



METROPOLITAN HISTORIC ZONING COMMISSION
Sunnyside in Sevier Park, 1113 Kirkwood Avenue, Nashville, TN 37204
615-862-7970, historicalcommission@nashville.gov

METRO HISTORIC ZONING COMMISSION (MHZC)
MINUTES

December 21, 2022

Sonny West Conference Center/ Fulton Campus

2:00 p.m.

Additional Information: Applications can be viewed through the [Preservation Permit Tracker](#). Please check the final agenda, [posted online the Friday prior to the meeting](#). [Sign up online](#) to receive notices of agenda postings. Staff recommendations can also be found at the previous link.

Commissioner Attendance: Chair Bell, Commissioners Cotton, Johnson, Mayhall, Mosley, Stewart, Williams

Staff Attendance: Historic Zoning Administrator Zeigler, Legal Counsel Mikkelsen, and staff members Alexander, Mitchell, Rose, Sajid and Warren.

1. ADOPTION OF MINUTES FOR NOVEMBER 16, 2022

Motion: Commissioner Williams moved to accept the minutes as presented. Commissioner Cotton seconded and the motion passed unanimously.

2. ADOPTION OF AGENDA

Removals from Agenda and Requests to Defer:

- 5. 1616 16th Ave S-pull from consent
- 6. 148 2nd Avenue North—Notification requirements not met
- 18. 132 2nd Avenue North – Request to Defer
- 20. 3821 Whitland Avenue – Request to Defer
- 22. 2505 Natchez Trace – Request to Defer
- 25. 128 2nd Avenue North – Application Withdrawn
- 30. 4311 Utah Avenue—Notification requirements not met
- 31. 1706 Fatherland St – Request to Defer

Motion: Commissioner Stewart moved to accept the revised agenda. Commissioner Mayhall seconded, and the motion passed unanimously.

3. COUNCILMEMBER PRESENTATIONS

4. ADMINISTRATIVE PERMITS ISSUED FOR PRIOR MONTH

CONSENT

- 5. 1616 16TH AVENUE SOUTH**
Application: New Construction--Addition
Council District: 17
Overlay: South Music Row Neighborhood Conservation Zoning Overlay
Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov
PermitID#:T2022067174
- 6. 148 2ND AVE N**
Application: Signage
Council District: 19
Overlay: Second Avenue Historic Preservation Zoning Overlay
Project Lead: Sean Alexander Sean.Alexander@nashville.gov
PermitID#:T2022082141
- 7. 2623 ASHWOOD AVE**
Application: New Construction--Addition; Setback Determination
Council District: 18
Overlay: Hillsboro-West End Neighborhood Conservation Zoning Overlay
Project Lead: Melissa Sajid Melissa.Sajid@nashville.gov
PermitID#:T2022081904
- 8. 530 CHURCH ST**
Application: Signage
Council District: 19
Overlay: Historic Landmark
Project Lead: Melissa Sajid Melissa.Sajid@nashville.gov
PermitID#:T2022074148
- 9. 1012 LAWRENCE AVE**
Application: New Construction—Outbuilding
Council District: 17
Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay
Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov
PermitID#:T2022074243
- 10. 1014 LAWRENCE AVE**
Application: New Construction—Outbuilding
Council District: 17
Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay
Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov
PermitID#:T2022074247
- 11. 107 MOCKINGBIRD RD**
Application: New Construction – Addition and Outbuilding
Council District: 24
Overlay: Cherokee Park Neighborhood Conservation Zoning Overlay
Project Lead: Joseph Rose, Joseph.Rose@nashville.gov
PermitID#:T2022059920 and T2022059922
- 12. 2116 PONTOTOC AVE**
Application: New Construction--Addition; Setback Determination
Council District: 06
Overlay: Eastwood Neighborhood Conservation Zoning Overlay
Project Lead: Melissa Sajid Melissa.Sajid@nashville.gov

