



# METROPOLITAN CIVIL SERVICE COMMISSION

## MINUTES

**Date:** September 12, 2023

**Time:** 8:30 a.m.

**Place:** *MNPS Boardroom*  
*2601 Bransford Ave,*  
*Nashville, TN 37204*

**MEMBERS:** William H. Farmer, D. Billye Sanders, Jo Ann North, Alysia Jones, and Ethan Link

**OTHER MEMBERS:** Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

Chairman Farmer called the meeting to order. He asked if there were any corrections or additions to the minutes of the last Regular meeting on August 8, 2023. Vice-Chair asked about the Manyok case that was deferred to the September meeting. Kennetha Price explained that the Metro Legal Attorney was on vacation and that case was pushed out to the October meeting. Vice-Chair Sanders moved to accept the minutes for the August 8, 2023, meeting. Seconded by Commissioner North, and Commissioners North and Sanders approved without objection. Commissioners Link and Jones were not present. Chairman Farmer asked if there were any union representatives in attendance and the IAFF representative was present. Nicki Eke read the Announcement of Appeals Process. Chairman Farmer asked the Commissioners if they had received any Communiqués from the public.

<b>APPOINTMENTS</b>	<b>PG. 2-6</b>
<b>TERMINATIONS/PENSIONS</b>	<b>PG. 7-8</b>
<b>ELIGIBILITY REGISTER REPORT</b>	<b>PG. 9-10</b>
<b>HUMAN RESOURCE ITEMS</b>	<b>PG. 11-12</b>



**CIVIL SERVICE COMMISSION**

09/12/2023-2

**(A) APPOINTMENTS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
<b><u>Beer Board</u></b>			
French, Herschel Glen IV	Admin Svcs Division Manager	Promotion	08/07/2023
<b><u>Codes Administration</u></b>			
Bryan, Kelly L.	Admin Svcs Officer 2	New Hire	08/07/2023
Rider, Ronald K.	Bldg Inspection Chief	Promotion	08/07/2023
Collier, Joshua Lee	Mech/Gas Inspector 1	New Hire	08/07/2023
Wood, Matthew C. L.	Plumbing Inspector 1	New Hire	08/21/2023
Gilley, Alexander S.	Property Stan Insp 1	New Hire	08/07/2023
Bockman, Justin A.	Property Stan Insp 1	Re-hire	08/07/2023
<b><u>Finance</u></b>			
Pedginski, Jennifer L.	Accountant Chief	Promotion	08/21/2023
*Quick, Mabel P.	Collections Specialist 1	Class Change/Lateral	08/07/2023
Cross, Alla Smilnak	Management & Budget Analyst	New Hire	08/07/2023
James, Jowan G.	Payroll Specialist 2	New Hire	08/07/2023
<b>* Class change from Accounts Payable Specialist 1 (OR01) to Collections Specialist 1 (OR01)</b>			
<b><u>General Services</u></b>			
Broyles, Stephen T.	Automotive Mechanic	New Hire	07/24/2023
Garcia, Angel G.	Automotive Mechanic	New Hire	07/24/2023
Sawires, Girgis W.	Automotive Mechanic	New Hire	07/24/2023
*Davis, Leroy A.	Equipment Operator Senior	Department Transfer	08/21/2023
Westerholm, Jennifer T.	General Services Assistant Dir	Promotion	07/24/2023
Benjamin, Mathew J.	General Svcs Div Mgr	New Hire	07/24/2023
Harlow, Jennifer D.	Service Writer	New Hire	08/21/2023
Mitchell, Rhonda R.	Service Writer	Promotion	08/21/2023
<b>*Department Transfer from Water &amp; Sewer (Equipment Operator Senior, TG12) to General Services (Equipment Operator Senior, TG12)</b>			
<b><u>Historical Commission</u></b>			
Miles, Scarlett C.	Historic Preservationist 2	Promotion	08/19/2023
<b><u>Human Resources</u></b>			
Brock, Alexis Marie	Human Resources Analyst	New Hire	08/28/2023
Taylor, Chace Lee	Human Resources Analyst	New Hire	08/21/2023
<b><u>Information Technology Services</u></b>			
Carder, Matthew C.	Info Sys Comm Analyst 2	Promotion	08/05/2023
Stinson, Jesse L.	Info Sys Comm Analyst 3	New Hire	08/19/2023
Rhodes, Jason G.	Info Systems Mgr	Promotion	08/19/2023
Haney, David C.	Information Sys Media Tech 2	Promotion	08/19/2023
Price, Michael T.	Information Systems Advisor 1	New Hire	07/22/2023
Mayo, Leslie M.	Information Systems Advisor 1	Promotion	08/05/2023
Parra, Luis A.	Information Systems Advisor 2	New Hire	08/01/2023
<b><u>Juvenile</u></b>			
*Donnell, Dashia Kijuana	Probation Officer 1	Dept Transfer/Class Change	08/21/2023
Smith, Anthony F.	Pub Info Coord	New Hire	07/24/2023
<b>*Department Transfer from Sheriff's Department (Correctional Officer, CO01) to Juvenile Court (Probation Officer, OR01)</b>			

