



METROPOLITAN CIVIL SERVICE COMMISSION

MINUTES

Date: February 14, 2023

Time: 8:30 a.m.

Place: Howard Office Building
Sonny West Room
700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, D. Billye Sanders, Jo Ann North, Alysia Jones, and Ethan Link

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke and Courtney Mohan, Metro Legal Department Attorneys

Chairman Farmer called the meeting to order and asked if there were any corrections or additions to the minutes of the last Regular meeting on **January 10, 2023**. Commissioner North moved to accept the **January 10, 2023**, minutes. Seconded by Commissioner Jones and the Commission approved without objection. Chairman Farmer acknowledged the union representatives in attendance for SEIU, FOP and IAFF. He then asked the Commissioners if they had received any Communiqués from the public.

Nicki Eke read the memorandum pertaining to the Metropolitan Code of Laws 2.68.030 – pursuant to Ordinance

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CIVIL SERVICE COMMISSION

02/14/2023-2

(A) APPOINTMENTS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
<u>Codes Administration</u>			
Cole, Donna L.	Admin Svcs Officer 2	Promotion	01/23/2023
Dalton, Tawanna L.	Admin Svcs Officer 2	Promotion	01/23/2023
Frost, Erika R.	Admin Svcs Officer 2	Promotion	01/23/2023
McShan, Kenyadia Raye	Admin Svcs Officer 2	New Hire	01/23/2023
Morgan, Jacob T.	Admin Svcs Officer 2	New Hire	01/09/2023
Nightingale, Molly Marie	Admin Svcs Officer 2	Promotion	01/23/2023
Sullivan, Wilma B.	Admin Svcs Officer 2	Promotion	01/23/2023
Liles, Donna L.	Admin Svcs Officer 4	Promotion	01/23/2023
McQueeney, Daniel Anthony	Property Stan Insp 1	New Hire	01/23/2023
Lewis, Lisa L.	Urban Forester	Promotion	01/23/2023

Emergency Communications

Palmer, Susan M.	Emer Telecommunications Off 1	Re-hire	01/09/2023
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Finance Department

*Reed, Jenneen K.	Accountant Chief	Class Change/Lateral	01/01/2023
Lewis, Terry Antonio	Accountant Senior	New Hire	01/23/2023
Mullins, Amanda D.	Accountant Senior	Re-hire	01/23/2023
**Eddlemon, Tommie J.	Budget Officer	Class Change/Lateral	01/01/2023
^Wiggins, Mary Jo	Finance Asst Dir	Class Change/Lateral	01/01/2023
Bone, Stephen Royce	Finance Mgr	New Hire	01/30/2023

*Class change from Finance Deputy Director (OR13) to Accountant Chief (OR13)

** Class Change from Finance Deputy Director (OR13) to Budget Officer (OR13)

^Class Change from Finance Deputy Director (OR13) to Finance Assistant Director (OR13)

Fire

Grizzle, Sean Michael	Fire Inspector 1	New Hire	01/16/2023
*Seliger, Nicholas R.	Fire Inspector 1	Dept Transfer/Transition to CS	01/16/2023
Thornburg, Charles Anthony	Fire Inspector 1	New Hire	01/16/2023
**Vantassel, Mindy A.	Fire Inspector 1	Class Change/Lateral	01/20/2023

*Department Transfer from Sheriff's Office (Security Officer 2 ST07) to Fire Department (Fire Inspector FD03A)

**Class Change from Advanced Emergency Med Tech (FD03A) to Fire Inspector 1 (FD03A)

General Services

Mazon, Jadaeka T.	Admin Svcs Officer 4	New Hire	01/09/2023
*Cronney, Daniel G.	Equipment Operator Senior	Vol Reduction in Salary Grade	01/23/2023
**Lyons, James S.	Equipment Operator Senior	Class Change/Lateral	01/23/2023

*Voluntary Reduction in Salary Grade from Equipment Mechanic (TG14) to Equipment Operator Senior (TG12)

**Class change from Service Writer (ST09) to Equipment Operator Senior (TG12)

Human Relations Commission

Eatherly, Mark S. II	Admin Svcs Mgr	Promotion	01/05/2023
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Information Technology

Nieman, Clayton W.	Information Sys Oper Anal 2	Promotion	12/24/2022
Weijers, Samuel-George D.	Information Sys Oper Analyst 1	Promotion	01/21/2023
Barton, Kelly R.	Information Sys Oper Analyst 3	New Hire	01/23/2023
Khoury, Michel	Information Systems Advisor 1	New Hire	01/23/2023
Martin, Kiel J.	Information Systems Advisor 1	New Hire	01/21/2023

***Department Transfer from Human Resources (Information Sys. Advisor OR08) to Information Technology Services (Information Sys Advisor OR08)**

