

Metropolitan Government of Nashville
and Davidson County

John Cooper, Mayor
Darrell Lane, Executive Director



Nashville Farmers' Market
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Nashville Farmers' Market Meeting Minutes March 21, 2023

Announcement - *As information for our audience, if you are not satisfied with a decision made by the Farmers' Market Board today, you may appeal the decision by petitioning for a writ of cert with the Davidson County Chancery or Circuit Court. Your appeal must be filed within 60 days of the date of the entry of the board's decision. To ensure that your appeal is filed in a timely manner, and that all procedural requirements have been met, please be advised that you should contact your own independent legal counsel.*

Public Comments - *Individuals, requesting to address the Board, will be limited to three (3) minutes unless granted more time by the Board Chair. Each person authorized to speak is expected to state her/his name and address and the organization represented if any, and if the speaker reads prepared text, to provide a copy to Board staff.*

- I. Opening Announcement** – Board Chair Angela Crane-Jones
 - a. Call to Order -9:32am
- II. Public Comments** –
 - a. None
- III. Approval of February 2023 Meeting Minutes**
 - a. Board Chair Angela Crane-Jones
 - b. Motion to Approve– Scott Moskovitz
 - c. Second – Alex Lorenz
 - d. Opposed - None
- IV. Approval of Food Truck Vendor Handbook**
 - a. Board Chair Angela Crane-Jones
 - b. Motion to Approve – Scott Moskovitz
 - c. Second – Dr. Brenda Butka
 - d. Opposed – None

V. Selection of “Hot Chicken” Vendor

- a. Board Chair Angela Crane-Jones presents Executive Director Darrell Lane recommendation of Lily’s Hot Chicken.
- b. Motion to Approve – Scott Moskovitz
- c. Second – Alex Lorenz
- d. Opposed - None

VI. Made in TN vision presentation of build out

- a. Ilex Pounders from Made in TN discussed the build out plans and the timetable of a 2 weeks build out and then 2 weeks of merchandising prior to opening day.

VII. Approval of Amendment to lease for build out of “Hot Chicken” Vendor selection and Made in TN

- a. Finance Manager David Griffin presented the build out addendum for the approved “Hot Chicken” Vendor and Made in TN to the board for approval.
- b. Made in TN stated that they did not agree to the build out addendum, that it wasn’t their initial understanding during discussions of leasing the space and would not be moving forward with leasing the space with the build out addendum.
- c. Motion to Approve-Scott Moskovitz
- d. Second –Dr. Brenda Butka
- e. Opposed -None

VIII. Market Staff Reports

- 1. Marketing –
 - a. David Griffin presented a marketing report from Courtney Cotton and discussed the markets push of social media to drive consumer traffic to the facility. He also discussed the vendor spotlight series and working with NDOT to install wayfinding signage to increase pedestrian traffic from the downtown core to the market.
- 2. Facilities –
 - a. Charles Kizer discussed the current markets facility status regarding ongoing maintenance.
 - b. Charles Kizer discussed the market is still working with the utility companies to get meters installed for Gardens of Babylon and that is still an ongoing process.
- 3. Finance –
 - a. David Griffin presented the status of market house lease renewals for both short term and long-term tenants for the months of February, March, and April.
 - b. David Griffin discussed the upcoming FY24 Budget meeting with Metro Finance and would be able to share more information on the new budget at the April meeting.
 - c. David Griffin discussed the upcoming Market events (i.e., Benton Hall Fundraiser and the Nashville Black Market).

d. David Griffin presented the February 2023 financial report.

IX. Metro Legal Annual Training for Board Members

- a. Assistant Metropolitan Attorney Theresa Costonis conducted the annual board member training and will be emailing to Finance Manager David Griffin the training documents to share with the board and market staff.

X. Final Comments

- a. Scott Moskovitz discussed the revisions of the build out addendum working with Executive Director Darrell Lane and the market staff to present an addendum for approval at today’s meeting. He discussed that a document was developed that set up a policy and procedure for moving forward with prospective new tenants during a build out phase.

XI. Adjournment – 10:38am

Name	Organization
Tim McKinney	Clay Daddy
Ilex Pounders	Made in TN
Helen Prater	Helen's Pop Art
Mark Prater	Helen's Pop Art
Chris Lilly	Lilly's Hot Chicken
Amber Rodriguez	The Picnic Tap
Anna Fields	Bubble Love
Ronald Cerdas	Succulent Vegan Tacos
Angela Crane-Jones	NFM Board Chair
Dr. Brenda Butka	NFM Board Secretary
Scott Moskovitz	NFM Board
Alex Lorenz	NFM Board
David Griffin	NFM Staff
Charles Kizer	NFM Staff
David Hornbeck	NFM Staff
Yolanda Manning	NFM Staff
Heather Hoch	NFM Staff