**CIVIL SERVICE COMMISSION**

**09/11/2023-3**

**NDOT**

Freeman, Bryan M.	Compliance Inspector 2	New Hire	08/21/2023
Murtaza, Kambez	Compliance Inspector 2	New Hire	08/21/2023
See Williams, Tylis T.	Compliance Inspector 2	New Hire	08/21/2023
Preston, Lawrence Milton Jr	Compliance Inspector 2	Re-hire	08/21/2023
Furlong, Melissa L.	Engineer 3	New Hire	07/24/2023
Boghozian, Jonathon T.	Engineer 3	Promotion	08/07/2023
Sowders, Monica J.	Engineer 3	Promotion	08/07/2023
Dupee, Raymond D.	Equipment Operator	New Hire	08/21/2023
Pimentel, Rafael Jr	Equipment Operator	New Hire	08/07/2023
*Webb, Donold W. Jr	Equipment Operator	Class Change	07/24/2023
Sturdivant, Eric J.	Equipment Operator	Promotion	08/07/2023
Vanderford, John-James	Equipment Operator	Promotion	08/21/2023
**Gleaves, Zellburge D.	Equipment Operator Senior	Class Change	08/21/2023
Lambert, Joshua L.	Equipment Operator Senior	Promotion	08/21/2023
Mathes, Lane D.	Equipment Operator Senior	Promotion	08/21/2023
Pope, Michael L.	Equipment Operator Senior	Promotion	07/24/2023
Ruth, Marcel D.	Equipment Operator Senior	Promotion	08/21/2023
Westmoreland, Ronnie L.	Equipment Operator Senior	Promotion	07/24/2023
Avila, Tommy G. Jr	Maintenance & Repair Worker	New Hire	07/24/2023
Birdine, Charlton W.	Maintenance & Repair Worker	New Hire	08/07/2023
Buford, Sylvester L.	Maintenance & Repair Worker	New Hire	07/24/2023
Clemmons, Keith L.	Maintenance & Repair Worker	New Hire	07/24/2023
Cote, Scott R.	Maintenance & Repair Worker	New Hire	08/21/2023
Crutcher, Kenneth L.	Maintenance & Repair Worker	New Hire	08/21/2023
Demumbra, Anthony D.	Maintenance & Repair Worker	New Hire	08/07/2023
Dillard, LaMonte M.	Maintenance & Repair Worker	New Hire	08/07/2023
Galu, Mark D.	Maintenance & Repair Worker	New Hire	08/21/2023
Gardner, Travon L.	Maintenance & Repair Worker	New Hire	08/07/2023
Gascoigne, Jeremy S.	Maintenance & Repair Worker	New Hire	08/21/2023
Hall, Troydell F.	Maintenance & Repair Worker	New Hire	08/21/2023
Henry, Terence	Maintenance & Repair Worker	New Hire	08/21/2023
Hill, Christopher L. Jr	Maintenance & Repair Worker	New Hire	08/21/2023
Hobson, Otavius	Maintenance & Repair Worker	New Hire	07/24/2023
Huckabee, Kenneth A.	Maintenance & Repair Worker	New Hire	07/24/2023
Hundley, Jason E.	Maintenance & Repair Worker	New Hire	07/24/2023
Johnson, Stephen R. Jr	Maintenance & Repair Worker	New Hire	07/24/2023
Lewis, Jajuan R.	Maintenance & Repair Worker	New Hire	08/07/2023
Linzy, Michael D..	Maintenance & Repair Worker	New Hire	08/21/2023
Mayfield, Eric W	Maintenance & Repair Worker	New Hire	07/24/2023
McAfee, Chavemeekas P.	Maintenance & Repair Worker	New Hire	08/07/2023
Monast, Joshua M.	Maintenance & Repair Worker	New Hire	08/21/2023
Nolan, Laquita M.	Maintenance & Repair Worker	New Hire	08/21/2023
Paschall, Anthony E. Jr	Maintenance & Repair Worker	New Hire	08/07/2023
Schrader, Aaron C.	Maintenance & Repair Worker	New Hire	08/07/2023
Sewell, Emory D.	Maintenance & Repair Worker	New Hire	08/21/2023
Simmons, Jonathan D. Jr	Maintenance & Repair Worker	New Hire	07/24/2023
Stevenson, Melvin L. II	Maintenance & Repair Worker	New Hire	08/21/2023
Sturm, Jason S.	Maintenance & Repair Worker	New Hire	07/24/2023
Sullivan, Robert L.	Maintenance & Repair Worker	New Hire	08/07/2023
Tibbs, Ronald E. III	Maintenance & Repair Worker	New Hire	08/21/2023
Waddell, Robert E. Jr	Maintenance & Repair Worker	New Hire	08/07/2023
Walker, Verbery D. Jr	Maintenance & Repair Worker	New Hire	07/24/2023
Watson, Erick R .Jr	Maintenance & Repair Worker	New Hire	08/07/2023

