

Metropolitan Board of Health of Nashville and Davidson County December 20, 2022, Annual Retreat Meeting Minutes

The annual retreat meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Tené Franklin at 12:40 p.m. in the Centennial Room, on the first floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Tené H. Franklin MS, Chair
Calvin M. Smith III MD, Vice-Chair
Carol Etherington RN, Member
David Frederick MS, Member
Marie Griffin MD, Member
Lloyda B. Williamson MD, Member
Adriana Bialostozky MD, Member
Gill C. Wright III MD, Director of Health
Hugh Atkins REHS, Environmental Health Bureau Director
Rand Carpenter DVM, Chief Epidemiologist
Jim Diamond MBA, Finance and Administration Bureau Director
Kenton Dodd MD, Civil Service Medical Examiner
Rachel Franklin MBA, Communicable Disease and Emergency Preparedness Bureau Director
Tom Sharp, Policy and Legislative Liaison
Joanna Shaw-KaiKai MD, Medical Services Director
Laura Varnier MNSc, Clinic Operations Bureau Director
D'Yuanna Allen-Robb, Director, Youth and Adolescent Health Programs
Erika Leslie, PhD, Project Director, Health Equity

BOARD OF HEALTH

Welcome, Practice Agreements and Icebreaker

Chair Franklin welcomed everyone to the annual retreat, presented a document, “How We Want to Work Together” ([Attachment I](#)) to establish practice agreements for the meeting, and conducted an icebreaker exercise.

The People of MPHD

Matt Peters shared a presentation honoring staff of the department ([Attachment II](#)). Alison Butler, Rhonda Graham, Tracey Hammonds, and Robert McBride were present as recipients of Employee of the Month awards in 2022.

Legislative Update

Tom Sharp updated the Board on legislative matters that affect or have potential to affect the department.

Budget Update

Jim Diamond updated the Board on the budget and its process ([Attachment III](#)).

Working Session: Developing Director of Health Competencies and Capabilities

Chair Franklin led the roundtable discussion and noted the discussion would continue.

Community Health Worker Update

D'Yuanna Allen-Robb and Erika Leslie updated the Board on the Community Health Worker program, including current staffing and hiring efforts ([Attachment IV](#)).

Strategic Plan Metrics

Rand Carpenter presented information about various dashboards to share Strategic Plan Metrics ([Attachment V](#)).

Exit Interview Process

Tony Driver and Angela Caruthers informed the Board about the current exit interview process.

Board Requests

- A regular Board of Health meeting will be scheduled at Woodbine Clinic

The meeting adjourned at 4:35 p.m.

Tené H. Franklin
Chair