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Nashville Department of Transportation (NDOT)

Gleaves, Zellburge N. Jr.	Equipment Operator	New Hire	01/23/2023
Rose, Tyler D.	Equipment Operator	New Hire	12/27/2022
Crutcher, Justin A.	Maintenance & Repair Worker	Re-hire	01/09/2023
Currie, LeWarren L.	Maintenance & Repair Worker	New Hire	12/27/2022
Esaw, Ernest J. Jr.	Maintenance & Repair Worker	New Hire	01/09/2023
Forrest, Daniel V.	Maintenance & Repair Worker	New Hire	01/09/2023
Mathes, Lane D.	Maintenance & Repair Worker	New Hire	01/09/2023
Pewitt, Darrell W.	Maintenance & Repair Worker	New Hire	01/23/2023
Taylor, Tarves M.	Maintenance & Repair Worker	New Hire	12/27/2022
Troxel, Ethan S.	Maintenance & Repair Worker	New Hire	01/09/2023

Parks

*Hardiman, Kathy	Admin Svcs Officer 2	Department Transfer	01/20/2023
Patton, Dedrick L.	Bldg & Grnds Electrician	Re-hire	01/13/2023
Vanderpool, Tyler R.	Bldg Maint Mechanic	Promotion	01/20/2023
Osborne, Russell J.	Concessions Clerk	New Hire	12/30/2022
Fuller, Christopher L.	Maintenance & Repair Worker	Re-hire	01/23/2023
McGinnis, Johnny R.	Maintenance & Repair Worker	New Hire	01/20/2023
Moss, Jeremy W.	Maintenance & Repair Worker	Re-hire	01/23/2023
Newsome, David E.	Maintenance & Repair Worker	Re-hire	01/23/2023
Smothermon, Carl W. Jr.	Maintenance & Repair Worker	New Hire	01/20/2023
Adkins, Golden G. III	Special Programs Coord	Promotion	01/20/2023
Krieg, Nathan M.	Specialized Skills Instr	Promotion	01/20/2023

*** Department Transfer from Juvenile Court (ASO 2) to Parks Department (ASO 2)**

Police

Dunavin, Nina	Admin Spec	Promotion	01/01/2023
Jones, Faletia Andria	Admin Spec	Promotion	01/01/2023
Watkins, Kerri	Admin Spec	Promotion	01/16/2023
Bender, Anya M.	Crime Lab Evid Recv Supv	Promotion	01/16/2023
Kendall, Leah Mccall	Crime Lab Evid Recv Tech	Promotion	01/16/2023
Sweet, Amanda C.	Exe Administrator Police/Fire	Promotion	12/16/2022
Britton, James A.	Info Sys Comm Tech 2	Promotion	12/16/2022
Brooks, Anthony L.	Police Captain	Promotion	01/16/2023
Cantrell, Kelly J.	Police Captain	Promotion	01/16/2023
Gibson, Tiffany R.	Police Captain	Promotion	01/16/2023
Huber, Zachary A.	Police Captain	Promotion	01/16/2023
Jones, Raymond	Police Captain	Promotion	01/16/2023
Arevalo, Alfredo O.	Police Lieutenant	Promotion	01/16/2023
Boguskie, Matthew D.	Police Lieutenant	Promotion	01/16/2023
Bowden, Christopher M.	Police Lieutenant	Promotion	01/16/2023
Brown, Daniel J.	Police Lieutenant	Promotion	01/16/2023
Holden, Christopher M.	Police Lieutenant	Promotion	01/16/2023
Lefler, Joshua S.	Police Lieutenant	Promotion	01/16/2023
Murrell, Jason C.	Police Lieutenant	Promotion	01/16/2023
Stein, Paul M.	Police Lieutenant	Promotion	01/16/2023
Taylor, Noble	Police Lieutenant	Promotion	01/16/2023
Thibodeaux, Douglas T.	Police Lieutenant	Promotion	01/16/2023
Weir, Stephen J.	Police Lieutenant	Promotion	01/16/2023
Winter, Joseph S.	Police Lieutenant	Promotion	01/16/2023
Wolterbeek, Michael J.	Police Lieutenant	Promotion	01/16/2023

Wright, William C.	Police Lieutenant	Promotion	01/16/2023
Nicholson, Adam Matthew	Police Officer 2	Re-hire	01/01/2023
Upchurch, Michael T.	Police Officer 2	Re-hire	01/01/2023
^Klotzback, Susan Michele	Police Operations Coord 1	Demotion	01/01/2023