**CIVIL SERVICE COMMISSION****09/11/2023-4**

Whittaker, Cody D.	Maintenance & Repair Worker	New Hire	07/24/2023
Williams, Taylor L.	Maintenance & Repair Worker	New Hire	07/24/2023
Wilson, Rozelle A. Jr	Maintenance & Repair Worker	New Hire	08/21/2023
Boyd, Phillip D. Jr	Maintenance & Repair Worker	Re-hire	07/24/2023
Kershaw, Charles Wesley III	Maintenance & Repair Worker	Re-hire	08/07/2023
Perkins, Antwain L.	Maintenance & Repair Worker	Re-hire	07/24/2023
Sweat, Jarmar L.	Maintenance & Repair Worker	Re-hire	08/07/2023
Winfrey, Dennis S.	Maintenance & Repair Worker	Re-hire	08/07/2023
Bowden, Korby B.	Technical Specialist 1	Promotion	07/24/2023
Kurgan, Ernie F.	Technical Specialist 2	Promotion	07/24/2023

\*Class Change from Maintenance &amp; Repair Worker (TG07) to Equipment Operator (TG10)

\*\*Class Change from Equipment Operator (TG10) to Equipment Operator Senior (TG12)

**Parks**

Rajaratnam, Nethraja J.	Info Systems App Analyst 3	Promotion	07/21/2023
Nightingale, Logan E	Maintenance & Repair Worker	Re-hire	08/04/2023
*Spurlock, James M.	Maintenance & Repair Worker Sr	Dept Transfer/Vol Red in Grade	07/24/2023
Harris, William T.	Museum Mgr	Promotion	08/04/2023
^Kassis, Trevor J.	Office Support Rep Sr	Dept Transfer/Transfer to Civil Service	08/18/2023
Reese, Felissa	Program Coord	Promotion	08/18/2023
Shelton, Jonathan W.	Recreation Leader	New Hire	07/21/2023
^^Clay, Dylan T.	Recreation Leader	Transfer To Civil Service	07/21/2023
^^Garcia, Edward R.	Recreation Leader	Transfer To Civil Service	08/18/2023
^^Harris, Tameka D.	Recreation Leader	Transfer To Civil Service	08/11/2023
^^Perkins, Arkee S.	Recreation Leader	Transfer To Civil Service	08/18/2023
^^Robinson, Kaylondra K.	Recreation Leader	Transfer To Civil Service	08/04/2023
^^Southall, Alisa T.	Recreation Leader	Transfer To Civil Service	08/04/2023
Hairr, Tyson E.	Technical Specialist 1	New Hire	08/04/2023

\*Department Transfer from Water Department (Treatment Plant Tech 2, TG14) to Parks (Maintenance &amp; Repair Worker Senior, TG09)

^Department Transfer from Library (PT Library Page, LP01 ) to Parks (Office Support Rep Sr, ST06)

^^Transfer to Civil Service from a PT position

**Police**

Reese, Ayanna G.	Admin Svcs Mgr	Promotion	07/16/2023
*Brady, Cherri D.	Admin Svcs Officer 3	Dept Transf/Transfer to Civil Service	08/01/2023
Reed, Tony G.	Bldg Maint Mechanic	Promotion	08/01/2023
Valenzuela, Oscar G.	Bldg Maint Mechanic	Promotion	08/01/2023
Matson, Ryan Christopher	Crime Scene Investigator 2	Re-hire	08/01/2023
Bennett, Heidi R.	Exe Administrator Police/Fire	Promotion	07/16/2023
Waltenbaugh, Seth P.	Human Resources Mgr	Promotion	08/16/2023
King, Mason Scott	Info Systems Mgr	Promotion	08/01/2023
Cullinane, Bridget Mary	Police Officer 2	New Hire	08/16/2023
Hollins, Harry Eugene Jr	Police Officer 2	New Hire	08/01/2023
Mullins, Jeffrey Skiper	Police Officer 2	Re-hire	08/01/2023
Ivy, Juan Armando	Police Operations Coord 1	Promotion	07/16/2023
**Wolf, Kelly M.	Police Security Guard 1	Transfer To Civil Service	08/01/2023
Douglas, Julianne	Police Security Guard 2	Promotion	07/16/2023
Woods, Frank III	Police Security Guard 2	Promotion	07/16/2023
Brady, Kristin Sue	Police Support Technician	Re-hire	08/16/2023
Fellows, Natali K.	Professional Spec	New Hire	07/16/2023
^White, Melissa Moser	Professional Spec	Transfer To Civil Service	08/01/2023

\*Department Transfer from Juvenile Court Clerk (Finance Officer, OR04) to Police (Administrative Svcs. Officer 3, OR03)

\*\*Transfer to Civil Service from Provisional status

^Transfer to Civil Service from a PT status

**CIVIL SERVICE COMMISSION**

**09/11/2023-5**

**Public Library**

Short, Chastin G.	Circulation Assistant	New Hire	08/07/2023
*Moore, Amanda C.	Circulation Assistant	Transfer To Civil Service	08/21/2023
Henning, Jennifer E.	Equipment & Supply Clerk	Re-hire	07/24/2023
Johnson, Daphney A.	Librarian 2	New Hire	08/21/2023
Frederick, Corey M.	Library Mgr 2	Promotion	07/24/2023
Hall, Gregory M.	Library Mgr 2	Promotion	07/24/2023
Crain, Gabrielle C.	Program Spec 2	New Hire	07/24/2023
Gillespie, Brittany D.	Program Spec 2	New Hire	07/24/2023
Ellis, Matthew C.	Program Spec 2	Promotion	08/21/2023