PermitID#:T2022081874

13. 1910 SHELBY AVE

Application: New Construction--Addition
Council District: 06
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay
Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov
PermitID#:T2022081331

14. 921 WALDKIRCH AVE

Application: New Construction – Outbuilding Addition
Council District: 17
Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay
Project Lead: Joseph Rose, Joseph.Rose@nashville.gov
PermitID#:T2022081657

Motion: Vice Chair Stewart moved to approve all cases, with the exception of 1616 16th Ave S and 148 2nd Ave N, and with each project’s applicable conditions. Commissioner Williams seconded and the motion passed unanimously.

DESIGNATION

15. BOWLING HOUSE DISTRICT NCZO

Application: Neighborhood Conservation Zoning Overlay Expansion
Council District: 24
Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov

Applicants: Councilmember was not present.

Public:

In Opposition: Nancy Miller-Herron (4105B Nebraska), Steve Moore (4103 Nebraska), Blaine Bonnadies
In Favor: John Mayor, 4609 Nebraska

Description of Project: This designation is to expand the existing Bowling House District with the 4100 and 4600 blocks of Nebraska. The overlay was last expanded in 2021.

Recommendation Summary: Staff suggests the Commission recommend the expansion of the Bowling House District to Metro Council finding the properties meet the criteria of section 17.36.120(A)(1) and (3) of the ordinance and recommends adoption of the existing guidelines finding it meets the requirements of the Secretary of Interior Standards.

Motion: Commissioner Mayhall moved to recommend the expansion of the 4600 block of Nebraska Ave to the Bowling House District and exclude the 4100 block of Nebraska Avenue. Commissioner Mosley seconded and the motion passed unanimously.

VIOLATIONS/ ALTERATIONS TO PREVIOUS APPROVALS/ SHOW CAUSE

16. 1914 RUSSELL ST

Application: New Construction – Infill/Violation
Council District: 06
Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay
Project Lead: Kelli Mitchell, kelli.mitchell@nashville.gov
PermitID: T2021076023

Applicants: Whitney Mekelroy, owner

Public: None present

Description of Project: Permit # 2021076023 requires review of masonry prior to install. The applicant requests to retain brick installed without review/approval.

Recommendation Summary: Staff recommends disapproval of the brick installed without review and recommends that the violation at 1914 Russell Street be corrected within sixty (60) days of the commission's decision in one of the following ways. The bricks are painted a historic red color that is approved prior to application, or the bricks are removed and replaced with a brick that is approved prior to purchase and installation. Staff finds that the bricks do not meet Section IV of Part I of the Neighborhood Conservation Zoning Design Guidelines for Turn-of-the-20th Century Districts for materials.

Motion: Vice-chair Stewart moved to approve the project as presented finding that the bricks meet Section IV of Part I of the Neighborhood Conservation Zoning Design Guidelines for Turn-of-the-20th Century Districts for materials, since the applicant can paint the brick without review. Commissioner Mosley seconded and the motion passed with Commissioners Williams and Cotton in opposition.

17. 708 MONROE ST.

Application: New Construction—Fence/Violation

Council District: 19

Overlay: Germantown Historic Preservation Zoning Overlay

Project Lead: Kelli Mitchell, kelli.mitchell@nashville.gov

Applicants: Quan Poole and Naima Walker Fierce

Public: None present

Description of Project: A fence and gates were constructed without permits; the heights of which exceed the design guidelines.

Recommendation Summary: Staff recommends disapproval and recommends a requirement to correct the violation within sixty (60) days of the commission's decision by either removing the fence/gates or reducing the height of all to no more than six (6') feet from grade. Either solution would meet Section III(E)(5) of the Germantown Historic Preservation for fences.

