



# METROPOLITAN CIVIL SERVICE COMMISSION

## MINUTES

**Date:** December 13, 2022

**Time:** 8:30 a.m.

**Place:** Howard Office Building  
Sonny West Room  
700 2<sup>nd</sup> Avenue South  
Nashville, Tennessee 37210

**MEMBERS:** William H. Farmer, D. Billye Sanders (**absent**), Jo Ann North, Alysia Jones, and Ethan Link

**OTHER MEMBERS:** Shannon B. Hall, Human Resources Director; Nicki Eke and Courtney Mohan, Metro Legal Department Attorneys

Chairman Farmer called the meeting to order and asked if there were any corrections or additions to the minutes of the last Regular meeting on **November 17, 2022**. Commissioner Jones moved to accept the **November 17, 2022**, minutes. Seconded by Commissioner North and the Commission approved without objection. Chairman Farmer acknowledged the union representative in attendance for SEIU, FOP and IAFF. He then asked the Commissioners if they had received any Communiqués from the public.

Nicki Eke read the memorandum pertaining to the Metropolitan Code of Laws 2.68.030 – pursuant to Ordinance

<b>APPOINTMENTS</b>	<b>PG. 2-5</b>
<b>TERMINATIONS/PENSIONS</b>	<b>PG. 6-7</b>
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## CIVIL SERVICE COMMISSION

12/13/2022-2

**(A) APPOINTMENTS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
<b>Codes Administration</b> Cole, Donna L.	Office Support Rep Sr	New Hire	11/14/2022
<b><u>Emergency Communications</u></b>			
Booker, Taleia L.	Emer Telecommunications Off 1	New Hire	10/31/2022
Hunt, Rocko A.	Emer Telecommunications Off 1	New Hire	10/31/2022
Locke, William M.	Emer Telecommunications Off 1	New Hire	10/31/2022
Mathis, Layne A.	Emer Telecommunications Off 1	New Hire	10/31/2022
Morrow, Princess	Emer Telecommunications Off 1	Re-hire	10/31/2022
Rives, Alexis A.	Emer Telecommunications Off 1	New Hire	10/31/2022
Rufus, Candace J.	Emer Telecommunications Off 1	New Hire	10/31/2022
Shirey, Ashleigh N.	Emer Telecommunications Off 1	New Hire	10/31/2022
Sullivan, Breanna N.	Emer Telecommunications Off 1	New Hire	10/31/2022
Vaul, Ashley D.	Emer Telecommunications Off 1	New Hire	10/31/2022
Wuenst, Krystal M.	Emer Telecommunications Off 1	New Hire	10/31/2022
Giammarella, Rachel Michele	Emer Telecommunications Superv	Promotion	10/29/2022
Mills, Lakeda N.	Emer Telecommunications Superv	Promotion	10/29/2022
<b><u>Finance Department</u></b>			
Paulsen, Juanita R.	Finance Officer	New Hire	10/31/2022
<b><u>Fire</u></b>			
Kaczmarecki, Marilyn Kaye	Finance Officer	Re-hire	11/01/2022
*Ghee, Austin T.	Fire Fighter 2	Voluntary Reduction in Sal Grd	10/31/2022
*Johnson, Aaron M.	Fire Fighter 2	Voluntary Reduction in Sal Grd	11/01/2022
*Lankford, Jordan L.	Fire Fighter 2	Voluntary Reduction in Sal Grd	10/31/2022
*Tidwell, Robert L.	Fire Fighter 2	Voluntary Reduction in Sal Grd	10/31/2022
*Ward, Steven M.	Fire Fighter 2	Voluntary Reduction in Sal Grd	10/31/2022
**Compton, Kevin Dean	Fire Logistics & Inventory Clerk	Re-Classification	11/01/2022
**Craig, Mario Lavar	Fire Logistics & Inventory Clerk	Re-Classification	11/01/2022
**Ingram, James R.	Fire Logistics & Inventory Clerk	Re-Classification	11/01/2022
**Moseley, Robert F.	Fire Logistics & Inventory Clerk	Re-Classification	11/01/2022
**Newson, Antwaun Jerrod	Fire Logistics & Inventory Clerk	Re-Classification	11/01/2022
**Nolen, William T.	Fire Logistics & Inventory Clerk	Re-Classification	11/01/2022
**Shadowens, Jesse J.	Fire Logistics & Inventory Clerk	Re-Classification	11/01/2022
Swann, Charles Anthony	Fire Plans Examiner 1	New Hire	11/01/2022
<b>*Voluntary Reduction from Paramedic to Fire Fighter 2</b>			
<b>** Reclassified as a result of a job audit from Equipment &amp; Supply Clerk Sr. to Fire Logistics and Inventory Clerk</b>			
<b><u>General Services</u></b>			
Adkisson, Jeffrey B.	General Svcs Div Mgr	New Hire	10/31/2022
Grenat, Jeremy W.	General Svcs Div Mgr	New Hire	10/31/2022
<b><u>Human Resources</u></b>			
Armstrong, Vlorld	Human Resources Analyst	New Hire	11/14/2022

