

Metropolitan Board of Health of Nashville and Davidson County June 8, 2023, Meeting Minutes

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Vice-Chair Calvin Smith at 4:00 p.m. in the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Calvin M. Smith III MD, Vice-Chair

Carol Etherington RN, Member

David Frederick MS, Member

Marie Griffin MD, Member

Adriana Bialostozky MD, Member

Gill C. Wright III MD, Director of Health

Melva Black EdD, Deputy Director

Jim Diamond MBA, Finance and Administration Bureau Director

Anthony Johnson, Esq., Cure Violence Program Manager

Wyntress Patterson JD, Human Resources Director

Tom Sharp, Director of Policy and Governmental Liaison

Joanna Shaw-KaiKai MD, Medical Services Director

Nick Tompkins, Workforce Development Director

Laura Varnier MNSc, Director of Nursing and Director of Clinical Services Bureau

Derrick Smith JD, Metro Law Department

BOARD OF HEALTH

Declarations of Conflicts/Recusals or Communiqués from the Public on Agenda Items

Vice-Chair Smith asked that Board members who may have declaration of conflict or recusal, or who had had communiqués from the public on agenda items, to voice their declaration. There were none.

Approval of May 11, 2023, Regular Meeting Minutes

Dr. Griffin made a motion to approve the May 11, 2023, regular meeting minutes, as distributed. Ms. Etherington seconded the motion, which passed unanimously.

Employee Recognition

Dr. Wright recognized the April 2023 Employee of the Month, Kelly Whipker, and the April 2023 Team of the Month, Terrica Burns and Kathryn Correa.

Approval of Grant Applications

There were no grant applications.

Approval of Grants and Contracts

Mr. Diamond presented four items:

1. **Grant from the Tennessee Department of Health – Tuberculosis Control and Prevention**
Term: July 1, 2023-June 30, 2024
Amount: \$1,721,500
2. **Contract with Vanderbilt University School of Nursing – Affiliate Agreement**
Term: May 1, 2023- April 30, 2028
Amount: NA
3. **Grant to Why We Can't Wait**
Term: July 1, 2023-June 30, 2025
Amount: \$750,000

4. Grant from the Tennessee Department of Health – HIV Prevention

Term: June 1, 2023-June 30, 2023

Amount: \$58,000

Mr. Frederick made a motion to approve the grants and contracts. Dr. Griffin seconded the motion, which passed unanimously.

Presentation: Exit Interview Process

Wyntress Patterson and Nick Tompkins presented on the Exit Interview Process (Attachment I).

Public Comment Policy

Derrick Smith provided an overview of the public comment process required by a revision to the Tennessee Open Meetings Act, which takes effect July 1, 2023 (Attachment II). The process will begin at the July 13, 2023, regular meeting.

Mr. Frederick made a motion to accept the Public Comment Policy as proposed by Mr. Smith. Ms. Etherington seconded the motion, which passed unanimously.

Report of the Director

Dr. Wright referred to the update provided in the Board packet (Attachment III) and highlighted a few items therein.

Dr. Wright mentioned that he had hosted a meeting about school safety, inviting all daycare directors in Davidson County. The meeting was held May 24, at Lentz Public Health Center, and the information presented by Dr. Wright and several Metro personnel, was well received. [A recording of the meeting can be found at <https://youtu.be/Fg7gOYCN1Ps>.]

Report of Vice-Chair

Vice-Chair Smith announced that Chair Franklin is expected to preside at Board's July 13, regular meeting.

Derrick Smith advised he would consult with Vice-Chair Smith regarding the appointment of a Personnel Committee.

Vice-Chair Smith encouraged Board members to notify the recording secretary by the end of the following week of their interest in attending the NALBOH Annual Conference July 31-Aug. 2, in Tacoma, WA (Attachment IV).

New Business / Review of Board Requests

Board Requests of the department: there were no requests.

Once Departmental Request to the Board:

Board members were asked to inform the recording secretary by Friday, June 16, if interested in attending the NALBOH Annual Conference July 31-Aug. 2, in Tacoma, WA.

Adjournment

Ms. Etherington made a motion to adjourn the regular meeting. Dr. Griffin seconded the motion, which passed unanimously.

CIVIL SERVICE BOARD

Vice-Chair Smith opened the Civil Service Board meeting at 4:55 p.m.

Request to Schedule a Public Hearing Regarding Animal Care and Control Position

Ms. Patterson requested the Board schedule a public hearing at the July 13, 2023, Civil Service Board meeting, regarding a correction to the Animal Care and Control Licensed Veterinary Technician Senior job description (Attachment V).

Mr. Frederick made a motion to schedule a public hearing regarding the Animal Care and Control Licensed Veterinary Technician Senior job description at the July 13, 2023, Civil Service Board meeting. Dr. Griffin seconded the motion, which passed unanimously.

Personnel Changes

Ms. Patterson referred to the May 2023, Personnel Changes.

Adjournment

Vice-Chair Smith adjourned the Civil Service Board meeting at 4:58 p.m.

Next Regular Meeting

The next regular meeting of the Board of Health is scheduled to be held at 4:00 p.m. on Thursday, July 13, 2023, at the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

Tené H. Franklin
Chair