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Police

Cooper, Jaime Nicholle	Police Operations Coord 2	Promotion	01/16/2023
***Petty, Marlene F.	Police Operations Coord 2	Transition To Civil Service	01/16/2023
Powell, Devon B.	Police Operations Coord 2	Promotion	01/16/2023
Rodriguez, Jeanette	Police Operations Coord 2	Promotion	01/16/2023
Hegger, Doranda Jade	Police Security Guard 1	New Hire	01/16/2023
Witmer, Joseph Lee	Police Security Guard 1	New Hire	01/01/2023
Black, Phillip M.	Police Sergeant	Promotion	01/16/2023
Boelter, Byron A.	Police Sergeant	Promotion	01/16/2023
Byrnes, Bryan W.	Police Sergeant	Promotion	01/16/2023
Caruth, James D.	Police Sergeant	Promotion	01/16/2023
Coyle, Justin C.	Police Sergeant	Promotion	01/16/2023
Crisman, David Jason	Police Sergeant	Promotion	01/16/2023
Durham, William E.	Police Sergeant	Promotion	01/16/2023
Finnegan, Peter D.	Police Sergeant	Promotion	01/16/2023
Freeman, Amery Dawn	Police Sergeant	Promotion	01/16/2023
Gomes, Gerald R. Jr	Police Sergeant	Promotion	01/16/2023
Hazzard, David B.	Police Sergeant	Promotion	01/16/2023
Hemminger, Kelsey Marie	Police Sergeant	Promotion	01/16/2023
Malone, Marvis D.	Police Sergeant	Promotion	01/16/2023
Manojlovic, Goran	Police Sergeant	Promotion	01/16/2023
Martin, Patrick	Police Sergeant	Promotion	01/16/2023
Mead, Timothy W.	Police Sergeant	Promotion	01/16/2023
Moss, Michael G.	Police Sergeant	Promotion	01/16/2023
Mullins, Codey J.	Police Sergeant	Promotion	01/16/2023
Phothirath, Khanthasith	Police Sergeant	Promotion	01/16/2023
Plancic, Edin	Police Sergeant	Promotion	01/16/2023
Reese, James R.	Police Sergeant	Promotion	01/16/2023
Schroeder, Clinton G.	Police Sergeant	Promotion	01/16/2023
Sheppard, Jonathan D.	Police Sergeant	Promotion	01/16/2023
Vance, Justan Collin	Police Sergeant	Promotion	01/16/2023
Wilson, Corey D.	Police Sergeant	Promotion	01/16/2023
Yentes, Daryn Michael	Police Sergeant	Promotion	01/16/2023
^^Ivy, Juan Armando	Police Support Technician	Class Change	01/01/2023
Morgan, Christian Levon	Police Support Technician	New Hire	01/16/2023

^Demotion from Crime Lab Evidence Rec Tech (ST08) to Police Operations Coordinator 1 (ST07)

*****Transfer to Civil Service Status to Police Operations Coord 2 (ST08) from a Fulltime NCS Grant Funded position (ST08)**

^^Class Change from Police Officer 1 (PS02A) to Police Support Technician (ST06)

CIVIL SERVICE COMMISSION**02/14/2023-5****Public Library**

*Gayer, Jeremy L.	Circulation Assistant	Demotion	12/25/2022
^Auerweck, Jamie T.	Office Support Rep	Class Change/Lateral	01/09/2023
Wilson, Bret G.	Program Mgr 2	Promotion	12/26/2022
Hadley, Cheryl Jean	Program Spec 2	New Hire	01/09/2023
Ketner, Daniel S.	Program Spec 2	New Hire	01/23/2023
**Monk, Ashley Simone	Program Spec 2	Dept Transfer/Transition to CS	01/09/2023

Demoted from Security Officer Coord (ST09) to Circulation Assistant (ST05)*^Class Change from Circulation Assistant (ST05) to Office Support Rep (ST05)******Department Transfer from Sheriff's Department Shift Supv (ST09) to Public Library Program Specialist 2 (OR01)****Sheriff**

Jackson, Briana N.	Correctional Officer Lieut	Promotion	01/08/2023
Caston, Charity J.	Correctional Officer Sergeant	Promotion	01/09/2023
Derr, Dakota A.	Correctional Officer Sergeant	Promotion	01/09/2023
Hughes, Christopher E.	Correctional Officer Sergeant	Promotion	01/09/2023
Meadows, Malcom T.	Correctional Officer Sergeant	Promotion	01/21/2023
Parker, Jason M.	Correctional Officer Sergeant	Promotion	01/09/2023