## CIVIL SERVICE COMMISSION

12/13/2022-3

Information Technology

Melton, Trevor E.	Info Systems App Analyst 3	New Hire	11/12/2022
Falconberry, William L.	Information Sys Oper Anal 2	New Hire	11/12/2022
*Vale, Michael E.	Information Sys Oper Anal 2	Voluntary Reduction in Sal Grd	11/12/2022
Hiehle, Charles N.	Information Sys Oper Analyst 1	Promotion	10/29/2022
Rutledge, Andrew C.	Information Sys Oper Analyst 1	Promotion	10/29/2022
**Tomkinson, Leilani J.	Information Systems Advisor 1	Department transfer	11/14/2022

**\*Volunteer Reduction in grade from Information System Operating Analyst 3 to Information Systems Operations Analyst 2**

**\*\*Department Transfer from Human Resource to Information Technology Services**

Juvenile Court

*Leonard, Quintilla Q.	Probation Officer 1	Transfer To Civil Service	11/18/2022
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**\*Transfer to CS from FT Grant Funded**

Nashville Department of Transportation (NDOT)

Howard, Meri A.	Admin Spec	Promotion	10/31/2022
Mathson, Meghan L.	Admin Svcs Mgr	New Hire	10/31/2022
Cain, Sara R.	Admin Svcs Officer 4	Promotion	10/31/2022
Forrest, Linda O.	Admin Svcs Officer 4	New Hire	10/31/2022
Steelman, Lisa Lynn	Admin Svcs Officer 4	Promotion	10/31/2022
Taylor, Lindsay W.	Admin Svcs Officer 4	Promotion	10/31/2022
Underwood, Paula A.	Admin Svcs Officer 4	Promotion	10/31/2022
Vaught, Benjamin A.	Engineer 1	New Hire	11/14/2022
Ephraim, Hezekiah A.	Equipment Operator	Promotion	11/14/2022
Hall, Tony A.	Equipment Operator	Promotion	11/14/2022
*Offutt, Kenneth E. Jr	Equipment Operator	Class Change	10/31/2022
*Sweat, Willie B.	Equipment Operator	Class Change	10/31/2022
Brown, Daniel E.	Maintenance & Repair Worker	New Hire	10/31/2022
Gaines, Tony C.	Maintenance & Repair Worker	New Hire	10/31/2022
Hooper, Jeffrey N.	Maintenance & Repair Worker	Demotion	11/14/2022
Lillard, Danute L.	Maintenance & Repair Worker	New Hire	10/31/2022
Pratt, Kimberly M.	Maintenance & Repair Worker	New Hire	10/31/2022
Turnley, James H.	Maintenance & Repair Worker	Re-hire	10/31/2022
Ragland, Marty L.	Technical Specialist 2	Promotion	11/14/2022
Ribaudo-Waidler, Michael L.	Technical Specialist 2	Promotion	11/14/2022

**\*Class change from Maintenance & Repair Worker (TG7) to Equipment Operator (TG10)**

Parks

*Lewis, Luke P.	Aquatics Coord	Transfer To Civil Service	11/04/2022
Inmon, Fred III	Maintenance & Repair Worker	New Hire	10/31/2022
Oliver, Ethan C.	Maintenance & Repair Worker	New Hire	11/07/2022
Best, Hunter C.	Maintenance & Repair Worker Sr	Promotion	11/11/2022
Freitag, Zachary L.	Maintenance & Repair Worker Sr	New Hire	11/23/2022
Hewitt, William P.	Maintenance & Repair Worker Sr	Promotion	11/04/2022
**Moody, Donald A. Jr	Maintenance & Repair Worker Sr	Class Change	11/04/2022
^^White, Kassie R.	Office Support Rep Sr	Transfer To Civil Service	10/21/2022
Jordan, Valencia L.	Special Programs Coord	New Hire	11/04/2022

