

METROPOLITAN ACTION COMMISSION
BOARD OF COMMISSIONERS
800 2nd Avenue, North, Nashville, TN 37201
Thursday, January 26, 2023, 12:00 p.m. – 1:00 p.m.

AGENDA - Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission's appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission's final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

- I. **CALL TO ORDER** LaVoneia Steele, Chair
 - A. Approve December 1, 2022, meeting minutes (*Attachment 1*)

- II. **EXECUTIVE DIRECTOR REPORT** Cynthia Croom
 - A. Metropolitan Action Commission Updates

- III. **FINANCE REPORT** Telisha Cobb, Treasurer

- IV. **ITEMS REQUIRING BOARD ACTION**
 - A. Head Start / Early Head Start Selection Criteria 2023-2024 (*Attachment 2*)
 - B. Job Descriptions/Position Changes
 - 1. Director of Early Education (*Attachment 3*)
 - a. Early Education job descriptions
 - 2. Director of Workforce & Youth Development (*Attachment 4*)
 - a. Workforce & Youth Development job descriptions
 - 3. Assistant Director of Workforce & Youth Development (*Attachment 5*)
 - 4. Youth Specialist – STEAM Camp (*Attachment 6*)
 - 5. Behavior Intervention Coordinator (*Attachment 7*)
 - 6. Family-Centered Coach
 - 7. Special Projects Manager (*Attachment 8*)
 - C. Grants/Contracts/MOUs
 - D. Rental Assistance Funding

- V. **PROGRAM REPORTS**
 - A. Communications (*Attachment 9*)
 - B. Family & Community Services (*Attachment 10*)
 - C. HOPE (Housing, Opportunity, Partnerships and Employment)
 - D. Early Education & Youth (*Attachment 11*)
 - E. Policy Council (*Attachment 12*)
 - F. Workforce Development (*Attachment 13*)
 - G. Transformation & Innovation
 - H. Administrative Services & Operations (*Attachment 14*)

- VI. **OTHER BUSINESS**

- VII. **ADJOURNMENT**