



**- MINUTES -**  
**METROPOLITAN TRAFFIC & PARKING COMMISSION**  
Howard Office Building—Sonny West Conference Room

**September 12, 2022**

Note: The monthly meetings of the Traffic and Parking Commission are documented via video and are available through Metro ITS Department (<http://www.nashville.gov/Information-Technology-Services.aspx>) and Metro Nashville's YouTube Channel (<https://www.youtube.com/watch?v=1K5mz2w3dIA>)

The regular monthly meeting of Howard Office Building Sonny West Conference Room. The following were present unless noted otherwise:

**ATTENDEES**

**COMMISSIONERS**

John Green (Chair), Saralee Woods, Council Member Angie Henderson, Feller Brown (absent), Brandon Mason, Karen Robbins, Santiago Tefel (absent), Captain Kenneth Walburn (MNPD)

**STAFF**

NDOT Assistant Director Phillip Jones, NDOT Chief Engineer Brad Freeze, Teresa Costonis, Andrew Smith, Jason Oldham, Cody Osborne, Devin Doyle, T.D. Schlafer, Korby Bowden

**OTHERS**

Council Member Colby Sledge, Michelle Hernandez Lane, Scott Davis

**1. CALL TO ORDER**

Chairman John Green called the meeting of September 12<sup>th</sup>, 2022, to order at 3:01 p.m. Chairman John Green announced the appeals process, Metropolitan Code of Laws 2.68.030.

*“If you are not satisfied with a decision made by the Traffic & Parking Commission, you may appeal the decision by filing for a writ of certiorari with the Davidson County Chancery or Circuit Court. Your appeal must be filed within 60 days of the date of the entry of the Commission’s decision. We advise that you seek your own independent legal advice to ensure that your appeal is filed in a timely manner and that all procedural requirements have been met.”*

**2. APPROVAL OF AGENDA**

Commissioner Woods moved for approval of the agenda, seconded by Commissioner Robbins. The agenda was approved with no objections.

### **3. APPROVAL OF MINUTES**

- 3.01. Approval of minutes from August 8, 2022
- Commissioner Woods moved for approval of the August 8, 2022, agenda. Commissioner Mason seconded the motion. The motion was approved with no objections.

### **4. APPROVAL OF CONSENT AGENDA**

There were no items on the consent agenda.

### **5. REGULAR AGENDA**

- 5.01. CD 18: Authorization for two new 40-ft passenger loading zones on the east side of Belmont Blvd between Bernard Avenue and Compton Avenue, requested by Catalyst Design Group on behalf of Belmont University.
- Mr. Oldham noted that the length of the requested passenger loading zones is changed to 23 ft for each zone, and the effective times are 6pm—12am. Mr. Wolters of Catalyst Design Group and Mr. Rogers of Belmont spoke in favor of the passenger loading zones and the new lengths and times were acceptable. Commissioner Woods moved for approval of two 23-ft passenger loading zones, effective 6pm—12am. Council Member Henderson seconded. The motion was approved with no objections.
- 5.02. CD 17: Authorization of Houston Street two-way to one-way conversion, requested by Council Member Sledge.
- Council Member Sledge spoke to the Commission in support of the proposed reconfiguration for Houston Street. Commissioner Woods moved for approval of one-way conversion of Houston Street between Martin Street and 4<sup>th</sup> Avenue South. Council Member Henderson seconded the motion. The motion was approved with no objections.

### **6. UNFINISHED BUSINESS**

- 6.01. CD 19: Authorize removal of 17 metered spaces and three existing loading zones; traffic signal modifications at 3<sup>rd</sup> Avenue North and Deaderick, 3<sup>rd</sup> Avenue North and Union, and 3<sup>rd</sup> Avenue North and Commerce; and signage & marking modifications to facilitate installation of a new bicycle lane on 3<sup>rd</sup> Avenue North from James Robertson Parkway to Broadway, requested by NDOT, SR 1553379.
- NDOT requested a three-month deferral for this item. Council Member Henderson questioned why the additional three months was necessary. Chief Engineer Freeze spoke in favor of deferral, citing the conclusion of the Connect Downtown study to be completed in early 2023. Commissioner Woods moved to defer this item for two months, with instructions for NDOT staff to present an action item to the Commission at that time. Commissioner Mason seconded the motion. The motion was approved with no objections.
- 6.02. A new valet parking map was presented to the Commission.
- No vote was recorded for this item.