**\*Transfer to CS from PT status**

**\*\*Class Change from Maintenance & Repair Worker to Maintenance & Repair Worker Senior**

**^^Transfer to CS from PT Naturalist to FT Office Support Rep Sr**

**CIVIL SERVICE COMMISSION****12/13/2022-4****Police**

Johnson, Ecarterenia M.	Admin Svcs Mgr	Promotion	10/16/2022
Kemp, Marshall	Admin Svcs Officer 3	Promotion	10/16/2022
Scantling, Tahandshea N.	Admin Svcs Officer 3	Promotion	10/16/2022
Butler, Derek S.	Admin Svcs Officer 4	Promotion	10/16/2022
Novick, Emily Jean	Crime Lab Forensic Scientist 1	Promotion	11/01/2022
Branch, Lisa D.	Crime Lab Forensic Scientist 3	New Hire	11/01/2022
Coleman, Tiffany La Ta	Crime Lab Forensic Technician	New Hire	11/16/2022
Land, John Bradley	Crime Lab Forensic Technician	New Hire	11/16/2022
Hardy, Michael W.	Helicopter Pilot	New Hire	11/01/2022
Luna, Karen	Police Crisis Counselor	Re-hire	11/16/2022
*Aden, Abdulkadir A.	Police Officer 1	Class Change	11/02/2022
*Aguirre Burgos, Geovanny E.	Police Officer 1	Class Change	11/02/2022
*Davis-Meints, Hunter Aaron	Police Officer 1	Class Change	11/02/2022
*Denny, Carson Cole	Police Officer 1	Class Change	11/02/2022
*Dmitriyev, Igor A.	Police Officer 1	Class Change	11/02/2022
*Garcia, Travis Garrett	Police Officer 1	Class Change	11/02/2022
*Genualdi, Hollie Kathryn	Police Officer 1	Class Change	11/02/2022
*Kikilas, James Alexander	Police Officer 1	Class Change	11/02/2022
*Lopez, Casey Aldair	Police Officer 1	Class Change	11/02/2022
*Lunsford, Anancia R.	Police Officer 1	Class Change	11/02/2022
*MacKay, Bradly A.	Police Officer 1	Class Change	11/02/2022
*Marmolejo, Kristopher Michael	Police Officer 1	Class Change	11/02/2022
*McVey, Timothy William	Police Officer 1	Class Change	11/02/2022
*Miller, Andrew John	Police Officer 1	Class Change	11/02/2022
*Mincer, Benjamin Robert	Police Officer 1	Class Change	11/02/2022
*Peralta, Kim Tavata	Police Officer 1	Class Change	11/02/2022
*Perdiou, Nicholas Spero	Police Officer 1	Class Change	11/02/2022
*Poulos, George K.	Police Officer 1	Class Change	11/02/2022
*Ramos, Samantha Topacio	Police Officer 1	Class Change	11/02/2022
*Ranseen, Cole Douglas	Police Officer 1	Class Change	11/02/2022
*Sobon, Gael Imbomba	Police Officer 1	Class Change	11/02/2022
*Southern, Tameeka R.	Police Officer 1	Class Change	11/02/2022
*Stahl, Alex Mitchell	Police Officer 1	Class Change	11/02/2022
*Struiksma, Thaddeus Jeffrey	Police Officer 1	Class Change	11/02/2022
*Walsh, Jennifer Marie	Police Officer 1	Class Change	11/02/2022
*Wright, Hannah Susan	Police Officer 1	Class Change	11/02/2022
*Zoetvelt, Mary Kate	Police Officer 1	Class Change	11/02/2022
Alvarez, Ajay Nicholas	Police Officer 2	New Hire	11/16/2022
Bradbury, Jessica Marie	Police Officer 2	Re-hire	11/16/2022
Brookshaw, Stephen Michael Jr	Police Officer 2	New Hire	11/16/2022
Burchwell, Jason Cody	Police Officer 2	New Hire	11/16/2022
Diaz, Carlos Marcial	Police Officer 2	New Hire	11/16/2022
Gutwein, Kelly N.	Police Officer 2	New Hire	11/16/2022
Jakes, Joseph Michael	Police Officer 2	Re-Employment	11/01/2022
Johnson, Scott	Police Officer 2	New Hire	11/16/2022
Medrano, Winnie	Police Officer 2	New Hire	11/01/2022
Morgan, Davon Trey Jake	Police Officer 2	New Hire	11/16/2022
Woodruff, Aaron T.	Police Officer 2	New Hire	11/16/2022
Feci, Jenna L.	Police Operations Coord 2	Promotion	10/16/2022
McGlasson, Daven Ray	Police Security Guard 1	Re-hire	11/16/2022