**\*Transfer to Civil Service from PT status**

**Sheriff**

*Bernard, Alexa Amanda	Correctional Officer 1	Class Change	08/05/2023
*Branch, Rodena LaJuan	Correctional Officer 1	Class Change	08/02/2023
*Briggs, Jordan Christopher	Correctional Officer 1	Class Change	08/02/2023
*Campbell, Aleshia Nicole	Correctional Officer 1	Class Change	08/05/2023
*Cantrell, David L. Jr	Correctional Officer 1	Class Change	08/02/2023
*Davis, Brandon Kentrell	Correctional Officer 1	Class Change	08/02/2023
*Debooy, Justin David	Correctional Officer 1	Class Change	08/02/2023
*Donnell, Dashia Kijuana	Correctional Officer 1	Class Change	08/02/2023
*Engel, Samuel Jay	Correctional Officer 1	Class Change	08/02/2023
*Feller, Erika C.	Correctional Officer 1	Class Change	08/02/2023
*Gomez Sanchez, Izhar Abiel	Correctional Officer 1	Class Change	08/15/2023
*Hawkins, Lafaye	Correctional Officer 1	Class Change	08/02/2023
*Haynes, Kayla D.	Correctional Officer 1	Class Change	08/02/2023
*Hess, Dana Lynn	Correctional Officer 1	Class Change	08/02/2023
*Hickenbottom, Dayton Kashuan	Correctional Officer 1	Class Change	08/02/2023
*Hicks, Tiara Nicole	Correctional Officer 1	Class Change	08/02/2023
*Hill, Jackiesha Lanai	Correctional Officer 1	Class Change	08/02/2023
*Hurley, Ashley Nichole	Correctional Officer 1	Class Change	08/02/2023
*Nguyen, Danny Van	Correctional Officer 1	Class Change	08/02/2023
*Ouzts, Charles Richard	Correctional Officer 1	Class Change	08/02/2023
*Padilla, Erica Nicole	Correctional Officer 1	Class Change	08/02/2023
*Padilla, Gabriel M.	Correctional Officer 1	Class Change	08/02/2023
*Pierce, Bradly Scott	Correctional Officer 1	Class Change	08/02/2023
*Rodriguez, Ricardo Jesse Jr	Correctional Officer 1	Class Change	08/02/2023
*Rogers, Seth Robert	Correctional Officer 1	Class Change	08/02/2023
*Sawyers, Deandrea S.	Correctional Officer 1	Class Change	08/02/2023
*Webb, Jacob Dewayne	Correctional Officer 1	Class Change	08/02/2023
*Williams, Sarah-Ann Elizabeth	Correctional Officer 1	Class Change	08/02/2023
Shelton, Lenious Fadarryl II	Correctional Officer 2	Re-Employment	08/05/2023
**Lane, Jennifer I.	Correctional Officer 2	Demotion	08/11/2023

**\*Class Change from Correctional Officer Trainee, CO00 to Correctional Officer 1, CO01**

**\*\*Demoted from Corectional Officer Lieutenant, CO04 to Correctional Officer 2, CO02**

**^Return from pension to Sheriff Department**

**CIVIL SERVICE COMMISSION**

09/11/2023-6

**Water**

Graciano, Dalya E.	Admin Svcs Officer 2	New Hire	07/22/2023
Kiser, Tiffany L.	Admin Svcs Officer 2	New Hire	07/22/2023
Hewitt, Jeremy D.	Customer Service Field Rep Sen	Promotion	08/05/2023
Chin, Gerald A.	Equipment Operator Senior	New Hire	07/22/2023
Easley, Christopher G.	Equipment Operator Senior	Re-hire	07/22/2023
Koonce, Lenair S.	Human Resources Analyst Senior	Re-hire	08/05/2023
Sarhan, Ashwak R.	Info Systems App Analyst 1	New Hire	08/05/2023
French, Archie L. II	Sanitation Supv	Promotion	07/22/2023
Barrera, Eduardo Antonio	Treatment Plant Tech 1	New Hire	08/19/2023
Bell, Ronaldo Jonathan	Treatment Plant Tech 1	New Hire	08/19/2023
*Osborne, Valinda M.	Utility Customer Care Agent 1	Demotion	07/22/2023
Thrash, Joel M.	Utility Field Tech 1	New Hire	08/05/2023
Beamer, Anthony J.	Utility Maintenance Tech	New Hire	08/19/2023
Bockoven, Anthony Roy	Utility Maintenance Tech	New Hire	08/19/2023
Johnson, DeWayne A. Jr	Utility Maintenance Tech	New Hire	08/19/2023
Miller, Daveon M.	Utility Maintenance Tech	New Hire	08/19/2023
Olson, Riley J.	Utility Maintenance Tech	New Hire	08/19/2023
Lindsley, William Henry III	Utility Maintenance Tech	Re-hire	08/19/2023
Hernandez, Felix III	Water Services Manager	New Hire	07/22/2023

\*Demoted from Office Support Spec. 2 (ST08) to Utility Customer Care Agent 1 (ST07)

**MOTION:** After some discussion, Commissioner North moved for approval of the Appointments as listed. Vice-Chair Sanders seconded, and the Commissioners North and Sanders approved without objection. Commissioners Link and Jones were not present.