Water Services

Hereford, LaDonna Michelle	Application Tech 2	New Hire	01/21/2023
Mann, Steven A.	Application Tech 2	New Hire	01/21/2023
Saad, Sharon V.	CAD/GIS Analyst 1	Promotion	01/03/2023
Allen, Cory D.	Indust Electrician 1	New Hire	01/07/2023
Fletcher, James C.	Indust Maint Supv 1	Promotion	12/24/2022
Mullins, Thomas J.	Indust Maint Supv 1	Promotion	12/24/2022
Roby, Bryan Antonio	Indust Mechanic 1	Promotion	12/24/2022
Grady, Robert L.	Public Works Supt	Promotion	01/21/2023
Curtis, William Ryan	Sanitation Worker	New Hire	01/07/2023
Bowe, Joshua C.	Treatment Plant Shift Supv	Promotion	01/21/2023
Franks, Michael E.	Treatment Plant Shift Supv	Promotion	01/21/2023
Radcliffe, Maggie Jordan	Treatment Plant Tech 1	New Hire	01/07/2023
Brown, Laurence A.	Utility Envir Comp Officer 1	New Hire	01/07/2023
Vaughn, Isaac C. III	Utility Equipment Operator	Promotion	12/24/2022
*Sublett, Melvin L.	Utility Maintenance Spec 2	Demotion	01/07/2023
Jackson, Mickey	Water Services Superintendent	Promotion	01/07/2023
McElhiney, Kyle S.	Water Services Superintendent	Promotion	01/07/2023
Shelton, Steve D.	Water Services Superintendent	Promotion	01/07/2023
Young, Alan C.	Water Services Superintendent	Promotion	01/07/2023

Demoted from Utility Maintenance Spec 3 (TL13) to Utility Maintenance Spec 2 (TL11)*MOTION: After some discussion, Vice-Chair Sanders moved for approval of the Appointments as listed. Commissioner Jones seconded, and the Commission approved without objection.**

(B) TERMINATIONS/PENSIONS

Name	Classification	Type	Department	Date
Fitzpatrick, Johnnie D.	Admin Svcs Officer 2	Resignation	Codes Administration	01/13/2023
Mcmahon, Lisa M.	Emer Telecom Manager	Retirement	DEC	12/29/2022
Guy, Jaclyn M.	Emer Telecom Off 1	Dismissal	DEC	01/09/2023
Phillips, Darien D.	Emer Telecom Off 2	Resignation	DEC	01/09/2023
Eby, Tricia C.	Emer Telecom Off 4	Retirement	DEC	12/26/2022
Shadowens, Cynthia A	Emer Telecom Off 4	Retirement	DEC	12/28/2022
Ward, Chakari S.	Emer Telecom Off 4	Resignation	DEC	01/04/2023
Binkley, Linda L.	Emer Telecom Trainee	Retirement	DEC	12/29/2022
Graham, Dannitta L.	Accountant	Resignation	Finance	01/03/2023
Tankersley, Mariah C.	Paramedic	Retirement	Fire	01/09/2023
Kinzer, Timothy R.	Safety Specialist	Resignation	Human Resources	01/23/2023
Enfinger, Donald R.	Info Systems Div Mgr	Retirement	ITS	12/30/2022
Baggett, Paul M.	Info Sys Oper Analyst 3	Retirement	ITS	01/20/2023
Machado, Monica L.	Admin Svcs Officer 2	Resignation	Juvenile Court	01/13/2023
Moorer, Jonathan	Customer Service Field Rep	Resignation	NDOT	12/27/2022
Ruffin, Zackarey L.	Maint & Repair Worker	Resignation	NDOT	01/23/2023
Sweat, Jarmar L.	Maint & Repair Worker	Resignation	NDOT	01/09/2023
Taylor, Tarves M.	Maint & Repair Worker	Resignation	NDOT	01/06/2023
King, Jeffrey S.	Technical Specialist 1	Retirement	NDOT	01/03/2023
Radinger, William J.	Technical Specialist 2	Resignation	NDOT	12/27/2022
Bradfield, Mark H.	Admin Svcs Officer 4	Retirement	Parks	01/20/2023
Howse, Kenneth L.	Custodian	Retirement	Parks	12/30/2022
Biggs, Kirby D.	Maint & Repair Supv	Retirement	Parks	02/03/2023
Doyen, Aric S.	Maintenance & Repair Leader	Resignation	Parks	01/14/2023
Peden, Johnathon W.	Maintenance & Repair Leader	Resignation	Parks	12/28/2022
Horga, Courtney I.	Maint & Repair Worker Sr	Resignation	Parks	01/13/2023
Tucker, William N.	Maint & Repair Worker Sr	Resignation	Parks	01/23/2023
Kirby, Elgrine J. Jr	Park Police 2	Retirement	Parks	02/01/2023
Soleye, Karen W.	Program Coord	Retirement	Parks	12/31/2022
Butler, Kelando A.	Recreation Leader	Dismissal	Parks	01/11/2023
Cockrill, Lashanda F.	Recreation Leader	Dismissal	Parks	01/17/2023
Gleaves, Kenneth T.	Recreation Leader	Resignation	Parks	01/07/2023
Smart, Brittany N.	Recreation Leader	Resignation	Parks	12/31/2022
Anderson, Jason R.	Info Systems Mgr	Resignation	Police	01/11/2023
Vinson, Douglas R.	Police Lieutenant	Retirement	Police	12/30/2022
Wells, Justin Aubrey	Police Officer 2	Resignation	Police	01/28/2023
Selley, Rebecca M.	Police Operations Coord 1	Resignation	Police	01/24/2023
Kilburn, Richard A.	Research Mgr-Police	Retirement	Police	01/30/2023
Waters, Andrew S.	Circulation Assistant	Resignation	Public Library	12/30/2022
Shaffer, Patricia A.	Librarian 2	Retirement	Public Library	12/30/2022
Gardner, Dawn R.	Library Mgr 2	Resignation	Public Library	01/27/2023
Herbst, Luke R.	Library Mgr 3	Resignation	Public Library	12/27/2022