**CIVIL SERVICE COMMISSION****12/13/2022-5**

Demetres, Christopher Michael	Police Support Technician	New Hire	11/01/2022
Cater, Clarissa A.	Professional Spec	Promotion	10/16/2022
Martin, Sarah E.	Professional Spec	Promotion	10/16/2022
Moncrief, Chandra R.	Professional Spec	Promotion	10/16/2022

**\*Class Change from Police Officer Trainee to Police Officer 1****Public Library**

*Gillen, Kathryn S.	Admin Svcs Officer 2	Class Change	10/31/2022
^Islam, Mohammad A.	Circulation Assistant	Vol Reduction in Salary Grade	11/14/2022
Boleyjack, Tauniasha A.	Office Support Spec 2	New Hire	11/14/2022
Brady, Gwendolyn M.	Office Support Spec 2	New Hire	11/14/2022
West, Maria C.	Office Support Spec 2	Re-hire	11/14/2022
Hagans, John B.	Program Spec 2	Promotion	10/31/2022

**\* Class change from Library Associate to Administrative Services Officer 2****^Voluntary Reduction in grade from Building Maintenance Mechanic (TG13) to Circulation Assistant (ST05)****Sheriff**

**Allen, Jenice Elaine	Correctional Officer 2	Class Change	11/06/2022
**Woodruff, Shandrika L	Correctional Officer 2	Class Change	11/06/2022

**\*\*Class change from Correctional Officer 1 to Correctional Officer 2****Social Services**

^Cartwright, Donna L.	Program Spec 2	Transfer To Civil Service	11/07/2022
^Donelson, Samantha Jo	Van Driver	Transfer To Civil Service	11/07/2022
*Graham, Kirby D.	Van Driver	Transfer To Civil Service	11/07/2022
^Jones, Karen L.	Van Driver	Transfer To Civil Service	11/07/2022

**^Transfer to Civil Service from FT non-Civil Service****\*Transfer to Civil Service from FT Grant Funded****Water Services**

Griffith, Charles R III	Admin Svcs Officer 2	Re-hire	11/12/2022
Settle, Jason Taylor	Indust Mechanic 1	New Hire	11/12/2022
**Stine, Christy L	Info Systems App Analyst 1	Class Change/Lateral	11/12/2022
Holihan, Thomas R Jr	Sanitation Supv	Promotion	10/29/2022
Taylor, Jasmine Alyssa	Service Rep 2	New Hire	11/12/2022
^Reed, Ruben L	Treatment Plant Shift Operator	Class Change	11/12/2022
Peoples, Marquez L	Utility Compliance Insp 1	Promotion	11/12/2022
***Perry, Cory A	Utility Compliance Insp 1	Class Change/Lateral	11/12/2022
Graham, Piere Evander	Utility Field Tech 1	New Hire	11/12/2022
Russell, Patrick Ryan	Utility Field Tech 1	New Hire	11/12/2022

**\*\*Class change from Customer Service Supervisor (ST11) to Information Systems App Analyst 1 (OR4)****^Class change from Treatment Plant Tech 3 (TL14) to Treatment Plant Shift Operator (TS13)****\*\*\*Class Change from Utility Field Tech 2 (ST8) to Utility Compliance Inspector 1 (ST8)****MOTION: After some discussion, Commissioner North moved for approval of the Appointments as listed. Commissioner Jones seconded, and Commissioners North, Jones and Link approved without objection.**

