

**Metropolitan Board of Health of Nashville and Davidson County
December 8, 2022, Meeting Minutes**

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Tené Franklin at 4:04 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Tené H. Franklin MS, Chair
Calvin M. Smith III MD, Vice-Chair
Carol Etherington, RN, Member
David A. Frederick, MS, Member
Lloyda Williamson, MD, Member
Marie Griffin MD, Member
Gill C. Wright III MD, Director of Health
Melva Black, EdD, Deputy Director
Jim Diamond MBA, Finance and Administration Bureau Director
John Finke, PE, Air Pollution Control Division Director
Derrick Smith JD, Metro Law Department

BOARD OF HEALTH

Approval of November 10, 2022, Meeting Minutes

Vice Chair Smith made a motion to approve the November 10, 2022, meeting minutes, as distributed. Dr. Williamson seconded the motion, which passed unanimously.

Air Pollution Permit Fees for Calendar Year 2022

Mr. Finke presented the Air Pollution Permit Fee Schedule for Calendar Year 2022 ([Attachment I](#)), explained the method of calculation to establish the fee rate and requested Board approval.

Vice Chair Smith made a motion to approve the Air Pollution Permit Fee Schedule for Calendar Year 2022 as presented. Mr. Frederick seconded the motion, which passed.

Approval of Grant Applications

There were no grant applications.

Approval of Grants and Contracts

Mr. Diamond presented four items:

- 1. Grant from the Centers for Disease Control and Prevention -- Strengthening US Public Health Infrastructure, Workforce and Data Systems**
Term: December 1, 2022-November 30, 2027
Amount: \$8,578,283
- 2. Grant Amendment from the Centers for Disease Control and Prevention – Nashville Health Accelerator**
Term: September 30, 2021-March 29, 2023
Amount: NA (total \$125,000)
- 3. Grant Amendment #1 from the Centers for Disease Control and Prevention – Community Health Workers for Public Health**
Term: August 31, 2021-August 30, 2023
Amount: NA (total \$1,000,000)
- 4. Grant from the Tennessee Department of Health – Tobacco Prevention & Cessation Services**
Term: July 1, 2023-June 30, 2025

Amount: \$260,000

5. **Grant Amendment from the Tennessee Department of Health – Medical Examiner Cooler Expansion**

Term: March 1, 2022- June 30, 2024

Amount: NA (total \$450,000)

6. **Grant from the Friends of Metro Animal Care & Control**

Term: NA

Amount: \$5,068

Vice-Chair Smith made a motion to approve the grants and contracts. Dr. Griffin seconded the motion, which passed unanimously.

Presentation; The People of MPHD

The presentation was deferred to the Board’s Annual Retreat, to be held December 20, 2022.

Report of the Director

Dr. Wright referred to the update provided in the Board packet (Attachment II) and highlighted a few items therein.

Dr. Wright announced that discussions to replace the Woodbine Clinic facility were taking place, and a location was being sought.

Report of Chair

Chair Franklin shared that the retreat agenda would include legislative, budget, and human resources updates, director of health competencies, strategic plan metrics and exit interview process. She also requested an update on the TennCare recertification process.

Chair Franklin invited Ms. Etherington and Vice Chair Smith to share information about the Season to Remember ceremony in memory of victims of homicide, which would be held at Centennial Park later in the evening. The event is sponsored by the District Attorney’s office, Metro Police Department, Tennessee Voice for Victims, and the U.S. Attorney’s Office. The event has been held annually since 1995.

New Business / Review of Board Requests

Board Requests

1. Presentation on the Community Health Worker program, and regular updates
2. Presentation on the Workforce Development program, and regular updates
3. Update on TennCare recertification process

Adjournment

Vice Chair Smith made a motion to adjourn the regular meeting. Mr. Frederick seconded the motion, which passed unanimously.

CIVIL SERVICE BOARD

Request to Defer a Public Hearing: Revision to Civil Service Rule 3.2, Selection and Promotional Practices

Dr. Black explained that the proposed change to Civil Service Rule 3.2, Selection and Promotional Practices, needed additional review before it could be presented for Board approval, and requested the hearing be deferred.

The matter was deferred.

Personnel Changes

Dr. Black referred to the November 2022, Personnel Changes.

Adjournment

Mr. Frederick made a motion to adjourn the Civil Service Board meeting. Vice Chair Smith seconded the motion, which passed unanimously.

The meeting adjourned at 4:33 p.m.

Next Regular Meeting

The next regular meeting of the Board of Health is scheduled to be held at 4:00 p.m. on Thursday, January 12, 2023, in the Lentz Public Health Center Board Room, on the third floor, at 2500 Charlotte Avenue, Nashville, TN, 37209.

Tené H. Franklin, MS
Chair