

METROPOLITAN NASHVILLE
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
June 27, 2023, 4:00 p.m.

Committee Room 2
205 Metropolitan Courthouse

- I. Call Meeting to Order (Tom Bates – Committee Vice Chairman)
- II. Approval of Minutes (Tom Bates – Committee Vice Chairman)
 - Approval of Minutes for February 14, 2023, meeting
- III. Annual election of Metropolitan Audit Committee Chairman and Vice Chairman (Tom Bates – Committee Vice Chairman)
- IV. New Business
 - Presentation of the Metropolitan Nashville Government Fiscal Year 2022 Schedule of Expenditures of Federal and State Awards and Reports Required by the Single Audit Act as Amended and the Uniform Guidance. (Crosslin)
 - Presentation of the Metropolitan Nashville Government Fiscal Year 2022 Letter of Recommendations to Management. (Crosslin)
 - Discussion of External Audit Plan for the year ended June 30, 2023. (Crosslin)
 - Discussion on Vice Mayor Shulman’s request for an audit of Metropolitan Council Legislation Results and Monitoring. (Lauren Riley – Metropolitan Auditor)
 - Discussion on the Audit of Metropolitan Nashville Homeless Impact Division issued March 30, 2023. (Seth Hatfield – Principal Auditor)
 - Discussion on the Audit Recommendations Follow-ups – Juvenile Court Clerk Collections and Victims’ Trust Account Management issued April 7, 2023. (Lauren Riley – Metropolitan Auditor)
 - Discussion on the Audit Recommendations Follow-up – Trustee’s Office Audit issued April 20, 2023. (Seth Hatfield – Principal Auditor)
 - Discussion on the Investigation Recommendations Follow-up - Trustee’s Office Investigation issued June 1, 2023. (Seth Hatfield – Principal Auditor)
 - Metropolitan Auditor’s annual performance review. (Tom Bates – Committee Vice Chairman)
- V. Internal Audit Project Status (Lauren Riley – Metropolitan Auditor)
 - Recommendation implementation follow-up status
 - On Going Projects
- VI. Other Administrative Matters (Lauren Riley – Metropolitan Auditor)
 - FY2023 Budget Status
 - Office of Internal Audit Staffing
- VII. Consideration of Items for Future Meetings (Tom Bates – Committee Vice Chairman)

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- VIII. Adjournment of Public Meeting – Next Regular Meeting Tuesday, September 12, 2023.
- IX. Call for a motion to enter executive session (Tom Bates – Committee Vice Chairman)
- X. Executive Session Agenda – (Tom Bates – Committee Vice Chairman)
 - If needed, discussion of pending or ongoing audits or investigations. (Lauren Riley – Metropolitan Auditor)

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405¹):

- Items deemed not subject to public inspection under T.C.A. §§ 10-7-503² and 10-7-504³ and all other matters designated as confidential or privileged under this code;
- Current or pending litigation and pending legal controversies;
- Pending or ongoing audits or audit related investigations;
- Information protected by federal law; and
- Matters involving information under T.C.A. § 9-3-406⁴ where the informant has requested anonymity.



To request an accommodation, please contact Lauren Riley at (615) 862-6111.

¹ T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

² T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

³ T.C.A. § 10-7-504. Confidential records.

⁴ T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.