**CIVIL SERVICE COMMISSION**  
**(B) TERMINATIONS/PENSIONS**

12/13/2022-6

<b>Name</b>	<b>Classification</b>	<b>Type</b>	<b>Department</b>	<b>Date</b>
Davis, Paul Franklin	Property Stan Insp 1	Resignation	Codes Administration	10/28/2022
Wilhelm, Lauren A.	Emer Telecom Off 1	Resignation	DEC	10/24/2022
Brinkman, Emily A.	Emer Telecom Off 2	Resignation	DEC	11/22/2022
Venable, Melissa A.	Emer Telecom Off 4	Retirement	DEC	11/17/2022
Tune, Trenton Cole	Ad Emergency Med Tech	Resignation	Fire	11/07/2022
Rigsby, Robert B. Jr	Fire Arson Investigator	Retirement	Fire	11/11/2022
Walker, Edith K.	Fire Asst Chief	Retirement	Fire	10/30/2022
Monast, Maurice R.	Fire Captain	Retirement	Fire	11/15/2022
Waller, Mark C.	Fire Captain	Retirement	Fire	11/30/2022
Hymer, Kevin W.	Fire Engineer	Retirement	Fire	11/29/2022
Daniel, Jennifer C.	Fire Fighter 2	Retirement	Fire	11/15/2022
McAlister, Robert A.	Fire Services Deputy Dir	Retirement	Fire	11/30/2022
Walrath, Katie A.	Paramedic	Resignation	Fire	11/15/2022
Wood, Abigail Rose	Paramedic	Resignation	Fire	10/22/2022
Gunn, Barbara R.	Professional Spec	Resignation	Human Relations	11/04/2022
Smith, Katelynn M.	Probation Officer 1	Resignation	Juvenile Court	11/11/2022
Archev, Frank F.	Equipment Operator Senior	Resignation	NDOT	11/04/2022
Ballard, Samuel C.	Maintenance & Repair Wk	Resignation	NDOT	11/11/2022
Brown, Daniel E.	Maintenance & Repair Wk	Resignation	NDOT	11/01/2022
Cruse, Kenneth R. Jr	Maintenance & Repair Wk	Resignation	NDOT	11/09/2022
Gilbert, David E.	Maintenance & Repair Wk	Resignation	NDOT	10/24/2022
Norris, Deshaun M.	Maintenance & Repair Wk	Resignation	NDOT	10/13/2022
Ruffin, Zackarey L.	Maintenance & Repair Wk	Resignation	NDOT	10/26/2022
Turnley, James H.	Maintenance & Repair Wk	Resignation	NDOT	11/01/2022
Zimmer, Justin	Maintenance & Repair Wk	Resignation	NDOT	11/02/2022
Carney, Desiree	Concessions Clerk	Resignation	Parks	10/28/2022
Taylor V, Richard J.	Parks & Recreation Asst Dir	Retirement	Parks	11/10/2022
Tilsner, Allison Verre	Crime Lab Forensic Scientist 3	Resignation	Police	11/27/2022
Perry, Alexander Harper	Police Officer 2	Resignation	Police	11/25/2022
McDaniel, William Z.	Police Officer 2-Fld Trng Ofcr	Resignation	Police	11/23/2022
Ward, Randall Cody	Police Officer 2-Fld Trng Ofcr	Resignation	Police	11/21/2022
Steele, Christopher G.	Police Sergeant	Retirement	Police	11/18/2022
Wagner, Leanna Hope	Circulation Supv	Resignation	Public Library	11/17/2022
King, Regina D.	Custodian	Resignation	Public Library	11/03/2022
Kinzer, Kourtney M.	Librarian 1	Deceased	Public Library	11/17/2022
Jensen, Lindsay A.	Library Mgr 2	Resignation	Public Library	12/02/2022
Bell, Reginald	Correctional Officer 1	Resignation	Sheriff	11/21/2022
Reiter, Randolph W.	Correctional Officer 1	Resignation	Sheriff	10/24/2022
Hendry, James E IV	Correctional Officer 2	Resignation	Sheriff	10/23/2022
Ohmes, Jeffery Harold-Stephan	Correctional Officer 2	Resignation	Sheriff	11/06/2022
Farley, Lionel C.	Correctional Officer Sergeant	Retirement	Sheriff	10/28/2022
Hamilton, Tracy L.	Equipment Operator	Deceased	Water Services	11/25/2022
Walker, Jeffrey M.	Equipment Operator Senior	Retirement	Water Services	11/04/2022
Patton, Dominique J.	Sanitation Worker	Resignation	Water Services	08/23/2022
Willard, Michael T.	Treatment Plant Shift Operator	Resignation	Water Services	11/11/2022
Davis, Allison S.	Utility Envir Comp Officer 2	Resignation	Water Services	11/25/2022
Greer, Leslie Danielle	Utility Equipment Operator	Resignation	Water Services	11/18/2022

