

MINUTES

SPECIAL CALLED MEETING

METROPOLITAN EMPLOYEE BENEFIT BOARD

August 15, 2023

The Metropolitan Employee Benefit Board met for a Special Called meeting on Tuesday, August 15, 2023 in the Sonny West Conference Room, Howard Office Building, 700 2nd Avenue South, Nashville, Tennessee, at approximately 9:30 a.m.

Benefit Board members: Chair: Edna J. Jones; Vice Chair: Christine Bradley; Members: G. Thomas Curtis, Harold W. Finch, II, Kelly Flannery, Shannon B. Hall, Jeremy Moseley, and *Jonathan Puckett.

Members Gilbert Gonzales and B.R. Hall, Sr. were unable to be present.

Others present: Christina Hickey, Metro Human Resources, and Nicki Eke and Courtney Mohan, Metro Legal Department.

BENEFIT BOARD ITEMS

The Human Resources staff submitted the following for the Board's consideration and appropriate action:

1. Public Comment Period

A maximum of 10 persons who write their names on the sign-up sheet provided at the meeting will be allowed to comment on matters that are germane to items on the Agenda. Comments are limited to a maximum of two (2) minutes per person. To provide comment, you must sign up prior to the beginning of the meeting.

There were no public comments.

2. Flexible spending account (FSA) administration services request for proposal.

Christina Hickey reported to the Board that the Purchasing Department has recently concluded the procurement process for Metro's flexible spending account (FSA) administration services. She stated representatives from the Purchasing Department will present an overview of this process and award for the Board's review.

Michelle Hernandez-Lane, Brad Wall and Sandra Walker, Procurement, were present. Michelle Hernandez-Lane stated there were 6 offers received in response to the RFP and based upon the evaluation of the offers by the evaluation committee the recommendation was to award to TASC for a period of five years.

Jonathan Puckett moved for approval of the award. Jeremy Moseley seconded, and the Board approved without objection.

3. Group dental insurance request for proposal.

Christina Hickey reported to the Board that the Purchasing Department has recently concluded the procurement process for Group Dental Insurance and representatives from the Purchasing Department will present an overview of this process and award for the Board's review.

Michelle Hernandez-Lane and Sandra Walker, Procurement, were present. Michelle Hernandez-Lane stated they received 3 offers in response to the RFP. She stated the offers were received from Blue Cross Blue Shield of TN, Cigna and Delta Dental of TN. She stated that based upon the responses received the recommendation to the purchasing agent was to award to Blue Cross Blue Shield of TN. Ms. Lane stated that due to timing and finalizing the contract negotiations, she is recommending that the Board approve an emergency contract to allow completion of that process and to be able to support the annual enrollment process.

3. Group dental insurance request for proposal. (continued)

After some discussion of the contract negotiations, the emergency contract and the timeline, Tom Curtis moved for approval of the award and if necessary, enter into an emergency contract for one year. Christine Bradley seconded, and the Board approved with Jeremy Moseley opposed.

4. Devices for insulin temperature control.

Christina Hickey reported to the Board that at the June 2023 Study Session, the Board asked USI's actuarial services to study and cost devices for insulin temperature control for possible inclusion in Metro's medical plans. She stated the Board will need to review the information and decide if they would like to include devices for insulin temperature control in Metro's medical plans.

*Denotes Jonathan Puckett leaving the meeting.

Lauren Chrisman, USI, was present. She reviewed some background about diabetes, the number of participants in the medical plans with diabetes, the costs and types of devices, how to be reimbursed for the devices and cost savings.

The Board discussed the types of devices and how many devices per person.

Christi Mayo, Human Resources, addressed the Board regarding having more than one pen.

Jeremy Moseley moved for approval to include devices for insulin temperature control in Metro's medical plans with a limit of 2 per plan year effective August 15, 2023. Tom Curtis seconded, and the Board approved without objection.

With nothing further presented, the meeting adjourned at 10:40 a.m.

ATTEST:

APPROVED:

Shannon B. Hall, Director
Human Resources

Edna J. Jones, Chair
Employee Benefit Board