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Moss, Skye M.	Program Spec 2	Resignation	Public Library	01/11/2023
Brown, Kamaria Nija	Correctional Officer 1	Resignation	Sheriff	01/21/2023
Givens, Cierra D.	Correctional Officer 1	Resignation	Sheriff	01/30/2023
Hopkins, Ciantra D.	Correctional Officer 1	Resignation	Sheriff	12/22/2022
Miles, Kielan Elyse N.	Correctional Officer 1	Resignation	Sheriff	01/17/2023
Onry, Howard Clayton Jr.	Correctional Officer 1	Resignation	Sheriff	01/21/2023
Haas, Cory W.	Correctional Officer 2	Resignation	Sheriff	01/21/2023
Phillips, Prescott O	Correctional Officer 2	Retirement	Sheriff	01/20/2023
Cole, Derica Anisah	Program Spec 3	Resignation	Social Services	12/30/2022
Dancy, Shalanica S.	Social Worker	Resignation	Social Services	01/13/2023
Taylor, Ladonya	Social Worker	Resignation	Social Services	01/13/2023
Stiel, Catherine A.	Social Worker Senior	Resignation	Social Services	12/30/2022
Welch, Shanice Angela V.	Application Tech 2	Resignation	Water Services	12/30/2022
Lewis, Stephen G.	Customer Service Field Rep	Resignation	Water Services	01/10/2023
Schaller, Aaron M.	Engineer 1	Resignation	Water Services	01/13/2023
Frazier, Fred L. III	Equipment Operator Senior	Resignation	Water Services	01/20/2023
Seats, William E. Jr	Indust Mechanic 1	Dismissal	Water Services	01/26/2023
Sneed, Kaleb D.	Sanitation Worker	Resignation	Water Services	01/11/2023
Taylor, Jermaine A.	Sanitation Worker	Resignation	Water Services	01/26/2023
Clark, Timothy W.	Technical Specialist 1	Retirement	Water Services	01/20/2023
Kelley, James H.	Technical Specialist 1 Treatment Plant Shift	Retirement	Water Services	01/05/2023
Booker, Terry G.	Operator	Retirement	Water Services	01/27/2023
Young, David V.	Treatment Plant Shift Oper	Retirement	Water Services	12/30/2022
Miller, Richard J.	Treatment Plant Tech 1	Resignation	Water Services	02/03/2023
Blair, Jamal L.	Utility Field Tech 1	Resignation	Water Services	01/06/2023
Mumphrey, Kenneth	Utility Maintenance Spec 3	Retirement	Water Services	01/19/2023
Felton, Christopher G.	Utility Maintenance Tech	Resignation	Water Services	01/06/2023
Seged, Samuel L.	Water Quality Supervisor	Retirement	Water Services	01/13/2023

MOTION: After some discussion, Vice-Chair Sanders moved for approval of the Terminations/Pensions as listed. Commissioner Jones seconded, and the Commission approved without objection.

