



Notice of Intent to Award

Solicitation Number	335261	Award Date	7/19/2023 11:00 AM CDT	
Solicitation Title	Provide Ice Rink Refrigeration System Maintenance			
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov	
BAO Rep	Christopher Wood	BAO Email	Christopher.wood@nashville.gov	

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Wagner-Meinert, LLC	Company Contact	Scott Meinert		
Street Address	1008-A Old Tree Ct				
City	Nashville	State	TN	Zipcode	37210

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MC Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

Solicitation Title & Number		RFP Cost Points
RFQ 335261; Provide Ice Rink Refrigeration System Maintenance		35
Offeror's Name	Total Bid Amount	RFP Cost Points
Wagner - Meinert, LLC	\$126,100.00	35.00

**RFQ 335261 Provide Ice Rink Refrigeration
System Maintenance
Evaluation Committee Scoring Sheet**

Offeror	Wagner-Meinert, LLC
Contract Acceptance (Yes/No)	Yes
Cost (35)	35.00
Project Approach and Capacity (30)	25.00
Qualifications and Experience (35)	30.00
Total Evaluation Scores	90.00

Evaluation Comments

Wagner-Meinert, LLC
Strengths
In qualifications and experience, provided all but 2 bullet points. Provided a great detail overall of their company and years of experience. In project approach and capacity, provided all bullet points but not detailed enough.
Weaknesses
In qualifications and experience, there was no brief scope of work and how it is similar to the proposed work. Also there was no brief statement of successes of projects, or problems/resolutions from previous projects. In Project and Approach and Capacity, information was all given however was not in detail as requested.