

**Metropolitan Board of Health of Nashville and Davidson County
May 11, 2023, Meeting Minutes**

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Vice-Chair Calvin Smith at 4:00 p.m. in the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Calvin M. Smith III MD, Vice-Chair
Carol Etherington RN, Member
David Frederick MS, Member
Lloyda Williamson MD, Member
Marie Griffin MD, Member
Gill C. Wright III MD, Director of Health
D'Yuanna Allen-Robb, Population Health Assistant Bureau Director
Melva Black EdD, Deputy Director
Rand Carpenter DVM, Chief Epidemiologist
Jim Diamond MBA, Finance and Administration Bureau Director
John Finke, PE, Air Pollution Division Director
Erika Leslie, PhD MSPH, Project Director, Health Equity and Workforce Development Grant Interim Director
Anidolee Melville-Chester PhD, Director of Behavioral Health
Wyntress Patterson JD, Human Resources Director
Avis Turner MD, Infectious Disease Physician
Tom Sharp, Director of Policy and Governmental Liaison
Joanna Shaw-KaiKai MD Medical Services Director
Laura Varnier MNSc, Director of Nursing and Director of Clinical Services Bureau
Indigo Harris
Derrick Smith JD, Metro Law Department

BOARD OF HEALTH

Declarations of Conflicts/Recusals or Communiques from the Public on Agenda Items

Vice-Chair Smith asked that Board members who may have declaration of conflict or recusal, or who had had communiques from the public on agenda item to voice their declaration. Dr. Williamson and Vice-Chair stated that they had conversed on Meharry campus regarding matters not related to the Board of Health.

Approval of April 13, 2023, Regular Meeting Minutes

Mr. Frederick made a motion to approve the April 13, 2023, regular meeting minutes, as distributed. Dr. Griffin seconded the motion, which passed unanimously.

Employee Recognition

Dr. Wright recognized the April 2023 Team of the Month, the Immunization Records front office staff Jackie Shivers, Lily Vazquez, and Zahra Hussein.

Customer Impact Story

D'Yuanna Allen-Robb introduced Indigo Harris, a former participant in the Nashville Strong Babies program. Ms. Harris shared her compelling and beneficial experience with the program.

Approval of Grant Applications

Jim Diamond presented two items:

1. **Grant Application to the Centers for Disease Control – Nashville Racial & Ethnic Approaches to Community Health (N-REACH)**
Term: September 1, 2023-August 31, 2028
Amount: \$3,186,215
2. **Grant from the Environmental Protection Agency – Air Pollution 103**
Term: June 1, 2023-May 31, 2026
Amount: \$64,825

Dr. Williamson made a motion to approve the grant applications. Ms. Etherington seconded the motion, which passed unanimously.

Approval of Grants and Contracts

Mr. Diamond presented ten items:

1. **Grant Amendments #1 and #2 from the Centers for Disease Control – Covid Disparities**
Term: June 1, 2021-May 31, 2024
Amount: \$0
2. **Grant from the Tennessee Department of Health – Tennessee Breast & Cervical Screening Program**
Term: July 1, 2023-June 30, 2024
Amount: \$330,100
3. **Grant from the Health Resources and Services Administration – Nashville Strong Babies**
Term: April 1, 2023-June 30, 2024
Amount: \$1,144,121
4. **Grant Amendment #2 from A Step Ahead Foundation of Middle Tennessee**
Term: November 17, 2021-October 31, 2024
Amount: NA
5. **Grant Donation from Friends of Metro Animal Care and Control**
Term: NA
Amount: \$10,000
6. **Affiliate Agreement from Western Governors University**
Term: April 1, 2023-March 31, 2028
Amount: NA
7. **Grant Amendment #8 from the Environmental Protection Agency – Air Pollution 105**
Term: October 1, 2019-September 30, 2023
Amount: \$153,400 (new total \$2,940,578)
8. **Grant from the Tennessee Department of Health – HIV Prevention Services**
Term: January 1, 2023-May 31, 2023
Amount: \$320,427
9. **Contract with Consecha – Community Development License Agreement**
Term: Execution +2years
Amount: NA
10. **Grant Amendment #4 from the Environmental Protection Agency – Air Pollution 103**
Term: April 1, 2020-March 30, 2024
Amount: \$130,000 (new total \$520,000)

Mr. Frederick made a motion to approve the grants and contracts. Ms. Etherington seconded the motion, which passed unanimously.

