

Community Oversight Board Meeting
MEETING MINUTES
Wednesday, August 24, 2022, 5:00PM- 7:23PM
South-East Community Center
Antioch, TN 37013

1. Call to Order

- Vice Chair Hildreth called the meeting to order at 5:00 p.m.
- **Board Members in Attendance:** Joe Brown, Drew Goddard, Mark Wynn, Phyllis Hildreth, Walter Holloway, Michael Milliner, and Shawn Whitsell.
- **Board Members Absent:** Makayla McCree and Maxine Spencer
- **COB Staff in Attendance:** Jill Fitchard (Executive Director), Marian Pinson (Administrative Assistant) Gavin Crowell-Williamson (Research Analyst), and Demica Robinson (Community Liaison)
- **Others in Attendance:** Atty. Lora Fox (Metro Department of Law), Commander Carlos Lara, (MNPD liaison to the Board), and members of the public.

2. Establish Quorum and Reading of Appeals Statement

- Vice Chair Hildreth established a quorum and read the appeal statement pursuant to Section 2.68.030 of the Metropolitan Code.

3. Approval of Minutes

- Board member Brown moved to approve Minutes. The motion was seconded by Board Member Wynn and adopted by the Board by voice vote.

4. Special Nomination of New Chair:

- Board Members Milliner and Goddard were nominated for the COB vacant Chair position, the former by the Nominating Committee and the latter by Board Member Brown. Board Member Milliner was elected as the new COB Chair by the Board by a roll call vote.

5. Chair Remark:

- There were no remarks by the Chair.

6. Executive Director's Report- Director Fitchard:

- Executive Director Fitchard discussed highlights in her Executive Director Report, a copy of which is attached to these minutes. The discussion included:
 - Director Fitchard provided personnel updates on open positions. She is in the process of hiring two new investigators, a social worker and an assistant director. Fitchard expressed her concerns that hiring candidates was restricted to registered voters in Davidson County.

- Director Fitchard provided updates on staff trainings, and community outreach.
- Director Fitchard provided updates on the next two Board Meeting: the September 28, 2022 meeting will be held in Napier Gardens at the Pruitt Center, and the October 26, 2022 meeting will be held on Nolensville Road in the Coleman Library.
- The COB received 5 new complaints since July 2022, 22 non-complaint contact calls for service, and 1 request for records.
- In the absence of Director Fitchard, Investigator Johnson attended a Force Review Meeting on Sept 01, 2022.
- Several COB staff will attend the NACOLE Conference September 10-15, 2022.
- Director Fitchard noted that Citizens Police Academy training sessions began Tuesday, September 13, 2022, and runs thru November 15, 2022.
- Board Member Goddard moved that Director Fitchard to enter an arrangement to use resources from Metro Legal for the purpose of expediting Proposed Resolution Reports (PRRs). The motion was seconded by Board Member Brown and adopted by the Board by voice vote.
- Board Member Goddard moved (i) to request from the Chief of Police that at least half of the videos that are being reviewed for redactions be completed and the results delivered to the Board before its next COB Executive Committee meeting and the rest be completed by the Friday before the next COB regular Board meeting, and (ii) that the COB obtain an opinion from the Metro Legal Department with respect to whether the COB may make a referral absent its own investigation under Section 3 of the Charter Amendment and whether the COB may utilize investigators from other agencies under COB supervision and, if so, what limitations there are on that, if any. The motion was seconded by Board Member Hildreth and adopted by the Board by voice vote.

7. Report: Policy Advisory- Gavin Crowell- Williamson, Research Analyst:

- Lead Research Analyst Crowell- Williamson presented a power point presentation on “Response Times Informational Report.” It included background research conducted by Mr. Crowell-Williamson on MNPD response times within various communities regarding emergency and non-emergency calls.

8. Public Comment:

- 2 persons presented public comments.

10. Adjourn

- Meeting adjourned at 7:23 pm.