**CIVIL SERVICE COMMISSION**  
**(B) TERMINATIONS/PENSIONS**

**09/11/2023-7**

<b>Name</b>	<b>Classification</b>	<b>Type</b>	<b>Department</b>	<b>Date</b>
Hill, Wade Faulconer	Deputy Director	Retirement	Codes Administration	08/01/2023
Davis, Kimberly C.	Emer Telecom Off 1	Dismissal	DEC	08/14/2023
Eastwood, Samuel E.	Emer Telecom Off 1	Resignation	DEC	08/16/2023
Granberry, Aliyah Damyia	Emer Telecom Off 1	Resignation	DEC	07/27/2023
Jones, Kenetra B.	Emer Telecom Off 1	Resignation	DEC	07/20/2023
Pearson, Chalsea A.	Emer Telecom Off 1	Dismissal	DEC	08/24/2023
Stewart, Latonya M.	Emer Telecom Off 1	Resignation	DEC	08/15/2023
Tobias, Davina A.	Emer Telecom Off 1	Resignation	DEC	07/27/2023
Wuenst, Krystal M.	Emer Telecom Off 2	Dismissal	DEC	08/14/2023
Sweet, Ryneshia L.	Emer Telecom Off 3	Resignation	DEC	08/25/2023
Boone, Connie R.	Emer Telecom Superv	Resignation	DEC	08/18/2023
Caver, Benjamin C.	Adv Emergency Med Tech	Resignation	Fire	08/10/2023
Kimmel, Jude Stirling Matthew	Adv Emergency Med Tech	Resignation	Fire	08/22/2023
Thomas, Brandon M.	Adv Emergency Med Tech	Resignation	Fire	07/25/2023
Himes, Derrick A. II	Fire Fighter 2	Resignation	Fire	08/15/2023
Davis, Daryl T.	Fire Operations Chief	Retirement	Fire	08/31/2023
Couts, Terry Eugene Jr	Paramedic	Resignation	Fire	08/28/2023
Floyd, Josiah David	Paramedic	Resignation	Fire	08/31/2023
Swinson, Elizabeth H.	Admin Svcs Mgr	Retirement	General Services	09/02/2023
McClain, Devin Y.	Admin Svcs Officer 4	Resignation	General Services	07/26/2023
Crow, Dadria L.	Application Tech 3	Resignation	General Services	08/18/2023
Hathaway, Kevin O.	Mail Clerk Carrier	Retirement	General Services	09/02/2023
Roller, Katherine E.	Information Sys Oper Tech 1	Resignation	ITS	08/18/2023
Quisenberry, Amber R.	Info Systems Advisor 2	Resignation	ITS	09/01/2023
McDowell, Jorrel O.	Probation Officer 2	Resignation	Juvenile Court	08/25/2023
Buchanan, Wendy Jo	Probation Officer 3	Retirement	Juvenile Court	08/18/2023
Ramaya, Bala M.	Engineer 3	Resignation	NDOT	07/31/2023
Nasif, Ruba	Engineer In Training	Resignation	NDOT	07/31/2023
Weber, Alexander J.	Equipment Operator	Resignation	NDOT	08/11/2023
Timbs, Douglas H. Jr	Equipment Operator Senior	Resignation	NDOT	08/18/2023
Avila, Tommy G. Jr	Maintenance & Repair	Resignation	NDOT	07/31/2023
Boyd, Phillip D. Jr	Maintenance & Repair	Resignation	NDOT	08/24/2023
Buford, Sylvester L.	Maintenance & Repair	Resignation	NDOT	08/08/2023
Claybrooks, Chanty S.	Maintenance & Repair	Resignation	NDOT	08/11/2023
Claybrooks, Isaiah D.	Maintenance & Repair	Resignation	NDOT	08/25/2023
Crutcher, Kenneth L.	Maintenance & Repair	Resignation	NDOT	08/22/2023
Hardy, Lajuan K.	Maintenance & Repair	Resignation	NDOT	07/14/2023
Hobson, Otavius	Maintenance & Repair	Resignation	NDOT	07/27/2023
Huckabee, Kenneth A.	Maintenance & Repair	Resignation	NDOT	08/15/2023
Jones, Johnny W. Jr	Maintenance & Repair	Resignation	NDOT	08/04/2023
Jordon, Janice M.	Maintenance & Repair	Resignation	NDOT	08/07/2023
Lewis, Jajuan R.	Maintenance & Repair	Resignation	NDOT	08/15/2023
McAfee, Chavemeekas P.	Maintenance & Repair	Resignation	NDOT	08/08/2023
Sweat, Jarmar L.	Maintenance & Repair	Resignation	NDOT	08/16/2023