**CIVIL SERVICE COMMISSION
(C)ELIGIBILITY REGISTER REPORT**

02/14/2023-8

Classification	Department	On list	Type	Date	Est/Abolish
Program Specialist 1	Water Services	12	Open	1/3/2023	Abolish
Emergency Telecommunications Officer 1	DEC	13	Cont	1/3/2023	Establish
Police Captain	Police	7	Dept	1/4/2023	Establish
Equipment Operator Senior	NDOT	14	Cont	1/4/2023	Establish
Sanitation Worker - Water Services	Water Services	23	Cont	1/4/2023	Establish
Finance Deputy Director	Finance	41	Open	1/5/2023	Abolish
Admin. Services Officer 2-Judicial Support Representative	Juvenile Court	56	Open	1/5/2023	Abolish
Admin. Services Officer 4-Grants Manager	General Services	12	Open	1/5/2023	Establish
IS Operations Analyst 3 - Help Desk Training & Quality Control	ITS	23	Open	1/5/2023	Establish
Zoning Customer Support (ASO2)-Codes	Codes	25	Open	1/5/2023	Establish
Administrative Services Manager	Human Relations Commission	1	Dept	1/5/2023	Establish
Electrical Inspector 1	Codes	3	Open	1/5/2023	Establish
Utility Maintenance Technician-Water Services	Water Services	17	Cont	1/5/2023	Establish
Utility Equipment Operator-Dump Truck	Water Services	3	Cont	1/5/2023	Establish
Utility Equipment Operator Senior-WS Backhoe/Trackhoe	Water Services	2	Cont	1/5/2023	Establish
Industrial Mechanic 1- Operations	Water Services	2	Cont	1/5/2023	Establish
Property Standards Inspector 1	Codes	9	Cont	1/5/2023	Establish
Police Operations Coordinator 2	Police	41	Open	1/6/2023	Establish
Crime Lab Evidence Receiving Supervisor	Police	2	Dept	1/6/2023	Establish
IS Advisor 1 - Radio Communications	ITS	10	Open	1/9/2023	Establish
Police Officer Trainee	Police	32	Cont	1/9/2023	Establish
Zoning Examiner	Codes	7	Cont	1/9/2023	Establish
Maintenance & Repair Worker-Parks/Golf	Parks	6	Cont	1/11/2023	Establish
Circulation Assistant	Library	60	Open	1/11/2023	Abolish
Digital Evidence & Data Technician (Prof Spec) - COB	COB	4	Open	1/11/2023	Establish
Building & Grounds Electrician - Parks	Parks	10	Open	1/11/2023	Establish
Specialized Skills Instructor - disABILITIES/Parks	Parks	5	Open	1/11/2023	Establish
Special Programs Coordinator - Parks/disABILITIES	Parks	8	Open	1/11/2023	Establish
HVAC Mechanic (Bldg Maint Mech)-Parks	Parks	3	Open	1/11/2023	Establish
Correctional Officer Trainee	Sheriff	20	Cont	1/11/2023	Establish
IS Advisor 1 - Sr. Network Engineer	ITS	2	Open	1/12/2023	Establish
Maintenance & Repair Worker	Parks	20	Cont	1/12/2023	Establish
Program Supervisor-Social	Social Services	19	Open	1/13/2023	Establish
Superintendent- Waste Services	Water Services	3	Dept	1/13/2023	Establish
Administrative Services Officer 2 - Codes/Property Standards	Codes	19	Open	1/13/2023	Establish
Program Specialist 3-Social Services	Social Services	41	Open	1/17/2023	Abolish
Program Specialist 2-Public Library	Library	115	Open	1/17/2023	Abolish
Administrative Services Officer 4 -Codes/Property Standards	Codes	1	Dept	1/17/2023	Establish
Park Police 2-Lateral	Parks	5	Cont	1/17/2023	Establish

