dr. Griffin seconded the motion, which passed unanimously.

Request for Public Hearing: Medical Services Director Job Description

Request for Public Hearing: Addition of Human Resources Manager Position to Pay Plan

Request for Public Hearing: Proposed Changes to Metro Animal Care and Control Positions, and Addition of Behaviorist Position to the Pay Plan

Dr. Wright requested a hearing regarding proposed changes to the Medical Services Director Job Description(Attachment VI), addition of Human Resources Manager Position to the pay plan(Attachment VII), proposed changes to Metro Animal Care and Control Positions, and the addition of a Behaviorist position to the pay plan (Attachment VIII).

Dr. Smith made a motion to schedule on October 13, 2022, a public hearing regarding proposed changes to the Medical Services Director job description, the addition of Human Resources Manager position to the pay plan, proposed changes to Metro Animal Care and Control positions, and the addition of a Behaviorist position to the pay plan. Mr. Frederick seconded the motion, which passed unanimously.

Request for Extension of Out of Class Pay

In accordance with Civil Service Rule 4.10 (Attachment IX), Dr. Wright requested approval of out of class pay for Matt Peters, who is serving as Interim Public Information Officer, until the position could be filled.

Chair Franklin recognized and thanked Mr. Peters for his work.

Vice-Chair Smith made a motion to approve the extension of out of class pay for Matt Peters. Mr. Frederick seconded the motion, which passed unanimously.

Personnel Changes

Dr. Wright referred to the August 2022, Personnel Changes.

Adjournment

Dr. Griffin made a motion to adjourn the Civil Service Board meeting. Vice-Chair Smith seconded the motion, which passed unanimously.

The meeting adjourned at 5:30 p.m.

Next Regular Meeting

The next regular meeting of the Board of Health is scheduled to be held at 4:00 p.m. on Thursday, October 13, 2022, in the Lentz Public Health Center Board Room, on the third floor, at 2500 Charlotte Avenue, Nashville, TN, 37209.

Tené H. Franklin, MS
Chair