**CIVIL SERVICE COMMISSION****09/11/2023-8**

Tibbs, Ronald E. III	Maintenance & Repair	Resignation	NDOT	08/26/2023
Walker, Verbery D. Jr	Maintenance & Repair	Resignation	NDOT	08/08/2023
Watson, Erick R. Jr	Maintenance & Repair	Resignation	NDOT	08/18/2023
Personett, Loren R. Jr	Facilities Mgr	Retirement	Parks	08/01/2023
Benson, Robert L.	Info Sys Oper Analyst 3	Retirement	Parks	08/24/2023
Zwagerman, Hannah B.	Maint & Repair Leader	Resignation	Parks	08/16/2023
Best, Hunter C.	Maintenance & Repair	Resignation	Parks	08/16/2023
Goins, Joseph M.	Maintenance & Repair	Dismissal	Parks	08/25/2023
Beltramini Healan, Amanda M.	Naturalist 2	Resignation	Parks	08/01/2023
Krastev, Nikola K.	Public Info Rep	Dismissal	Parks	08/25/2023
Anderson, Zellina	Recreation Leader	Dismissal	Parks	08/18/2023
Ford, Prince-Will J. III	Recreation Leader	Dismissal	Parks	08/24/2023
Holland, De Jhaun A.	Recreation Leader	Resignation	Parks	08/02/2023
Cripps, Kieth M.	Specialized Skills Instr	Resignation	Parks	08/22/2023
Ragains, Frank H. Jr	Police Lieutenant	Retirement	Police	08/11/2023
Sanders, Jeffrey L. Jr	Police Lieutenant	Retirement	Police	08/01/2023
Apgar, Jack Douglas	Police Officer 2	Resignation	Police	07/17/2023
Carrigan, Robert P. III	Police Officer 2	Retirement	Police	08/31/2023
Morris, Robert A.	Police Officer 2	Retirement	Police	08/08/2023
Robinson, Charles D.	Police Officer 2	Retirement	Police	08/31/2023
Yore, Jacob Patrick	Police Officer 2	Resignation	Police	08/04/2023
Roberts, Marti E.	Police Sergeant	Retirement	Police	08/31/2023
Stepien, Jason	Circulation Assistant	Resignation	Public Library	08/07/2023
Bertoldi, Lauralee N.	Custodian	Resignation	Public Library	07/24/2023
Crowder, Jessica L.	Library Associate	Resignation	Public Library	08/02/2023
Youngblood, Kara D.	Library Mgr 3	Resignation	Public Library	08/23/2023
Collins, Darryl L.	Office Support Rep Sr	Resignation	Public Library	07/14/2023
Debooy, Justin David	Correctional Officer 1	Resignation	Sheriff	08/22/2023
Lewis, Melissa Melany	Correctional Officer 1	Retirement	Sheriff	08/01/2023
Sawyers, Deandrea S.	Correctional Officer 1	Resignation	Sheriff	08/10/2023
Evans, Caden A. R.	Correctional Officer 2	Resignation	Sheriff	08/31/2023
MacDonald, Corey Dedrick	Correctional Officer 2	Resignation	Sheriff	08/01/2023
Rumsey, Amber M.	Correctional Officer 2	Retirement	Sheriff	08/04/2023
Manning, Jamesha Nycole	Social Worker	Resignation	Social Services	08/11/2023
Lyons-Oten, Teresa	Admin Svcs Officer 3	Resignation	Water Services	07/22/2023
Long, William A. Jr	Cust Service Field Rep Sr	Retirement	Water Services	08/22/2023
Easley, Christopher G.	Equipment Operator Senior	Dismissal	Water Services	08/18/2023
Matthews, Andreus Maurice	Technical Specialist 1	Resignation	Water Services	08/11/2023
Eudaley, James Keith	Treatment Plant Tech 1	Dismissal	Water Services	07/27/2023
Graham, Utika L.	Utility Cust Care Agent 1	Resignation	Water Services	08/25/2023
Simpkins, Deana A.	Utility Field Tech 1	Resignation	Water Services	08/18/2023
Ward, Joe Wyatt	Utility Field Tech 1	Resignation	Water Services	08/11/2023

**MOTION: After some discussion, Commissioner North moved for approval of the Terminations/Pensions as listed. Vice-Chair Sanders seconded, and the Commissioners North and Sanders approved without objection. Commissioners Link and Jones were not present.**

