

**Community Oversight Board Meeting**  
**MEETING MINUTES**  
**Wednesday, April 27, 2022, 4:00PM- 6:00PM**  
**EAST PARK CENTER 948 Woodland St. Nash, TN. 37206**

**1. Call to Order**

- Chair Arnold Hayes called the meeting to order at 4:00 p.m.
- **Board Members in Attendance:** Joe Brown, Drew Goddard, Arnold Hayes, Phyllis Hildreth, MaKayla McCree, Michael Milliner, Maxine Spencer, Shawn Whitsell, and Mark Wynn.
- **Board Members Absent:** Hamid Abdullah, and Walter Holloway
- **Others in Attendance:** Jill Fitchard (Executive Director), Marian Pinson (Administrative Assistant) Gavin Crowell-Williamson (Research Analyst), Daniel Yoon (Legal Resource Advisor) and members of the public were present.

**2. Establish Quorum and Reading of Appeals Statement**

- Chair Hayes established a quorum for the meeting and read the appeals statement pursuant to provision 2.68.030 of the Metropolitan Code of Laws.

**3. Approval of Minutes**

- Board Members approved the minutes.

**4. Chair Remarks – Arnold Hayes, Chair**

- Chair Hayes was pleased to have the board meeting at the East Park Community Center.
- Chair Hayes stated part of the board's mission is to listen and be a voice for the community and that he is looking forward to having more meetings in the community.
- Chair Hayes took part in the interviewing process for the hiring of the COB Liaison position with Director Fitchard.
- Chair Hayes informed the board he was asked by Metro Legal to review their response to a complaint that was filed on behalf of the COB regarding a complaint (EEOC/THRC April 25,2022) by an employee of the MNCO. Because it is a legal matter there would be no discussion.

**5. Executive Director's Report – Jill Fitchard, Executive Director**

- Director Fitchard reminded everyone the COB office is always open to the public Mon- Fri from 8:00am -4:30pm with an investigator in the office rotating each week. A complainant can also

file a complaint online with the Community Oversight Board [Complaints@Nashville.Gov](mailto:Complaints@Nashville.Gov) and public comments can be made at [Community@Nashville.Gov](mailto:Community@Nashville.Gov).

- The COB new hire will start in late May. Director Fitchard also expressed her desire to fill other open positions by the end of this fiscal year June 30, 2022.
- Director Fitchard updated the board on her and staff recent trainings and community outreach.
- Director Fitchard has been asked to be a part of the 2022 NACOLE (National Association for Civilian Oversight of Law Enforcement) annual conference round table discussion on “Building Effective Relationships.” Director Fitchard pointed out that Attorney Yoon, Chair Hayes and Research Analyst Crowell-Williamson also put in a proposal to be a part of the NACOLE Conference as well as Board Member Mr. Mark Wynn.
- Director Fitchard expressed her anticipation of having a new Community Liaison to assist with community outreach and impacting the community.
- After sharing information with a group of criminal justice students at TSU about the Community Oversight Board and Metro Nashville Community Oversight on, “How to Build Effective Relationships,” one of the professors inquired about an interest in a student internship to Director Fitchard with the COB for the Fall. Director Fitchard response was to get with the education committee to possibly consider an internship sometime in June. Director Fitchard also stated the student engagement was very successful.
- Director Fitchard reported the mayor approved funds for 2 new COB investigators.
- Director Fitchard reported there were 6 investigative complaints since the last board meeting in March. The COB received 15 non-complaint contact calls for service, and investigators submitted 11 requests for records.
- The Community Oversight Board received a letter from Chief Drake on April 4, 2022 in response to a letter from Chair Hayes.
- Director Fitchard informed the board on her proactive stance for a temporary fix to parking issues for those who visit the COB office. Fitchard reached out to the parking garage directly across from the COB office. As a temporary fix she was able to negotiate with the garage management group to validate parking for 3 hours for visitors to the COB office.
- Director Fitchard attended a Force Review Hearing held on April 28, 2022.
- During the meeting Board Member Hildreth acknowledged the presence of the community in attendance.
- In response to Director Fitchard’s report on the section of “measuring metrics,” Board Member Hildreth stated it is important to consider measuring metrics on “How often does the chief of police take the board’s recommendation.”

- Board Member Hildreth encouraged board members and the public to notify the board with issues that are important to them. She also mentioned how difficult it is finding parking downtown stating, “parking is important because parking is related to justice.”

#### **6. Report: Policy Advisory- Gavin Crowell- Williamson, Research Analyst:**

- Provided update on the “Syntactical differences that were found between the MNPD investigative findings and the COB Report.”
- Reviewed and presented a comparison in the differences of administrative language interpretation between other COB Oversight agencies and MPD and how the nuance of interpretation effect trainings and policies.
- Provided an update on proposed resolution recommendations and comparison from MNPD, Metro Legal and the COB involving investigative findings.
- Board Member McCree moved to publish the Policy Advisory Report and place it on the next board meeting agenda for public comment. Board Member Whitsell seconded the motion. The board voted to approve and accept the recommendation for the Policy Advisory Report to be published publicly.

#### **7. Proposed Resolution Report:**

- Director Fitchard read proposed resolution MNCO report CC2021-017. Board Member Milliner moved to approve recommendation and Board Member Wynn seconded the motion to approve recommendation resolution for report MNCO CC2021-017.
- Director Fitchard read proposed resolution report CC2021-018. Board Member Brown moved to approve recommendation and Board Member McCree second the motion. The board voted to approve the recommendation for proposed resolution report CC2021-018.
- Director Fitchard read proposed resolution report CC2021-043. Board Member McCree moved to accept with a modification and Board Member Spencer second the motion. The board voted to approve the recommendation to accept the proposed resolution for report CC2020-018 with a modification to a category F with the addition of implicit bias training.

#### **8. Public Comment:**

- 3 public comments were made.

#### **9. New Business / Announcements**

- July and October meetings will be held in the community.

## **10. Adjourn**

- Chair Hayes received motion to adjourn meeting, motion was second and passed unanimously at 6:32pm.