- 6.03. Approve NDOT policy for waiving Metro parking fees.
- Mr. Cody Osborne addressed the Commission on this agenda item. Council Member Henderson asked when the annual list is to be provided and about Metro partnering with events. Council Member Henderson moved to defer this item for one month for additional refinement. Commissioner Woods seconded the motion, and the item was deferred for one month.
- 6.04. Smart Parking: Consideration of recommendation of agreement with LAZ Parking Georgia LLC and approving of ordinance to move forward to Metro Council.
- Chief Procurement Officer Ms. Michelle Hernandez Lane addressed the Commission. Mr. Cody Osborne presented PowerPoint slides to the Commission. Circuit Court Clerk Mr. Joseph Day, Chief Deputy Clerks Mr. Andrew Walton, and Ms. Brittney Hayes as well as Mr. Bill Cartwright Clerk of Traffic Violation Bureau, all spoke to the Commission about the contract. Motion to recommend agreement to council by Council Member Henderson and seconded by Commissioner Woods. The motion was approved with no objections.
  - Approval of the ordinance was moved by Council Member Henderson, with Commissioner Mason seconding the motion. The motion was approved with no objections.

## **7. NEW BUSINESS**

There were no items under new business.

## **8. OTHER ITEMS**

- 8.01. Former Council Member Mr. Scott Davis and Cleveland Park neighbors addressed the Commission about safety, security, and traffic issues in their neighborhood near North 8<sup>th</sup> Street, North 7<sup>th</sup> Street, and Evanston Avenue.

## **9. ADJOURNMENT**

There being no further business, Captain Walburn moved to adjourn, and the meeting was adjourned at 4:23 pm

Approved on the 10<sup>th</sup> day of October 2022.

**Traffic and Parking Commission Resolution No. 22-09**

CD 18: Authorization for two new 23-ft passenger loading zones on the east side of Belmont Blvd between Bernard Avenue and Compton Avenue, requested by Catalyst Design Group on behalf of Belmont University. Daily from 6pm to 12am.

CD 17: Authorization of Houston Street two-way to one-way conversion, requested by Council Member Sledge. Between Martin Street and 4<sup>th</sup> Avenue South. To be implemented under NDOT permit by developer.

I \_\_\_\_\_ with the Nashville Department of Transportation and Multimodal Infrastructure do certify the above items on today’s agenda amending Chapter 12 of the Metropolitan Code were approved by the Traffic and Parking Commission on October 10<sup>th</sup>, 2022.

**TENNESSEE NOTARY ACKNOWLEDGEMENT**

State of Tennessee

County of Davidson

On this 10<sup>th</sup> day of October 2022, before me personally appeared Jason Oldham, to me known to be the person (or persons) described in and who executed the foregoing instrument and acknowledged that such person (or persons) executed the same as such person (or person’s) free act and deed.

Witness my hand, at office, this 10<sup>th</sup> day of October 2022.

\_\_\_\_\_  
Notary’s Signature

Seal

My commission expires: \_\_\_\_\_

Traffic and Parking Commission Authority:

Chapter 9 of the Metropolitan Charter, Sec. 11.904. - Function of commission as to traffic regulation.

For the purpose of making the roads, streets and other public ways safe for pedestrians, motorists and others, and for the purpose of facilitating the flow of traffic thereon, the commission is hereby authorized to adopt and publish traffic regulations, including the erection of proper signs necessarily and properly connected with or incident to the following:

- (a)The location and time when parking shall be limited.
- (b)Places where parking shall be prohibited entirely or only during certain hours.
- (c)The establishment of stop sign controls for through streets or isolated intersections.
- (d)The establishment of traffic signal controls.
- (e)The direction in which traffic may use any street or portion of a street.
- (f)Restrictions on the size of vehicles using certain streets.
- (g)The establishment of speed zones upon metropolitan streets and roads based upon the findings of the commission. When such zones are properly signposted, the speed indicated on the signs shall be the legal speed limit.

Such traffic regulations adopted by the commission shall take effect five (5) days after they have been published in a daily newspaper of general circulation within the area of the metropolitan government and after a certified copy thereof has been filed with the metropolitan clerk and the chief of police. Such regulations, when so adopted, shall have the force and effect of an ordinance, and shall be enforced by the metropolitan police. The metropolitan council shall provide by ordinance for the punishment of violators of such traffic regulations and shall fix proper and adequate fines and penalties.