Motion: Commissioner Mosley moved to approve the project as presented based on the surrounding conditions, the commercial nature of the lot, and security concerns, finding that meeting the base zone maximum of eight feet (8') in height meets the intent of Section III(E)(5) of the Germantown Historic Preservation for fences. Commissioner Cotton seconded and the motion passed with Commissioner Mayhall in opposition.

MHZC ACTIONS

18. 708 MONROE ST.

Application: New Construction—Addition

Council District: 19

Overlay: Germantown Historic Preservation Zoning Overlay

Project Lead: Jenny Warren Jenny.Warren@nashville.gov

Permit ID#: T2022082199

Applicants: Quan Poole, legal counsel, and Naima Walker Fierce

Public: None present

Description of Project: Application for the new construction of an addition and a setback determination.

Recommendation Summary: Staff recommends disapproval of the proposed addition finding that it does not meet the base zoning setbacks or Section III(E)(2) of the Germantown Historic Preservation Zoning Overlay Design Guidelines.

Motion: After discussion and amendment, Commissioner Johnson moved to approve the project as presented with the conditions that the addition is a minimum of six feet (6') from the neighboring building, final materials receive approval and the utility/mechanical location and screening receive final approval; based on the surrounding conditions, the commercial nature of the lot and finding that project meets the design guidelines. Commissioner Williams seconded and the motion passed unanimously.

19. 132 2ND AVE N

Application: New Construction - Addition
Council District: 19
Overlay: Second Avenue Historic Preservation Zoning Overlay
Project Lead: Jenny Warren Jenny.Warren@nashville.gov
PermitID#:T2022081832

Request to Defer

20. 3821 WHITLAND AVE

Application: Window Alteration
Council District: 24
Overlay: Whitland Neighborhood Conservation Zoning Overlay
Project Lead: Joseph Rose, Joseph.Rose@nashville.gov
PermitID#:T2022074370

Request to Defer

21. 1806 CEDAR LN

Application: New Construction—Addition
Council District: 18
Overlay: Belmont-Hillsboro Neighborhood Conservation Zoning Overlay
Project Lead: Joseph Rose, Joseph.Rose@nashville.gov
PermitID#:T2022074355

Applicants: Michael Ward (architect) and Tanner Rollins (owner)

Public: Keith Merritt (1808 Cedar Lane)

Description of Project: The applicant proposes to construct a rear addition that extends wider than the historic house.

Recommendation Summary: Staff recommends disapproval of the proposed addition finding that the proposal does not meet sections II(B)(1)(a and b) and II(B)(2)(f) for height and scale, section II(B)(2)(a) for location, nor sections II(B)(1)(e) and II(B)(2)(f) for roof shape of the design guidelines for the Belmont-Hillsboro Neighborhood Conservation Zoning Overlay.

Motion: After revisions and a failed motion, Commissioner Mosley moved to approve the project with the conditions that:

1. A partial-demo and shoring plan be reviewed prior to permitting;
2. Partial-demolition be accomplished manually and not begin until a partial-demo and shoring plan has been approved and the building has been shored;

3. **The HVAC shall be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building;**
4. **Front/side parking be relocated to an approvable location;**
5. **All materials receive final review; and**
6. **The foundation line on the one-story addition that is wider than the house complies with the design guidelines;**

finding that the proposal meets sections II(B) for new construction in the Belmont-Hillsboro Neighborhood Conservation Zoning Overlay. Vice Chair Stewart seconded, and the motion passed unanimously.

22. 2505 NATCHEZ TRCE

Application: New Construction—Addition and Outbuilding
 Council District: 18
 Overlay: Hillsboro-West End Neighborhood Conservation Zoning Overlay
 Project Lead: Sean Alexander Sean.Alexander@nashville.gov
 PermitID#:T2022082137

Request to Defer

23. 322 BROADWAY

Application: Signage
 Council District: 19
 Overlay: Broadway Historic Preservation Zoning Overlay
 Project Lead: Melissa Sajid Melissa.Sajid@nashville.gov
 PermitID#:T2022081879

Applicants: Sherry Young, applicant representative

Public: None present

Description of Project: Application is to install a projecting sign on the 4th Avenue North elevation.

