



### Notice of Intent to Award

Solicitation Number	297257	Award Date	4/10/2023   12:30 PM CDT
Solicitation Title	Provision of Headwall Stone		
Buyer Name	Jonathan Meadows	Buyer Email	jonathan.meadows@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Alley-Casetty Truck Center	Company Contact	Ken Hill
Street Address	727 Fesslers Lane		
City	Nashville	State	TN
		Zipcode	37224

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 297257; Provision of Headwall Stone	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$949,575	\$949,575	\$949,575
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Alley-Cassetty Truck Center	\$949,575.00	\$0	\$0	\$0	\$949,575	Awarded

\*SBE/SDV Cost Incentive was not applicable to this solicitation

\*No EBO goals were established for this solicitation

**From:** [Swift, Ricky \(WS\)](#)  
**To:** [Meadows, Jonathan \(Finance - Purchasing\)](#)  
**Cc:** [Belcher, Stephanie \(WS\)](#); [Pace, Tiffany \(WS\)](#); [Fedun, Joseph \(WS\)](#); [Turner, Tracey \(WS\)](#)  
**Subject:** RE: UPDATED RFQ 297257 Provision of Headwall Stone  
**Date:** Thursday, March 16, 2023 2:33:32 PM

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We are fine with proceeding the award.

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**From:** Meadows, Jonathan (Finance - Purchasing) <Jonathan.Meadows@nashville.gov>  
**Sent:** Monday, March 13, 2023 11:42 AM  
**To:** Swift, Ricky (WS) <Ricky.Swift@nashville.gov>  
**Cc:** Belcher, Stephanie (WS) <stephanie.belcher@nashville.gov>  
**Subject:** RE: UPDATED RFQ 297257 Provision of Headwall Stone

Ricky,

Good morning. RFQ 297257 Provision of Headwall Stone closed 3/9 at 2:00 PM Central. Please see the attached Bid Form.

If the Department finds these rates fair and acceptable I will begin building the Award.

Thank you,

**Jonathan Meadows**  
Procurement Officer  
Finance Department  
Metropolitan Nashville & Davidson County  
Office- 615-862-6672

**From:** [Lane, Michelle \(Finance - Procurement\)](#)  
**To:** [Meadows, Jonathan \(Finance - Purchasing\)](#)  
**Cc:** [Clay, Gary \(Finance\)](#)  
**Subject:** RE: Single Offer Approval RFQ 297257 Provision of Headwall Stone  
**Date:** Thursday, March 23, 2023 2:59:23 PM

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Award to a single offer is approved.

Michelle A. Hernandez Lane  
Chief Procurement Officer/Purchasing Agent  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.5471

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**From:** Meadows, Jonathan (Finance - Purchasing) <Jonathan.Meadows@nashville.gov>  
**Sent:** Monday, March 20, 2023 12:44 PM  
**To:** Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>  
**Cc:** Clay, Gary (Finance) <Gary.Clay@nashville.gov>  
**Subject:** Single Offer Approval RFQ 297257 Provision of Headwall Stone

Michelle,

RFQ # 297257 closed with a single bidder, **Alley-Cassetty Truck Center**. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Alley-Cassetty Truck Center. This ITB was solicited to registered vendors under the commodity code 3012 0000. An adequate pool of offerors had an opportunity to submit a response to the solicitation.

There were no SBE/SDV programs applicable.

No EBO goals were established for this solicitation.

Please review this single offer for approval.

**Jonathan Meadows**  
Procurement Officer  
Finance Department  
Metropolitan Nashville & Davidson County  
Office- 615-862-6672