**MOTION: After some discussion, Commissioner North moved for approval of the Terminations/Pensions as listed. Commissioner Jones seconded, and Commissioners North, Jones and Link approved without objection.**

**(C)ELIGIBILITY REGISTER REPORT**

<b>Classification</b>	<b>Department</b>	<b>On list</b>	<b>Type</b>	<b>Date</b>	<b>Est/Abolish</b>
Transportation Demand Management Administrator (AS Mgr)-NDOT	NDOT	10	Open	10/31/2022	Establish
Administrative Services Officer 4- NDOT	NDOT	27	Open	10/31/2022	Establish
IS Operations Analyst 2 - Server Support Services	ITS	10	Open	11/1/2022	Establish
Treatment Plant Shift Operator-Water Services	Water	2	Open	11/1/2022	Establish
Van Driver-Social Services/Nutrition Program	Social Services	15	Open	11/2/2022	Establish
Program Specialist 2-Social Services/Nutrition Program	Social Services	8	Open	11/2/2022	Establish
Office Support Specialist 1-Social Services/Nutrition Program	Social Services	22	Open	11/2/2022	Establish
Maintenance & Repair Worker Senior-Parks/Grounds Maintenance	Parks	9	Cont	11/2/2022	Establish
Emergency Telecommunications Officer 1	DEC	2	Cont	11/2/2022	Establish
Utility Compliance Inspector 1	Water	20	Open	11/3/2022	Establish
Vehicle Maintenance (Equip Op Sr)-Water/Fleet Services	Water	3	Open	11/3/2022	Establish
Correctional Officer Trainee	Sheriff	22	Cont	11/3/2022	Establish
IS Applications Analyst 1 - Water Services	Water	12	Open	11/4/2022	Establish
Utility Maintenance Technician-Water Services	Water	15	Cont	11/4/2022	Establish
Industrial Electrician 1	Water	3	Cont	11/4/2022	Establish
Sanitation Worker - Water Services	Water	15	Cont	11/4/2022	Establish
Utility Equipment Operator-Dump Truck	Water	2	Cont	11/4/2022	Establish
Utility Equipment Operator Senior-WS Backhoe/Trackhoe	Water	1	Cont	11/4/2022	Establish
Industrial Mechanic 1- Operations	Water	3	Cont	11/4/2022	Establish
Park Police 2-Lateral	Parks	3	Cont	11/4/2022	Establish
Property Standards Inspector 1	Codes	6	Cont	11/4/2022	Establish
Assistant to the Assistant Director (OSS2) - Public Library	Library	37	Open	11/8/2022	Establish
Police Officer Trainee	Police	20	Cont	11/8/2022	Establish
Engineer 2	Water	4	Cont	11/8/2022	Establish
Administrative Services Officer 4-Communications Manager	Arts	41	Open	11/9/2022	Abolish
Administrative Services Manager-Racial Equity & Restorative Arts	Arts	39	Open	11/9/2022	Abolish
Engineer 1 – NDOT/Bridge & Culvert Engineer	NDOT	3	Open	11/9/2022	Establish
Administrative Services Officer 3 - Police	Police	61	Open	11/9/2022	Establish
Technical Specialist 2-NDOT/Center Manager	NDOT	8	Dept	11/9/2022	Establish
Police Security Guard 1	Police	76	Cont	11/9/2022	Establish
Crime Lab Forensic Scientist 1	Police	303	Cont	11/9/2022	Establish
Correctional Officer Lieutenant	Sheriff	9	Dept	11/10/2022	Establish
Probation Officer 1 - Juvenile Court	Juvenile Court	75	Cont	11/10/2022	Establish
Budget Officer - Office of Management and Budget	Finance	25	Open	11/14/2022	Establish
311 Call Center Specialist-DEC	DEC	123	Open	11/14/2022	Establish
Parks & Recreation Assistant Director - Consolidated Maintenance	Parks	59	Open	11/14/2022	Establish
IS Communications Analyst 2 - Unified Communication	ITS	6	Open	11/14/2022	Establish
Police Officer 2 - Lateral	Police	4	Cont	11/14/2022	Establish
Police Crisis Counselor - Family Intervention	Police	17	Open	11/15/2022	Establish
Fire Captain - Fire Operations	Fire	160	Dept	11/15/2022	Establish
Crime Lab Forensic Scientist 1 - Biology	Police	1	Dept	11/15/2022	Establish
Maintenance & Repair Leader-Golf	Parks	2	Open	11/16/2022	Abolish
Treatment Plant Shift Supervisor-Water	Water	1	Dept	11/16/2022	Abolish