Recommendation Summary: Commissioner Johnson moved to approve the proposed projecting sign with the condition that the sign shall be located above the storefront cornice and north of the decorative brickwork on the 4th Avenue North side so as to not obscure architectural features, finding that with that condition the signage can meet Section IV (Signage) of the design guidelines for the Broadway Historic Preservation Zoning Overlay. Vice Chair Stewart seconded, and the motion passed unanimously.

24. 1509 DALLAS AVE

Application: New Construction--Addition
 Council District: 18
 Overlay: Belmont-Hillsboro Neighborhood Conservation Zoning Overlay
 Project Lead: Sean Alexander Sean.Alexander@nashville.gov
 PermitID#:T2022082136

Applicants: Blaine Bonadies (architect) and Robert Beck (owner)

Public: None present

Description of Project: A proposal to enlarge an historic house with a rear addition that matches the height of the house, aligns with the left side of the house, and goes wider to the right side.

Recommendation Summary: Staff recommends approval of the proposed addition to 1509 Dallas Avenue with the following conditions:

1. A partial-demo and shoring plan be reviewed prior to permitting;
2. Partial-demolition be accomplished manually and not begin until a partial-demo and shoring plan has been approved and the building has been shored;

3. The HVAC shall be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building;
4. The window and door selections and the roof colors are approved; and,
5. The dormers on the valleys of the side gabled and cross-gabled connection are revised to fit on the side-facing slopes only.

With these conditions, staff finds that the proposed addition meets the design guidelines for the Belmont-Hillsboro Neighborhood Conservation Zoning Overlay.

Motion: After revisions, Commissioner Mosley moved to approve the proposed addition to 1509 Dallas Avenue with the following conditions:

1. A partial-demo and shoring plan be reviewed prior to permitting;
 2. Partial-demolition be accomplished manually and not begin until a partial-demo and shoring plan has been approved and the building has been shored;
 3. The HVAC shall be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building; and
 4. The window and door selections and the roof colors are approved;
- finding that with these conditions, that the proposed addition meets the design guidelines for the Belmont-Hillsboro Neighborhood Conservation Zoning Overlay based on the size of the lot, the modest size of the addition, the addition does not extend onto the roof of the existing house, and openings on the dormers are appropriately sized. Commissioner Johnson seconded and the motion passed unanimously.

25. 128 2ND AVE N

Application: Signage

Council District: 19

Overlay: Second Avenue Historic Preservation Zoning Overlay

Project Lead: Sean Alexander Sean.Alexander@nashville.gov

PermitID#:T2022082140

Application Withdrawn

26. 1002 HALCYON AVE

Application: New Construction--Infill

Council District: 17

Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov

PermitID#:T2022082102

Applicants: Michael Ward (architect)

Public: None present

Description of Project: Applicant proposes infill development.

Recommendation Summary: Staff recommends approval of the project with the following conditions:

1. The finished floor height be consistent with the finished floor heights of adjacent historic houses, to be verified by MHZC in the field;
2. MHZC review all windows and doors, masonry samples, the roof shingle color, and the front walkway material prior to purchase and installation; and
3. The HVAC be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building.

With these conditions, staff finds that the proposed infill meets sections IV. (Materials) and V. (New Construction-Infill) of Part I and the Waverly-Belmont chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts.

Motion: Vice-chair Stewart moved to approve the project with the following conditions:

1. **The finished floor height be consistent with the finished floor heights of adjacent historic houses, to be verified by MHZC in the field;**
2. **MHZC review all windows and doors, masonry samples, the roof shingle color, and the front walkway material prior to purchase and installation; and**
3. **The HVAC be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building;**

finding that with these conditions, the proposed infill meets sections IV. (Materials) and V. (New Construction-Infill) of Part I and the Waverly-Belmont chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts. Commissioner Cotton seconded and the motion passed unanimously.