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Application Technician 2- Water/Permits	Water Services	24	Open	1/18/2023	Establish
Treatment Plant Shift Supervisor	Water Services	11	Open	1/18/2023	Establish
Office Support Specialist 1-Beer Board	Beer Board	15	Open	1/18/2023	Establish
Administrative Services Officer 2 - Codes/Trades	Codes	9	Open	1/18/2023	Establish
Parks Grounds & Landscaping Worker (M&R Worker)	Parks	20	Cont	1/18/2023	Establish
Program Specialist 2-Library/Equal Access	Library	14	Open	1/19/2023	Establish
Technical Specialist 2 – Park Planning Manager	Parks	2	Open	1/19/2023	Establish
Maintenance & Repair Wkr. Sr. - Library/Grounds	Library	11	Open	1/19/2023	Establish
Office Support Representative Senior	Codes	25	Cont	1/19/2023	Establish
Historic Preservationist 1	Historical Commission	30	Open	1/23/2023	Abolish
Customer Service Field Rep	Water Services	17	Cont	1/23/2023	Establish
Finance Officer-Water Services	Water Services	4	Dept	1/23/2023	Establish
IS Communications Technician 2 - Police/IT Support Center	Police	18	Open	1/24/2023	Establish
Specialized Skills Instructor - Parks/Education Director	Parks	19	Open	1/24/2023	Establish
Human Resources Analyst Senior-Employee Relations	Human Resources	28	Open	1/25/2023	Establish
Administrative Coordinator (ASO2)-Human Relations Commission	Human Relations Commission	20	Open	1/25/2023	Establish
Urban Forester-Eligible List	Codes	4	Open	1/25/2023	Establish
Director of Community Engagement (Prof Spec)	Human Relations Commission	22	Open	1/25/2023	Establish
Recreation Leader Senior	Parks	36	Open	1/26/2023	Abolish
Police Operations Supervisor	Police	8	Dept	1/26/2023	Establish
Administrative Services Officer 4 - Police/Operations	Police	6	Dept	1/26/2023	Establish
Application Technician 3 - Call Center	Water Services	7	Dept	1/26/2023	Establish
Application Technician 3- Dispatch	Water Services	1	Dept	1/26/2023	Establish
Police Officer 2-Lateral	Police	7	Cont	1/27/2023	Establish
Research Analyst 2-DEI Community Engagement	Parks	15	Open	1/30/2023	Establish
Planner 2-Vision Zero Coordinator	NDOT	9	Open	1/30/2023	Establish
Police Operations Coordinator 2 - Case Preparation	Police	25	Open	1/30/2023	Establish
Administrative Services Officer 4-Council Liaison	NDOT	8	Open	1/30/2023	Establish
IS Manager - Photographic Services	ITS	1	Dept	1/30/2023	Establish
Park Police Trainee	Parks	5	Cont	1/30/2023	Establish
Engineer 3	NDOT	1	Cont	1/30/2023	Establish
Custodian-Public Library	Library	14	Open	1/30/2023	Establish
Compliance Inspector 2	NDOT	18	Cont	1/31/2023	Establish
Equipment Servicer-General Services	General Services	8	Cont	1/31/2023	Establish
Library Associate	Library	104	Open	1/31/2023	Establish
IS Communications Analyst 3 - Police/IT Security	Police	7	Open	1/31/2023	Establish
NECAT Manager - (IS Media Analyst 3)-Library	Library	9	Open	1/31/2023	Establish
Skilled Craft Worker - Paint Crew Leader	Parks	1	Dept	1/31/2023	Establish
Human Resources Analyst	Library	41	Open	1/31/2023	Establish
Social Worker Senior-Social Services	Social Services	5	Cont	1/31/2023	Establish

MOTION: After some discussion, Vice-Chair Sanders moved for approval of the Eligibility Register Report as listed. Commissioner Jones seconded, and Commission approved without objection.

CIVIL SERVICE COMMISSION

02/14/2023-10

DEPARTMENTAL ITEMS

SOCIAL SERVICES

Item #1: Renee Pratt, Social Services Executive Director is requesting Civil Service approval for a step increase for Kirby Graham. Monica Anderson, HR Rep and Yuri Hancock, Social Services Rep, were both present before the Commission requesting approval for a step increase for Kirby Graham

MOTION: After some discussion, Vice-Chair Sanders moved to accept the request for approval for a step increase for Kirby Graham. Seconded by Commissioner Link and the Commission approved without objection.

HUMAN RESOURCE ITEMS

Item #2: Review of Agreed Order of Dismissal- Charles Grant, DCSO – Termination

Cynthia Gross, Metro Legal Attorney representing the DCSO, was present before the Commission to discuss the Agreed Order of Dismissal. Perry Grant, counsel for Charles Grant, was not present due to a prior engagement.

MOTION: After some discussion, Commissioner Jones moved to accept the Agreed Order of Dismissal. Seconded by Commissioner North and the Commission approved without objection.

Item #3: Metro Nashville Fire Department employee Ricky L. Biggs is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Keven Palmissano, HR Rep, Jamie Summers, Fire Rep, were both present before the Commission requesting to extend Ricky L. Biggs Injury on Duty (IOD) time in accordance with Civil Service Rule 4.8 D Period of Compensation.

MOTION: After some discussion, Vice-Chair Sanders moved to accept the request to extend Ricky Biggs IOD time until March 9, 2023. Seconded by Commissioner Jones and the Commissioners approved without objection.

Item #4: Nashville Department of Transportation and Multimodal Infrastructure (NDOT) employee Steve Frost is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Monica Anderson, HR Rep, Juanita Graham, NDOT Rep, were both present before the Commission requesting to extend Steve Frost Injury on Duty (IOD) time in accordance with Civil Service Rule 4.8 D Period of Compensation.

MOTION: After some discussion, Vice-Chair Sanders moved to accept the request to extend Steve Frost IOD time until July 10, 2023. Seconded by Commissioner Jones and the Commissioners approved without objection.

Item #5: Metro Nashville Police Department employee Nathan Mayo is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Seth Waltenbaugh, Police Rep, was present before the Commission requesting to extend Nathan Mayo Injury on Duty (IOD) time in accordance with Civil Service Rule 4.8 D Period of Compensation.

MOTION: After some discussion, Commissioner Jones moved to accept the request to extend Nathan Mayo IOD time until April 20, 2023. Seconded by Vice-Chair Sanders and the Commissioners approved without objection.