CIVIL SERVICE COMMISSION  
(C) ELIGIBILITY REGISTER REPORT

09/11/2023-9

<u>Classification</u>	<u>Dept</u>	<u>On List</u>	<u>Type</u>	<u>Date</u>	<u>Establish/Abolish</u>
Police Crisis Counselor-Family Intervention	Police	15	Open	08/01/2023	Abolish
IS Communications Analyst 3 – Structured Cabling Technician	ITS	3	Open	08/01/2023	Establish
Correctional Officer Trainee	Sheriff	41	Cont	08/01/2023	Establish
Park Police Trainee	Parks	15	Cont	08/01/2023	Establish
Police Officer 2-Lateral	Police	9	Cont	08/01/2023	Establish
IS Communications Analyst 2 - Physical Security	ITS	6	Open	08/03/2023	Establish
IS Advisor 1 - Finance & HR Support	ITS	1	Dept	08/03/2023	Establish
Utility Engineering Technician	Water	4	Cont	08/03/2023	Establish
Recreation Leader-Community Recreation, Sportsplex & Aquatics	Parks	13	Cont	08/03/2023	Establish
Park Police 2-Lateral	Parks	2	Cont	08/04/2023	Establish
Emergency Telecommunications Manager-Shift/Detail Manager	DEC	4	Dept	08/07/2023	Abolish
IS Operations Analyst 1-CSS Inventory	ITS	18	Open	08/07/2023	Abolish
Emergency Telecommunications Supervisor-Operations	DEC	9	Open	08/07/2023	Abolish
Fire Inspector 1	Fire	58	Open	08/07/2023	Establish
Recreation Leader - Senior Programs	Parks	9	Open	08/07/2023	Establish
Maintenance & Repair Worker	NDOT	35	Cont	08/07/2023	Establish
Paramedic	Fire	19	Cont	08/07/2023	Establish
Police Officer Trainee	Police	31	Cont	08/07/2023	Establish
Advanced Emergency Medical Technician	Fire	16	Cont	08/07/2023	Establish
Electrical Inspector 1	Codes	4	Cont	08/08/2023	Establish
Emergency Telecommunications Officer 1	DEC	7	Cont	08/08/2023	Establish
Building Inspector 1	Codes	8	Cont	08/08/2023	Establish
Property Standards Inspector 1	Codes	7	Cont	08/08/2023	Establish
Planner 3 – Sr. Level Land Planner	Parks	8	Cont	08/10/2023	Establish
Equipment & Supply Clerk Senior	Fire	9	Open	08/10/2023	Establish
Accountant Chief	Finance	9	Open	08/11/2023	Establish
Emergency Telecommunications Assistant Director	DEC	2	Open	08/11/2023	Establish
Human Resources Manager	Police	1	Dept	08/11/2023	Establish
IS Manager - Server Support Services	ITS	1	Dept	08/11/2023	Establish
Human Resources Analyst	Human Resources	62	Cont	08/11/2023	Establish
Engineer In Training	NDOT	7	Cont	08/11/2023	Establish
IS Media Analyst 3-BWC	Police	19	Open	08/14/2023	Abolish
Equipment Operator Senior-Roads and Waste	NDOT	12	Cont	08/14/2023	Establish
Compliance Inspector 2-Enforcement	NDOT	10	Cont	08/14/2023	Establish
Treatment Plant Shift Supervisor	Water	6	Open	08/15/2023	Abolish
IS Advisor 2 - HR/Payroll	Police	2	Dept	08/15/2023	Establish
Equipment Mechanic	General Services	3	Cont	08/15/2023	Establish
Equipment Operator Senior - Fleet Roadside Assistance	General Services	5	Cont	08/15/2023	Establish
Fleet Service Writer	General Services	13	Open	08/16/2023	Establish
Automotive Mechanic	General Services	4	Cont	08/16/2023	Establish

<b>CIVIL SERVICE COMMISSION</b>						<b>09/11/2023-10</b>
<b>Police Officer 2-Lateral SRO</b>	<b>Police</b>	<b>3</b>	<b>Cont</b>	<b>08/16/2023</b>	<b>Establish</b>	
<b>IS Media Technician 2 - MNN</b>	<b>ITS</b>	<b>1</b>	<b>Dept</b>	<b>08/17/2023</b>	<b>Establish</b>	
<b>Historic Preservationist 2</b>	<b>Historical Commission</b>	<b>3</b>	<b>Open</b>	<b>08/18/2023</b>	<b>Establish</b>	
<b>Mechanical/Gas Inspector 1</b>	<b>Codes</b>	<b>1</b>	<b>Cont</b>	<b>08/18/2023</b>	<b>Establish</b>	
<b>Mechanical/Gas Inspector 1</b>	<b>Codes</b>	<b>3</b>	<b>Cont</b>	<b>08/18/2023</b>	<b>Establish</b>	
<b>Administrative Services Officer 4 - Urban Forestry Arborist Manager</b>	<b>Water</b>	<b>1</b>	<b>Dept</b>	<b>08/22/2023</b>	<b>Establish</b>	
<b>Engineer In Training</b>	<b>Water</b>	<b>20</b>	<b>Cont</b>	<b>08/23/2023</b>	<b>Establish</b>	
<b>Customer Service Field Specialist</b>	<b>NDOT</b>	<b>4</b>	<b>Dept</b>	<b>08/24/2023</b>	<b>Establish</b>	
<b>Administrative Services Manager-HR Transactions</b>	<b>Water</b>	<b>3</b>	<b>Dept</b>	<b>08/24/2023</b>	<b>Establish</b>	
<b>Painter</b>	<b>Parks</b>	<b>4</b>	<b>Dept</b>	<b>08/25/2023</b>	<b>Establish</b>	
<b>Administrative Services Officer 4 - Plans Review</b>	<b>Codes</b>	<b>1</b>	<b>Dept</b>	<b>08/25/2023</b>	<b>Establish</b>	
<b>Administrative Services Officer 4- Fleet Coordinator</b>	<b>Parks</b>	<b>3</b>	<b>Dept</b>	<b>08/25/2023</b>	<b>Establish</b>	
<b>IS Division Manager - Server Infrastructure</b>	<b>ITS</b>	<b>3</b>	<b>Open</b>	<b>08/29/2023</b>	<b>Establish</b>	
<b>Program Coordinator-Special Collections</b>	<b>Library</b>	<b>44</b>	<b>Open</b>	<b>08/30/2023</b>	<b>Abolish</b>	
<b>Administrative Services Officer 4-Grants Manager</b>	<b>General Services</b>	<b>10</b>	<b>Open</b>	<b>08/30/2023</b>	<b>Abolish</b>	
<b>Application Technician 1</b>	<b>General Services</b>	<b>24</b>	<b>Cont</b>	<b>08/30/2023</b>	<b>Establish</b>	
<b>Application Technician 2 - Billing &amp; Collections</b>	<b>Water</b>	<b>2</b>	<b>Dept</b>	<b>08/30/2023</b>	<b>Establish</b>	
<b>Van Driver</b>	<b>Social Services</b>	<b>49</b>	<b>Dept</b>	<b>08/31/2023</b>	<b>Establish</b>	
<b>Administrative Services Officer 3 - Alarms</b>	<b>Codes</b>	<b>1</b>	<b>Dept</b>	<b>08/31/2023</b>	<b>Establish</b>	

