

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Backup Center, 5240 Harding Place. Chair Cleo Duckworth called the meeting to order at 2:30 PM and presided over the meeting with the following board members present: William Johnson, Lorinda Hale, Rick Cowan, and Carolyn Tucker. Board member Ruby Baker was not in attendance. Board member Susan Mattson attended virtually. Others who attended the meeting in person were Mark Lynam & Larry Law (ECD Admin), Stephen Martini (Metro DEC), Russell Freeman (Legal Counsel), and Julie Evans & Ken Youngstead (KraftCPA's). Others who attended virtually were DEC employees Angie Milliken, Tim Watkins, Dwayne Vance, Patrice Coleman, Kristin Mullen, and Finn Partners account representative Cheryl Thompson.

Minutes

Ms. Hale made a motion to accept the minutes from the August 18, 2022 ECD Board meeting. Mr. Johnson seconded the motion and it carried unanimously by voice vote from all board members attending in person.

Annual Audit Report

Ms. Julie Evans and Mr. Ken Youngstead from KraftCPAs presented the independent audit report that was completed for the period ending June 30, 2022 and 2021. They went over various elements of the report that must be communicated between auditor and those charged with governance.

Ms. Evans noted that the District showed a change in net position of approximately \$5.1 million for fiscal year ending June 30, 2022. She pointed out that revenue and expenses for 2022 were mostly in line with those of 2021 except for the \$1.6 million decrease under expenses for "impact payments to Metro". This decrease is the result of the ECD having made the final payment to Metro for its contribution to the 800MHz radio system upgrade.

Ms. Evans conveyed that Mr. Lynam and Mr. Law had provided all GAAP basis accrual entries for the year. She stated that there were no deficiency findings to report.

In summary, Ms. Evans reported that the audit found everything to be in order and the financial statements presented in the audit fairly represented the financial position of the Davidson County ECD as of June 30, 2022 and 2021. She stated that the report will now be filed with Metro and the State Comptroller's Office.

After discussion ended, Mr. Johnson made a motion to accept the audit report as presented by KraftCPAs. Ms. Hale seconded the motion and it carried unanimously by voice vote from all board members attending in person.

Renewal of Will Denami's Contract

Ms. Mattson informed board members that Will Denami's contract will expire at the end of October. So that Mr. Denami can continue to represent our interests before the Tennessee General Assembly, the board must decide whether his contract should be renewed for another term. She added that Mr. Denami has requested that his yearly fee be increased from \$75,000 to

\$85,000. Ms. Mattson pointed out that several Tennessee State lawmakers continue to try and influence 9-1-1 funding mechanisms in a way that could adversely affect our district and others. She said that Mr. Denami has served as our voice and has been successful in keeping any unfavorable proposals from moving forward.

Mr. Johnson made a motion that we renew Mr. Denami's contract at the new rate. Ms. Hale seconded the motion. After discussion ended, the motion carried unanimously by voice vote from all board members attending in person.

Financial Report

Mr. Lynam went over the September financial report with board members. He reported that cash available for operations totaled \$21,613,092. This consisted of \$77,100 in our checking account and \$21,535,991 in our LGIP account.

Mr. Lynam went over the business transactions that took place during the month. He reported that income for September was \$45,581 while expenses amounted to \$1,101,758. This resulted in a net loss of \$1,056,177 for the month.

After discussion ended, Ms. Hale made a motion to accept the financial statement as presented. Mr. Johnson seconded the motion and it carried unanimously by voice vote from all board members attending in person.

Public Awareness Update

Ms. Thompson went over the Rescue Rex school report with board members. She also reported that Rex attended both the Public Safety Committee and Metro Council meetings on October 18th for the purpose of promoting the Rescue Rex campaign. Board members Ruby Baker and Carolyn Tucker were also in attendance at the Public Safety Committee meeting. Ms. Tucker pointed out that Council members were very receptive of the Rex program and that it was a very positive meeting. Ms. Tucker suggested, as a means of extending our outreach to Metro schools, that we try to gain access to the meetings that are held with elementary school principals. She recommended that Finn Partners work with Schools Director Dr. Adrienne Battle's office to achieve this. Ms. Tucker also asked if we could find out when the Rescue Rex program was first introduced. Ms. Thompson said she would research this matter.

Ms. Thompson also went over the advertising report. She reported consistent engagement in our digital campaign. Both the "New Movers" and "Call Volume" ads continue to draw peoples' attention. Billboards and radio ads (both English & Hispanic) continue to run. Work will begin on new creative within the next couple of weeks. Target date for going live with new creative is around the middle of January to early February.

DEC Directors Report

Director Martini updated board members on call answer compliance. The dip in performance from the previous month is a result of too many telecommunicators being scheduled for police and fire radio dispatch training at the same time.

The police non-emergency number was routed to hubNashville in September. This has resulted in a significant decrease in non-emergency calls having to be answered by DEC telecommunicators.

The renovation of the second floor of the Compton Center is proceeding on schedule. Second floor offices should be ready for use by end of November. Dispatch furniture assembly, cabling, and CAD equipment installation for the 2nd floor operations center will take place in November and December. The 2nd floor operations center should be ready for use by January. The renovation of the first floor will then start with full completion expected by June 2023.

DEC has signed a contract with MARK43. This will allow for a cloud based CAD environment.

DEC continues to work with Vanderbilt on developing an Artificial Intelligence solution for processing low priority non-emergency calls. This project is grant funded.

DEC is exploring an interface between Metro CAD and 311 which would automatically enter hubNashville calls into the CAD system.

The “proof of concept” is almost complete for the redundancy network between Metro ITS, Brentwood, and Williamson County. Hopefully a contract can be ready for Metro Legal to review by Thanksgiving. After which, Rutherford and other surrounding counties can be brought on board.

Adjournment

Upon proper motion by Ms. Hale and second by Mr. Cowan, the meeting adjourned at 3:32 PM. The next meeting of the ECD Board of Directors will be held on November 17, 2022.

Minutes submitted by Mark Lynam