Item #6: Police Entertainment District Unit (EDU) Incentive Policy

Mike Taylor, HR Asst Dir., Seth Waltenbaugh, MNPD Rep, MNPD Chief John Drake, James Smallwood, FOP rep, were all present before the Commission to request approval of the Police Entertainment District Unit (EDU) Incentive Policy.

MOTION: After some discussion, Commissioner Link moved to accept the request to approve the Police Entertainment District Unit (EDU) Incentive Policy. Seconded by Vice-Chair Sanders and the Commissioners approved without objection.

Item #7: Pay Plan Amendment FY 2023

Mike Taylor, HR Asst Dir was present before the Commission to discuss the amendment to the pay plan to include the Police Entertainment District Unit (EDU) Incentive Policy.

ACTION: Report Only. Item #7 was scheduled to be presented to the Board for action at the Special Called Meeting on February 16, 2023.

CIVIL SERVICE COMMISSION

02/14/2023-11

Item #8: General Services job description revisions

- **Automotive Mechanic Certified**
- **Automotive Mechanic**
- **Automotive Mechanic Leader**
- **Automotive Shop Supervisor**
- **Equipment Mechanic**
- **Equipment Mechanic- Certified**
- **Equipment Mechanic Leader**
- **Equipment Servicer**
- **Equipment Shop Supervisor**
- **Master Technician**
- **Mechanic Apprentice**

Monica Anderson, HR Rep, Jennifer Johnson and Stacy Wall, General Services Reps, were all present before the Commission to request approval for job description revisions.

MOTION: After some discussion, Commissioner North moved to accept the request to approve revisions to the following job descriptions: Automotive Mechanic Certified, Automotive Mechanic, Automotive Mechanic Leader, Automotive Shop Supervisor, Equipment Mechanic, Equipment Mechanic Certified, Equipment Mechanic Leader, Equipment Servicer, Equipment Shop Supervisor, Master Technician and Mechanic Apprentice. Seconded by Commissioner Jones and the Commissioners approved without objection.

Item #9: Nashville Public Library job description revisions

- **Librarian 1**
- **Librarian 2**
- **Library Manager 1**
- **Library Manager 2**
- **Library Manager 3**
- **Library Administrator**
- **Library Services Assistant Director**
- **Library Director**

Monica Anderson, HR Rep, Terri Luke, Sherry Adams, and Lee Boule, NPL Reps, and Brad Rayson, SEIU President, were all present before the Commission to request approval for job description revisions.

MOTION: After some discussion, Vice-Chair Sanders moved to accept the request to approve revisions to the following job descriptions: Librarian 1, Librarian 2, Library Manager 1, Library Manager 2, Library Manager 3, Library Administrator, Library Services Assistant Director, Library Director. Seconded by Commissioner North and Commissioners Sanders, Jones and North approved. Commissioner Link opposed.

Item #10: Metro Water Services job description revisions

- **Utility Technician Specialist 1**
- **Utility Technician Specialist 2**
- **Utility Technician Specialist 3**

Natasha Dowell, HR Rep and Shanna Whitelaw, MWS Rep, were both present before the Commission to request approval for job description revisions.

MOTION: After some discussion, Commissioner North moved to accept the request to approve revisions to the following job descriptions: Utility Technician Specialist 1, Utility Technician Specialist 2, Utility Technician Specialist 3. Seconded by Commissioner Jones and the Commission approved without objection.

CIVIL SERVICE COMMISSION

02/14/2023-11

Item #11: Requesting approval to conduct a Benefit Board Election for General Government representative on May 8, 2023

Stephen Cain and Keven Palmissano, HR Reps, were both present before the Commission to request approval to conduct a Benefit Board Election for General Government representative.

MOTION: After some discussion, Commissioner North moved to accept the request to conduct a Benefit Board Election for General Government representative on May 8, 2023. Seconded by Vice-Chair Sanders and the Commission approved without objection.

Item #12: Administrative Law Judge Hearing Calendar

The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

ACTION: Report Only

Item #13: Human Resource Updates

Director Hall introduced Thedric Brackett, the new HR employee Relations member to the Commission. She also advised them of the Metro Career Fair that is scheduled for February 24.

ACTION: Report Only

Item #14: Appeal of Medical Disqualification: VN, Applicant for Police Trainee

Civil Service Medical Examiner Dr. Kenton Dodd and Applicant VN were both present before the Commission to discuss the appeal. The Civil Service Medical Examiner recommended denial of the appeal.

MOTION: After some discussion, Commissioner Link moved to adopt Dr. Dodd's recommendation and deny the request for waiver. Seconded by Commissioner North and Commissioners approved without objection.

With nothing further, the meeting adjourned at 9:53 am

ATTEST:

APPROVED:

**Shannon B. Hall, Director
Secretary to the Commission**

**William H. Farmer, Chairman
Civil Service Commission**