**MOTION:** After some discussion, Commissioner North moved for approval of the Eligibility Register Report as listed. Vice-Chair Sanders seconded, and the Commissioners North and Sanders approved without objection. Commissioners Link and Jones were not present.

HUMAN RESOURCE ITEMS**Item #1: Public Comment Period**

A maximum of 10 persons who write their names on the sign-up sheet provided at the meeting will be allowed to comment on matters that are germane to items on the agenda. Comments are limited to a maximum of two (2) minutes per person. To provide comment, you must sign up prior to the end of Item C on the Agenda. The Public Comment period does not apply to disciplinary matters on the agenda.

**Item #2: Review Order of Dismissal, Viniece McBride, DCSO**

Cynthia Gross, Metro Legal was present before the Commission to discuss the Order of Dismissal.

**MOTION: After some discussion, Vice-Chair Sanders moved to accept the Order of Dismissal . Seconded by Commissioner North and Commissioners Sanders and North approved without objection. Commissioners Link and Jones were not present.**

\*Commissioner Link arrived at 8:35 am

**Item #3: Approval of Leave from Civil Service Status for Ms. Cheryl Diane Treadway, Metro Finance Department**

Keven Palmissano, HR Rep and Kim Northern, Finance Rep were both present before the Commission to request approval of leave from Civil Service for Ms. Treadway.

**MOTION: After some discussion, Vice-Chair Sanders moved to accept the leave from Civil Service request for Ms. Treadway. Seconded by Commissioner North and Commissioners Sanders, North & Link approved without objection. Commissioner Jones was not present.**

**Item #4: MNPDP Equity Adjustment**

Leslie Schuster, HR Rep and Seth Waltenbaugh, MNPDP Rep were both present before the Commission to request equity adjustments for MNPDP.

**MOTION: After some discussion, Commissioner North moved to accept MNPDP equity adjustments. Seconded by Vice-Chair Sanders and Commissioners Sanders, North & Link approved without objection. Commissioner Jones was not present.**

**Item #5: MNPDP Open Range Salary Increase request for Human Resources Manager Angela Orsbon**

Leslie Schuster, HR Rep, Seth Waltenbaugh and Josh Blazedale, MNPDP Rep were all present before the Commission to request an Open Range Salary Increase request for Human Resources Manager Angela Orsbon.

**MOTION: After some discussion, Commissioner Link moved to accept the Open Range Salary Increase request for Human Resources Manager Angela Orsbon. Seconded by Commissioner North and Commissioners Sanders, North & Link approved without objection. Commissioner Jones was not present.**

**Item #6: The Metro Department of Law is requesting Civil Service approval to modify the following job description:**

- Claims Representative 1
- Claims Representative 2

Stephen Cain, HR Rep, and Cindy Gross, Metro Law Rep were both present to request approval to modify job descriptions.

**MOTION: After some discussion, Commissioner North moved to accept the revisions to the Claims Representative 1 and Claims Representative 2 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders, North & Link approved without objection. Commissioner Jones was not present.**

**Item #7: NDOT is requesting Civil Service approval to modify the following job description:**

- Transportation Administrator

Thehdric Brackett, HR Rep, and Charles Boddie, NDOT Rep were both present to request approval to modify job descriptions.

**MOTION: After some discussion, Commissioner Link moved to accept the revisions to the Transportation Administrator job description. Seconded by Commissioner North and Commissioners Sanders, North & Link approved without objection. Commissioner Jones was not present.**

**Item #8: MWS requests Civil Service approval to modify the following job descriptions:**

- **Treatment Plant Shift Supervisor**

Natasha Dowell, HR Rep, and Shanna Whitelaw, MWS Rep were both present to request approval to modify job descriptions.

**MOTION: After some discussion, Commissioner North moved to accept the revisions to the Treatment Plant Shift Supervisor job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and North approved without objection. Commissioner Link abstained from the vote. Commissioner Jones was not present.**

**Item #9: Administrative Law Judge Hearing Calendar**

The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

**ACTION: Report Only**

**Item #10: Human Resource Updates**

Director Hall introduced new employees to HR

Benefits – Chace Taylor

She also updated the Commission on the adoption of Resolution RS2023-2353 by the City Council.

**ACTION: Report Only**

With nothing further, the meeting adjourned at 8:54 am

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Shannon B. Hall, Director  
Secretary to the Commission

\_\_\_\_\_  
William H. Farmer, Chairman  
Civil Service Commission