Other Business

Dr. Joanna Shaw-KaiKai introduced the Department’s new Infectious Disease physician, Dr. Avis Turner. Dr. Turner expressed her excitement about joining the Department and serving the community.

Presentation: Workforce Development Grant

Dr. Stephanie Kang and Dr. Erika Leslie provided a quarterly update about the Workforce Development grant (Attachment I).

Mr. Frederick requested the grant budget, and that it be included in future quarterly updates.

Report of the Director

Dr. Wright referred to the update provided in the Board packet (Attachment II) and highlighted a few items therein.

Dr. Wright noted that April is Stroke and Hypertension Awareness Month. Discussion was held about how the Department addresses and incorporates stroke and hypertension awareness in wellness and prevention efforts.

Dr. Wright read into the record a resolution in honor of Nurses Month (Attachment III).

Mr. Frederick made a motion to adopt the Nurses Month 2023 Resolution as read. Dr. Williamson seconded the motion, which passed unanimously.

Report of Vice-Chair

Vice-Chair Smith reiterated the Nurses Resolution and commented on the impact of nurses in the community and medical care, and he and Dr. Williamson expressed their thanks and appreciation to them for their important work.

New Business / Review of Board Requests

Board Requests of department:

1. Budget of the Workforce Development program
2. Overview of Behavioral Health in June or July

Departmental Requests of Board:

1. Share information about positions at Metro Animal Care and Control and Data Modernization Informaticist positions.

Dr. Anidolee Melville-Chester spoke to the reduction in HIA grant funding, as had been requested at the April 13, 2023, Board meeting.

Adjournment

Mr. Frederick made a motion to adjourn the regular meeting. Dr. Griffin seconded the motion, which passed unanimously.

CIVIL SERVICE BOARD

Vice-Chair Smith opened the Civil Service Board meeting.

Public Hearing Regarding Animal Care and Control Positions

Wyntress Patterson explained the requested changes to the Metro Animal Care and Control positions Animal Care Assistant, Animal Care Assistant Senior and Animal Care and Control Licensed Veterinary Technician Senior.

Vice-Chair Smith closed the Civil Service Board meeting and opened the public hearing.

Vice-Chair Smith invited comments.

There being no comments, Vice-Chair Smith closed the public hearing.

Ms. Etherington made a motion to approve the Animal Care and Control positions Animal Care Assistant, Animal Care Assistant Senior, and Animal Care and Control Licensed Veterinary Technician Senior as presented. Dr. Williamson seconded the motion, which passed unanimously.

Approval of Fiscal Year 2024 Pay Plan

Mr. Diamond presented the proposed Fiscal Year 2024 Pay Plan as proposed by Mayor Cooper and explained the Metro Council could make changes to the plan but requested Board approval of the plan as proposed (Attachment IV, V, and VI).

Dr. Williamson made a motion to approve the proposed Fiscal Year 2024 Pay Plan. Dr. Griffin seconded the motion, which passed unanimously.

Personnel Changes

Ms. Patterson referred to the April 2023, Personnel Changes.

Adjournment

Ms. Etherington made a motion to adjourn the Civil Service Board meeting at 4:56 p.m. Mr. Frederick seconded the motion, which passed unanimously.

Next Regular Meeting

The next regular meeting of the Board of Health is scheduled to be held at 4:00 p.m. on Thursday, June 8, 2023, at the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

Tené H. Franklin MS
Chair