

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Backup Center, 5240 Harding Place. Chair Cleo Duckworth called the meeting to order at 2:34 PM and presided over the meeting with the following board members present: William Johnson, Lorinda Hale, Susan Mattson, and Ruby Baker. Board members Carolyn Tucker and Rick Cowan were not in attendance. Others who attended the meeting were Mark Lynam & Larry Law (ECD Admin), Stephen Martini (Metro DEC), Russell Freeman (Legal Counsel), Cheryl Thompson and Tiffany Childress (FINN Partners). Attending virtually were DEC employees Angie Milliken, Paul McCallister, Patrice Coleman, Tim Watkins, Dwayne Vance, and Kristen Mullen.

Minutes

Mr. Johnson made a motion to accept the minutes from the October 20, 2022 ECD Board meeting. Ms. Hale seconded the motion and it carried unanimously by voice vote.

Financial Report

Mr. Lynam went over the October financial report with board members. He reported that cash available for operations totaled \$22,282,068. This consisted of \$191,675 in our checking account and \$22,090,393 in our LGIP account.

Mr. Lynam went over the business transactions that took place during the month. He reported that income for October was \$1,587,923 while expenses amounted to \$918,947. This resulted in a net gain of 668,976 for the month.

After discussion ended, Ms. Hale made a motion to accept the financial statement as presented. Mr. Johnson seconded the motion and it carried unanimously by voice vote.

Public Awareness Update

Ms. Childress went over Rescue Rex report with board members. Rex has performed 37 shows this school year and has reached 2,392 students. He is scheduled for 13 shows in December. Rex also made an appearance this month at the Ezell Harding Christian Academy fall festival.

Ms. Thompson reviewed the advertising report with board members. The “click-thru-rate” remains strong on the digital ads. 511 new visitors viewed the site in October. Billboards and radio ads continue to run. The targeted video continues to perform well. Work is starting on the new creative with hopes that it will be ready by February.

DEC Directors Report

Director Martini reviewed his monthly report with board members. He went over the data associated with answer times, vacancies, hubNashville requests, quality assurance call reviews, and FIRST/TERT team activations for special events.

Director Martini provided board members with copies of project overviews that were issued by the TECB. These outlines included summaries of where that agency stood regarding training, Next Generation 911 (NG911), Text-to-911.

An update was provided on the Continuity project. All of the pieces are in place that will allow us to use the phone system of a neighboring PSAP if Davidson County's 911 services were severely impacted. Testing will start with Williamson County within the next couple of weeks. A governance contract is currently being reviewed by Metro's legal department.

The employee appreciation and awards banquet has been scheduled. It will take place on Monday, April 24, 2023 from 5:30 - 9:00 at the Music City Center. Adam Timm, a 911 trainer and consultant will be the keynote speaker. Discussion took place on whether we should invite Council members. It was decided that members of the Council's Health & Public Safety Committee would be offered invitations to the event.

An update was provided on the Artificial Intelligence solution for processing low priority non-emergency calls. Phase 1, the planning process, is coming to an end. Our partner in this project, Vanderbilt University, hopes to know by February whether it will receive an additional grant from the National Science Foundation, to fund Phase 2, the implementation part of this project.

Director Martini provided pictures of the 2nd floor renovation work that is nearing completion at the Compton complex. Furniture should be in the 2nd floor offices by mid-December. Console furniture for the 2nd floor operations center is expected to be installed during the first part of January, after which, the dispatch equipment will be installed. First floor demolition of the offices and hallways will start in December. Demolition of the 1st floor operations center will not start until the 2nd floor operations center is fully tested and operational. Completion of entire project is expected the first week of June 2023.

Adjournment

Upon proper motion by Ms. Hale and second by Ms. Mattson, the meeting adjourned at 3:38 PM.

The next meeting of the ECD Board of Directors will be held on January 19, 2023.

Minutes submitted by Mark Lynam