27. 1000 HALCYON AVE

Application: New Construction-Infill and Outbuilding; Setback determination

Council District: 17

Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov

PermitID#:T2022082071 and T2022082094

Applicants: Michael Ward (architect)

Public: None present

Description of Project: Applicant proposes infill development with an outbuilding. The infill and outbuilding require setback determinations. Base zoning requires a twenty foot (20') setback from 10th Avenue South, but the applicant is requesting a ten foot (10') setback for both the garage and the infill.

Recommendation Summary: Staff recommends approval of the project with the following conditions:

1. The finished floor height be consistent with the finished floor heights of adjacent historic houses, to be verified by MHZC in the field;
2. A front walkway be added from the sidewalk to the front porch/stoop;
3. MHZC review all windows and doors, masonry samples, the roof shingle color, and the front walkway material prior to purchase and installation; and
4. The HVAC be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building.

With these conditions, staff finds that the proposed infill and outbuilding meets sections IV. (Materials) and V. (New Construction-Infill) of Part I and the Waverly-Belmont chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts.

Recommendation Summary: Commissioner Mosley moved to approve the project with the requested setback determination and with the following conditions:

1. **The finished floor height be consistent with the finished floor heights of adjacent historic houses, to be verified by MHZC in the field;**
2. **A front walkway be added from the sidewalk to the front porch/stoop (condition already met);**
3. **MHZC review all windows and doors, masonry samples, the roof shingle color, and the front walkway material prior to purchase and installation; and**
4. **The HVAC be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building;**

finding that with these conditions, the proposed infill and outbuilding meets sections IV. (Materials) and V. (New Construction-Infill) of Part I and the Waverly-Belmont chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts. Commissioner Cotton seconded and the motion passed unanimously.

28. 1001 MONTROSE AVE

Application: New Construction--Infill

Council District: 17

Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay
Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov
PermitID#:T2022082107

Applicants: Michael Ward (architect)

Public: None present

Description of Project: Applicant proposes infill development.

Recommendation Summary: Staff recommends approval of the project with the following conditions:

1. The finished floor height be consistent with the finished floor heights of adjacent historic houses, to be verified by MHZC in the field;
2. MHZC review all windows and doors, masonry samples, the roof shingle color, and the front walkway material prior to purchase and installation; and
3. The HVAC be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building.

With these conditions, staff finds that the proposed infill meets sections IV. (Materials) and V. (New Construction-Infill) of Part I and the Waverly-Belmont chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts.

Recommendation Summary: Vice-chair Stewart moved to approve the project with the following conditions:

1. **The finished floor height be consistent with the finished floor heights of adjacent historic houses, to be verified by MHZC in the field;**
2. **MHZC review all windows and doors, masonry samples, the roof shingle color, and the front walkway material prior to purchase and installation; and**
3. **The HVAC be located behind the house or on either side, beyond the midpoint of the house, and utility meters be located on the side of the building;**

finding that with these conditions, the proposed infill meets sections IV. (Materials) and V. (New Construction-Infill) of Part I and the Waverly-Belmont chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts. Commissioner Johnson seconded and the motion passed unanimously.

29. 1109 LILLIAN ST

Application: New Construction - Infill

Council District: 06

Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay

Project Lead: Jenny Warren Jenny.Warren@nashville.gov

PermitID#:T2022081952

Applicants: Present but did not speak

Public: None present

Description of Project: Application for the construction of a new infill house with attached carport.

Recommendation Summary: Staff recommends approval of the proposed infill with the following conditions:

1. The finish floor height shall be consistent with adjacent houses, to be verified by MHZC Staff in the field;
2. Staff shall review and approve materials prior to purchase and installation, including the windows and doors and the driveway and walkway materials;
3. The HVAC shall be located behind the house or on either side, beyond the mid-point of the house, and utility meters be located on the side of the building.