**CIVIL SERVICE COMMISSION**

**12/13/2022-8**

Building Maintenance Worker	Municipal Auditorium	11	Open	11/16/2022	Establish
Maintenance & Repair Supervisor - Golf	Parks	6	Open	11/16/2022	Establish
Human Resources Analyst	Human Resources	33	Cont	11/16/2022	Establish
IS Operations Analyst 2-Field Services	ITS	1	Dept	11/18/2022	Abolish
Equipment Operator Senior	NDOT	8	Cont	11/18/2022	Establish
Naturalist 3	Parks	27	Open	11/21/2022	Abolish
Librarian 1-Special Collections	Library	27	Open	11/21/2022	Establish
Finance Officer - Public Property	Finance	13	Open	11/21/2022	Establish
Masonry - Parks	Parks	5	Open	11/22/2022	Establish
Professional Specialist (Compliance and Training Manager)	Human Relations Commission	11	Open	11/22/2022	Establish
Custodian	Parks	8	Cont	11/22/2022	Establish
Engineer In Training - Nashville Department of Transportation (NDOT)	NDOT	4	Cont	11/23/2022	Establish
Crime Lab Forensic Scientist 3-DNA Technical Lead	Police	1	Open	11/23/2022	Establish

**MOTION: After some discussion, Commissioner North moved for approval of the Eligibility Register Report as listed. Commissioner Jones seconded, and Commissioners North, Jones and Link approved without objection.**

HUMAN RESOURCE ITEMS**Item #1: Metro Nashville Police Department employee Dawn Thornsberry is requesting to extend her IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

Monica Anderson, HR Rep, Seth Waltenbaugh, MNPD Rep and Dawn Thornsberry, were all present before the Commission requesting to extend her Injury on Duty (IOD) time in accordance with Civil Service Rule 4.8 D Period of Compensation.

**MOTION: After some discussion, Commissioner North moved to accept the request to extend Ms. Thornberry's IOD time until March 5, 2023. Seconded by Commissioner Link and Commissioners North, Jones and Link approved without objection.**

**Item #2: Metro Water Services (MWS) and Nashville Department of Transportation and Multimodal Infrastructure (NDOT) is requesting job description revisions for:**

- **Engineer in Training**

Monica Anderson, HR Rep, Charles Boddie, NDOT Rep and Shanna Whitelaw, MWS Rep, were all present before the Commission requesting job description revisions for Engineer in Training.

**MOTION: After some discussion, Commissioner North moved to accept the job description revisions request for the Engineer in Training. Seconded by Commissioner Jones and Commissioners North, Jones and Link approved without objection.**

**Item #3: Metro Water Services (MWS) is requesting job description revisions for:**

- **Treatment Plant Shift Operator**

Natasha Dowell, HR Rep, and Shanna Whitelaw, MWS Rep, were all present before the Commission requesting job description revisions for Treatment Plant Shift Operator.

**MOTION: After some discussion, Commissioner North moved to accept the job description revisions request for the Treatment Plant Shift Operator. Seconded by Commissioner Link and Commissioners North, Jones and Link approved without objection**

**Item #4: Election of Chair and Vice-Chair**

Commissioner Link nominated Chair Farmer for the Chair position. Seconded by Commissioner North and Commissioners North, Jones and Link approved without objection.

Commissioner North nominated Vice-Chair Sanders for the Vice-Chair position. Seconded by Commissioner Jones and Commissioners North, Jones and Link approved without objection.

**Item #5: Administrative Law Judge Hearing Calendar**

The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

**ACTION: Report Only**

**Item #6: Human Resource Updates**

Director Hall introduced 2 new hires to the training division and also made the Commission aware of the new additions to the safety team and the benefits department.

**ACTION: Report Only**

With nothing further, the meeting adjourned at 8:45 am.

ATTEST:

APPROVED: \_\_\_\_\_  
Shannon B. Hall, Director  
Secretary to the Commission

\_\_\_\_\_  
William H. Farmer, Chairman  
Civil Service Commission