With these conditions, staff finds that the proposed infill meets sections IV. (Materials) and V. (New Construction-Infill) of Part I and the Lockeland Springs-East End chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts.

Motion: Commissioner Cotton moved to approve the proposed infill with the following conditions:

1. The finish floor height shall be consistent with adjacent houses, to be verified by MHZC Staff in the field;
2. Staff shall review and approve materials prior to purchase and installation, including the windows and doors and the driveway and walkway materials;
3. The HVAC shall be located behind the house or on either side, beyond the mid-point of the house, and utility meters be located on the side of the building;

finding that with these conditions, the proposed infill meets sections IV. (Materials) and V. (New Construction-Infill) of Part I and the Lockeland Springs-East End chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts. Vice-chair Stewart seconded, and the motion passed unanimously.

30. 4311 UTAH AVE

Application: New Construction--Infill and Outbuilding

Council District: 24

Overlay: Bowling House District Neighborhood Conservation Zoning Overlay

Project Lead: Sean Alexander Sean.Alexander@nashville.gov

PermitID#:T2022082139

Notification requirements not met

31. 1706 FATHERLAND ST

Application: New Construction – Addition

Council District: 06

Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay

Project Lead: Jenny Warren Jenny.Warren@nashville.gov

PermitID: T2022081972

Request deferral.

5. 1616 16TH AVENUE SOUTH

Application: New Construction--Addition

Council District: 17

Overlay: South Music Row Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov

PermitID#:T2022067174

Applicants: Chris Saunders (architect)

Public: Michael Ward (1618 16th Ave S)

Description of Project: Applicant proposes a two-story addition to a one and one-half story house. The addition is proposed to be two feet (2') taller than the historic house.

Recommendation Summary: Staff recommends approval of the project with the following conditions:

1. The applicant submits a revised right side elevation and first floor plan showing the existing window pattern being retained;
2. MHZC approve the specifications for all windows and doors, the metal and wood rainscreens, the metal roof color and specification, and all other materials prior to purchase and installation; and
3. MHZC approve the location of all mechanicals and utilities.

With these conditions, staff finds that the proposed addition meets sections III. (Demolition), IV. (Materials), and VI. (New Construction-Additions) of Part I and the South Music Row chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts.

Motion: Commissioner Johnson moved to approve the project with the following conditions:

- 1. The applicant submits a revised right side elevation and first floor plan showing the existing window pattern being retained (revised prior to the meeting);**
- 2. MHZC approve the specifications for all windows and doors, the metal and wood rainscreens, the metal roof color and specification, and all other materials prior to purchase and installation; and**
- 3. MHZC approve the location of all mechanicals and utilities;**

finding that with these conditions, the proposed addition meets sections III. (Demolition), IV. (Materials), and VI. (New Construction-Additions) of Part I and the South Music Row chapter of Part II of the design guidelines for Turn-of-the 20th-Century Districts. Commissioner Mayhall seconded, and the motion passed unanimously.

NEW BUSINESS

32. CREATION OF A MHZC RECOGNITION/HONOR DISCUSSION



The Metro Historical Commission does not discriminate on the basis of race, color, national origin, gender, gender identity, sexual orientation, age, religion, creed or disability in access to, or operation of its programs, services, activities or in its hiring or employment practices. **ADA inquiries should be forwarded to:** Metro Historical Commission ADA Compliance Coordinator, 1113 Kirkwood Avenue, Nashville, TN 37204, (615) 862-7970, historicalcommission@nashville.gov. **Title VI inquiries should be forwarded to:** Ms. Shirley Sims-Saldana, Title VI Coordinator, Human Relations, 800 Second Avenue, South, 4th floor, Nashville, TN 37210, (615) 880-3391. **Contact Department of Human Resources for all employment related inquiries at (615) 862-6640.**